



**DCHC MPO Board
Meeting Agenda**

Wednesday, April 13, 2016

9:00 AM

Committee Room 2nd Floor
Durham City Hall 101 City Hall Plaza
Durham, NC 27701

1. Roll Call**2. Ethics Reminder**

It is the duty of every Board member to avoid conflicts of interest. Does any Board member have any known conflict of interest with respect to any matters coming before the Board today? If so, please identify the conflict and refrain from any participation in the particular matter involved.

3. Adjustments to the Agenda**4. Public Comments****5. Directives to Staff**[16-100](#)

Attachments: [2016-04-13 MPO Board Directives to Staff.pdf](#)

CONSENT AGENDA**6. March 9, 2016 Board Meeting Minutes**[16-126](#)

A copy of the March 9, 2016 Board Meeting Minutes is enclosed.

Board Action: Approve the minutes of the March 9, 2016 Board Meeting.

Attachments: [2016-04-13 MPO Board minutes 3.9.16.pdf](#)

**7. FY2016 Unified Planning Work Program (UPWP) Amendment #2
Meg Scully, LPA Staff**[16-122](#)

Amendment #2 to the FY2016 UPWP proposes to re-allocate and de-obligate STPDA funds as well as de-obligate TIGER Grant funds. The attached memorandum and resolution with tables provides details.

TC Action: Recommended MPO Board approve FY2016 UPWP Amendment #2.

Board Action: Approve FY2016 UPWP Amendment #2.

Attachments: [2016-04-13 2016 UPWP amend 2 Resolution and table 040616.pdf](#)

[2016-04-13 Memorandum FY16 UPWP Amend 2 040616.pdf](#)

ACTION ITEMS

8. **Public Hearing for Draft Amendment #2 to the FY2016-2025 TIP (10 minutes)** [16-113](#)

Lindsay Smart, LPA Staff

This is the second proposed amendment to the FY2016-2025 TIP. Draft amendment #2 will add two new projects and make changes to projects U-5717, I-3306, TE-5205, and changes to Breaks of project U-5774. The new projects and the changes to the existing projects are described in detail in the attachments to this agenda item.

During the DCHC MPO Board meeting on February 10, 2016 the Board reviewed draft amendment #2 and released it for the public review and comment period. The DCHC MPO Board also set April 13, 2016 as the date for the public hearing for the draft amendment. To date, no public comments have been received. The draft amendment has been advertised in the Triangle Tribune and the Herald Sun. The draft amendment has been posted to the DCHC MPO website and circulated via MPO email listservs.

Board Action: Hold public hearing for draft amendment #2 to the FY2016-2025 TIP.

Attachments: [2016-04-13 FY2016-2025 TIP Amendment 2 Summary Sheet.pdf](#)
[2016-04-13 TIP Amendment 2.pdf](#)

9. **Revised Final DCHC Methodology for Ranking Projects and Allocating Local Input Points (SPOT P4.0) (5 minutes)**

[16-115](#)

Lindsay Smart, LPA Staff

The DCHC MPO's *Methodology for Identifying and Ranking TIP Project Requests* is the process that the DCHC MPO Board conducted in the summer and fall 2015 for the NCDOT SPOT P4.0 project selection process. The Methodology details how the DCHC MPO will conduct future steps in SPOT P4.0 process in the winter, spring, and summer 2016. In particular, beginning on page 15, the steps and actions that the DCHC MPO will take to solicit public input, rank projects, and allocate the MPO's Local Input Points to priority projects for input to the STI process. The Methodology also informs the MPO's development of the Transportation Improvement Program. The Methodology is designed to address the federal requirement that the TIP be consistent with the projects and investment priorities of the MTP while being compatible with the state's STI process.

The Methodology was re-submitted to the NCDOT Review Committee for review and approval. On Wednesday, March 9, 2016, the NCDOT Review Committee provided feedback on the Methodology and requested that the Methodology once again be revised and resubmitted. DCHC MPO Staff made the requested changes and resubmitted the Methodology on the same day. The revised Methodology is included as an attachment to this agenda item. Highlighted sections indicate the changes made. On Thursday, March 10, 2016, DCHC MPO received conditional approval from the NCDOT SPOT Office for the Methodology. The conditional approval stated, "The DCHC MPO is granted conditional approval. Conditional approval means the MPO can proceed to complete their local input process and point assignment."

The Methodology has been out for public comment since February 10, 2016. The Methodology was posted to the DCHC MPO website and circulated via MPO email listservs. On March 9, 2016 the DCHC MPO Board held a public hearing to solicit input on the Methodology. To-date no public comments have been received.

TC Action: Reviewed and recommended that the MPO Board approve the revised Final Methodology as shown in the attachment.

Board Action: Approve the revised Final Methodology as shown in the attachment.

Attachments: [2016-04-13 New Pjct Selection and Ranking Methodology 18-27 TIP.pdf](#)

10. **Enhanced Mobility of Seniors and Individuals with Disabilities (Section 5310) Grant - FY2015 and FY2016 Call for Projects (5 minutes)** [16-131](#)

Meg Scully, LPA Staff

Section 5310 - Enhanced Mobility of Seniors and Individuals with Disabilities- under both the Moving Ahead for Progress in the 21st Century Act (MAP-21) and the Fixing America's Surface Transportation Act (FAST Act) provides funds to improve mobility for seniors and individuals with disabilities by removing barriers to transportation service and expanding transportation mobility options. This program supports transportation services planned, designed, and carried out to meet the special transportation needs of seniors and individuals with disabilities in all areas.

The DCHC MPO is the designated recipient of these funds and distributes the funds to eligible sub-recipients through a competitive selection process. A Call for Projects is conducted during even numbered years and includes funds from two fiscal years.

A total of \$477,026 was apportioned to the Durham UZA for FY2015 and FY2016 and will be available for the 2016 Call for Projects. Attached is the Section 5310 application including the application process schedule.

TC Action: Received the proposed 5310 Grant Call for Projects schedule.

Board Action: Receive the proposed 5310 Grant Call for Projects schedule.

Attachments: [2016-04-13 5310 Grant Application .pdf](#)

REPORTS:

11. **Report from the Board Chair** [16-101](#)
Steve Schewel, Board Chair

Board Action: Receive the report from the Board Chair.

12. **Report from the Technical Committee Chair** [16-102](#)
David Bonk, TC Chair

Board Action: Receive the report from the TC Chair.

13. **Report from LPA Staff** [16-103](#)
Felix Nwoko, LPA Staff

Board Action: Receive the report from LPA staff.

Attachments: [2016-04-13 LPA staff report.pdf](#)

14. NCDOT Report[16-104](#)

Joey Hopkins (David Keilson/Richard Hancock), Division 5 - NCDOT
Mike Mills (Pat Wilson/Ed Lewis), Division 7 - NCDOT
Brandon Jones (Darius Sturdivant), Division 8 - NCDOT
Julie Bollinger, Transportation Planning Branch - NCDOT
Kelly Becker, Traffic Operations - NCDOT

Board Action: Receive the reports from NCDOT.

Attachments: [2016-04-13 NCDOT Progress Report.pdf](#)

INFORMATIONAL ITEMS**15. Recent News Articles and Updates**[16-105](#)

Attachments: [2016-04-13 news articles.pdf](#)

Adjourn

Next meeting: May 11, 9 a.m., Committee Room

Dates of Upcoming Transportation-Related Meetings: None