



DCHC MPO Board Meeting Agenda

Wednesday, December 9, 2020

9:00 AM

Meeting to be held by teleconference.

Watch on Facebook Live at <https://www.facebook.com/MPOforDCHC/>

Any member of the general public who wishes to make public comment should send an email to aaron.cain@durhamnc.gov and the comment will be read to the Board during the public comment portion of the meeting.

1. Roll Call**2. Ethics Reminder**

It is the duty of every Board member to avoid conflicts of interest. Does any Board member have any known conflict of interest with respect to any matters coming before the Board today? If so, please identify the conflict and refrain from any participation in the particular matter involved.

3. Adjustments to the Agenda**4. Public Comments****5. Directives to Staff**[20-100](#)

Attachments: [2020-12-09 \(20-100\) MPO Board Directives to Staff.pdf](#)

CONSENT AGENDA**6. November 4, 2020 Board Meeting Minutes**[20-179](#)

A copy of the November 4, 2020 Board meeting minutes is enclosed.

Board Action: Approve the minutes of the November 4, 2020 Board Meeting.

Attachments: [2020-12-09 \(20-179\) MPO 2020.11.04 MINUTES LPA2.pdf](#)

ACTION ITEMS

7. Joint MPO Board Recap (15 minutes)[20-186](#)**Wendy Jacobs, Board Chair****Aaron Cain, LPA Staff**

On December 1, 2020, the boards for the DCHC MPO and CAMPO held a joint meeting to discuss policy priorities and initiatives. Topics covered include:

- Update on federal transportation outlook from congressman David Price
- Presentation of state legislative and transportation concerns from Beau Mills of the North Carolina League of Municipalities and Kevin Leonard of the North Carolina Association of County Commissioners
- Discussion of policy priorities, including:
 - Invest for Success
 - Active Transportation Investments
 - Support for TDM and Technology Investments

This item is an opportunity for the DCHC MPO Board to discuss these items before a more concrete set of policy guidance is brought before the Board for its consideration.

Board Action: This item is for discussion purposes only; no action is required at this time.

Attachments:[2020-12-09 \(20-186\) Joint DCHC-CAMPO Board Meeting Presentation 12-01-2](#)[2020-12-09 \(20-186\) Joint DCHC-CAMPO Policy Priorities Guide.pdf](#)[2020-12-09 \(20-186\) Joint DCHC-CAMPO Transportation Policy Priorities.pdf](#)

8. **Comprehensive Transportation Plan (CTP) Amendment #2 (10 minutes)**

[20-177](#)

Andy Henry, LPA Staff

The DCHC MPO Board released Amendment #2, which deletes the Briggs Avenue Extension from the Comprehensive Transportation Plan (CTP), at their November meeting for public comment. The MPO notified the public about the opportunity to comment on Amendment #2 through the MPO Website, social media, a public affairs announcement, and the MPO mailing list. At this point, the MPO has received several comments on this amendment, all of which support deleting the project. See the attached compilation of comments.

The cost to construct this roadway will be prohibitively high given that a bridge over the CSX rail line will be required. Also, the original intent of the roadway was to connect an existing and future industrial area, however, the future industrial area has developed into a residential neighborhood.

The attached amendment document provides details on the reasons for deleting the Briggs Avenue Extension, the exact changes to the CTP report and map, and public comment information.

The schedule includes:

- November 11 -- MPO Board released CTP Amendment #2 for public comment period
- December 9 - DCHC MPO Board conducts public hearing and adopts amendment #2
- December 10 - Public comment period ends

It should be noted that based on the new provision NCGS 166A-19.24(e), the Durham City Attorney has advised the DCHC MPO that the Board can hold a public hearing and vote on the matter on the same day but must continue to receive public comments for at least 24 hours.

TC Action: Recommended that the MPO Board adopt Amendment #2 to the Comprehensive Transportation Plan (CTP).

Board Action: Conduct a public hearing and adopt Amendment #2 to the Comprehensive Transportation Plan (CTP).

Attachments: [2020-12-09 \(20-177\) CTP-Amend2.pdf](#)
 [2020-12-09 \(20-177\) CTP-Amend2-Comments.pdf](#)

9. TIP Amendment #3 (10 minutes)[20-165](#)**Anne Phillips, LPA Staff**

Amendment #3 to the FY2020-2029 Transportation Improvement Program (TIP) consists of projects that have been amended in the State Transportation Improvement Program (STIP) by NCDOT and projects that were affected by NCDOT's STIP reprogramming exercise. Projects amended by NCDOT in the STIP need to be amended in the MPO's TIP so that the TIP and STIP remain in concurrence.

DCHC MPO is also amending several locally administered projects to reflect more realistic project delivery schedules.

In accordance with conversations with NCDOT, three locally administered projects are being delayed to allow U-5823 Woodcroft Parkway Extension, which had a construction delay until FY 31 in the STIP reprogramming exercise, to move into construction in FY 25. These projects are Third Fork Creek Trail (EB-5837), Guess Road Sidewalks (EB-5834), and NC 55 Sidewalks (EB-5835). MPO and City of Durham staff are proposing schedule delays for these three projects - instead of a delay of more than ten years to the Woodcroft Parkway Extension - so that the City of Durham does not lose design work that is currently underway for Woodcroft Parkway Extension. The City of Durham is paying for the design of the Woodcroft Parkway Extension with local funds.

The Guess Road and NC 55 sidewalk projects are underfunded in the TIP, both with federal funds and the local match. These projects therefore would not have been able to move forward according to their schedule prior to this amendment. After further discussions with NCDOT, construction of the Third Ford Creek Trail will now only experience a minor delay of construction in FY 23 instead of FY 21 as currently programmed.

Although changes to the locally administered projects do not meet the MPO Public Involvements Policy's definition of a substantial amendment ("addition or deletion of a project with an implementation cost exceeding \$1 million"), the MPO Board may vote to hold a 21-day public comment period for this amendment.

TC Action: Recommended that the Board approve TIP Amendment #3.

Board Action: Approve TIP Amendment #3.

Attachments: [2020-11-18 \(20-165\) Summary Sheet](#)
[2020-11-18 \(20-165\) STIP Reprogrammed List](#)
[2020-11-18 \(20-165\) FY2020-2029 TIP Amendment #3 Resolution](#)
[2020-11-18 \(20-165\) Full Report](#)

**10. Draft FY2022 Unified Planning Work Program (15 minutes) [20-184](#)
Felix Nwoko, LPA Staff**

The DCHC MPO is required by federal regulations to prepare an annual Unified Planning Work Program (UPWP) that details and guides the urban area transportation planning activities. Funding for the UPWP is provided by the Federal Highway Administration and the Federal Transit Administration. The UPWP must identify MPO planning tasks to be performed with the use of federal transportation funds.

At its November meeting, the TC recommended that the draft FY22 UPWP be release for a 21-day public comment period. Should the Board release the document for public comment, it will be brought back before the Board for consideration at the January 13, 2021 meeting.

TC Action: Recommended that the Board release the Draft FY22 Unified Planning Work Program for public comment.

Board Action: Release the Draft FY22 Unified Planning Work Program for a 21-day public comment period.

Attachments: [2020-12-09 \(20-184\) Draft UPWP.pdf](#)
[2020-12-09 \(20-184\) OC New Initiative.pdf](#)
[2020-12-09 \(20-184\) Durham New Initiative.pdf](#)

11. Draft Public Involvement Policy (PIP) and Limited English Proficiency[20-185](#)**Plan (LEP) (20 minutes)****Anne Phillips, LPA Staff**

DCHC MPO's last Public Involvement Policy (PIP) was adopted in 2012 as a corrective to the 2011 MPO Certification Review. This updated plan builds on the 2012 plan and will guide efforts to proactively engage the public to plan a multimodal transportation system that meets the region's economic, sustainability, and equity goals.

This plan covers the development and approval process for DCHC's major plans, programs, and studies. It guides how the public will be notified about programs, plans, and studies; opportunities available for the public to provide input; and the length of public input periods.

The PIP is consistent with the requirements of the Fixing America's Surface Transportation (FAST) Act and subsequent updates. It also contains a review component to assess the MPO's public input practices.

DCHC MPO's first Limited English Proficiency (LEP) Plan was adopted along with the PIP in 2012. A person with Limited English Proficiency is one who does not speak English as their primary language and who has a limited ability to read, speak, write, or understand English. The updated plan provides guidance on how the MPO will provide language assistance for people with limited English proficiency as required by Executive Order 13166 and United States Department of Transportation (USDOT) policy guidance. This plan provides guidance on:

- 1) How to identify people who may need language assistance
- 2) The types of assistance that DCHC can provide
- 3) How to notify people with LEP that language assistance is available

TC Action: Recommended that the MPO Board Release the draft PIP and LEP for a 45-day public comment period.

Board Action: Provide comments and release the draft PIP and LEP for a 45-day public comment period.

Attachments: [2020-12-09 \(20-185\) Presentation.pdf](#)
 [2020-12-09 \(20-185\) DraftPIP.pdf](#)
 [2020-12-09 \(20-185\) DraftLEP.pdf](#)

12. Orange County Transit Plan Update (15 minutes) [20-156](#)
Caroline Dwyer, Renaissance Planning Group

Caroline Dwyer, AICP, the consultant project manager with Renaissance Planning (lead consultant for the Orange County Transit Plan), will provide an update on the Orange County Transit Plan. This update will include the project schedule, public outreach, including the transit summit and survey, and next steps. More project information can be found at www.octransit2020.com

Board Action: No action is necessary on this item; it is for informational purposes only.

13. Durham County Transit Plan Update (10 minutes) [20-154](#)
Aaron Cain, LPA Staff
Brooke Ganser, Durham City-County Planning
Aidil Ortiz, Engagement Consultant

Since the last time the MPO Board was updated on the progress of the Durham County Transit Plan in August, the first phase of public outreach has begun. The public outreach methods include:

- Online Survey;
- Stakeholder Interviews;
- Engagement Ambassadors; and
- Tabling Events at Major Bus Stops

MPO, Planning, and consultant staff will present progress on these outreach efforts, as well as the technical analysis that is being produced.

Board Action: No action is necessary on this item; it is for informational purposes only.

Attachments: [2020-12-09 \(20-154\) Durham County Transit Plan Update Memo.pdf](#)
[2020-12-09 \(20-154\) Durham County Transit Plan Update Presentation.pdf](#)

14. Greater Triangle Commuter Rail Update (15 minutes) [20-157](#)
Jay Heikes, GoTriangle

In March 2020, the DCHC MPO Board authorized a Memorandum of Understanding (MOU) to express the roles, responsibilities, and cost share of the project management partners for the next phase of study for the Greater Triangle Commuter Rail Project. Jay Heikes of GoTriangle will provide an update on the current Greater Triangle Commuter Rail (GTCR) study.

Board Action: No action is necessary at this time; this item is for informational purposes only.

Attachments: [2020-12-09 \(20-157\) Greater Triangle Commuter Rail Memo.pdf](#)
[2020-12-09 \(20-157\) Greater Triangle Commuter Rail Presentation.pdf](#)

15. FY20 Triangle Transit Tax Annual Report (15 minutes) [20-182](#)**Jennifer Hayden, GoTriangle**

Jennifer Hayden, Assistant Director of Finance and Administrative Services for GoTriangle, will present the results of the FY20 Triangle Transit Tax Annual Report for Durham and Orange counties.

Board Action: There is no action necessary for this item; it is for informational and discussion purposes only.

Attachments: [2020-12-09 \(20-182\) Durham County Transit FY20 Progress Report.pdf](#)
[2020-12-09 \(20-182\) Orange County Transit FY20 Progress Report.pdf](#)

16. DCHC MPO Board Officer Nominations (10 minutes) [20-180](#)**Aaron Cain, LPA Staff**

Per the MPO Board bylaws, officer elections are to be held at the last regularly scheduled meeting of the calendar year. The bylaws allow for a Chair or Vice Chair to serve two consecutive terms. Since Commissioner Jacobs is at the end of her first term as Chair, she may be elected to a second term. The same is true for Vice Chair Weaver. As a reminder, the Chair and Vice Chair may not come from the same county.

At its November meeting, the MPO Board created a nominating committee to recommend a slate of officers for 2021. The nominating committee will report its findings at this meeting.

Board Action: Elect MPO Board officers for 2021.

REPORTS:**17. Report from the Board Chair** [20-101](#)**Wendy Jacobs, Board Chair**

Board Action: Receive the report from the Board Chair

18. Report from the Technical Committee Chair [20-102](#)**Nishith Trivedi, TC Chair**

Board Action: Receive the report from the TC Chair.

19. Report from LPA Staff [20-103](#)**Felix Nwoko, LPA Manager**

Board Action: Receive the report from LPA Staff.

Attachments: [2020-12-09 \(20-103\) TAC TCC Meetings 2021.pdf](#)
[2020-12-09 \(20-103\) LPA staff report.pdf](#)

20. NCDOT Report[20-104](#)

Joey Hopkins (David Keilson/Richard Hancock), Division 5 - NCDOT

Wright Archer (Pat Wilson, Stephen Robinson), Division 7 - NCDOT

Brandon Jones (Bryan Kluchar, Jen Britt), Division 8 - NCDOT

Julie Bogle, Transportation Planning Branch - NCDOT

John Grant, Traffic Operations - NCDOT

Board Action: Receive the reports from NCDOT.

Attachments: [2020-12-09 \(20-104\) NCDOT Reports.pdf](#)

INFORMATIONAL ITEMS**21. Recent News Articles and Updates**[20-105](#)**Adjourn**

Next meeting: January 13, 2021, 9 a.m., Meeting to be held by teleconference.

Dates of Upcoming Transportation-Related Meetings: None