



**DCHC MPO Board  
Meeting Agenda**

Tuesday, June 25, 2024

9:00 AM

Central Pines Regional Council

4307 Emperor Blvd  
Durham, NC 27703

**DCHC MPO Non-Discrimination Policy Notice**[24-121](#)

The Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO) coordinates transportation planning in Durham County, and portions of Orange County and Chatham County. Members of the public are encouraged to speak at all public meetings, including the Board and Technical Committee regularly scheduled monthly meetings. There is an opportunity for public comment at the beginning of every meeting on the DCHC MPO calendar.

When speaking, please tell us your name and place of residence; comments are limited to three minutes per speaker. If you are interested in speaking at an upcoming meeting, you can submit this form or email your request to [Jean.Debnam@dchcmpo.org](mailto:Jean.Debnam@dchcmpo.org) at least 24 hours prior to the scheduled meeting start time. You may also sign up in person on the day of the meeting by adding your name to the sign-up sheet prior to the start of the meeting.

It is the policy of DCHC MPO to assure full compliance with Title VI of the Civil Rights Act of 1964 (nondiscrimination), the Civil Rights Restoration Act of 1987 (compliance with Civil Rights legislation in all operations), Executive Orders 12898 (Environmental Justice) and 13166 (Improving Access to Services for Persons with Limited English Proficiency), and related nondiscrimination statutes and regulations in all programs and services.

It is the policy of the DCHC MPO that no person shall be subjected to discrimination in any form based on race, color, sex, age, income status, national origin, language proficiency, or disability. If you believe you have been subjected to discrimination, please contact the DCHC MPO Title VI Coordinator at (919) 503-4116. For details on the DCHC MPO's Title VI non-discrimination plan, or to submit a complaint form, please see: <https://www.dchcmpo.org/work-with-us/non-discrimination-policy-title-vi>

In compliance with the Americans with Disabilities Act (ADA) and Executive Order 13166, accommodations will be provided for persons who require assistance in order to participate in the DCHC MPO's meetings. If assistance is needed or to request this document in an alternative form, please contact the DCHC MPO office at (919) 503-4119 at least 48 hours in advance of the meeting. If you are hearing or speech impaired and you use a teletypewriter (TTY) service, please call North Carolina Relay at (800) 735-2962 and request a connection to the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization at (919) 503-4116.

For details on the DCHC MPO's ADA Transition Plan, which aims to ensure nondiscrimination and access for individuals with disabilities in state and local government services, please see: <https://www.dchcmpo.org/home/showdocument?id=1022&t=637489635629500000>.

*Si necesita ayuda o para solicitar este documento en un formulario alternativo, comuníquese con la oficina de la MPO de DCHC al [Monet.Moore@dchcmpo.org](mailto:Monet.Moore@dchcmpo.org) al menos 48 horas antes de la reunión.*

## Ethics Reminder

It is the duty of every Board member to avoid conflicts of interest. Does any Board member have any known conflict of interest with respect to any matters coming before the Board today? If so, please identify the conflict and refrain from any participation in the particular matter involved.

1. Roll Call
2. Adjustments to the Agenda
3. Public Comments

## CONSENT AGENDA

4. **Approval of the May 28, 2024 Board Meeting Minutes** [24-166](#)  
**Jean Debnam, MPO Staff**

A copy of the May 28, 2024 Board Meeting Minutes is attached.

**Board Action:** Approve the May 28, 2024 Board Meeting Minutes.

**Attachments:** [2024-6-25 \(24-166\) May 28, 2024 Board Meeting Minutes \(1\)](#)

5. **FFY 2024 5307 Full Apportionment for Durham NC UZA** [24-155](#)  
**Madeline Galliano, DCHC MPO**

Section 5307 funds are allocated to urbanized areas for transit capital and operating assistance, and for transportation-related planning. DCHC MPO is the designated recipient for the Durham urbanized area (UZA). For FFY 2024, the Durham UZA was awarded a full apportionment of \$10,149,600. The recommended distribution of this funding was developed in consultation with the four fixed-route transit operators and MPO policy. A 'split letter' to FTA regarding the allocation of these funds among transit operators must be approved by the Board to authorize the transit operators to seek applications for funding. Attached is the split letter to FTA for the Board Chair's signature.

**TC Action:** Recommend that the DCHC MPO Board approve the FFY 2024 Section 5307 Full Apportionment Split Letter.

**Board Action:** Approve the FFY 2024 Section 5307 Full Apportionment Split Letter.

**Attachments:** [2024-6-25 \(24-155\) FFY 2024 5307 - 5340 Split Letter Full Apportionment](#)

**5a FFY 2024 5339 Full Apportionment for Durham NC UZA**[24-164](#)**Madeline Galliano, DCHC MPO**

The Section 5339 Buses and Bus Facilities Program makes federal resources available to states and designated recipients to replace, rehabilitate, and purchase buses and related equipment, and to construct bus-related facilities. DCHC MPO is the designated recipient for the Durham urbanized area (UZA). Section 5339 formula funds are allocated to the urbanized areas (UZAs) based upon population, vehicle revenue miles, and passenger miles. For FFY 2024, the Durham UZA was awarded a full apportionment of \$914,224. As the designated recipient for 5339 funds for the Durham UZA, the DCHC MPO may allocate funding to fixed-route operators. The recommended distribution of this funding was developed in consultation with the four fixed-route transit operators and MPO policy. A 'split letter' to FTA regarding the allocation of these funds among transit operators must be approved by the Board to authorize the transit operators to seek applications for funding. Attached is the split letter to FTA for the Board Chair's signature.

**TC Action:** Recommend that the DCHC MPO Board approve the FFY 2024 Section 5339 Full Apportionment Split Letter.

**Attachments:** [2024-6-11 \(24-164\) FFY24 5339 Split Letter Full Apportionment](#)

**6. FY 24-25 Durham and Orange Transit Agreements**[24-168](#)**Doug Plachcinski, MPO Staff**

The recently adopted Durham and Orange Transit Plans and governance systems require universal agreements for operating and capital projects. The project agreements establish responsibilities and reporting metrics. The MPO must participate in these agreements if the MPO is the direct recipient of transit plan funding for specific work we perform like Staff Working Group Participation. The MPO must also join an agreement if the work is carried out by a different entity and uses federal funding or is a regionally significant project.

**Board Action:** Authorize the Executive Director of the MPO Board to execute appropriate Durham and Orange County Transit Plan project agreements.

**Attachments:** [2024-06-25 \(24-168\) Transit Plan Agreements](#)

**ACTION ITEMS****7. Public Hearing: FY 2025-2029 Coordinated Public Transit-Human Services Transportation Plan (15 minutes)**[24-157](#)**Doug Plachcinski, AICP, CFM, DCHC MPO Executive Director**

Federal transit law requires that projects funded with Section 5310 funds must be derived from a locally developed, coordinated public transit-human services transportation plan. The Section 5310 - Enhanced Mobility of Seniors and Individuals with Disabilities Program is intended to improve mobility for older adults and those with disabilities by removing barriers to transportation services. The Durham urban area currently receives approximately \$400,000 per year through this formula-funded program. The City of Durham is the designated recipient of these funds and the DCHC MPO has served as the administrator of this program.

The Coordinated Plan must be updated every five years and was last updated in June 2019. The 2024 plan has been updated using a process that involved seniors, individuals with disabilities, representatives of transportation and human services agencies, and other stakeholders. This plan includes a review of the transportation-disadvantaged communities in the DCHC MPO area, an overview of available funding sources, an inventory of existing transportation services, community feedback on current needs and gaps in service, and recommendations for implementing strategies to address these needs and gaps.

The schedule for the approval of this plan is:

- May 14: Technical Committee (TC) recommended the Board release the plan for public comment.
- May 28: Board released the plan for public comment.
- June 11: TC recommended approval of the plan.
- June 25: Board holds public hearing and approves plan.

Since the May 28 Board meeting, the graphic design of the report has been updated, along with additional images and visuals to improve clarity. Per MPO Board direction, the responsible agency for proposed strategies on pages 42-45 has been added.

Public comments received as of June 17, 2024 have been incorporated into the Public Engagement section of the report. The Public Comment period remained open until June 19, and any additional comments received between June 17 and June 19, will be provided during the meeting.

**TC Action:** Received the revised plan and public comments, and recommended the Board approve the final plan.

**Board Action:** Hold the Public Hearing and approve the final plan.

**Attachments:** [2024-6-25 \(24-157\) Coordinated Public Transit-Human Services Transportation](#)

8. **Amendment #3 to the FY2024-2033 Transportation Improvement Program (TIP) (5 Minutes)**

[24-160](#)

**Filmon Fishastion, MPO Staff**

Amendment #3 to the FY2024-33 Transportation Improvement Program (TIP) includes additions and project changes from the FY 25 Call for Projects. The amendment also includes several swaps in COVID funding as well as the regular Item N updates to approve.

As there are projects with changes in excess of \$2 million and 25% from the original amount, per the MPO's Public Involvement Plan (PIP), this amendment was released for a 21-day public comment period. The MPO received one comment on this Amendment regarding project HE-0007D. See the attached memo for more information. The current timeline for adoption is as follows:

- May 14: TC recommended Board release for public comment
- May 28: Board released for public comment
- June 11: TC recommended Board approve amendment
- June 27: Board approves amendment

The schedule for Amendment #3 has been expedited from the originally published schedule to accommodate project HS-2408A. This safety project was recently added and is set to be let in August, requiring it to be approved in the TIP prior to then.

**TC Action:** Recommended that the MPO Board approve TIP Amendment #3.

**Board Action:** Approve TIP Amendment #3.

**Attachments:**      [2024-6-25 \(24-160\) Memo to the DCHC MPO Board-TIP Amendment 3](#)  
[2024-6-25 \(24-160\) TIP Amendment 3 Presentation](#)  
[2024-6-25 \(24-160\) Amendment 3 Summary Sheet](#)  
[2024-6-25 \(24-160\) Amendment 3 Full Documentation](#)  
[2024-6-25 \(24-160\) Amendment #3 Resolution](#)

9. **Destination 2055: Metropolitan Transportation Plan (MTP) Objectives**  
**(15 minutes)**

[24-158](#)

**Andy Henry, MPO Staff**

The Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO) in partnership with the Capital Area Metropolitan Planning Organization (CAMPO) invited the general public to complete a *Goals and Objectives* survey between November 16, 2023 and January 15, 2024. The intent of the survey was to gain a better understanding of the public's perspective on policy goals within the adopted 2050 Metropolitan Transportation Plan (MTP).

Participants were provided with a list of the (8) current MTP goals. Each goal was described, and examples of implementing the goals were offered. A total of 558 individuals participated in the survey and contributed a total of 445 comments.

DCHC MPO conducted an initial analysis of survey results to identify common and reoccurring perspectives. Additionally, staff compared overall perspectives expressed within the survey responses to perspectives shared by respondents who self-identified with one or more of the Environmental Justice communities in the DCHC/CAMPO area. The Connect 2050 Goals have been recommended to remain the same for Destination 2055, however based on the survey feedback, several changes to the 2050 Objectives have been drafted for consideration for use in Destination 2055. The proposed objectives are outlined in the attached memo. The revised objectives, as well as the previous memo that was distributed to the Technical Committee and MPO Board in February summarizing the public engagement, the compilation of the survey comments, and a summary of the comments from people who self-identified with one or more of the Environmental Justice communities are included in the attachments for reference.

**TC Action:** Recommended the MPO Board approve the Objectives for use in the development of Destination 2055.

**Board Action:** Approve the Objectives for use in the development of Destination 2055.

**Attachments:**

[2024-6-25 \(24-158\) MTP 2055 Revised Goals and Objectives Memo 06182024](#)

[2024-6-25 \(24-158\) Revised MTP Goals and Objectives](#)

[2024-6-25 \(24-158\) Exhibit A - Revised Goals and Objectives for Consideration](#)

[2024-6-25 \(24-158\) Exhibit B - 2024-2-13 \(24-117\) Destination 2055 Phase 1 E](#)

[2024-6-25 \(24-158\) Exhibit C - Destination 2055 Goals and Objective Survey C](#)

[2024-6-25 \(24-158\) Exhibit D - Destination 2055 Goals and Objectives Survey S](#)

[2024-6-25 \(24-158\) Exhibit E - MTP 2055 Revised Goals and Objectives Memo](#)

**10. Local Point Allocation & Project Ranking for SPOT 7.0**[24-159](#)**Filmon Fishastion, MPO Staff**

On February 27, 2024, the DCHC MPO Board approved the revised Durham-Chapel Hill-Carrboro Metropolitan Planning Organization Methodology for Identifying and Ranking New Transportation Improvement Program Project Requests (see attached), which was subsequently approved by NCDOT on March 1, 2024. The Methodology directs DCHC MPO staff to apply certain criteria to all Regional projects (and Statewide projects that cascade to the Regional level) as an initial determination of which projects should receive local points.

A memo is included with this agenda item describing the process to determine the initial list of projects and items for discussion. Attached to that memo is a list of projects to be assigned local points. Per the DCHC MPO Public Involvement Policy, the list of projects for local points must be released for a 21-day public review period. DCHC MPO is free to deviate from assigning points to the initial list for a variety of reasons, as described in the Methodology. Both the Methodology and state law require documentation of the reasons for deviation from the initial list.

On Friday, June 14, members of the TC met to begin the discussion of regional coordination and local priorities. The input received from this meeting, along with input from this Board and from public comments will shape the allocation of the MPO's Local Input Points. The MPO is continuing to hold conversations with the Divisions and any neighboring MPOs/RPOs.

Based on feedback from the meeting on the 14th the MPO has decided to recommend flexing 300 of the Division Needs points to the Regional Impact category in order to adapt to the current funding availability.

**TC Action:** Recommended that the MPO Board release the initial list for public review.

**Board Action:** Release the initial list for public review.

**Attachments:**      [2024-6-25 \(24-159\) LIP Presentation](#)  
[2024-6-25 \(24-159\) DCHCMPO P7 Local Input Points Methodology](#)  
[2024-6-25 \(24-159\) DCHCMPO P7 Local Input Points Memo](#)  
[2024-6-25 \(24-159\) Initial Regional Local Points Assignment](#)

**INFORMATIONAL ITEMS****11. Adjustment to Metropolitan Planning Area (MPA) Boundary and Adjusted (Smoothed)US Census Urban Area (UA) Boundary (10 minutes)**[24-165](#)**Cameron Schuler, MPO Staff****KC Chae, MPO Staff****Doug Plachcinski, AICP, CFM, DCHC MPO Executive Director**

This adjustment addresses technical changes in response to comments and guidance from NCDOT and corrects issues related to the coordinate system used in the previous boundary. The previous boundary had discrepancies such as gaps and overlaps when aligned with roadways. A detailed review of the 2023 Metropolitan Planning Area (MPA) at a micro level (1:1,000 scale) resolved these issues, ensuring all roadways are now correctly included within the new boundary.

The MPO is responsible for defining the Metropolitan Planning Area (MPA), encompassing areas anticipated to become urban within the next 20 years. This definition requires approval by the MPO, NCDOT, and FHWA.

Additionally, the MPO is tasked with developing an adjusted (smoothed) Urban Area. The adjusted (smoothed) UA boundary is reviewed by the MPO and NCDOT. Each location within the adjusted (smoothed) UA boundary must be included within an MPA, though not necessarily the same one.

The MPO has adjusted the MPA Boundary and Adjusted (Smoothed) US Census Urban Area Boundary.

**TC Action:** Received the adjusted Metropolitan Planning Area (MPA) Boundary and Adjusted (Smoothed) US Census Urban Area Boundary.

**Board Action:** Receive the adjusted Metropolitan Planning Area (MPA) Boundary and Adjusted (Smoothed) US Census Urban Area Boundary.

**Attachments:** [2024-6-25 \(24-165\) TC report boundary changes](#)

**12. Status Report on Locally Administered Projects (LAP) (15 Minutes)**[24-115](#)**Doug Plachcinski, AICP, CFM, DCHC MPO Executive Director**

In October 2023 the DCHC MPO Board adopted an update to the DCHC MPO Federal Funding Policy, which guides the distribution of federal funds that flow through the MPO for local projects, such as Surface Transportation Block Grant Direct Attributable (STBGDA), Transportation Alternatives Program (TAP), Congestion Mitigation and Air Quality Improvement (CMAQ), and Carbon Reduction Program (CRP). By applying for federal funding for a project through the MPO's program, the applicant is committing to locally managing that project. The sponsor is responsible for all federal and state reporting requirements associated with the funding source applied to their project, as well as MPO reporting requirements.

The DCHC MPO Federal Funding Policy states that recipients of federal funding will provide a brief report on the status of their locally administered projects (LAP) to the MPO Board twice a year. The attached information serves as the second report for FY24.

The draft FY 2025 UPWP includes a Local Project Delivery Study, which is intended to assist our MPO, in partnership with our local jurisdictions, with obligating and delivering projects in our MPO area. A consultant will be procured to conduct interviews with relevant stakeholders, (NCDOT, our local jurisdictions, and MPO staff) to learn about current challenges and opportunities, and produce recommendations for improving our federal funding process and LAP program. A desired outcome of this study is project benchmarking, web dashboards, and improved project sponsor update opportunities.

**TC Action:** Received the report.

**Board Action:** Receive the report.

**Attachments:**      [2024-6-25 \(24-115\) June 2024 Status Report on LAP Projects](#)  
[2024-6-25 \(24-115\) Status of Locally Administered Projects June 2024](#)  
[2024-6-25 \(24-115\) Mobility Forward Draft Scope of Work](#)

13. **Draft Scope for US 70 East Phase 2** [24-156](#)  
**Doug Plachcinski, AICP, CFM Executive Director, DCHC MPO**

Now that the US 70 East Study has been completed, a draft scope has been prepared for the next phase of the US 70 East project. This Draft Request for Letters of Interest (RFLOI) is to solicit responses (LETTERS of INTEREST, or LOIs) from qualified firms to provide professional consulting services to the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO) through the Central Pines Regional Council. The DCHC MPO seeks a consultant team to analyze and refine an alternative for the US 70 corridor and between the I-885 interchange and the Durham/Wake County line. This is the second step in corridor analysis, building on the foundational exploration that compared two (2) final alternatives in Phase I. The successful team will refine the Phase I alternatives into a single alternative for further technical evaluation including cost estimation, travel time savings, and metrics according to DCHC's adopted 2050 MTP goals and objectives.

**TC Action:** Reviewed the draft scope and provide comments.

**Board Action:** Review the draft scope and provide comments.

**Attachments:** [2024-06-25 \(24-156\) US 70 East Cover Memo](#)  
[2024-6-25 \(24-156\) RFLOI US 70 PHASE 2 Draft](#)

**REPORTS:**

14. **Report from Board Chair** [24-104](#)  
**Karen Howard, DCHC MPO Board Chair**

**Board Action:** Receive report from Board Chair

15. **Report from the Technical Committee Chair** [24-105](#)  
**Nishith Trivedi, TC Chair**

**Board Action:** Receive the report from the TC Chair

16. **Report from MPO Staff** [24-106](#)  
**Doug Plachcinski, AICP, CFM, DCHC MPO Executive Director**

**Board Action:** Receive the report from the MPO Staff

**Attachments:** [2024-06-25\(24-106\) MPO Staff Report](#)

**17. NCDOT Reports**[24-107](#)**Lisa Mathis, NC Board of Transportation****Brandon Jones (Tracy Parrott, David Keilson), Division 5 - NCDOT****Wright Archer (Chad Reimakoski, Stephen Robinson), Division 7 -  
NCDOT****Reuben Blakey (Bryan Kluchar), Division 8 - NCDOT****Julie Bogle, Transportation Planning Division - NCDOT****John Grant, Traffic Operations - NCDOT****Bryan Lopez (Interim), Integrated Mobility Division - NCDOT****Board Action:** Receive the NCDOT Reports**Attachments:** [2024-6-25 \(24-107\) NCDOT Division Reports](#)**18. Recent News Articles and Updates**[24-108](#)**Attachments:** [2024-06-25 \(24-108\) Why some Miami-Dade neighborhoods still don't have trees](#)  
[2024-06-25 \(24-108\) Colorado's Bold New Approach to Highways-Not Building T](#)**Adjourn****Next meeting: August 26, 2024, 9 a.m., Central Pines Regional Council- Long Leaf  
Conference Room**

There will be no July Meeting

**Dates of Upcoming Transportation-Related Meetings: None**