



**DCHC MPO Board
Meeting Agenda**

Wednesday, June 12, 2019

9:00 AM

Committee Room 2nd Floor
Durham City Hall 101 City Hall Plaza
Durham, NC 27701

1. Roll Call**2. Ethics Reminder**

It is the duty of every Board member to avoid conflicts of interest. Does any Board member have any known conflict of interest with respect to any matters coming before the Board today? If so, please identify the conflict and refrain from any participation in the particular matter involved.

3. Adjustments to the Agenda**4. Public Comments****5. Directives to Staff**[19-100](#)

Attachments: [2019-06-12 \(19-100\) MPO Board Directives to Staff.pdf](#)

CONSENT AGENDA**6. May 8, 2019 Board Meeting Minutes**[19-156](#)

A copy of the May 8, 2019 Board meeting minutes is enclosed.

Board Action: Approve the minutes of the May 8, 2019 Board Meeting

Attachments: [2019-06-12 \(19-156\) 05.08.19 MPO Board Meeting Minutes_LPA2.pdf](#)

7. **Authorize Durham City Manager on behalf of DCHC MPO to enter into Agreement with the Town of Chapel Hill for the Allocation, Disbursement and Accounting of the Federal Transit Administration (FTA) Section 5303 Metropolitan Transportation Planning Funds** [19-148](#)
Meg Scully, LPA Staff

The DCHC MPO is the recipient of Section 5303 funds from the FTA of the US Department of Transportation through the NC Department of Transportation/Public Transportation Division. The DCHC MPO allocates these funds each year through the Unified Planning Work Program process to the City of Durham/GoDurham and the Town of Chapel Hill/Chapel Hill Transit for transit planning activities. The purpose of the attached agreement is to define the allocation, accounting and disbursement of Section 5303 funds received by the DCHC MPO and passed through to the Town of Chapel Hill.

TC Action: Recommended the Board authorize the Durham City Manager on behalf of the DCHC MPO to execute the pass-through agreement with the Town of Chapel Hill.

Board Action: Authorize the Durham City Manager on behalf of the DCHC MPO to execute the pass-through agreement with the Town of Chapel Hill.

Attachments: [2019-06-12 \(19-148\) Agreement 5303 CH 2019 For Signatures.pdf](#)

8. **Update of the DCHC MPO Grant Administration and Fiscal Program Management Procedure Manual** [19-149](#)
Meg Scully, LPA Staff

The DCHC MPO/LPA procedures related to grant administration and fiscal program management are described in the attached manual. This document is updated as needed to reflect changes in funding sources or procedures. The last update to the manual was in September 2016. This update addresses several changes including: the discontinuation of the Section 5316 and 5317 programs; the conversion of the Section 5339 grant program from a pass-through arrangement to a direct allocation to transit agencies; the replacement of the Federal Transit Administration's grant management system; agency, program, and legislation name changes; and the refinement of federal and local practices. This manual is typically reviewed by the Federal Transit Administration during the Triennial Review process.

TC Action: Recommended the Board approve the Procedure Manual.

Board Action: Approve the Procedure Manual.

Attachments: [2019-06-12 \(19-149\) Procedure Manual 2019.pdf](#)

ACTION ITEMS

9. Update of the Coordinated Public Transit-Human Services [19-139](#)**Transportation Plan (5 mins)****Meg Scully, LPA Staff****Robert Jahn, LPA Intern**

DCHC MPO is the Designated Recipient for federal funding through the Section 5310 - Enhanced Mobility of Seniors and Individuals with Disabilities Program, and receives under \$250,000 per year to be distributed among eligible sub-recipients. Federal transit law requires that projects funded through this program be derived from a locally developed, coordinated public transit-human services transportation plan (CTP) which must be updated every five years. The current CTP for the DCHC MPO region was approved by the Board in January, 2014. LPA staff prepared the attached updated plan through a process that involved seniors, individuals with disabilities, representatives of transportation and human services providers, and other members of the public. The CTP elements include: an assessment of available services; an assessment of transportation needs; strategies or projects to address the gaps in service; and priorities for implementation based on resources available. The Board released the draft report for public comment on May 8, 2019.

TC Action: Recommended the Board hold a public hearing and approve the 2019 Update of the Coordinated Public Transit-Human Services Transportation Plan.

Board Action: Hold a public hearing and approve the 2019 Update of the Coordinated Public Transit-Human Services Transportation Plan.

Attachments: [2019-06-12 \(19-139\) Coordinated Plan Final.pdf](#)

10. Update on the DCHC MPO Federal Certification Review (5 mins) [19-157](#)**Meg Scully, LPA Staff**

The Federal Highway Administration and Federal Transit Administration are required to jointly review the metropolitan transportation planning process for Transportation Management Areas (TMA) at least every four years. (TMAs are Metropolitan Planning Organizations with population of 200,000 or above.) This quadrennial review is to ensure that the TMAs are following federal policies, regulations, and procedures in developing the transportation planning process. The federal agencies conducted the DCHC MPO on-site review on May 20, 2019, and will present their official report to the Board later this year. This presentation is an update on the process and preliminary comments.

Board Action: Receive the report.

Attachments: [2019-06-12 \(19-157\) DCHCMPO Certification Review Update Presentation.pdf](#)

11. Triangle Strategic Tolling Study (20 minutes) [19-158](#)**Andy Henry, LPA Staff****Lynn Purnell, WSP**

The Triangle Strategic Tolling Study is to identify potential toll projects for inclusion in the update of the MPO's Metropolitan Transportation Plan (MTP) and to begin a dialog around the issues of tolling. The Study most recently produced performance measures and cost estimates for the travel corridors that demonstrated the most potential for toll facilities. The Study consultant, WSP, will present the performance measures and costs, discuss next steps, and answer Board member questions. A copy of the presentation is attached.

Board Action: Receive Triangle Strategic Tolling Study presentation.

Attachments: [2019-06-12 \(19-158\) TriangleTollingStudy.pdf](#)

12. Discussion of Joint Board Meeting (15 minutes) [19-155](#)**Damon Seils, Chair**

The DCHC MPO and CAMPO Boards met jointly on May 29, 2019 to discuss a range of issues. The agenda from that meeting is attached. This item is an opportunity for the Board to discuss and reflect on items that were addressed at the joint meeting.

Board Action: No action is necessary for this item; it is for discussion and informational purposes only.

Attachments: [2019-06-12 \(19-155\) Joint DCHC-CAMPO Board Meeting Agenda - May 29, 20](#)

13. Update on Potential Rescission of CMAQ and TAP-DA Funds (15 minutes) [19-154](#)**Aaron Cain, LPA Staff**

At the Joint MPO Board meeting on May 29, 2019, CAMPO staff presented their response to the upcoming federal rescission of CMAQ and TAP-DA funds. After the meeting concluded, several DCHC Board members requested an update on DCHC's plans regarding the upcoming rescission.

For TAP-DA, all DCHC TAP-DA funds are dedicated to two projects: EL-4828, Morgan Creek Greenway, and EB-4707A, Old Durham Road Bike-Ped. Both projects are slated to obligate funds by the end of September.

For CMAQ, attached is a listing of all current CMAQ projects in the STIP, their status, and the amount of funds each project has obligated. The local governments are working with NCDOT to get all of the funds obligated by September 30.

Board Action: No action is necessary at this time. This item is for informational purposes only.

Attachments: [2019-06-12 \(19-154\) CMAQ Funding Status June 2019.pdf](#)

14. SPOT 6 Update and Initial Project List Review (30 minutes)[19-123](#)**Aaron Cain, LPA Staff**

The sixth round of North Carolina's Strategic Prioritization of Transportation (SPOT 6) process has begun. LPA staff has been working with local staff since February to put together a draft list of projects for consideration in SPOT 6. That draft list is attached for your review.

For SPOT 6, DCHC can submit 24 projects per mode. At this time, the number of projects under consideration by mode is:

- Highway: 43
- Bike/Ped: 34
- Transit: 24
- Rail: 11

There are not sufficient submittal slots for transit and rail at this time. For bike/ped, in the past the Divisions have agreed to submit bike/ped projects on behalf of DCHC. Even with help from the Divisions, 4-5 bike/ped projects will likely need to be cut before final submission; DCHC staff will identify the lower potential scoring projects for those cuts. The number of highway projects will be narrowed once results from NCDOT's pre-submittal process are delivered (expected sometime in June). Staff is looking to narrow down the number of highway projects to 30-35 prior to the opening of the SPOT submittal window.

On May 10, 2019, DCHC staff was notified that the schedule for SPOT 6 has been delayed by approximately three months. An adjusted SPOT 6 schedule is below:

- June 12, 2019 - MPO Board reviews SPOT 6 Initial Project List
- October 2019 - DCHC staff enter projects into SPOT 6 tool for testing
- November 13, 2019 - Board releases SPOT 6 Project List for public comment
- November 20, 2019 - TC submits a recommended SPOT 6 Project List to the MPO Board
- December 11, 2019 - Board approves final SPOT 6 Project List and MPO staff submits to SPOT Online
- December 20, 2019 - Deadline for submission of projects into SPOT

Other future SPOT dates to be aware of:

- July 31, 2020 - Local Input Methodology due to NCDOT
- October 2020 - Regional Impact Local Input Points due
- January 2021 - Division Needs Local Input Points due
- April 2021 - Draft 2022-2031 STIP released

This month the SPOT 6 Work Group, made up of representatives from MPOs, RPOs, NCDOT, and other transportation officials, will make its recommendations to the North Carolina Board of Transportation. While for the most part scoring for SPOT 6 will be similar to SPOT 5, there are some significant changes, which include:

- Separate criteria for Highway Modernization projects which may help these projects score better;
- The Access and Connectivity criteria will be combined for Bike-Ped projects;
- The 4% non-highway competition Division Needs projects will be completely at the Division level (rather than the previous 2% statewide/2% division)
- The committed window will be six years instead of five years; and
- MPOs and RPOs will be able to flex up to 500 points between the Regional Impact and Division Needs levels (not likely to be used by DCHC)

A presentation will be given explaining these changes and is attached for your review prior to the meeting.

Board Action: Review the SPOT 6 Initial Project List and provide comments to staff by July 31.

Attachments: [2019-06-12 \(19-123\) SPOT 6 Initial Project List.pdf](#)
[2019-06-12 \(19-123\) SPOT 6 Update Presentation.pdf](#)

15. Resolution to Request Delay to U-5774 (NC 54) (15 minutes)

[19-152](#)

Aaron Cain, LPA Staff

Staff from NCDOT, DCHC MPO, the Town of Chapel Hill, the City of Durham, and GoTriangle met to discuss the possibility of including high capacity transit options in the NC 54 corridor from Fordham Boulevard in Chapel Hill to I-40 in Durham due to the discontinuation of the Durham-Orange Light Rail Transit (D-O LRT) project. State Transportation Improvement Plan (STIP) project U-5774 (sections B, C, and F) will provide improvements to NC 54 in this corridor and is currently in the conceptual design and NEPA phases. It may be possible to design high capacity transit options in this corridor and have the construction of those improvements coincide with the planned road improvements. In order to investigate this option, NCDOT Division 5 asked for a formal request from the DCHC MPO Board to delay U-5774. A resolution to that effect is attached.

MPO Staff will work with staff from GoTriangle, Chapel Hill Transit, GoDurham, NCDOT, the University of North Carolina at Chapel Hill, and others to identify possible high capacity transit options in this corridor with the goal of submitting at least one transit project for this corridor to SPOT 6. Project concepts will need to be devised by the end of October in order to be released for public comment with the list of all projects from DCHC MPO for SPOT 6.

TC Action: Recommended that the Board approve the resolution requesting a delay for U-5774 so that high capacity transit options can be considered.

Board Action: Approve the resolution requesting a delay for U-5774.

Attachments: [2019-06-12 \(19-152\) Resolution to Request Delay to U-5774.pdf](#)

16. Amendment #13 to the FY2018-2027 TIP (5 minutes)[19-142](#)**Aaron Cain, LPA Staff**

Amendment #13 to the FY2018-2027 TIP consists of a request from the City of Durham to add funding to four bike-ped projects:

U-4724, Cornwallis Road Bike-Ped

U-4726HN, Hillandale Road Bike-Ped

U-4726HO, Carpenter-Fletcher Bike-Ped

C-4928, Morreene Road Bike-Ped

The first two projects will add STBG-Any Area funds resulting from an additional \$1.4+M in federal highway infrastructure funding that was granted through NCDOT. Because these federal highway infrastructure funds cannot be used for bike-ped projects, NCDOT agreed to swap those funds for STBG-Any Area funds, which can be programmed for bike-ped. An additional \$2,000 from what was presented last month was added to U-4724 in order to fully program the STBG-Any Area funds. The last two projects will add STBGDA funds from the City of Durham's local discretionary allocation. This will exhaust the City of Durham's allocation through FY24. MPO staff has determined that there is significant fund balance to cover the programming of these funds. In addition, there is one statewide project from NCDOT for inclusion in the TIP.

This amendment was released for a 21-day public comment period on May 15, 2019. No public comments have been received.

The summary sheet, full report, and resolution are attached.

TC Action: Recommend that the MPO Board approve Amendment #13 to the FY2018-2027 TIP.

Board Action: Approve Amendment #13 to the FY2018-2027 TIP.

Attachments: [2019-06-12 \(19-142\) TIP Amendment #13 Summary Sheet.pdf](#)
[2019-06-12 \(19-142\) TIP Amendment #13 Full Report.pdf](#)
[2019-06-12 \(19-142\) TIP Amendment #13 Resolution.pdf](#)

REPORTS:**17. Report from the Board Chair**[19-101](#)**Damon Seils, Board Chair**

Board Action: Receive the report from the Board Chair

18. **Report from the Technical Committee Chair** [19-102](#)
Nishith Trivedi, TC Chair
Board Action: Receive the report from the TC Chair.
19. **Report from LPA Staff** [19-103](#)
Felix Nwoko, LPA Manager
Board Action: Receive the report from LPA Staff.
Attachments: [2019-06-12 \(19-103\) LPA staff report.pdf](#)
20. **NCDOT Report** [19-104](#)
Joey Hopkins (David Keilson/Richard Hancock), Division 5 - NCDOT
Mike Mills (Pat Wilson), Division 7 - NCDOT
Brandon Jones (Bryan Kluchar, Jen Britt), Division 8 - NCDOT
Julie Bogle, Transportation Planning Branch - NCDOT
John Grant, Traffic Operations - NCDOT
Board Action: Receive the reports from NCDOT.
Attachments: [2019-06-12 \(19-104\) NCDOT Progress Report.pdf](#)

INFORMATIONAL ITEMS

21. **Recent News Articles and Updates** [19-105](#)
Attachments: [2019-06-12 \(19-105\) news_articles_REVISED.pdf](#)

Adjourn

Next meeting: August 14, 9 a.m., Committee Room

Dates of Upcoming Transportation-Related Meetings: None