



## **Technical Committee Meeting Agenda**

Wednesday, May 23, 2018

9:00 AM

Committee Room 2nd Floor  
Durham City Hall 101 City Hall Plaza  
Durham, NC 27701

1. Roll Call
2. Adjustments to the Agenda
3. Public Comment

### **CONSENT AGENDA**

4. **Approval of the April 25, 2018 TC Meeting Minutes** [18-140](#)

A copy of the April 25, 2018 minutes is enclosed.

**TC Action:** Approve the minutes of the April 25, 2018 TC meeting.

**Attachments:** [2018-05-23 \(18-140\) 4.25.18 TC Meeting Minutes\\_LPA2.pdf](#)

### **ACTION ITEMS**

5. **FY2018 Q3 Durham and Orange Transit Tax Quarterly Report (5 minutes)** [18-147](#)

**Mo Devlin, LPA Staff**

Per the Durham-Orange Interlocal Agreement for Cost Sharing, GoTriangle shall produce quarterly reports to the DCHC MPO. Staff is preparing a memo describing the financial activity of the Durham-Orange Tax District and the Special Tax District through the third quarter of FY2018. This memo is supported by a financial report as issued by GoTriangle, the transit tax administrator.

**TC Action:** No action is necessary on this item, it is for informational purposes only.

6. **Quarterly Update on the Durham-Orange Light Rail Transit Project (15 minutes)** [18-146](#)

**Geoff Green, GoTriangle**

On April 28, 2017, the DCHC MPO Policy Board adopted the updated Orange County Transit Plan and the Durham County Transit Plan (the "Transit Plans") as well as the Interlocal Agreement for Cost-Sharing for the Durham-Orange Light Rail Transit (D-O LRT) Project. GoTriangle is presenting its quarterly report on the status of the D-O LRT Project as contemplated in the Transit Plans and the Interlocal Agreement.

**Board Action:** Receive information regarding the status of the Durham-Orange Light Rail Transit Project.

7. **Durham and Orange FY2019 Annual Transit Plan Work Plan (15 minutes)** [18-148](#)

**Mo Devlin, LPA Staff**

Per the 2017 Durham and Orange County Transit Plans, annual Work Plans shall be developed for the administration of Durham-Orange Tax District and Special Tax District funds. The Staff Working Group plans to release the Transit Work Plans for public comment on May 21, 2018, which includes MPO technical committee and MPO Board presentations. They will be available for public comment and review until June 13 on the Staff Working Group web page at [http://www.dchcmpo.org/programs/transit/staff\\_working\\_group/default.asp](http://www.dchcmpo.org/programs/transit/staff_working_group/default.asp).

**TC Action:** Provide comment on the draft Durham and Orange FY2019 Annual Transit Work Plans.

8. **Allocation of Local Input Points for Regional Impact Projects (30 minutes)** [18-133](#)

**Aaron Cain, LPA Staff**

On May 7, 2018, a TC subcommittee convened to discuss potential deviations from the adopted Methodology for the application of points for Regional Impact projects, as prescribed by the Methodology. Subsequent discussions with local jurisdictions and Divisions 5, 7, and 8 have further refined the options for application of local input points. The most recent proposal will be shared with the TC for discussion at the meeting.

On May 9, 2018, the DCHC MPO Board approved the release of the initial allocation points for Regional Impact projects for P5 for public comment. Any public comments received to date will also be provided to the TC for review.

LPA staff is prepared to bring the DCHC MPO Board a final recommended allocation of local input points for adoption at the Board's June meeting, which would require a formal recommendation from the TC at this meeting. However, NCDOT has pushed back its timeline for the Divisions to release their initial list of projects to receive points to May 31, and for the Divisions to hold public comment on local points allocation in June. This timetable may not allow the DCHC MPO TC to incorporate the Divisions' plans for local points into their recommendation to the Board. Therefore, the TC could consider pushing its formal recommendation to the June meeting, with the Board meeting in July to adopt its final points allocation.

**TC Action:** Discuss and provide input on local points allocation for Regional Impact projects. The TC can choose to either make a formal recommendation on those projects at this meeting, or postpone until its June meeting in order to allow for more discussion with the Divisions.

9. **Comprehensive Transportation Plan (CTP) Amendment #1 (5 minutes)** [18-136](#)

**Andy Henry, LPA Staff**

The TC requested that the DCHC MPO and NCDOT amend the Comprehensive Transportation Plan (CTP) to change the proposed future configuration of the portion of Farrington Road between Southwest Durham Drive and the Falconbridge Road Extension from a four-lane divided to a two-lane cross-section. The MPO Board released this proposed amendment at their May meeting for a minimum 42-day public comment period. The attached memorandum provides the reasoning for the amendment and related maps and a table.

The adoption schedule includes:

- \* May 9 -- DCHC MPO board releases amendment #1 for public input
- \* June 13 -- DCHC MPO conducts a public hearing on amendment #1
- \* June 20 -- public involvement period ends
- \* July 11 or August 8 -- DCHC MPO Board adopts amendment #1
- \* September -- North Carolina Board of Transportation (BOT) adopts amendment #1

**TC Action:** Receive update on CTP amendment #1 and provide comments.

**Attachments:** [2018-05-23 \(18-136\) CTP-Amendment#1.pdf](#)

10. **FY19 Unified Planning Work Program (UPWP) Amendment #1 (5 mins)** [18-141](#)

**Meg Scully, LPA Staff**

The DCHC MPO is required by federal regulations to prepare an annual Unified Planning Work Program (UPWP) that details and guides the urban area transportation planning activities. The UPWP identifies MPO planning tasks to be performed with the use of federal transportation funds. Changes to the UPWP budget requires an amendment approved by the

Board. Amendment #1 of the FY2019 UPWP proposes to allocate Surface Transportation Block

Grant-Direct Attributable (STBG-DA) funds among various task codes for the Lead Planning Agency. The attached memorandum and resolution with tables provide details.

**TC Action:** Recommend the Board approve the FY19 UPWP Amendment #1.

**Attachments:** [2018-05-23 \(18-141\) Memorandum FY19 UPWP Amend 1.pdf](#)  
[2018-05-23 \(18-141\) 2019 UPWP amend 1 Resolution with table.pdf](#)

**11. FFY18 Section 5307/5340 FULL Apportionment Split Letter (5 mins)**[18-142](#)**Meg Scully, LPA Staff**

Section 5307/5340 funds are allocated to urbanized areas for transit capital and operating assistance, and for transportation-related planning. The DCHC MPO full apportionment for FFY18 for each program was released by the Federal Transit Administration (FTA) and the LPA staff, in consultation with the four fixed-route transit operators and MPO policy, developed a recommended distribution of this funding. A 'split letter' to FTA regarding the allocation of these funds among transit operators must be approved by the Board to authorize the transit operators to seek applications for funding. Attached is the split letter to FTA and a memorandum with additional information on the 5307/5340 program.

**TC Action:** Recommend that the Board approve the distribution and endorse the attached FFY18 FULL apportionment split letter.

**Attachments:** [2018-05-23 \(18-142\) FTA Section 5307-5340 FFY18 full apportionment memo.r](#)  
[2018-05-23 \(18-142\) FFY18 5307 FULL split letter.pdf](#)

**12. FFY17 and FFY18 Section 5339 Full Apportionment Split Letter (5 mins)**[18-143](#)**Meg Scully, LPA Staff**

The Section 5339 Buses and Bus Facilities program (49 U.S.C. 5339) makes Federal resources available to states and designated recipients to replace, rehabilitate, and purchase buses and related equipment, and to construct bus-related facilities. DCHC MPO is the designated recipient for the Durham urbanized area (UZA). Section 5339 formula funds are allocated to the urbanized areas (UZAs) based upon population, vehicle revenue miles, and passenger miles. The Durham UZA was awarded \$791,187 in FFY2017 and \$1,077,146 in FFY2018 (Total = \$1,868,333). As designated recipient for the 5339 funds for the Durham UZA, the DCHC MPO may allocate funding to fixed route operators. The split letter, as developed by LPA staff in conjunction with fixed-route operators and according to MPO policy, defines the intended allocation for FFY17 and FFY18.

**TC Action:** Recommend the Board approve the FFY17 and FFY18 Section 5339 distribution and endorse the full apportionment split letter.

**Attachments:** [2018-05-23 \(18-143\) FTA Section 5339 FY17 FY18 memo.pdf](#)  
[2018-05-23 \(18-143\) FFY17 FFY18 5339 full split letter.pdf](#)

13. **Enhanced Mobility of Seniors and Individuals with Disabilities** [18-144](#)  
**(Section 5310) Grant - FY17 and FY18 Call for Projects (5 mins)**

**Meg Scully, LPA Staff**

Section 5310 - Enhanced Mobility of Seniors and Individuals with Disabilities provides funds to improve mobility for seniors and individuals with disabilities by removing barriers to transportation service and expanding transportation mobility options. The DCHC MPO is the designated recipient of these funds for the Durham urbanized area (UZA) and distributes the funds to eligible sub-recipients through a competitive selection process. A Call for Projects is conducted during even numbered years and includes funds from two fiscal years. A total of \$492,598 was apportioned to the Durham UZA for FY2017 and FY2018 and will be available for the 2018 Call for Projects. Attached is the Section 5310 application including the application process schedule.

**TC Action:** Receive the proposed Section 5310 Grant Call for Projects schedule.

**Attachments:** [2018-05-23 \(18-144\) 5310 Grant Application 2018.pdf](#)

**REPORTS FROM STAFF:**

14. **Report from Staff** [18-107](#)  
**Felix Nwoko, LPA Staff**

**TC Action:** Receive report from Staff.

**Attachments:** [2018-05-23 \(18-107\) LPA staff report.pdf](#)

15. **Report from the Chair** [18-108](#)  
**Ellen Beckmann, TC Chair**

**TC Action:** Receive report from the TC Chair.

16. **NCDOT Reports** [18-109](#)

**Joey Hopkins (David Keilson/Richard Hancock), Division 5 - NCDOT**

**Mike Mills (Pat Wilson/Ed Lewis), Division 7 - NCDOT**

**Brandon Jones (Bryan Kluchar, Jen Britt), Division 8 - NCDOT**

**Julie Bogle, Transportation Planning Division - NCDOT**

**John Grant, Traffic Operations - NCDOT**

**TC Action:** Receive reports from NCDOT.

**Attachments:** [2018-05-23 \(18-109\) NCDOT Progress Report.pdf](#)

**INFORMATIONAL ITEMS:**

**Adjourn**

**Next meeting: June 27, 9 a.m., Committee Room**

**Dates of Upcoming Transportation-Related Meetings: None**