



**DCHC MPO Board
Meeting Agenda**

Wednesday, June 8, 2022

9:00 AM

Teleconference

4307 Emperor Blvd
Durham, NC 27703

1. Roll Call

2. Ethics Reminder

It is the duty of every Board member to avoid conflicts of interest. Does any Board member have any known conflict of interest with respect to any matters coming before the Board today? If so, please identify the conflict and refrain from any participation in the particular matter involved.

3. Adjustments to the Agenda

4. Public Comments

5. Directives to Staff

[22-100](#)

Attachments: [2022-10-12 \(22-100\) MPO Board Directives to Staff](#)

CONSENT AGENDA

6. Approval of the May 11, 2022 Board Meeting Minutes

[22-159](#)

Kayla Peloquin, LPA Staff

A copy of the May 11, 2022 Board Meeting Minutes is attached.

Board Action: Approve the May 11, 2022 Board Meeting Minutes.

Attachments: [2022-06-08 \(22-159\) 5.11.22 MPO Board Meeting Minutes](#)

7. FY22 UPWP Amendment #3

[22-155](#)

Marriel Klein, LPA Staff

FY22 UPWP Amendment #3 proposes to re-allocate funding between several line items representing budgets for the LPA and the Town of Carrboro. This re-allocation represents a balancing of UPWP funds in preparation for the final invoice of FY21-22, and allows for more accurate representation of activities undertaken by the Town of Carrboro during this fiscal year. This amendment will not have a financial impact on the FY21-22 UPWP, as it does not involve a net gain or loss of funds.

TC Action: Recommended that the MPO Board approve FY22 UPWP Amendment #3.

Board Action: Approve the FY22 UPWP Amendment #3.

Attachments: [2022-06-08 \(22-155\) FY22 UPWP Amendment 3 Memo](#)
[2022-06-08 \(22-155\) FY22 MPO Funding Table Amendment 3](#)
[2022-06-08 \(22-155\) FY22 MPO Amendment 3 Resolution](#)

8. **FY23 UPWP Amendment #1** [22-141](#)
Mariei Klein, LPA Staff

FY23 UPWP Amendment #1 proposes to re-allocate \$100,000 between STBG-DA and PL funding across corresponding task codes to facilitate ease of UPWP quarterly reporting. It also adds an additional \$625 in PL funding to fully program total PL funding available to the DCHC MPO.

TC Action: Recommended that the MPO Board approve FY23 UPWP Amendment #1.

Board Action: Approve FY23 UPWP Amendment #1.

Attachments: [2022-06-08 \(22-141\) FY23 UPWP Amendment 1 Memo](#)
[2022-06-08 \(22-141\) Amendment 1 Funding Tables](#)
[2022-06-08 \(22-141\) FY23 UPWP Amendment 1 Resolution](#)

9. **FFY 2022 Section 5307/5340 Full Apportionment Split Letter** [22-145](#)
Mariei Klein, LPA Staff

Section 5307/5340 funds are allocated to urbanized areas for transit capital and operating assistance, and for transportation-related planning. DCHC MPO is the designated recipient for the Durham urbanized area (UZA). For FFY 2022, the Durham UZA was awarded \$10,302,067. LPA staff developed a recommended distribution of this funding, in consultation with the four fixed-route transit operators and MPO policy. A 'split letter' to FTA regarding the allocation of these funds among transit operators must be approved by the Board to authorize the transit operators to seek applications for funding. Attached is the split letter to FTA for the Board Chair's signature.

TC Action: Recommended that the Board sign the FFY22 Section 5307/5340 Full Apportionment Split Letter.

Board Action: Authorize the Board Chair sign the FFY22 Section 5307/5340 Full Apportionment Split Letter.

Attachments: [2022-06-08 \(22-145\) FFY22 5307 - 5340 Split Letter](#)

10. FFY 2022 Section 5339 Full Apportionment Split Letter[22-144](#)**Mariel Klein, LPA Staff**

The Section 5339 Buses and Bus Facilities program makes federal resources available to states and designated recipients to replace, rehabilitate, and purchase buses and related equipment, and to construct bus-related facilities. DCHC MPO is the designated recipient for the Durham urbanized area (UZA). Section 5339 formula funds are allocated to the urbanized areas (UZAs) based upon population, vehicle revenue miles, and passenger miles. The Durham UZA has been awarded \$914,338 in FFY 2022. As designated recipient for 5339 funds for the Durham UZA, the DCHC MPO may allocate funding to fixed route operators. LPA staff developed a recommended distribution of this funding, in consultation with the four fixed-route transit operators and MPO policy. A 'split letter' to FTA regarding the allocation of these funds among transit operators must be approved by the Board to authorize the transit operators to seek applications for funding. Attached is the split letter to FTA for the Board Chair's signature.

TC Action: Recommended that the MPO Board approve the FFY22 Section 5339 Full Apportionment split letter.

Board Action: Approve the FFY22 Section 5339 Full Apportionment split letter.

Attachments: [2022-06-08 \(22-144\) FFY22 5339 Split Letter](#)

11. **Enhanced Mobility of Seniors and Individuals with Disabilities**
(Section 5310) Grant - FY21 and FY22 Call for Projects and Program
Management Plan (10 minutes)

[22-150](#)

Mariei Klein, LPA Staff

Section 5310 - Enhanced Mobility of Seniors and Individuals with Disabilities provides funds to improve mobility for seniors and individuals with disabilities by removing barriers to transportation service and expanding transportation mobility options. The DCHC MPO is the designated recipient of these funds for the Durham urbanized area (UZA) and distributes the funds to eligible sub-recipients through a competitive selection process. A Call for Projects is conducted during even numbered years and includes funds from two fiscal years. A total of \$679,325 was apportioned to the Durham UZA for FY2021 and FY2022 and will be available for the 2022 Call for Projects. Attached is the Section 5310 application including the application process schedule.

The FTA requires that in order to receive Section 5310 funds, designated recipients have on file a Program Management Plan (PMP) that addresses program requirements contained in FTA Circulars 9070.1G. DCHC's current PMP was submitted to the FTA in 2015, and is in need of an update to incorporate new program guidance and improve readability. The PMP has been updated with non-substantial corrections and reformatting, and the MPO is requesting approval of this updated PMP, which will then be submitted to the FTA.

TC Action: Received the proposed Section 5310 Grant Call for Projects schedule and recommended approval of the Program Management Plan for Enhanced Mobility of Seniors and Individuals with Disabilities Program.

Board Action: Receive the proposed Section 5310 Grant Call for Projects schedule and approve the Program Management Plan for Enhanced Mobility of Seniors and Individuals with Disabilities Program.

Attachments: [2022-06-08 \(22-150\) 5310 Call for Projects Presentation](#)
[2022-06-08 \(22-150\) 2022 Call for Projects Application](#)
[2022-06-08 \(22-150\) 2022 5310 PMP](#)
[2022-06-08 \(22-150\) 2022 5310 Grant Application](#)
[2022-06-08 \(22-150\) 2022 PMP Board Resolution](#)

12. **TIP Amendment #11** [22-156](#)
Kayla Peloquin, LPA Staff

FY2020-2029 Transportation Improvement Program (TIP) Amendment #11 primarily consists of projects that have been amended in the State Transportation Improvement Program (STIP) by NCDOT, and therefore need to be amended in the DCHC MPO TIP.

TC Action: Recommended that the MPO Board adopt TIP Amendment #11.

Board Action: Adopt TIP Amendment #11.

Attachments: [2022-06-08 \(22-156\) TIP Amendment #11 Summary Sheet](#)
[2022-06-08 \(22-156\) TIP Amendment #11 Full Report](#)
[2022-06-08 \(22-156\) TIP Amendment #11 Resolution](#)

ACTION ITEMS

13. **Draft FY2024-2033 STIP (45 minutes)** [22-152](#)
Kayla Peloquin, LPA Staff

On April 25, 2022, NCDOT released the first version of the draft FY2024-2033 State Transportation Improvement Program (STIP). The preliminary draft STIP is attached. New this year is the option to swap projects within the STIP. More detailed information on the next steps for the draft STIP development and project swaps is included in the attached memo.

TC Action: Received the informational presentation.

Board Action: Receive the informational presentation.

Attachments: [2022-09-14 \(22-152\) Revised Draft 2024-2033 STIP Presentation](#)

14. Material Changes to the Durham County Transit Plan (20 minutes)[22-149](#)**Aaron Cain, LPA Staff**

As part of the appropriations process for the Durham and Orange Transit Plans (Transit Plans), an annual Work Program is developed which produces a budget and selects projects for funding for the upcoming year. The Interlocal Implementation Agreements (ILAs) in each county specify that the GoTriangle Board of Trustees will adopt the Work Programs for Durham and Orange counties.

As part of the development of the FY23 Durham Work Program, several new items were identified to begin in FY23 as a material change to the Durham Transit Plan, per the specifications of the ILA. Material changes to a plan require the approval of all three parties to the ILA: the DCHC MPO Board, the Durham County Board of Commissioners, and the GoTriangle Board of Trustees. These items include:

- Northern Durham Improvements (GoDurham Routes 9A & 9B)
- New Paratransit Maintenance Facility
- Durham Station Improvements
- Bus Stop Improvements

These projects were all recommended to be included in the FY23 Durham Transit Work Program by the Durham Staff Working Group on May 12, 2022. The DCHC MPO Technical Committee (TC) unanimously recommended approval of the material changes to the Durham Transit Plan at its May 25, 2022 meeting. The projects must be approved as a material change by all three parties to the ILA in order to be included in the FY23 Durham Transit Work Program when the GoTriangle Board of Trustees approves its budget in June.

The attached memo provides more detailed information on the proposed changes, as well as an update on the approval procedure since the last MPO Board meeting.

TC Action: Recommended unanimously that the MPO Board adopt the resolution to include all four material changes in the Durham Transit Plan.

Board Action: Adopt the resolution to include the four material changes in the Durham Transit Plan.

Attachments: [2022-06-08 \(22-149\) Memo - Proposed Material Changes to the Durham Transi](#)
[2022-06-08 \(22-149\) Public Comments on the Draft FY23 Durham Transit Work](#)
[2022-06-08 \(22-149\) Resolution - Material Changes to the Durham Transit Plan](#)

15. Triangle Bikeway Study (5 minutes)[21-157](#)**Dale McKeel, LPA Staff**

Since April of 2020 the DCHC MPO and Capital Area MPO have been working on the Triangle Bikeway Study to look at the idea of a 23-mile bicycle and pedestrian path linking Raleigh, Cary, Morrisville, Research Triangle Park (RTP), Durham, and Chapel Hill along I-40 and NC 54. The study includes design and construction recommendations between Raleigh and Research Triangle Park, and a corridor assessment feasibility study for the connection west between Research Triangle Park and Chapel Hill. The study also includes recommendations for connections to existing and proposed transit and bicycle/pedestrian facilities along the corridor.

The MPO Board received a presentation and released the Triangle Bikeway Study for a 30-day public comment period at its April meeting, and a public hearing was held at its May meeting. There were no public comments made during the public hearing. A copy of the public comments received during the public comment period, and staff responses, is attached.

The Technical Committee has recommended a resolution for adoption by the MPO Board. The resolution states that the MPO Board supports the regional implementation of the Triangle Bikeway, and exploring all public, political, institutional, and financial tools in achieving the Triangle Bikeway vision for the benefit of the greater regional community.

The study report is available from the MPO website:

<https://www.dchcmpo.org/what-we-do/projects/current-projects/triangle-bikeway-study/>

TC Action: Recommended that the MPO Board adopt the resolution supporting the regional implementation of the Triangle Bikeway.

Board Action: Adopt the resolution supporting the regional implementation of the Triangle Bikeway.

Attachments: [2022-06-08 \(21-157\) DCHC Public Comments on the Triangle Bikeway Study](#)

[2022-06-08 \(21-157\) Resolution - Triangle Bikeway](#)

INFORMATIONAL ITEMS**16. IJA Standing Update**

22-158

Mariei Klein, LPA Staff

The Infrastructure Investment and Jobs Act, passed on November 6, 2021, provides several significant opportunities for transportation funding to be available starting in 2022 for a period of 5 years. This standing informational item will seek to update the MPO Board on current and upcoming funding opportunities through the bill.

Attachments: 2022-06-08 (22-158) IJA Standing Memo June 2022

17. **Letter of Support for Proposed Updates to the New Car Assessment Program** [22-160](#)

The National Highway Traffic Safety Administration (NHTSA) has proposed changes to the New Car Assessment Program (NCAP), which is the federal program that rates motor vehicles for safety. Currently, those safety standards only relate to protection for those in the vehicle, not those outside the vehicle that may be involved in a crash. In support of the DCHC MPO's adopted goal to "Promote Safety, Health and Well-Being", and the MPO's specific objective to "Achieve zero death and serious injuries on our transportation program", MPO staff have signed a letter in support of the proposed changes to NCAP. The letter is attached.

Attachments: [2022-06-08 \(22-160\) NCAP Update Support Letter](#)

18. **Recent News Articles and Updates** [22-105](#)

Attachments: [2022-12-14 \(22-105\) Recent News Articles](#)

REPORTS:

19. **Report from the Board Chair** [22-101](#)
Jenn Weaver, Board Chair

Board Action: Receive the report from the Board Chair.

20. **Report from the Technical Committee Chair** [22-102](#)
Ellen Beckmann, TC Chair

Board Action: Receive the report from the TC Chair.

21. **Report from LPA Staff** [22-103](#)

Board Action: Receive the report from LPA staff.

Attachments: [2022-12-14 \(22-103\) MPO Staff Report](#)

22. **NCDOT Reports** [22-104](#)

Lisa Mathis, NC Board of Transportation
Brandon Jones (David Keilson), Division 5 - NCDOT
Wright Archer (Pat Wilson, Stephen Robinson), Division 7 - NCDOT
Patrick Norman (Bryan Kluchar), Division 8 - NCDOT
Julie Bogle, Transportation Planning Division - NCDOT
John Grant, Traffic Operations - NCDOT
Nick Morrison - NCDOT IMD

Board Action: Receive the reports from NCDOT.

Attachments: [2022-12-14 \(22-104\) NCDOT Reports](#)

Adjourn

Next meeting: August 10, 2022, 9 a.m., In Person - Durham City Hall Committee Room

Dates of Upcoming Transportation-Related Meetings: None