



## **Technical Committee Meeting Agenda**

Wednesday, June 22, 2016

9:00 AM

Committee Room 2nd Floor  
Durham City Hall 101 City Hall Plaza  
Durham, NC 27701

1. Roll Call
2. Adjustments to the Agenda
3. Public Comment

### **CONSENT AGENDA**

4. **Approval of May 25, 2016 TC Meeting Minutes** [16-159](#)

A copy of the May 25, 2016 minutes is enclosed.

**TC Action:** Approve minutes of the May 25, 2016 TC meeting.

**Attachments:** [2016-06-22 DCHC MPO TC meeting minutes 05-25-16.pdf](#)

### **ACTION ITEMS**

5. **Chapel Hill North-South Corridor Study - Bus Rapid Transit (25 minutes)** [16-160](#)

**Mila Vega, Chapel Hill Transit**

The Town of Chapel Hill and Chapel Hill Transit have been undergoing the North-South Corridor Study for Bus Rapid Transit along MLK Boulevard and US 15/501 from the Eubanks Road Park & Ride lot at the northern end to Southern Village at the southern end. The North-South Corridor Study itself is the first step in a multi-phased federal process. In the spring 2016, the Chapel Hill Town Council adopted the Locally Preferred Alternative identified in the North-South Corridor Study.

**TC Action:** Receive presentation and update on the North-South Corridor Study.

**Attachments:** [2016-06-22 Chapel Hill Transit BRT presentation.pdf](#)

6. **Locally Managed STP-DA and TAP-DA Project Updates - Continued (60 minutes)** [16-139](#)

**Lindsay Smart, LPA Staff**

In 2014, the MPO Board adopted a policy regarding the federal funds that have been programmed for locally administered projects. Annually, the DCHC MPO staff provides lists of local projects that have STP-DA and TAP-DA funding and are programmed in the current or upcoming federal fiscal year to the DCHC MPO Technical Committee (TC). The updates from each jurisdiction and agency are included as an attachment to this agenda item. The TC will break into workgroups to review the project updates, discuss the reasons for project delays, and collaborate to identify common reasons that are impacting project delivery rates.

**TC Action:** Group workshop - Collaborate to identify any commonalities that may exist and be causing project delivery delays.

**Attachments:** [2016-06-22 Locally Managed Project Updates.pdf](#)

**7. Training for Locally Managed Federal Projects (5 minutes)**[16-161](#)**Lindsay Smart, LPA Staff**

The updates from each jurisdiction and agency on locally managed federal projects revealed that all MPO members have projects that are behind schedule. This collaborative discussion resulted in MPO members expressing the need for training on different aspects of project implementation. As such, the MPO will be facilitating a training opportunity for MPO member jurisdictions and agencies in the summer or fall 2016. The purpose of this agenda item is to review and discuss the topic areas that the MPO has outlined in the attachment and determine if there are any additional topics that would be beneficial. MPO staff would like each TC member to provide a list of local project managers and colleagues in other departments that should be invited and encouraged to attend the training.

**TC Action:** Build on the discussion from the previous agenda item on the reasons that projects are falling behind schedule. Discuss the attached list of training agenda items. Provide list of local project managers that should be invited to attend the training.

**Attachments:**      [2016-06-22 W-S MPO Training Topics for Locally Managed Federal Project Tra](#)  
[2016-06-22 Potential Training Topics for Locally Managed Federal Project Train](#)

**8. Amendment #3 to FY2016-2025 TIP (5 minutes)**[16-142](#)**Lindsay Smart**

The amendment #3 to the DCHC MPO's FY2016-2025 TIP cancels projects, amends projects, and adds new projects to the DCHC MPO TIP. A summary report of the changes included in amendment #3 is included as an attachment to this agenda item. A full amendment report that depicts the original and proposed version of each project is also included as an attachment to this agenda item. This amendment serves to align the DCHC MPO TIP with the changes that have been made to the NCDOT STIP through monthly "Item N Highway Program" and "Item I Public Transportation Program" for the dates between February 1, 2016 and May 31, 2016. The amendment #3 also includes project amendment requests that the DCHC MPO LPA staff have received from DCHC MPO member jurisdictions and agencies.

Additionally, while draft amendment #3 was out for public review and comment, DCHC MPO LPA staff received updates on locally managed projects from MPO members. Several projects that were already included in amendment #3 were further modified to reflect the updated information received by the MPO LPA. The full amendment report is also available through the MPO's online database, using this link: [bitly.com/tipamendments](http://bitly.com/tipamendments). Select amendment 3 from the drop-down menu to review the full report.

Many of the NCDOT-requested project amendments have already been reflected in the STIP. The MPO received comments MPO member jurisdictions and those comments are reflected in the attached amendment #3. The MPO did not receive any additional comments from the public on the amendment.

**TC Action:** Review and recommend that the DCHC MPO Board approve amendment #3 to the FY2016-2025 TIP with the minor change (still pending) to TA-4923.

**Attachments:** [2016-06-22 Resolution - Amendment 3 - 16-25 TIP.pdf](#)  
[2016-06-22 Summary Sheet TIP Amendment 3\\_TC meeting.pdf](#)  
[2016-06-22 TIP Amendment 3 Full Report.pdf](#)

**9. 5307/5339 Revised Split Letters (5 minutes)**[16-163](#)**Meg Scully, LPA Staff**

NCDOT-Public Transportation Division (PTD) is requesting that the MPO revise the FY2015 and FY2016 5307/5339 Split Letters originally approved by the MPO Board to include a statement indicating that PTD will manage Orange Public Transportation's (OPT) 5307/5339 grants.

**TC Action:** Recommend MPO Board approval of the revised 5307/5339 Split Letters as requested by PTD.

10. **FY2017 Unified Planning Work Program Amendment Schedule (5 minutes)** [16-162](#)

**Meg Scully, LPA Staff**

DCHC MPO is required by federal regulations to prepare an annual Unified Planning Work Program (UPWP) that details and guides the urban area transportation planning activities. Funding for the UPWP is provided on an annual basis by the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA). On February 10, 2016 the DCHC MPO Board approved the FY2017 UPWP. The FY2017 UPWP will go into effect beginning July 1, 2016. Attached to this agenda item is the amendment schedule for the FY2017 UPWP. This agenda item is for informational purposes and there is no action required by the TC.

**TC Action:** Receive the amendment schedule for the FY2017 UPWP.

**Attachments:** [2016-06-22 FY2017 UPWP Amendment Schedule.pdf](#)

**REPORTS FROM STAFF:**

11. **Reports from Staff** [16-107](#)  
**Felix Nwoko, LPA Staff**

**TC Action:** Receive report from staff.

**Attachments:** [2016-06-08 LPA staff report.pdf](#)

12. **Report from the Chair** [16-108](#)  
**David Bonk, TC Chair**

**TC Action:** Receive report from TC Chair.

13. **NCDOT Reports** [16-109](#)  
**Joey Hopkins (David Keilson/Richard Hancock), Division 5 - NCDOT**  
**Mike Mills (Pat Wilson/Ed Lewis), Division 7 - NCDOT**  
**Brandon Jones (Darius Sturdivant), Division 8 - NCDOT**  
**Julie Bollinger, Transportation Planning Branch - NCDOT**  
**Kelly Becker, Traffic Operations - NCDOT**

**TC Action:** Receive reports from NCDOT.

**Attachments:** [2016-06-08 NCDOT Progress Report.pdf](#)

**INFORMATIONAL ITEMS:**

**Adjourn**

**Next meeting: July 27, 9 a.m., Committee Room**

**Dates of Upcoming Transportation-Related Meetings: None**