



Technical Committee Meeting Agenda

Wednesday, December 20, 2017

9:00 AM

Committee Room 2nd Floor
Durham City Hall 101 City Hall Plaza
Durham, NC 27701

1. Roll Call
2. Adjustments to the Agenda
3. Public Comment

CONSENT AGENDA

4. **Approval of the November 15, 2017 TC Meeting Minutes**

[17-207](#)

A copy of the November 15, 2017 minutes is enclosed.

TC Action: Approve the minutes of the November 15, 2017 TC meeting.

Attachments: [2017-12-20 \(17-207\) 11.15.17 TC Meeting Minutes_LPA2.pdf](#)

ACTION ITEMS

5. 2045 Metropolitan Transportation Plan (MTP) (20 minutes)[17-155](#)**Andy Henry, LPA Staff**Approve 2045 MTP

The MPO Board approved the 2045 MTP, and received a short presentation on the Triangle Regional Model (TRM) and updated socioeconomic data at their December meeting. The approval included the highway and transit project lists and maps, financial plan and updated socioeconomic data. The remaining schedule includes:

- * Board release the full 2045 MTP report, and Goals, Objectives, Performance Measures and Targets at their January meeting for a minimum 30-day public comment period.

- * Board adopt by resolution the SE Data, TRM, 2045 MTP projects and financial plan, Goals/Objectives/ Performance Measures/Targets, and the full report at their February meeting.

The full report will be posted to the MPO's 2045 MTP Web site, www.bit.ly/DCHC-MTP-Adopted, by Monday, 12/18/17, for review. Additional attachments include:

- * A presentation that has information on minor project changes, the final socioeconomic data, a public comment summary, and a summary of the TRM

- * A draft of the Goals/Objectives/Performance Measures

- * A draft of the Targets

- * A compilation of the public comments

TC Action: Review materials, provide comments, and recommend that the MPO Board release the full 2045 MTP report, and Goals, Objectives, Performance Measures and Targets for a minimum 30-day public comment period.

Attachments: [2017-12-20 \(17-155\) 2045 MTP Presentation.pdf](#)

[2017-12-20 \(17-155\) 2045 MTP-G-Obj-PMs.pdf](#)

[2017-12-20 \(17-155\) 2045 MTP-Targets.pdf](#)

[2017-12-20 \(17-155\) 2045 MTP - PublicComments.pdf](#)

6. Draft Local Input Points Methodology (15 minutes)[17-208](#)**Aaron Cain, LPA Staff**

The next step in the SPOT 5.0 process for the FY2020-29 TIP is to adopt a Methodology for Identifying and Ranking New Transportation Improvement Program Project Requests. This essentially is the rubric DCHC MPO will use to assign local input points to Regional Impact and Division Needs projects. This Methodology must be approved by the MPO Board and an NCDOT Review Committee by April 1.

In order to ensure that deadline is met, the MPO Board should adopt an initial Methodology and forward it to the NCDOT Review Committee by February 14. Per the DCHC MPO Public Involvement Policy and NCDOT guidance, the Methodology needs to be released for a 21-day public comment period and a public hearing must be held.

A draft Methodology is available for your review. LPA staff will take comment on the draft Methodology. LPA staff requests that the TC recommend that the MPO Board provide input and release the document for public comment at its January meeting. A revised Methodology, based on input received, will be on the agenda for the January TC meeting.

TC Action: Provide input on the draft Methodology and recommend that the MPO Board release the draft Methodology for public comment.

Attachments: [2017-12-20 \(17-208\) Draft Local Input Points Methodology 12-14-17.pdf](#)

7. Draft FY2019 Unified Planning Work Program (UPWP) (10 minutes)[17-202](#)**Meg Scully, LPA Staff**

The DCHC MPO is required by federal regulations to prepare an annual Unified Planning Work Program (UPWP) that details and guides the urban area transportation planning activities. Funding for the UPWP is provided by the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA). The UPWP must identify MPO planning tasks to be performed with the use of federal transportation funds. Attached is the draft FY2019 UPWP. The proposed schedule for UPWP development is as follows: draft FY2019 UPWP is reviewed by the Board and released for public comment on January 10, 2018. The MPO Board will be asked to hold a public hearing and approve the plan on February 14, 2018.

TC Action: Review the draft FY2019 UPWP and recommend the Board release the document for public comment.

Attachments: [2017-12-20 \(17-202\) 2019 UPWP Presentation Board 11018.pdf](#)
[2017-12-20 \(17-202\) FY19 UPWP Draft 122017.pdf](#)

8. Amendment #1 to the FY2018-2027 TIP (5 minutes)[17-197](#)**Aaron Cain, LPA Staff**

On November 8, 2017, the DCHC MPO Board adopted the FY2018-2027 TIP. That TIP must now be reconciled with the FY2018-2027 STIP by the Federal Highway Administration (FHWA), a process that should take place by the end of the year.

Due to issues of consistency with the STIP within the first four years of the program, there are a number of projects within the TIP that will need to be changed through an amendment process. Because some of these projects change the funding amount by more than \$1,000,000, per the DCHC MPO Public Involvement Plan (PIP), the amendment must be released for a 21-day public comment period. The public comment period will begin on December 18, 2017.

The full report, summary sheet, and resolution for Amendment #1 are attached. There are five additions to this amendment that were not previously reviewed by the TC:

- EB-5837, Third Fork Creek Trail, which is getting additional TAP funding;
- TG-6785, a new project for the purchase of two buses for Chapel Hill Transit;
- EB-4707A, which is receiving additional state TAP funding;
- C-5184, which will receive additional STBGDA funding;
- the NCDOT Item N sheet for December, which was received by the MPO on December 8, 2017.

Information about these projects is included in the attachments.

FHWA has notified LPA staff that approval of congruence between the FY2018-27 TIP and STIP may not occur until mid-January. Should that approval not be received by LPA staff before the Board meets on January 10, 2018, approval of this amendment will be delayed until February.

TC Action: Recommend approval of Amendment #1 of the FY2018-27 TIP.

Attachments: [2017-12-20 \(17-197\) TIP Amendment #1 Summary Sheet.pdf](#)
 [2017-12-20 \(17-197\) TIP Amendment #1 Full Report.pdf](#)
 [2017-12-20 \(17-197\) TIP Amendment #1 Resolution.pdf](#)

9. Resolution to Request Transfer of FHWA Funds to FTA (5 minutes)[17-203](#)**Meg Scully, LPA Staff**

On behalf of Chapel Hill Transit, Chatham Transit Network, and Orange Public Transit, the Lead Planning Agency is requesting the transfer of Federal Highway Administration funds to the Federal Transit Administration for use on transit projects. This resolution supports the transfer for the Durham-Chapel Hill-Carrboro urban area.

TC Action: Recommend the Board approve and sign the resolution to transfer funds.

Attachments: [2017-12-20 \(17-203\) Resolution transfer FHWA funds to FTA.pdf](#)

10. Programming of STBGDA Funds to Hillsborough Riverwalk, C-5184
(10 minutes)[17-210](#)**Aaron Cain, LPA Staff****Margaret Hauth, Town of Hillsborough**

The Town of Hillsborough has requested \$518,850 in STBGDA funds to cover a funding shortfall for construction of Phase III of the Hillsborough Riverwalk (STIP# C-5184). Upon approval, the MPO would allocate this amount in FY18 unobligated STBGDA funds. This amount equals the amount of the direct allocation the Town of Hillsborough expects to receive through the MPO formula in fiscal years 2019-23, and over those years the town would direct its allocation back into the MPO's STBGDA fund. LPA staff support this request in order to move forward a project that is ready for construction.

There is urgency to adopt a resolution for funding because the Town is prepared to authorize the awarding of a contract for construction on January 22. While this funding is also part of Amendment #1 to the FY2018-27 TIP, FHWA has informed the MPO that approval of that TIP will likely not take place until after the MPO Board meets on January 10, which would require approval of Amendment #1 be delayed until February. However, a resolution authorizing the funding could be adopted and applied to the FY2016-25 TIP so that the project can move forward.

The Town of Hillsborough may still submit this project for Regional Bicycle and Pedestrian funding when the call for projects is released in 2018.

A project amendment form and resolution are attached.

TC Action: Recommend that the MPO Board approve the resolution allocating \$518,850 of FY18 STBGDA funds to Phase III of the Hillsborough Riverwalk, C-5184.

Attachments: [2017-12-20 \(17-210\) C-5184 Amendment Form.pdf](#)
[2017-12-20 \(17-210\) C-5184 STBGDA Resolution.pdf](#)

11. 2018 TC Elections (10 minutes)[17-196](#)**Aaron Cain, LPA Staff**

Per the TC's by-laws, officer elections must take place at the TC's January meeting. According to the by-laws:

- The current Chair, Ellen Beckmann, is eligible to serve a second one-year term
- The Vice-Chair must represent a jurisdiction in a county different from the Chair

Following previous procedure, a nominating committee was formed at the November TC meeting. The nominating committee will report its findings in order for members to deliberate before the vote for officers in January.

TC Action: Receive a report from the nominating committee.

REPORTS FROM STAFF:**12. Report from Staff**[17-107](#)**Felix Nwoko, LPA Staff**

TC Action: Receive report from Staff.

Attachments: [2017-12-20 \(17-107\) LPA staff report.pdf](#)

13. Report from the Chair[17-108](#)**Ellen Beckmann, TC Chair**

TC Action: Receive report from the TC Chair.

14. NCDOT Reports[17-109](#)

Joey Hopkins (David Keilson/Richard Hancock), Division 5 - NCDOT

Mike Mills (Pat Wilson/Ed Lewis), Division 7 - NCDOT

Brandon Jones (Bryan Kluchar, Jen Britt), Division 8 - NCDOT

Julie Bogle, Transportation Planning Branch - NCDOT

John Grant, Traffic Operations - NCDOT

TC Action: Receive reports from NCDOT.

Attachments: [2017-12-20 \(17-109\) NCDOT Progress Report.pdf](#)

INFORMATIONAL ITEMS:

Adjourn

Next meeting: January 24, 9 a.m., Committee Room

Dates of Upcoming Transportation-Related Meetings: None