



**DCHC MPO Board
Meeting Agenda**

Wednesday, January 11, 2023

9:00 AM

Committee Room 2nd Floor Durham City Hall

101 City Hall Plaza
Durham, NC 27701

1. Roll Call

2. Ethics Reminder

It is the duty of every Board member to avoid conflicts of interest. Does any Board member have any known conflict of interest with respect to any matters coming before the Board today? If so, please identify the conflict and refrain from any participation in the particular matter involved.

3. Adjustments to the Agenda

4. Public Comments

CONSENT AGENDA:

5. **Approval of the December 14, 2022 Board Meeting Minutes** [23-111](#)
David Miller, LPA Staff

A copy of the December 14, 2022 Board Meeting Minutes is attached.

Board Action: Approve the December 14, 2022 Board Meeting Minutes.

Attachments: [2023-01-11 \(23-111\) 12.14.22 MPO Board Meeting Minutes](#)

6. **Surface Transportation Block Grant - Direct Attributable (STBG-DA) and Transportation Alternative Program (TAP) Funding Distribution for FY24** [22-199](#)
David Miller, LPA Staff

On October 14, 2015, the MPO Board approved the formula and policy to distribute STBG-DA and TAP funds to subrecipients for fiscal years 2017 through 2025 with the expectation that each year, prior to development of the next year's Unified Planning Work Program (UPWP), the actual STBG-DA and TAP allocation to the DCHC MPO would be entered into the formula as would the most recent certified National Transit Database (NTD) data (to be used in calculating the distribution to transit agencies). Attached is a table with the FY24 STBG-DA and TAP funding available to the MPO and the allocation resulting from the formula. Approval of this allocation coincides with the FY24 UPWP development as agencies may choose to use the allocation for planning purposes, and thus must program funds in the FY24 UPWP.

TC Action: Recommended the MPO Board approve the FY24 distribution of STBG-DA and TAP funds.

Board Action: Approve the FY24 distribution of STBG-DA and TAP funds.

Attachments: [2023-01-11 \(22-199\) FY24 STBG TAP CMAQ Carbon Reduction Distribution Table](#)

7. **Amendment #13 to the FY2020-2029 Transportation Improvement Program (TIP)** [22-189](#)

Kelly Fomenko, LPA Staff

Amendment #13 to the FY2020-29 TIP adds two new bus purchase projects to the TIP that were funded through the North Carolina Volkswagen Settlement Phase 1 Transit and Shuttle Bus Program using Congestion Management Air Quality (CMAQ) funds provided through NCDOT and VW settlement funds for the local match. TIP Amendment #13 also adds funding from Chatham County's STBG-COVID allotment to BL-0070, Chatham County Pedestrian Safety Projects, for the engineering phase. Timing adjustments for several locally administered bike/ped projects, as well as routine changes from NCDOT (with additional modifications that were not in the version seen in November but are not subject to the 21-day public comment period), are also included.

Because the bus purchases are in excess of \$1 million each, per the MPO's Public Involvement Plan, this amendment was released for a 21-day public comment period on November 14. On November 16 the TC decided to delay its recommendation in order to be able to weigh public comments into their recommendation - no public comments were received. On December 21 the TC recommended that the MPO Board adopt TIP Amendment #13.

TC Action: Recommended that the MPO Board adopt TIP Amendment #13.

Board Action: Adopt TIP Amendment #13.

Attachments: [2023-01-11 \(22-189\) TIP Amendment #13 Summary Sheet](#)
[2023-01-11 \(22-189\) TIP Amendment #13 Full Report](#)
[2023-01-11 \(22-189\) TIP Amendment #13 Resolution](#)

8. **FY2022-23 UPWP Amendment #2** [22-197](#)
Doug Plachcinski, AICP, CFM, DCHC MPO Executive Director

The attached memo details the proposed amendments for FY2022-23 UPWP Amendment #2.

TC Action: Recommended the MPO Board approve FY2022-23 Amendment #2.

Board Action: Approve FY2022-23 UPWP Amendment #2.

Attachments: [2023-01-11 \(22-197\) FY23 UPWP Amendment 2 Memo 01092023](#)

9. **City of Durham Request to Flex FHWA Funds (STPDA/STBG/CMAQ) to FTA (5307) Funds** [22-207](#)

Tom Devlin, City of Durham

The City of Durham Department of Transportation is pursuing the flexing of FHWA funds to FTA (5307) funds for four (4) of its projects. As part of the approval process, the City is requesting that the MPO Board approve this request at their January 11, 2023 meeting. Upon approval, this request will be forwarded to NCDOT/PTD for NCDOT Board of Transportation approval. The projects are described in the attached memorandum.

TC Action: Recommended the MPO Board approve the City of Durham's request to flex FHWA funds (STPDA/STBG/CMAQ) to FTA (5307) funds.

Board Action: Approve the City of Durham's request to flex FHWA funds (STPDA/STBG/CMAQ) to FTA (5307) funds.

Attachments: [2023-01-11 \(22-207\) City of Durham Flex Request Memo](#)
[2023-01-11 \(22-207\) City of Durham Flex Request Form](#)

ACTION ITEMS:

10. **MPO Legal Services Procurement** [23-109](#)
Doug Plachcinski, AICP, CFM, DCHC MPO Executive Director

The MPO governance study completed in 2022 recommended the MPO acquire legal services independent of the Lead Planning Agency. DCHC MPO Executive Director Doug Plachcinski developed a procurement document, attached, that initiates that procurement process. The Governance Subcommittee, at their December 15, 2022 meeting, recommended the Policy Board move forward with this task.

Board Action: Approve initiating a request for legal services procurement process.

Attachments: [2023-01-11 \(23-109\) MPO Legal Services MEMO 01042023](#)

11. **Authorize Lead Planning Agency Negotiations with Triangle J Council of Governments** [23-110](#)
Doug Plachcinski, AICP, CFM, DCHC MPO Executive Director

The Governance Subcommittee met on December 15, 2022. DCHC MPO Executive Director Doug Plachcinski requested the Governance Subcommittee recommend the MPO policy Board authorize the Executive Director negotiate a new Lead Planning Agency agreement with the Triangle J Council of Governments (TJCOG). The Governance Subcommittee recommended the Policy Board move forward with this task.

Board Action: Authorize the Executive Director to negotiate a new MPO Lead Planning Agency Agreement with the Triangle J Council of Governments.

Attachments: [2023-01-11 \(23-110\) MPO LPA agreement MEMO 01042023](#)

12. FY2024 Draft Unified Planning Work Program (5 minutes)[22-198](#)**David Miller, LPA Staff**

The DCHC MPO is required by federal regulations to prepare an annual Unified Planning Work Program (UPWP) that details and guides the urban area transportation planning activities. Funding for the UPWP is provided by the Federal Highway Administration and the Federal Transit Administration. The UPWP must identify MPO planning tasks to be performed with the use of federal transportation funds. DCHC MPO is requesting an amendment to the FY24 UPWP development schedule that was approved by the MPO Board at its October 12, 2022 meeting that would allow for an extension to continue developing a FY24 UPWP draft in concert with member jurisdictions, and to allow for review by NCDOT before being released for public comment. The proposed amendment to the development schedule was reviewed and approved by NCDOT. The existing development schedule, and the proposed amendment to the development schedule, is attached for review. The Technical Committee recommended the MPO Board approve the FY24 UPWP development schedule amendment at its December 21, 2022 meeting.

TC Action: Recommended the MPO Board approve the FY24 UPWP development schedule amendment.

Board Action: Approve the FY24 UPWP development schedule amendment.

Attachments: [2023-01-11 \(22-198\) FY24 UPWP Development Schedule Amendment](#)
[2023-01-11 \(22-198\) FY24 UPWP Development Schedule](#)

INFORMATIONAL ITEMS:

13. Targets for Safety Performance Measures (10 minutes)[22-203](#)**Andy Henry, LPA Staff**

Per federal statute, MPOs must adopt targets for safety performance measures. MPOs may either agree to support the targets developed by the state, or they may develop and adopt their own. Staff recommends adopting the NCDOT targets because the targets are challenging, and using the NCDOT targets allows the MPO to use the NCDOT methodology and data. These targets will also be incorporated into the 2050 Metropolitan Transportation Plan (MTP). The MPO must adopt the safety performance measures by the end of February 2023. MPO staff are pursuing federal funding to develop an MPO safety plan that would identify policies and actions to help the MPO meet the targets.

The attached resolution includes NCDOT's safety performance measure targets, and the attached presentation provides additional background and information. More detailed crash data for the MPO is available on the DCHC MPO Safety page:
<https://www.dchcmo.org/what-we-do/programs-plans/safety-security>

TC Action: Recommended that the DCHC MPO Board adopt the resolution that supports the state's safety targets.

Board Action: Adopt the resolution that supports the state's safety targets.

Attachments: [2023-01-11 \(22-203\) Safety Targets Resolution](#)
[2023-01-11 \(22-203\) Safety Targets Presentation](#)

REPORTS:**14. Report from the Board Chair**[23-100](#)**Jenn Weaver, Board Chair**

Board Action: Receive the report from the Board Chair.

15. Report from the Technical Committee Chair[23-101](#)**Ellen Beckmann, TC Chair**

Board Action: Receive the report from the TC Chair.

16. Report from LPA Staff[23-102](#)**Doug Plachcinski, AICP, CFM, DCHC MPO Executive Director**

Board Action: Receive the report from LPA staff.

Attachments: [2023-01-11 \(23-102\) MPO Staff Report](#)

17. NCDOT Reports[23-103](#)**Lisa Mathis, NC Board of Transportation****Brandon Jones (David Keilson), Division 5 - NCDOT****Wright Archer (Pat Wilson, Stephen Robinson), Division 7 - NCDOT****Patrick Norman (Bryan Kluchar), Division 8 - NCDOT****Julie Bogle, Transportation Planning Division - NCDOT****John Grant, Traffic Operations - NCDOT****Nick Morrison - NCDOT IMD****Board Action:** Receive the reports from NCDOT.**Attachments:** [2023-01-11 \(23-103\) NCDOT Reports](#)

ADDITIONAL ITEMS OF INTEREST:

18. Recent News Articles and Updates[23-104](#)**Attachments:** [2023-01-11 \(23-104\) Recent News Articles](#)**Adjourn****Next meeting: February 8, 2023, 9 a.m., Committee Room****Dates of Upcoming Transportation-Related Meetings: None**