



**DCHC MPO Board
Meeting Agenda**

Tuesday, March 26, 2024

9:00 AM

Central Pines Regional Council

4307 Emperor Blvd
Durham, NC 27703

DCHC MPO Non-Discrimination Policy Notice[24-121](#)

The Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO) coordinates transportation planning in Durham County, and portions of Orange County and Chatham County. Members of the public are encouraged to speak at all public meetings, including the Board and Technical Committee regularly scheduled monthly meetings. There is an opportunity for public comment at the beginning of every meeting on the DCHC MPO calendar.

When speaking, please tell us your name and place of residence; comments are limited to three minutes per speaker. If you are interested in speaking at an upcoming meeting, you can submit this form or email your request to Jean.Debnam@dchcmpo.org at least 24 hours prior to the scheduled meeting start time. You may also sign up in person on the day of the meeting by adding your name to the sign-up sheet prior to the start of the meeting.

It is the policy of DCHC MPO to assure full compliance with Title VI of the Civil Rights Act of 1964 (nondiscrimination), the Civil Rights Restoration Act of 1987 (compliance with Civil Rights legislation in all operations), Executive Orders 12898 (Environmental Justice) and 13166 (Improving Access to Services for Persons with Limited English Proficiency), and related nondiscrimination statutes and regulations in all programs and services.

It is the policy of the DCHC MPO that no person shall be subjected to discrimination in any form based on race, color, sex, age, income status, national origin, language proficiency, or disability. If you believe you have been subjected to discrimination, please contact the DCHC MPO Title VI Coordinator at (919) 503-4119. For details on the DCHC MPO's Title VI non-discrimination plan, or to submit a complaint form, please see: <https://www.dchcmpo.org/work-with-us/non-discrimination-policy-title-vi>

In compliance with the Americans with Disabilities Act (ADA) and Executive Order 13166, accommodations will be provided for persons who require assistance in order to participate in the DCHC MPO's meetings. If assistance is needed or to request this document in an alternative form, please contact the DCHC MPO office at (919) 503-4119 at least 48 hours in advance of the meeting. If you are hearing or speech impaired and you use a teletypewriter (TTY) service, please call North Carolina Relay at (800) 735-2962 and request a connection to the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization at (919) 503-4119.

For details on the DCHC MPO's ADA Transition Plan, which aims to ensure nondiscrimination and access for individuals with disabilities in state and local government services, please see: <https://www.dchcmpo.org/home/showdocument?id=1022&t=637489635629500000>.

Si necesita ayuda o para solicitar este documento en un formulario alternativo, comuníquese con la oficina de la MPO de DCHC al Kelly.Richard@dchcmpo.org al menos 48 horas antes de la reunión.

2. Ethics Reminder

It is the duty of every Board member to avoid conflicts of interest. Does any Board member have any known conflict of interest with respect to any matters coming before the Board today? If so, please identify the conflict and refrain from any participation in the particular matter involved.

3. Roll Call

4. Adjustments to the Agenda

5. Public Comments

CONSENT AGENDA

2. Approval of the February 27, 2024 Board Meeting Minutes [24-144](#) Jean Debnam, MPO Staff

A copy of the February 27, 2024 Board Meeting Minutes are attached.

Board Action: Approve the February 27, 2024 Board Meeting Minutes

Attachments: [2024-3-26 \(24-144\) February 27, 2024 Board Meeting Minutes](#)

3. Annual Ethics Reminder (5 Minutes) [24-129](#) Jean Debnam, MPO Staff

Per state law, all MPO Board members and alternates are required to file a Statement of Economic Interest (SEI) and Real Estate Disclosures (RED) With the North Carolina State Ethics Commission by April 15th, 2024. Forms can be completed online at <https://ethicssei.nc.gov/Efile/>

As a reminder, any new members or alternates who are appointed throughout the course of the year must file immediately upon appointment. If you do not file within 30 days of appointment, filings will be considered past due and you will be subject to fines. The online portal updates forms at the beginning of each calendar year, so if you are appointed in 2024 and have not filed your required forms, those will need to be completed immediately.

Attached is additional information on filing for new members. For any additional questions related to filing, please contact jean.debnam@dchcmo.org

Board Action: Receive the Annual Ethics Board Information.

Attachments: [2024-3-26 \(24-129\) SEI Newsletter](#)
[2024-3-26 \(24-129\) TAC new member information 2024](#)

REPORTS:

4. Triangle Regional Transit Survey 2023 (20 Minutes)[24-145](#)**Alpesh Patel, Cambridge Systematics, Consultant****Ann Steedly, Planning Communities, Consultant**

The Triangle Regional Transit Survey was completed between October 2 - November 30, 2023. This is an Origin-Destination Survey typically completed every five years. The highlights of the survey and Dashboard will be presented, providing the MPO Board with an opportunity for questions and discussion with the consulting team.

TC Action: Received the presentation.

Board Action: Receive the presentation.

Attachments:[2024-03-26 \(24-145\) Triangle Transit Survey](#)[2024-03-26 \(24-145\) CHT-FactSheet-Final](#)[2024-03-26 \(24-145\) GoDurham-FactSheet-Final](#)[2024-03-26 \(24-145\) GoTriangle-FactSheet-Final](#)[2024-3-26 \(24-145\) DCHC Briefing Clean 03.21.24](#)**ACTION ITEMS**

5. **Amendment #2 to the FY2024-2033 Transportation Improvement Program (TIP) (5 minutes)** [24-142](#)

Filmon Fishastion, MPO Staff

Amendment #2 to the FY2024-33 Transportation Improvement Program (TIP) adds \$2 million in 5339 funding and local fund match to the Chapel Hill Transit Facility Expansion. TIP Amendment #2 also adds a vehicle purchase of two 40-foot buses for GoTriangle and updates the funding for several projects.

As there are projects with changes in excess of \$2 million and 25% from the original amount, per the MPO's Public Involvement Plan (PIP), this amendment will be released for a 21-day public comment period. The current timeline for adoption is as follows:

- March 12: TC recommends Board release for public comment
- March 26: Board releases for public comment
- April 9: TC recommends Board approves amendment
- April 30: Board approves amendment

TC Action: Recommend that the MPO Board Release TIP Amendment #2 for Public Comment.

Board Action: Release Amendment #2 for a 21-day Public Comment Period.

Attachments: [2024-3-26 \(24-142\) FY24-33 Amendment #2 Full Document](#)
[2024-3-26 \(24-142\) FY24-33 Amendment #2 Summary Sheet](#)

6. FY2025 Call for Projects Recommendation & Release for Public[24-111](#)**Comment (20 Minutes)****Filmon Fishastion, MPO Staff**

The Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO) invited member agencies to submit applications for federal funding from the Regional Flexible Funding (RFF) in November 2023. Funding applications were due on December 8, 2023.

The RFF pool for FY25 consists of four funding sources that come directly to the DCHC MPO: Surface Transportation Block Grant Direct Attributable (BGDA), Transportation Alternatives Program Direct Attributable (TAPDA), Carbon Reduction Program Direct Attributable (CRPDA), and Congestion Mitigation Air Quality (CMAQ). The call for projects that was conducted by MPO staff is consistent with federal requirements for CMAQ and TAPDA funds, and can be applied to all funding sources.

A memo detailing the amount of available funding, scores, and the next steps can be found in the attachment.

TC Action: Recommend that the MPO Board release the proposed projects to be funded through the FY25 Call for Projects for a 21-day public comment period.

Board Action: Release the proposed projects to be funded through the FY25 Call for Projects for a 21-day public comment period.

Attachments: [2024-3-26 \(24-111\) FY25 Call for Projects Memo](#)
 [2024-3-26 \(24-111\) FY25 Full Project Submissions & Scoring](#)

7. FY2025 Unified Planning Work Program (UPWP) Approval (10 Minutes)[24-114](#)**Doug Plachcinski, MPO Staff**

The DCHC MPO is required by federal regulation to prepare an annual Unified Planning Work Program (UPWP) that details and guides the urban area transportation planning activities. Funding for the UPWP is provided by the Federal Highway Administration and the Federal Transit Administration. The UPWP must identify MPO planning tasks to be performed with the use of federal transportation funds.

The MPO Board released the Draft FY2025 UPWP for public comment on January 23. A public hearing was held at the February 27 Board meeting. No comments from the public were provided at the meeting.

The remaining schedule for the UPWP development process is as follows:

- March 26: MPO Board approves the final FY2025 UPWP.
- March 28: MPO submits approved UPWP to NCDOT.

The Final Draft FY2025 UPWP, public comments received as of February 20th, and the full development schedule are included as information. A list of the special studies and MPO Managed Transportation Planning Studies outlined in the UPWP are also included below for reference.

FY 2025 UPWP Special Studies:

- Locally Managed Transportation Planning Studies
- Chapel Hill Transit High-Capacity Transit Corridor Feasibility Study
- Orange County Bicycle & Pedestrian Plan
- Durham-to-Roxboro Rail Trail Feasibility Study in Durham County

MPO Managed UPWP Transportation Planning Studies:

- Joint MPO Rail Strategic Plan Study
- FAST 2 Study
- US 15-501 Corridor Study
- Local Project Delivery Study

TC Action: Recommended MPO Board approval of the FY2025 UPWP.

Board Action: Approve the FY2025 UPWP.

Attachments: [2024-3-25 \(24-114\) FY25 DRAFT UPWP V2](#)
 [2024-3-26 \(24-114\) FY2025 UPWP Public Comments](#)
 [2024-3-26 \(24-114\) FY2025 UPWP Development Schedule](#)

INFORMATIONAL ITEMS

8. Status Report on Locally Administered Projects (LAP) (15 Minutes)[24-115](#)**Colleen McGue, MPO Planning Manager**

In October 2023 the DCHC MPO Board adopted an update to the DCHC MPO Federal Funding Policy, which guides the distribution of federal funds that flow through the MPO for local projects, such as Surface Transportation Block Grant Direct Attributable (STBGDA), Transportation Alternatives Program (TAP), Congestion Mitigation and Air Quality Improvement (CMAQ), and Carbon Reduction Program (CRP). By applying for federal funding for a project through the MPO's program, the applicant is committing to locally managing that project. The sponsor is responsible for all federal and state reporting requirements associated with the funding source applied to their project, as well as MPO reporting requirements.

The DCHC MPO Federal Funding Policy states that recipients of federal funding will provide a brief report on the status of their locally administered projects (LAP) to the MPO Board twice a year. The attached information will form the basis of the first report for FY24, which will be provided to the MPO Board at their March meeting. The second FY 24 report will be provided to the MPO Board at their June 2024 meeting.

The draft FY 2025 UPWP includes a Local Project Delivery Study, which is intended to assist our MPO, in partnership with our local jurisdictions, with obligating and delivering projects in our MPO area. A consultant will be procured to conduct interviews with relevant stakeholders, (NCDOT, our local jurisdictions, and MPO staff) to learn about current challenges and opportunities, and produce recommendations for improving our federal funding process and LAP program. A desired outcome of this study is project benchmarking, web dashboards, and improved project sponsor update opportunities.

TC Action: Received the report.

Board Action: Receive the report.

Attachments: [2024-03-26 \(24-115\) February 2024 LAP Report \(Updated\)](#)

9. NCDOT Express Designs (20 Minutes) [24-130](#)

Derrick Lewis, NCDOT Feasibility Studies Unit Head
Kelly Richard, MPO Staff

There have been some recent discussions at the DCHC MPO Technical Committee and Board meetings related to North Carolina Department of Transportation (NCDOT) Express Designs. Express Designs are produced by the Feasibility Studies Unit within NCDOT. Today's presentation will go over the process involved in producing Express Designs and provide an opportunity for DCHC MPO members to ask questions.

The implementation of the updated Express Design process is currently under development as NCDOT works through the backlog of projects in the statewide program.

TC Action: Received presentation.

Board Action: Receive presentation.

Attachments: [2024-3-26 \(24-130\) Express Design Evaluation_DCHCMPO Presentation March](#)

REPORTS:**10. Report from Board Chair** [24-104](#)

Karen Howard, DCHC MPO Board Chair

Board Action: Receive report from Board Chair

11. Report from the Technical Committee Chair [24-105](#)

Nishith Trivedi, TC Chair

Board Action: Receive the report from the TC Chair

12. Report from MPO Staff [24-106](#)

Doug Plachcinski, AICP, CFM, DCHC MPO Executive Director

Board Action: Receive the report from the MPO Staff

Attachments: [2024-03-26 \(24-106\) MPO Staff Report](#)

13. NCDOT Reports [24-107](#)

Lisa Mathis, NC Board of Transportation

Brandon Jones (Tracy Parrott, David Keilson), Division 5 - NCDOT

Wright Archer (Chad Reimakoski, Stephen Robinson), Division 7 -
NCDOT

Reuben Blakey (Bryan Kluchar), Division 8 - NCDOT

Julie Bogle, Transportation Planning Division - NCDOT

John Grant, Traffic Operations - NCDOT

Bryan Lopez (Interim), Integrated Mobility Division - NCDOT

Board Action: Receive the NCDOT Reports

Attachments: [2024-3-26 \(24-107\) NCDOT Reports](#)

14. Recent News Articles and Updates [24-108](#)

Attachments: [2024-03-26 \(24-103\) Vision Zero_ Municipalities take steps to reduce pedestrian](#)
[2024-03-26 \(24-103\) Why Bicycle Deaths Have Risen in NYC - The New York T](#)
[2024-03-26 \(24-103\) High Speed Train California to Vegas](#)

Adjourn

Next meeting: April 23, 2024 9:00 a.m. Long Leaf Conference Room

**Dates of Upcoming Transportation-Related Meetings: March 26, 2024, 12:00p.m.
DCHC MPO Board Branding Workshop in Zoom May 21-24, Koury Convention
Center, Greensboro NC NCDOT Transportation Summit,**