



DCHC MPO Board Meeting Agenda

Wednesday, May 13, 2020

9:00 AM

~~Committee Room 2nd Floor Durham City Hall~~

~~101 City Hall Plaza
Durham, NC 27701~~

Teleconference

1. Roll Call**2. Ethics Reminder**

It is the duty of every Board member to avoid conflicts of interest. Does any Board member have any known conflict of interest with respect to any matters coming before the Board today? If so, please identify the conflict and refrain from any participation in the particular matter involved.

3. Adjustments to the Agenda**4. Public Comments****5. Directives to Staff**[20-100](#)

Attachments: [2020-05-13 \(20-100\) MPO Board Directives to Staff.pdf](#)

CONSENT AGENDA**6. March 11, 2020 Board Meeting Minutes**[20-139](#)

A copy of the March 11, 2020 Board meeting minutes is enclosed.

Board Action: Approve the minutes of the March 11, 2020 Board Meeting

Attachments: [2020-05-13 \(20-139\) MPO MEETING MINIUTES 03.11.20 LPA2.pdf](#)

ACTION ITEMS

7. **Material Changes to the 2017 Durham County Transit Plan (30 minutes)** [20-134](#)

Aaron Cain, LPA Staff

In April 2017 the DCHC MPO, Durham Board of County Commissioners, and GoTriangle adopted the Durham County Transit Plan (Transit Plan). Per the interlocal agreement (ILA) between those three bodies that govern the Transit Plan, expenditure increases of more than \$500,000 on bus services are considered “material changes” and must be approved by all three governing boards.

The projects in the draft Work Plan that are deemed to be material changes are:

- Fayetteville Street Transit Emphasis Corridor - expand scope and budget
- Bus Stop Access Improvements - new project
- Bus Speed and Reliability - new project
- Electric Vehicle Acquisition - new project
- GoDurham CAD/AVL - new project

An explanation of each project is included in the attached memo.

TC Action: Recommended approval of all material changes.

Board Action: Adopt the resolution to approve the material changes as described in the attached memo.

Attachments: [2020-05-13 \(20-134\) Durham Transit Plan Material Changes Memo.pdf](#)
[2020-05-13 \(20-134\) Durham Transit Plan Material Changes Resolution.pdf](#)

8. Draft FY21 Durham and Orange Work Plans (30 minutes)[20-135](#)**Aaron Cain, LPA Staff**

On April 15, 2020, the Durham and Orange Staff Working Groups (SWG) released the Draft FY21 Work Plans for public comment. The plans will be available for public comment until May 22, 2020. The draft plans are attached.

The draft Durham Work Plan was reviewed by the Durham County Board of Commissioners on May 4. Comments received by the Commissioners include:

- Include a narrative on Durham Transportation Alternatives, noting their focus on county employment and education centers such as Treyburn and the North Campus of Durham Technical Community College;
- Include a narrative on the Food Access for Seniors;
- Updated projected revenue estimate; and
- Acknowledge that the county commissioners will have an opportunity to review the current budget and revenue stream prior to the letting of a design contract for the Holloway Street or Chapel Hill Road Transit Enhancement Corridors.

MPO staff welcomes comments from members of the Board on the draft Work Plans.

Board Action: Provide comment on the Durham and Orange Draft FY21 Work Plans by May 22, 2020.

Attachments: [2020-05-13 \(20-135\) Durham Work Plan FY21 4-20 DRAFT for Public Commen](#)
[2020-05-13 \(20-135\) Orange Work Plan FY21 4-20 DRAFT for Public Comment](#)

9. **FFY20 Section 5307/5340 FULL Apportionment Split Letter (10 minutes)** [20-129](#)

Felix Nwoko, LPA Staff

Section 5307/5340 funds are allocated to urbanized areas for transit capital and operating assistance, and for transportation-related planning. The DCHC MPO full apportionment for FFY20 for each program was released by the Federal Transit Administration (FTA) and the LPA staff, in consultation with the four fixed-route transit operators and MPO policy, developed a recommended distribution of this funding. A 'split letter' to FTA regarding the allocation of these funds among transit operators must be approved by the Board to authorize the transit operators to seek applications for funding. Attached is the split letter to FTA and a memorandum with additional information on the 5307/5340 program

TC Action: Recommended that the Board approve the distribution and endorse the attached FFY20 FULL apportionment split letter.

Board Action: Approve the distribution and endorse the attached FFY20 FULL apportionment split letter.

Attachments: [2020-05-13 \(20-129\) FFY20 5307 FULL split letter.pdf](#)
[2020-05-13 \(20-129\) FY 20 FTA Section 5307-5340 FFY20 full apportionment](#)

10. **FFY20 Section COVID-19 CARES ACT 5307/5340 FULL Apportionment Split Letter (10 minutes)** [20-130](#)

Felix Nwoko, LPA Staff

As part of the COVID-19 Stimulus packet called the CARES ACT, FTA received funding under the Section 5307/5340 program which are allocated to urbanized areas for transit capital and operating assistance, and for transportation-related planning. The CARES funding differs from the traditional 5307 in that, it does not require matching fund, expenses must be incurred on or after January 2020 and it does not have programmed in the TIP. Like 5307/5340, it requires DOL certification and all grant application procedure. The DCHC MPO full apportionment for FFY20 for each program was released by the Federal Transit Administration (FTA) and the LPA staff, in consultation with the four fixed-route transit operators and MPO policy, developed a recommended distribution of this funding. A 'split letter' to FTA regarding the allocation of these funds among transit operators must be approved by the Board to authorize the transit operators to seek applications for funding. Attached is the split letter to FTA .

TC Action: Recommended that the Board approve the distribution and endorse the attached FFY20 CARES ACT FULL apportionment split letter.

Board Action: Approve the distribution and endorse the attached FFY20 CARES ACT FULL apportionment split letter.

Attachments: [2020-05-13 \(20-130\) CARES ACT 5307 split letter May 2020.pdf](#)

11. **FFY19 and FFY20 Section 5339 Full Apportionment Split Letter (10 minutes)** [20-131](#)

Felix Nwoko, LPA Staff

The Section 5339 Buses and Bus Facilities program (49 U.S.C. 5339) makes Federal resources available to states and designated recipients to replace, rehabilitate, and purchase buses and related equipment, and to construct bus-related facilities. DCHC MPO is the designated recipient for the Durham urbanized area (UZA). Section 5339 formula funds are allocated to the urbanized areas (UZAs) based upon population, vehicle revenue miles, and passenger miles. The Durham UZA was awarded \$1,003,117 in FFY2019 and \$1,054,941 in FFY2020 (Total = \$2,058,058). As designated recipient for the 5339 funds for the Durham UZA, the DCHC MPO may allocate funding to fixed route operators. The split letter, as developed by LPA staff in conjunction with fixed-route operators and according to MPO policy, defines the intended allocation for FFY19 and FFY20.

TC Action: Recommended the Board approve the FFY19 and FFY20 Section 5339 distribution and endorse the full apportionment split letter.

Board Action: Approve the FFY19 and FFY20 Section 5339 distribution and endorse the full apportionment split letter.

Attachments: [2020-05-13 \(20-131\) FFY19 FFY 20 5339 full split letter.pdf](#)

12. **Enhanced Mobility of Seniors and Individuals with Disabilities (Section 5310) Grant - FY19 and FY20 Call for Projects (5 minutes)** [20-132](#)

Felix Nwoko, LPA Staff

Section 5310 - Enhanced Mobility of Seniors and Individuals with Disabilities provides funds to improve mobility for seniors and individuals with disabilities by removing barriers to transportation service and expanding transportation mobility options. The DCHC MPO is the designated recipient of these funds for the Durham urbanized area (UZA) and distributes the funds to eligible sub-recipients through a competitive selection process. A Call for Projects is conducted during even numbered years and includes funds from two fiscal years. A total of \$529,150 was apportioned to the Durham UZA for FY2019 and FY2020 and will be available for the 2020 Call for Projects. Attached is the Section 5310 application including the application process schedule.

TC Action: Received the proposed Section 5310 Grant Call for Projects schedule.

Board Action: Receive the proposed Section 5310 Grant Call for Projects schedule.

Attachments: [2020-05-13 \(20-132\) 2020 Call for Projects schedule.pdf](#)
[2020-05-13 \(20-132\) 5310 Grant Application 2020 june 2020.pdf](#)

13. Amendment #1 to the FY2020-2029 TIP (5 minutes)[20-136](#)**Anne Phillips, LPA Staff**

On December 11, 2019, the DCHC MPO Board adopted the FY2020-2029 TIP. In March 2020, the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) reconciled the DCHC MPO TIP with the FY2020-2029 STIP. Therefore, additions and amendments to local projects that differ from the initially adopted STIP can now added to the TIP. This amendment adds these projects to the TIP.

The full report, summary sheet, and resolution for Amendment #1 are attached.

TC Action: Recommend approval of Amendment #1 to the FY2020-29 TIP.

Board Action: Approve Amendment #1 to the FY2020-29 TIP.

Attachments: [2020-05-13 \(20-136\) FY2020-2029 TIP Amendment #1 Summary Sheet.pdf](#)
[2020-05-13 \(20-136\) FY2020-2029 TIP Amendment #1 Full Report.pdf](#)
[2020-05-13 \(20-136\) FY2020-2029 TIP Amendment #1 Resolution.pdf](#)

14. FHWA Highway Infrastructure Funding Swap (10 minutes)[20-133](#)**Aaron Cain, LPA Staff**

On February 13, 2020, the Federal Highway Administration (FHWA) released the funding amounts for states and localities for the Highway Infrastructure Program (Infra). DCHC is scheduled to receive \$414,806 in 2020 from this program.

However, Infra funds can only be used for highway projects for vehicular travel benefit. Therefore, in order to have access to funding that aligns with DCHC priorities for non-highway projects, NCDOT has offered to swap those funds for an equal amount of Surface Transportation Block Grant (STBG) funds, which can be used on those projects. Staff proposes to include the additional STBG funding in the upcoming call for projects for DCHC Surface Transportation Block Grant-Direct Attributable (STBGDA) and Transportation Alternatives Program-Direct Attributable (TAPDA) funds.

TC Action: Recommended approval of the Infra fund swap with NCDOT.

Board Action: Approve the Infra fund swap with NCDOT.

15. **Support Letter for Durham BUILD Grant and Resolution in Support of Acquisition of S-Line (5 minutes)** [20-138](#)

Dale McKeel, LPA Staff

The City of Durham is submitting a BUILD Grant application to the U.S. Department of Transportation for funding the construction of the Durham Belt Line Trail, and has requested a letter of the support from the MPO Board. Likewise, the N.C. Department of Transportation is pursuing a CRISI 2020! Grant from the Federal Rail Administration for acquisition of the S-line railroad right-of-way, and has a requested a resolution of support from the MPO Board.

TC Action: Review letter and resolution and make recommendations to MPO Board.

Board Action: Review and approve letter and resolution.

Attachments: [2020-05-13-\(20-138\) DCHC Draft Letter Belt Line \(1\).pdf](#)
[2020-05-13-\(20-138\) S-Line Resolution_Acquisition \(1\).pdf](#)

REPORTS:

16. **Report from the Board Chair** [20-101](#)

Wendy Jacobs, Board Chair

Board Action: Receive the report from the Board Chair

17. **Report from the Technical Committee Chair** [20-102](#)

Nishith Trivedi, TC Chair

Board Action: Receive the report from the TC Chair.

18. **Report from LPA Staff** [20-103](#)

Felix Nwoko, LPA Manager

Board Action: Receive the report from LPA Staff.

Attachments: [2020-05-13 \(20-103\) LPA staff report.pdf](#)
[2020-05-13 \(20-103\) ProjectUpdatesBdMtg5-13-20.pdf](#)

19. NCDOT Report[20-104](#)

Joey Hopkins (David Keilson/Richard Hancock), Division 5 - NCDOT

Mike Mills (Pat Wilson, Stephen Robinson), Division 7 - NCDOT

Brandon Jones (Bryan Kluchar, Jen Britt), Division 8 - NCDOT

Julie Bogle, Transportation Planning Branch - NCDOT

John Grant, Traffic Operations - NCDOT

Board Action: Receive the reports from NCDOT.

Attachments: [2020-05-13 \(20-104\) NCDOT Progress Report.pdf](#)

INFORMATIONAL ITEMS**20. Recent News Articles and Updates**[20-105](#)

Attachments: [2020-05-13 \(20-105\) news_articles_5-13-2020.pdf](#)

Adjourn

Next meeting: June 10, 9 a.m., Location to be Determined

Dates of Upcoming Transportation-Related Meetings: None