



**DCHC MPO Board
Meeting Agenda**

Wednesday, April 8, 2015

9:00 AM

Committee Room
2nd Floor Durham City Hall
101 City Hall Plaza
Durham, NC 27701

1. Roll Call**2. Ethics Reminder**

It is the duty of every Board member to avoid conflicts of interest. Does any Board member have any known conflict of interest with respect to any matters coming before the Board today? If so, please identify the conflict and refrain from any participation in the particular matter involved.

3. Adjustments to the Agenda**4. Public Comments****5. Directives to Staff**[15-111](#)

Attachments: [2015-04-08 MPO Board Directives to Staff](#)

CONSENT AGENDA**6. March 11, 2015 Board Meeting Minutes**[15-189](#)

A copy of the March 11, 2015 Board Meeting Minutes is enclosed.

Board Action: Approve the minutes of the March 11, 2015 Board meeting.

Attachments: [2015-04-08 MPO Board meeting 03 11 2015 minutes.pdf](#)

ACTION ITEMS

7. FFY15 Section 5307/5340 Partial Split Letter (9:10-9:15)[15-184](#)**Margaret Scully, LPA Staff**

Section 5307/5340 funds are allocated to urbanized areas for transit capital and operating assistance and for transportation related planning. The MPO's partial apportionment for each program was released by FTA and the MPO fixed route transit operators (DATA, CHT, TTA, OPT) developed a recommended distribution of this funding. A 'Split Letter' to FTA regarding the allocation of these funds among transit operators will need to be approved. Once the allocations have been approved by the MPO Board, the transit operators will be authorized to seek application or amend current applications for funding via FTA's TEAM system. Attached is the letter of recommendation to FTA for the 5307/5340 partial funding split. Also attached is a memorandum with additional information on the 5307/5340 program.

TC Action: Recommended that the MPO Board approve the distribution and endorse the attached letter to FTA for the FFY15 Partial Apportionment distribution of Section 5307/5340 funds.

Board Action: Approve the distribution and endorse the attached letter to FTA for the FFY15 Partial Apportionment distribution of Section 5307/5340 funds.

Attachments:[2015-04-08 FFY15 5307 Partial Split Letter](#)[2015-04-08 FTA Section 5307-5340 FFY14 \(partial\) apportionment Board mem](#)

8. 2014 Environmental Justice Report (9:15-9:25)[15-131](#)**Lindsay Smart, LPA Staff**

Every four years, the Federal Highway Administration and the Federal Transit Administration are required to review in full the planning processes of any metropolitan area that contains a population over 200,000. This is otherwise known as a Transportation Management Area, or TMA. This certification review is for the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO or also DCHC, for short) and evaluates whether DCHC MPO is in compliance with federal regulations. The 2011 certification review included a corrective action to "update the Public Involvement Policy and include a robust EJ section." In 2012, the DCHC MPO updated the Public Involvement Policy to include an EJ section and in anticipation of the 2015 certification review, the MPO has prepared a full Environmental Justice Report for the DCHC MPO area.

On January 30, 2015, FHWA reviewed and approved the draft Environmental Justice Report, stating that the Report met the requirements set forth in the DCHC MPO's 2011 TMA Certification Review. On February 11, 2015 the MPO Board reviewed the draft Environmental Justice Report and released the Report for public review and comments. To-date, no additional public comments have been received.

TC Action: Recommended that the DCHC MPO Board hold a public hearing and adopt the 2014 Environmental Justice Report.

Board Action: Hold a public hearing and adopt the 2014 Environmental Justice Report.

Attachments: [2015-04-08 Resolution Adopting the 2014 Environmental Justice Report.pdf](#)
[2015-04-08 Environmental Justice Report.pdf](#)

9. FY2016-2025 TIP Development Update (9:25-9:35)[15-191](#)**Lindsay Smart, LPA Staff**

DCHC MPO LPA staff have communicated with NCDOT on the status of the NCDOT's response to the letter sent by the DCHC MPO Board that outlined the Board's FY2016-2025 TIP priorities, questions, and comments. The formal response from NCDOT is currently being developed and the NCDOT STIP Unit will provide any responses that may be available in advance of the formal and complete response. Once the DCHC MPO LPA staff receives responses from NCDOT, a subcommittee will be convened to review the responses, discuss next steps for developing the MPO's TIP, and create a recommendation that will be presented to the MPO Board in May. A schedule of the TIP development process has been created and is available.

Board Action: Receive the informational report.

Attachments: [2015-04-08 DCHC MPO TIP-STIP development schedule.pdf](#)

10. DCHC MPO Board Information Materials (9:35-9:40) [15-190](#)**Lindsay Smart, LPA Staff**

DCHC MPO LPA staff have developed updated materials to assist and inform MPO Board members on the role, functions, and processes of the MPO. The materials are often used during new Board member orientation and have been made available on the MPO website for all interested Board members, partners, and TC members. The link to the page on the website is: <http://www.dchcmpo.org/about/overview.asp>.

Board Action: Receive the informational report.

Attachments: [2015-04-08 MPO Board Information Materials.pdf](#)

REPORTS:**11. Report from the Board Chair [15-116](#)****Mark Kleinschmidt, Board Chair**

Board Action: Receive Report from the Board Chair.

12. Report from the Technical Committee Chair [15-115](#)**Mark Ahrendsen, TC Chair**

Board Action: Receive the Report from TC Chair.

13. Report from LPA Staff [15-117](#)**Felix Nwoko, LPA Staff**

Board Action: Receive report from staff.

Attachments: [2015-04-08 LPA staff report 4-8-2015.pdf](#)

14. NCDOT Report [15-118](#)

Joey Hopkins (Brandon Jones), Division 5 - NCDOT
Mike Mills (Pat Wilson/Ed Lewis), Division 7 - NCDOT
Rob Stone (Darius Sturdivant), Division 8 - NCDOT
Julie Bollinger, Transportation Planning Branch - NCDOT
Kelly Becker, Traffic Operations - NCDOT

Board Action: Receive report of NCDOT.

Attachments: [2015-04-08 NCDOT Progress Report.pdf](#)

INFORMATIONAL ITEMS

15. Recent News Articles and Updates

[15-100](#)

Attachments: [2015-04-08 News Articles.pdf](#)

Adjourn

Next meeting: May 13, 2015, 9 a.m., Committee Room

Dates of Upcoming Transportation-Related Meetings: None