



**DCHC MPO Board  
Meeting Agenda**

Wednesday, December 13, 2023

9:00 AM

Central Pines Regional Council - Long Leaf Conference

4307 Emperor Blvd  
Durham, NC 27703

## 1. Roll Call

## 2. Ethics Reminder

It is the duty of every Board member to avoid conflicts of interest. Does any Board member have any known conflict of interest with respect to any matters coming before the Board today? If so, please identify the conflict and refrain from any participation in the particular matter involved.

## 3. Adjustments to the Agenda

## 4. Public Comments

## CONSENT AGENDA

### 5. Approval of November 8, 2023 Board Meeting Minutes [23-259](#) Jean Debnam, MPO Staff

A copy of the November 8, 2023 Board Meeting Minutes is attached.

**Board Action:** Approve the November 8, 2023 Board Meeting Minutes.

**Attachments:** [2023-12-13 \(23-259\) Board Meetings Minutes](#)

### 6. FY2024 UPWP Amendment #4 [23-256](#) Madeline Galliano, MPO Staff David Miller, MPO Staff

The attached memo details the proposed Amendment #4 for the FY2024 Unified Planning Work Program (UPWP).

**TC Action:** Recommended the MPO Board approve FY2024 UPWP Amendment #4.

**Board Action:** Approve FY2024 UPWP Amendment #4.

**Attachments:** [2023-12-13 \(23-256\) FY2024 UPWP Amendment #4 Memo](#)  
[2023-12-13 \(23-256\) FY24 UPWP Orange County Budget Table AMENDMENT](#)  
[2023-12-13 \(23-256\) FY2024 UPWP Amendment 4 Resolution](#)

## ACTION ITEMS

**7. SPOT Local Input Points Methodology Release for Public Comment**[23-258](#)**(10 minutes)****Filmon Fishastion, MPO Staff**

The next step in the SPOT 7.0 process is to adopt a Methodology for Identifying and Ranking New Transportation Improvement Program Project Requests. The DCHC MPO will use this Methodology to assign Local Input Points to projects submitted during the current SPOT cycle. This Methodology must be approved by the MPO Board and an NCDOT Review Committee by April 1, 2024.

The existing Methodology was drafted during the SPOT 6.0 cycle. The updated draft Methodology is based on the 2018 Methodology with the following changes:

- DCHC now has 2000 instead of 1900 Local Input Points. The additional 100 points have been added to the allocation that can be assigned to any mode and project type for both Regional and Division projects.
- The default weights and criteria were used.

Significant changes from the previous Methodology are highlighted in the draft document in red. According to the DCHC MPO Public Involvement Policy and NCDOT guidance, the Methodology should be released for a public comment period and a public hearing must be held.

**TC Action:** Provided input on the draft Methodology and recommended that the MPO Board release the draft Methodology for public comment.

**Board Action:** Release the draft Methodology for public comment.

**Attachments:** [2023-12-13 \(23-258\) P7 Local Input Points Methodology Draft](#)

[2023-12-13 \(23-258\) LIP Methodology](#)

**INFORMATIONAL ITEMS**

**8. 2024 DCHC MPO Meeting Calendar (5 minutes)**[23-239](#)**Kelly Fomenko, MPO Staff**

Attached is the proposed meeting calendar for the DCHC MPO Technical Committee and Board. This includes an adjustment to the typical meeting schedule for Technical Committee meetings and Board meetings. With this new schedule, **Technical Committee meetings will occur on the 2nd Tuesday of the month at 1:30pm and Board meetings will occur on the 4th Tuesday of the month at 9am**, with the following exceptions:

- July & December: No Technical Committee or Board meetings
- November: The Board will meet on the third Tuesday to accommodate the Thanksgiving holiday

Previously, Technical Committee meetings have been held on the 4th Wednesday of the month, and Board meetings have been held on the 2nd Wednesday of the month. The 2024 proposed meeting schedule will improve efficiency in coordination with the North Carolina Department of Transportation (NCDOT), while also avoiding standing meeting conflicts that occur for some of the MPO member jurisdictions. For example, Board meetings at the end of the month allow Transportation Improvement Program (TIP) amendments to be submitted for the 1st of the following month, which is the NCDOT deadline. The proposed schedule will also enable better regional coordination with partner Capital Area MPO (CAMPO) with whom DCHC MPO shares their Metropolitan Transportation Plan (MTP).

The Board reviewed this calendar at the previous meeting and stated Tuesday mornings were a reasonable meeting time.

**TC Action:** Received the 2024 meeting calendar and updated TC meeting time to Tuesday afternoon.

**Board Action:** Receive the 2024 meeting calendar and provide any additional feedback.

**Attachments:** [2023-12-13 \(23-239\) 2024 DCHC MPO Meeting Schedule](#)

**REPORTS:****9. Report from the Board Chair**[23-100](#)**Jenn Weaver, Board Chair**

**Board Action:** Receive the report from the Board Chair.

**10. Report from the Technical Committee Chair**[23-101](#)**Nishith Trivedi, TC Chair**

**Board Action:** Receive the report from the TC Chair.

11. **Report from MPO Staff** [23-102](#)  
Doug Plachcinski, AICP, CFM, DCHC MPO Executive Director

**Board Action:** Receive the report from MPO staff.

**Attachments:** [2023-12-13 \(23-105\) MPO Staff Report](#)

12. **NCDOT Reports** [23-103](#)  
Lisa Mathis, NC Board of Transportation  
Brandon Jones (David Keilson), Division 5 - NCDOT  
Wright Archer (Pat Wilson, Stephen Robinson), Division 7 - NCDOT  
Patrick Norman (Bryan Kluchar), Division 8 - NCDOT  
Julie Bogle, Transportation Planning Division - NCDOT  
John Grant, Traffic Operations - NCDOT  
Nick Morrison, Integrated Mobility Division - NCDOT

**Board Action:** Receive the reports from NCDOT.

**Attachments:** [2023-12-13 \(23-103\) NCDOT Reports](#)

13. **Recent News Articles and Updates** [23-104](#)

**Attachments:** [2023-12-13 \(23-104\) USDOT-FTA Innovative Coordinated Access and Mobility](#)  
[2023-12-13 \(23-104\) White House finalizes rule requiring states to target vehicle](#)  
[2023-12-13 \(23-104\) Most Americans still have to commute every day. Here's h](#)

## Adjourn

**Next meeting: January 23, 2024, 9 a.m., Long Leaf Conference Room**

**Dates of Upcoming Transportation-Related Meetings: USDOT/ FTA Webinar  
December 14, 2023**