



**DCHC MPO Board
Meeting Agenda**

Wednesday, March 9, 2022

9:00 AM

Teleconference

101 City Hall Plaza
Durham, NC 27701

1. Roll Call**2. Ethics Reminder**

It is the duty of every Board member to avoid conflicts of interest. Does any Board member have any known conflict of interest with respect to any matters coming before the Board today? If so, please identify the conflict and refrain from any participation in the particular matter involved.

Per state law, all MPO Board members and alternates are required to file a Statement of Economic Interest and a Real Estate Disclosure form by April 15, 2022. The forms can be found on the web site of the North Carolina State Ethics Commission at this link: <https://ethics.nc.gov/seis/electronic-filing>

3. Adjustments to the Agenda**4. Public Comments****5. Directives to Staff**[22-100](#)

Attachments: [2022-03-09 \(22-100\) MPO Board Directives to Staff](#)

CONSENT AGENDA**6. Approval of the February 9, 2022 Board Meeting Minutes**[22-127](#)

Kayla Peloquin, LPA Staff

A copy of the February 9, 2022 Board meeting minutes is attached.

Board Action: Approve the minutes of the February 9, 2022 Board meeting.

Attachments: [2022-03-09 \(22-127\) 2.9.22 MPO Board Meeting Minutes](#)

7. CTP Amendment #4[21-201](#)**Kayla Peloquin, LPA Staff**

DCHC MPO adopted the Comprehensive Transportation Plan (CTP) in 2017. Amendment #4 includes the following:

- Incorporate NCDOT's Updated Complete Streets Guidelines
- Remove the Durham-Orange Light Rail Transit (D-O LRT) alignment and associated rail stops
- Adjust or remove several future planned roadway segments
- Designate four Transit Emphasis Corridors (TECs) in Durham

A memo outlining the changes from the original draft to the final version is attached.

After the MPO Board adopts CTP Amendment #4, the North Carolina Board of Transportation can adopt the amendment.

MPO staff is beginning work on CTP Amendment #5.

TC Action: Recommended that the MPO Board adopt Amendment #4 to the Comprehensive Transportation Plan (CTP).

Board Action: Adopt Amendment #4 to the Comprehensive Transportation Plan (CTP).

Attachments: [2022-03-09 \(21-201\) CTP Amendment #4 Memo](#)
[2022-03-09 \(21-201\) CTP Amendment #4 Full Report](#)
[2022-03-09 \(21-201\) CTP Amendment #4 Maps](#)
[2022-03-09 \(21-201\) CTP Amendment #4 Public Comments](#)
[2022-03-09 \(21-201\) CTP Amendment #4 Resolution](#)

8. FY23 RFF Call for Projects[22-114](#)**Aaron Cain, LPA Staff**

On November 15, 2021, MPO staff released a call for projects for STBGDA, CMAQ, and TAPDA funding for FY23, called Regional Flexible Funding (RFF), to all member jurisdictions and agencies. Ten applications were submitted for consideration. MPO staff recommends funding six of those projects.

Three of the projects are either existing capital projects in need of additional funds to be completed, or continuing programs that are prioritized by the updated DCHC MPO Federal Funding Policy. Those projects are:

- Fordham Boulevard Sidepath (Town of Chapel Hill)
- South Greensboro Street Sidewalk (Town of Carrboro)
- Transportation Demand Management (TDM) Program (TJCOG)

Due to the availability of unprogrammed STBGDA funds from previous years, funding can be provided for the two capital projects without using any funds from the FY23 RFF. Per the Federal Funding Policy, the TJCOG TDM program will receive FY23 CMAQ funds.

In addition to those continuing projects, MPO staff recommends funding in full the following three new projects:

- Horton Road Sidewalk (City of Durham)
- NC 54-Falconbridge Transit Access (GoTriangle)
- Morgan Creek Greenway (Town of Chapel Hill)

The attached memo provides detail on the amount of available funding and the scoring process.

TC Action: Recommended unanimously that the Board approve the staff recommended slate of projects for RFF funding.

Board Action: Approve the recommended slate of projects for RFF funding.

Attachments: [2022-03-09 \(22-114\) FY23 RFF Call for Projects Memo](#)
[2022-03-09 \(22-114\) Adopted DCHC MPO Federal Funding Policy](#)

9. Transportation Improvement Program (TIP) Amendment #10 [22-122](#)**Kayla Peloquin, LPA Staff**

Transportation Improvement Program (TIP) Amendment #10 primarily consists of projects that have been amended in the State Transportation Improvement Program (STIP) by NCDOT, and therefore need to be amended in the DCHC MPO TIP.

The Public Involvement Policy (PIP) requires a 21-day public comment period because there is a change that exceeds \$1 million.

The schedule is:

- February TC: recommended release for public comment
- March Board: release for public comment
- March TC: recommendation for approval
- April Board: vote for approval

TC Action: Recommended the Board release TIP Amendment #10 for a 21-day public comment period.

Board Action: Release TIP Amendment #10 for a 21-day public comment period.

Attachments: [2022-03-09 \(22-122\) TIP Amendment #10 Summary Sheet](#)
[2022-03-09 \(22-122\) TIP Amendment #10 Full Report](#)
[2022-03-09 \(22-122\) TIP Amendment #10 Resolution](#)

10. City of Durham RAISE Grant Letter of Support [22-126](#)**Evian Patterson, City of Durham**

The City of Durham is requesting a letter of support in preparation for its application to the NCDOT Integrated Mobility Division's (IMD) NC RAISE Grant program. The City of Durham proposes a roadway improvement project connecting NC-98 from Junction Road to Downtown Durham along Holloway Street that would significantly improve multimodal access, increase roadway safety and network connectivity to major portions of the NCDOT region. A memo with additional information and a draft letter are attached.

TC Action: Recommended that the Board authorize the Board Chair to sign the letter of support for the City of Durham RAISE Grant.

Board Action: Authorize the Board Chair to sign the letter of support for the City of Durham RAISE Grant.

Attachments: [2022-03-09 \(22-126\) COD Request for MPO Letter of Support for 2022 RAISE \(](#)
[2022-03-09 \(22-126\) Draft Letter of Support](#)

ACTION ITEMS

11. FY2023 Final Unified Planning Work Program (15 minutes)[22-123](#)**Marriel Klein, LPA Staff**

The DCHC MPO is required by federal regulations to prepare an annual Unified Planning Work Program (UPWP) that details and guides the urban area transportation planning activities. Funding for the UPWP is provided by the Federal Highway Administration and the Federal Transit Administration. The UPWP must identify MPO planning tasks to be performed with the use of federal transportation funds.

Several changes have been made to the document between the draft presentation and its current, final form. The changes are outlined in the attached memo. Substantial changes include:

- Addition of three new positions; MPO Transportation Planner, MPO Transit Planner, and 1/2 Bike-Ped Planner. These additions are contingent on the City of Durham's budget process
- Addition of FHWA Planning Emphasis Areas and relationship to corresponding UPWP task codes
- Re-formatting of LPA deliverables for FY23 to more succinctly address work being done by the MPO in the next fiscal year

The Draft UPWP was reviewed by the Board and released for public comment at their January 2022 meeting. A public hearing was held at the February 9, 2022 Board meeting. The MPO Board is recommended to approve the plan at their March 9, 2022 meeting.

TC Action: Recommended that the MPO Board approve the FY2023 UPWP.

Board Action: Approve the final FY2023 UPWP, including approval of the self-certification process and local match.

Attachments: [2022-03-09 \(22-123\) Final UPWP Memo](#)
[2022-03-09 \(22-123\) Final UPWP](#)

12. Orange County Transit Plan Update (20 minutes)[22-128](#)**Caroline Dwyer, Renaissance Planning**

Caroline Dwyer of Renaissance Planning, the consulting firm that is working with Orange County to develop a new Orange County Transit Plan, will update the Board on progress on the plan's development.

Board Action: Receive the presentation on an update of the Orange County Transit Plan.

Attachments: [2022-03-09 \(22-128\) Orange County Transit Plan Update Memo](#)
[2022-03-09 \(22-128\) Orange County Transit Plan Update Presentation](#)

13. Greater Triangle Commuter Rail Update (30 minutes) [22-129](#)**Chuck Lattuca, President/CEO, GoTriangle**

In March 2020, the Board of County Commissioners authorized the County Manager and Board Chair to execute a Memorandum of Understanding (MOU) to express the roles, responsibilities, and cost share of the project management partners for the next phase of study for the Greater Triangle Commuter Rail Project. This presentation will provide an update on the study activities that have occurred since the most recent update to the Board in April 2021.

Board Action: Receive the presentation on an update of the Greater Triangle Commuter Rail study.

Attachments: [2022-03-09 \(22-129\) Greater Triangle Commuter Rail Update Memo](#)
[2022-03-09 \(22-129\) Greater Triangle Commuter Rail Update Presentation](#)

14. Durham County Transit Plan Update (30 minutes) [22-130](#)**Ellen Beckmann, Durham County Transportation Manager****Aaron Cain, LPA Staff**

Ellen Beckmann, the Durham County Transportation Manager, will provide an update on the progress of the development of a new Durham County Transit Plan.

Board Action: Receive the presentation on the update of the Durham County Transit Plan.

Attachments: [2022-03-09 \(22-130\) Durham County Transit Plan Update Memo](#)
[2022-03-09 \(22-130\) Durham County Transit Plan Update Presentation](#)

15. Congestion Management Process (CMP) Updates (15 minutes) [22-124](#)**Yanping Zhang, LPA Staff****Jaehoon Kim, LPA Staff**

The congestion management process (CMP) is a systematic and regionally-accepted approach for managing congestion that provides accurate, up-to-date information on transportation system performance. It assesses alternative strategies for congestion management that meet State and local needs. Federal requirements state that the CMP shall be developed and implemented as an integrated part of the metropolitan transportation planning process. It is a continuous process and the MPO staff keeps working on the data collection and analysis as well as the system performance measures. Available system performance measures from 2018-2021 will be presented. A draft work plan is developed for FY2022 and FY2023, and MPO staff members propose to work together with consultants for developing congestion mitigation strategies and reports.

Board Action: Receive the Congestion Management Process Updates.

Attachments: [2022-03-09 \(22-124\) CMP Update](#)

REPORTS:

16. **Report from the Board Chair** [22-101](#)
Jenn Weaver, Board Chair
Board Action: Receive the report from the Board Chair.
17. **Report from the Technical Committee Chair** [22-102](#)
Ellen Beckmann, TC Chair
Board Action: Receive the report from the TC Chair.
18. **Report from LPA Staff** [22-103](#)
Board Action: Receive the report from LPA staff.
Attachments: [2021-03-09 \(22-103\) LPA staff report](#)
19. **NCDOT Reports** [22-104](#)
Lisa Mathis, NC Board of Transportation
Brandon Jones (David Keilson), Division 5 - NCDOT
Wright Archer (Pat Wilson, Stephen Robinson), Division 7 - NCDOT
Patrick Norman (Bryan Kluchar), Division 8 - NCDOT
Julie Bogle, Transportation Planning Division - NCDOT
John Grant, Traffic Operations - NCDOT
Nick Morrison - NCDOT IMD
Board Action: Receive the reports from NCDOT.
Attachments: [2022-03-09 \(22-104\) NCDOT Reports](#)

INFORMATIONAL ITEMS

20. **Recent News Articles and Updates** [22-105](#)
Attachments: [2022-03-09 \(22-105\) Recent News Articles](#)

Adjourn

Next meeting: April 13, 2022, 9 a.m., Meeting location to be determined

Dates of Upcoming Transportation-Related Meetings: Regional Transportation Alliance (RTA) Tour to South Florida March 29-31