



## **DCHC MPO Board Meeting Agenda**

Wednesday, January 13, 2021

9:00 AM

Meeting to be held by teleconference.

Watch on Facebook Live at <https://www.facebook.com/MPOforDCHC/>

Any member of the general public who wishes to make public comment should send an email to [aaron.cain@durhamnc.gov](mailto:aaron.cain@durhamnc.gov) and the comment will be read to the Board during the public comment portion of the meeting.

**1. Roll Call****2. Ethics Reminder**

It is the duty of every Board member to avoid conflicts of interest. Does any Board member have any known conflict of interest with respect to any matters coming before the Board today? If so, please identify the conflict and refrain from any participation in the particular matter involved.

**3. Adjustments to the Agenda****4. Public Comments****5. Directives to Staff**[21-100](#)

**Attachments:** [2021-01-13 \(21-100\) MPO Board Directives to Staff](#)

**CONSENT AGENDA****6. December 9, 2020 Board Meeting Minutes**[21-118](#)

A copy of the December 9, 2020 Board meeting minutes is enclosed.

**Board Action:** Approve the minutes of the December 9, 2020 Board Meeting.

**Attachments:** [2021-01-13 \(21-118\) MPO Board Minutes 12-09-2020](#)

**ACTION ITEMS**

7. **Draft Public Involvement Policy (PIP) and Limited English Proficiency Plan (LEP) (20 minutes)** [20-185](#)  
**Anne Phillips, LPA Staff**

In December 2020, the MPO Board released the draft Public Involvement Policy and Limited English Proficiency Plan for a 45-day public comment period. The public comment period was advertised in the Herald Sun, the Triangle Tribune, Que Pasa, and on the MPO's website and social media accounts. So far, no public comments have been received.

DCHC MPO's last Public Involvement Policy (PIP) was adopted in 2012 as a corrective to the 2011 MPO Certification Review. This updated plan builds on the 2012 plan and will guide efforts to proactively involve the public to plan a multimodal transportation system that meets the region's economic, sustainability, and equity goals. This plan covers the development and approval process for DCHC's major plans, programs, and studies. It guides how the public will be notified about programs, plans, and studies; opportunities available for the public to provide input; and the length of public input periods.

DCHC MPO's first Limited English Proficiency (LEP) Plan was adopted along with the PIP in 2012. A person with Limited English Proficiency is one who does not speak English as their primary language and who has a limited ability to read, speak, write, or understand English. The updated plan provides guidance on how the MPO will provide language assistance for people with limited English proficiency.

**Board Action:** Hold a public hearing for the draft Public Involvement Policy and Limited English Proficiency Plan.

**Attachments:**      [2021-01-13 \(20-185\) DraftPIP](#)  
                                 [2021-01-13 \(20-185\) DraftLEP](#)

**8. Draft FY2022 Unified Planning Work Program**[20-184](#)**Felix Nwoko, LPA Staff**

The DCHC MPO is required by federal regulations to prepare an annual Unified Planning Work Program (UPWP) that details and guides the urban area transportation planning activities. Funding for the UPWP is provided by the Federal Highway Administration and the Federal Transit Administration. The UPWP must identify MPO planning tasks to be performed with the use of federal transportation funds.

At its November meeting, the TC recommended that the draft FY22 UPWP be released for a 21-day public comment period. The MPO Board decided to delay the in order to clarify various aspects of the document. Those issues have been addressed and is being brought back before the Board to request for release for public comment. The updated documents are attached.

The FY22 UPWP will subsequently be brought to the MPO Board for approval on February 10, 2021. The UPWP must be submitted to NCDOT and FHWA for review by February 15, 2021.

**TC Action:** Recommended that the Board release the FY22 UPWP for a 21-day public comment period.

**Board Action:** Release the FY22 UPWP for a 21-day public comment period.

**Attachments:**      [2021-01-13 \(20-184\) UPWP Memo](#)  
                              [2021-01-13 \(20-184\) Presentation](#)  
                              [2021-01-13 \(20-184\) New InitiativeTable](#)  
                              [2021-01-13 \(20-184\) Draft UPWP](#)  
                              [2021-01-13 \(20-184\) OC New Initiative](#)  
                              [2021-01-13 \(20-184\) Durham New Initiative](#)

**9. FY21 UPWP Amendment #1 (5 minutes)**[21-112](#)**Felix Nwoko, LPA Staff**

The DCHC MPO is required by federal regulations to prepare an annual Unified Planning Work Program (UPWP) that details and guides the urban area transportation planning activities. The UPWP identifies MPO planning tasks to be performed with the use of federal transportation funds. Changes to the UPWP budget requires an amendment approved by the Board. Amendment #1 of the FY2021 UPWP proposes to de-obligate FTA 5307 funds from GoDurham/City of Durham. The City of Durham would like to reallocate these funds to GoDurham operations in order to address unfunded needs for preventive maintenance, vehicle rehabilitation, and vehicle replacement. The attached resolution provides details.

**TC Action:** Recommended that the Board approve the FY21 Unified Planning Work Program Amendment #1.

**Board Action:** Approve FY21 UPWP Amendment #1.

**Attachments:** [2021-01-13 \(21-112\) FY21 UPWP Amendment #1](#)

**10. Authorize Durham City Manager on behalf of DCHC MPO to enter into agreement with NCDOT for the Metropolitan Planning Program (Section 5303) Grant for FY21 (5 minutes)**[21-117](#)**Felix Nwoko, LPA Staff**

The Metropolitan Planning Program (Section 5303) Grant scope and budget for FY21 will be released for public comment by the MPO Board as part of the FY21 Unified Planning Work Program (UPWP) in January 2021. The Durham City Manager, on behalf of DCHC MPO, is the contractor's authorized representative for the agreement between NCDOT and the City of Durham. The MPO Board must authorize the City Manager to enter into agreement with the NCDOT. A copy of the grant agreement is attached.

**TC Action:** Recommended the Board authorize the Durham City Manager to enter into agreement with NCDOT.

**Board Action:** Authorize the Durham City Manager to enter into the agreement with NCDOT on behalf of DCHC MPO.

**Attachments:** [2021-01-13 \(21-117\) 5303 FY21 Agreement](#)

11. **TIP Amendment #3 (5 minutes)**  
**Anne Phillips, LPA Staff**

[20-165](#)

In December 2020, the MPO Board voted to release Transportation Improvement Program (TIP) Amendment #3 for a 21-day public comment period. Two comments were received and are included in the agenda packet.

Amendment #3 to the FY2020-2029 TIP consists of projects that have been amended in the State Transportation Improvement Program (STIP) by NCDOT and projects that were affected by NCDOT's STIP reprogramming exercise. Projects amended by NCDOT in the STIP need to be amended in the MPO's TIP so that the TIP and STIP remain in concurrence.

DCHC MPO is also amending several locally administered projects to reflect more realistic project delivery schedules.

Three locally administered projects are being delayed to allow U-5823 Woodcroft Parkway Extension, which had a construction delay until FY 31 in the STIP reprogramming exercise, to move into construction in FY 25. These projects are Third Fork Creek Trail (EB-5837), Guess Road Sidewalks (EB-5834), and NC 55 Sidewalks (EB-5835). MPO and City of Durham staff are proposing schedule delays for these three projects - instead of a delay of more than ten years to the Woodcroft Parkway Extension - so that the City of Durham does not lose design work that is currently underway for Woodcroft Parkway Extension. The City of Durham is paying for the design of the Woodcroft Parkway Extension with local funds.

The Guess Road and NC 55 sidewalk projects are underfunded in the TIP, both with federal funds and the local match. These projects therefore would not have been able to move forward according to their schedule prior to this amendment. After further discussions with NCDOT, construction of the Third Ford Creek Trail will now only experience a minor delay of construction in FY 23 instead of FY 21 as currently programmed.

**Board Action:** Approve TIP Amendment #3.

**Attachments:**

[2021-01-13 \(20-165\) Public Comment](#)

[2021-01-13 \(20-165\) Summary Sheet](#)

[2021-01-13 \(20-165\) STIP Reprogrammed List](#)

[2021-01-13 \(20-165\) FY2020-2029 TIP Amendment #3 Resolution](#)

[2021-01-13 \(20-165\) Full Report](#)

**12. US 15-501 Corridor Study (15 minutes)**[19-144](#)**Andy Henry, LPA staff**

At their November meeting, the DCHC MPO Board directed staff to develop a process to move forward and finish the US 15-501 Corridor Study. The attached document outlines the staff proposal to complete the Study.

The following DCHC MPO Web page provides the final report documents and conceptual design for the US 15-501 Corridor Study and a compilation of the public comments:

[www.bit.ly/15-501](http://www.bit.ly/15-501) <<http://www.bit.ly/15-501>>.

**TC Action:** Reviewed the proposed process and provided comments.

**Board Action:** Review the proposed process, provide comments, and give direction to staff for moving forward with the US 15-501 Corridor Study.

**Attachments:** [2021-01-13 \(19-144\) US15-501CorridorStudy-FollowOn](#)

**13. 2050 MTP- Performance Measures (15 minutes)**[21-116](#)**Andy Henry, LPA Staff**

At their September meeting, the DCHC MPO Board approved the Goals and Objectives for use in the 2050 Metropolitan Transportation Plan (MTP) development process. The MPO staff and their regional partners have developed a set of draft Performance Measures to provide feedback on how well the MPO policies and plans are meeting the Goals and Objectives. The Performance Measures are directly linked to the Objectives.

Attachments include a table of the Goals/Objectives/Performance Measures and a presentation.

**TC Action:** Reviewed the draft Performance Measures and provided comments.

**Board Action:** Review the draft Performance Measures and provide comments.

**Attachments:** [2021-01-13 \(21-116\) 2050 MTP Draft PMs](#)

[2021-01-13 \(21-116\) PM Presentation](#)

**14. Joint DCHC-CAMPO MTP Scenario Framework (20 minutes)** [21-115](#)**John Hodges-Copple, TJCOG**

On December 1, 2020, at the Joint DCHC-CAMPO Board meeting, a framework for potential scenarios for the 2050 MTP was introduced to the board members. The next step is to begin the building blocks for these potential scenarios, and the way they will be developed; comment and discussion is being sought from each MPO Board on these potential scenarios.

**Board Action:** Provide input on the framework for potential scenarios for the 2050 MTP.

**Attachments:** [2021-01-13 \(21-115\) 2050 MTP Steps and Scenarios](#)

**15. Joint MPO Policy Priorities (15 minutes)** [21-114](#)**John Hodges-Copple, TJCOG**

On December 1, 2020, at the Joint DCHC-CAMPO Board meeting, updates to two policy initiatives were discussed: Demand Management and Technology and Active Transportation. A third of the seven policy priorities previously adopted by both boards was also expanded: Invest for Success. These three policy initiatives have been further updated based on comments from board members at the joint board meeting. These priorities are being brought to the full board of each MPO for adoption and use by board members in discussions with their delegations at the North Carolina General Assembly and Congress, and in guiding MPO work plans.

**Board Action:** Adopt the revised Demand Management and Technology and Active Transportation policy initiatives, as well as the expanded Invest for Success.

**Attachments:** [2021-01-13 \(21-114\) Joint MPO Policy Priorities](#)

**REPORTS:****16. Report from the Board Chair** [21-101](#)**Wendy Jacobs, Board Chair**

**Board Action:** Receive the report from the Board Chair

**17. Report from the Technical Committee Chair** [21-102](#)**Nishith Trivedi, TC Chair**

**Board Action:** Receive the report from the TC Chair.

**18. Report from LPA Staff [21-103](#)**

Felix Nwoko, LPA Manager

**Board Action:** Receive the report from LPA Staff.**Attachments:** [2021-01-13 \(21-103\) LPA staff report](#)**19. NCDOT Report [21-104](#)**

Joey Hopkins (David Keilson/Richard Hancock), Division 5 - NCDOT

Wright Archer (Pat Wilson, Stephen Robinson), Division 7 - NCDOT

Brandon Jones (Bryan Kluchar, Jen Britt), Division 8 - NCDOT

Julie Bogle, Transportation Planning Branch - NCDOT

John Grant, Traffic Operations - NCDOT

**Board Action:** Receive the reports from NCDOT.**Attachments:** [2021-01-13 \(21-104\) NCDOT Progress Report](#)**INFORMATIONAL ITEMS****20. Recent News Articles and Updates [21-105](#)****Attachments:** [2021-01-13 \(20-105\) news articles](#)**Adjourn****Next meeting: February 10, 9 a.m., Meeting to be held by teleconference.****Dates of Upcoming Transportation-Related Meetings: None**