



Technical Committee Meeting Agenda

Wednesday, April 29, 2020

9:00 AM

~~Committee Room 2nd Floor Durham City Hall~~

~~101 City Hall Plaza
Durham, NC 27701~~

Teleconference

1. Roll Call
2. Adjustments to the Agenda
3. Public Comment

CONSENT AGENDA

4. **Approval of the February 26, 2020 TC Meeting Minutes** [20-128](#)

A copy of the February 26, 2020 meeting minutes is enclosed.

TC Action: Approve the minutes of the February 26, 2020 TC meeting..

Attachments: [2020-04-29 \(20-128\) TC 02.26.2020 MINUTES LPA2.pdf](#)

ACTION ITEMS

5. **Draft FY21 Durham and Orange Work Plans (30 minutes)** [20-135](#)

Aaron Cain, LPA Staff

On April 15, 2020, the Durham and Orange Staff Working Groups (SWG) released the Draft FY21 Work Plans for public comment. The plans will be available for public comment until May 22, 2020. The draft plans are attached.

Staff welcomes comment on the draft plans from TC members. The plans will be formally reviewed by the Durham.

TC Action: Provide comment on the Durham and Orange Draft FY21 Work Plans by May 22, 2020.

Attachments: [2020-04-29 \(20-135\) Durham Work Plan FY21 4-20 DRAFT for Public Comment](#)
[2020-04-29 \(20-135\) Orange Work Plan FY21 4-20 DRAFT for Public Comment](#)

6. Material Changes to the 2017 Durham County Transit Plan (30 minutes)[20-134](#)**Aaron Cain, LPA Staff**

In April 2017 the DCHC MPO, Durham Board of County Commissioners, and GoTriangle adopted the Durham County Transit Plan (Transit Plan). Per the interlocal agreement (ILA) between those three bodies that governs the Transit Plan, expenditure increases of more than \$500,000 on bus services are considered “material changes” and must be approved by all three governing boards.

The projects that are deemed to be material changes are:

- Transit Emphasis Corridors (TECs) for:
 - o Fayetteville Street - expansion of scope and budget
 - o Chapel Hill Road - expansion of scope and budget
 - o Holloway Street - expansion of budget
- Bus Stop Access Improvements - new project
- Bus Speed and Reliability - new project
- Electric Vehicle Acquisition - new project
- GoDurham CAD/AVL - new project

An explanation of each project is included in the attached memo.

TC Action: Recommend adoption of the resolution to approve the material changes described in the attached memo.

Attachments: [2020-04-29 \(20-134\) Material Change Memo - DCHC MPO TC 4-29-2020.pdf](#)
 [2020-04-29 \(20-134\) Material Change Resolution - DCHC MPO 5-13-20.pdf](#)

7. FFY20 Section 5307/5340 FULL Apportionment Split Letter [20-129](#)**Felix Nwoko, LPA Staff**

Section 5307/5340 funds are allocated to urbanized areas for transit capital and operating assistance, and for transportation-related planning. The DCHC MPO full apportionment for FFY20 for each program was released by the Federal Transit Administration (FTA) and the LPA staff, in consultation with the four fixed-route transit operators and MPO policy, developed a recommended distribution of this funding. A 'split letter' to FTA regarding the allocation of these funds among transit operators must be approved by the Board to authorize the transit operators to seek applications for funding. Attached is the split letter to FTA and a memorandum with additional information on the 5307/5340 program

TC Action: Recommended that the Board approve the distribution and endorse the attached FFY20 FULL apportionment split letter.

Board Action: Approve the distribution and endorse the attached FFY20 FULL apportionment split letter.

Attachments: [2020-04-29 \(20-129\) FFY20 5307 FULL split letter.pdf](#)
[2020-04-29 \(20-129\) FY 20 FTA Section 5307-5340 FFY20 full apportionment](#)

8. FFY20 Section COVID-19 CARES ACT 5307/5340 FULL Apportionment Split Letter [20-130](#)**Felix Nwoko, LPA Staff**

As part of the COVID-19 Stimulus packet called the CARES ACT, FTA received funding under the Section 5307/5340 program which are allocated to urbanized areas for transit capital and operating assistance, and for transportation-related planning. The CARES funding differs from the traditional 5307 in that, it does not require matching fund, expenses must be incurred on or after January 2020 and it does not have programmed in the TIP. Like 5307/5340, it requires DOL certification and all grant application procedure. The DCHC MPO full apportionment for FFY20 for each program was released by the Federal Transit Administration (FTA) and the LPA staff, in consultation with the four fixed-route transit operators and MPO policy, developed a recommended distribution of this funding. A 'split letter' to FTA regarding the allocation of these funds among transit operators must be approved by the Board to authorize the transit operators to seek applications for funding. Attached is the split letter to FTA .

TC Action: Recommended that the Board approve the distribution and endorse the attached FFY20 CARES ACT FULL apportionment split letter.

Board Action: Approve the distribution and endorse the attached FFY20 CARES ACT FULL apportionment split letter.

Attachments: [2020-04-29 \(20-130\) CARES ACT 5307 split letter May 2020.pdf](#)

9. FFY19 and FFY20 Section 5339 Full Apportionment Split Letter[20-131](#)**Felix Nwoko, LPA Staff**

The Section 5339 Buses and Bus Facilities program (49 U.S.C. 5339) makes Federal resources available to states and designated recipients to replace, rehabilitate, and purchase buses and related equipment, and to construct bus-related facilities. DCHC MPO is the designated recipient for the Durham urbanized area (UZA). Section 5339 formula funds are allocated to the urbanized areas (UZAs) based upon population, vehicle revenue miles, and passenger miles. The Durham UZA was awarded \$1,003,117 in FFY2019 and \$1,054,941 in FFY2020 (Total = \$2,058,058). As designated recipient for the 5339 funds for the Durham UZA, the DCHC MPO may allocate funding to fixed route operators. The split letter, as developed by LPA staff in conjunction with fixed-route operators and according to MPO policy, defines the intended allocation for FFY19 and FFY20.

TC Action: Recommended the Board approve the FFY19 and FFY20 Section 5339 distribution and endorse the full apportionment split letter.

Board Action: Approve the FFY19 and FFY20 Section 5339 distribution and endorse the full apportionment split letter.

Attachments: [2020-04-29 \(20-131\) FFY19 FFY 20 5339 full split letter.pdf](#)

10. Enhanced Mobility of Seniors and Individuals with Disabilities[20-132](#)**(Section 5310) Grant - FY19 and FY20 Call for Projects****Felix Nwoko, LPA Staff**

Section 5310 - Enhanced Mobility of Seniors and Individuals with Disabilities provides funds to improve mobility for seniors and individuals with disabilities by removing barriers to transportation service and expanding transportation mobility options. The DCHC MPO is the designated recipient of these funds for the Durham urbanized area (UZA) and distributes the funds to eligible sub-recipients through a competitive selection process. A Call for Projects is conducted during even numbered years and includes funds from two fiscal years. A total of \$529,150 was apportioned to the Durham UZA for FY2019 and FY2020 and will be available for the 2020 Call for Projects. Attached is the Section 5310 application including the application process schedule.

TC Action: Received the proposed Section 5310 Grant Call for Projects schedule.

Board Action: Receive the proposed Section 5310 Grant Call for Projects schedule.

Attachments: [2020-04-29 \(20-132\) 2020 Call for Projects schedule.pdf](#)
[2020-04-29 \(20-132\) 5310 Grant Application 2020 june 2020.pdf](#)

11. Report on FY21 TDM Grant Application Review [20-137](#)**Dale McKeel, LPA Staff**

In January, Triangle J Council of Governments (TJCOG) received grant applications for Triangle Transportation Demand Management (TDM) projects and programs for FY21. The TDM Oversight Committee met three times in February, March, and April to discuss the applications and make decisions on funding. The purpose of this agenda item is to provide an update to the Technical Committee on the application review and funding process.

TC Action: Receive report from Staff.

Board Action: Receive report from Staff.

12. Amendment #1 to the FY2020-2029 TIP (5 minutes) [20-136](#)**Anne Phillips, LPA Staff**

On December 11, 2019, the DCHC MPO Board adopted the FY2020-2029 TIP. In March 2020, the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) reconciled the DCHC MPO TIP with the FY2020-2029 STIP. Therefore, additions and amendments to local projects that differ from the initially adopted STIP can now added to the TIP. This amendment adds these projects to the TIP.

The full report, summary sheet, and resolution for Amendment #1 are attached.

TC Action: Recommend approval of Amendment #1 to the FY2020-29 TIP.

Attachments: [2020-04-29 \(20-136\) FY2020-2029 TIP Amendment #1 Summary Sheet.pdf](#)

[2020-04-29 \(20-136\) FY2020-2029 TIP Amendment #1 Full Report.pdf](#)

[2020-04-29 \(20-136\) FY2020-2029 TIP Amendment #1 Resolution.pdf](#)

13. FHWA Highway Infrastructure Funding Swap (10 minutes) [20-133](#)**Aaron Cain, LPA Staff**

On February 13, 2020, the Federal Highway Administration (FHWA) released the funding amounts for states and localities for the Highway Infrastructure Program (Infra). DCHC is scheduled to receive \$414,806 in 2020 from this program.

However, Infra funds can only be used for highway projects for vehicular travel benefit. Therefore, in order to have access to funding that aligns with DCHC priorities for bicycle and pedestrian projects, NCDOT has offered to swap those funds for an equal amount of Surface Transportation Block Grant (STBG) funds, which can be used on those projects. Staff proposes to include the additional STBG funding in the upcoming call for projects for DCHC Surface Transportation Block Grant-Direct Attributable (STBGDA) and Transportation Alternatives Program-Direct Attributable (TAPDA) funds.

TC Action: Recommend approval of the Infra fund swap with NCDOT.

14. **Support Letter for Durham BUILD Grant and Resolution in Support of Acquisition of S-Line** [20-138](#)

Dale McKeel, LPA Staff

The City of Durham is submitting a BUILD Grant application to the U.S. Department of Transportation for funding the construction of the Durham Belt Line Trail, and has requested a letter of the support from the MPO Board. Likewise, the N.C. Department of Transportation is pursuing a CRISI 2020! Grant from the Federal Rail Administration for acquisition of the S-line railroad right-of-way, and has a requested a resolution of support from the MPO Board.

TC Action: Review letter and resolution and make recommendations to MPO Board.

Board Action: Review and approve letter and resolution.

Attachments: [2020-04-29 \(20-138\) 200513-DCHC Draft Letter Belt Line.pdf](#)
[2020-04-29 \(20-138\) 200513-S-Line Resolution_Acquisition.pdf](#)

REPORTS FROM STAFF: _____

15. **Report from Staff** [20-107](#)

Felix Nwoko, LPA Staff

TC Action: Receive report from Staff.

Attachments: [2020-04-29 \(20-107\) LPA staff report.pdf](#)
[2020-04-29 \(20-107\) ProjectUpdatesTCmtg4-29-20.pdf](#)

16. **Report from the Chair** [20-108](#)

Nishith Trivedi, TC Chair

TC Action: Receive report from the TC Chair.

17. NCDOT Reports[20-109](#)**Joey Hopkins (David Keilson/Richard Hancock), Division 5 - NCDOT****Mike Mills (Pat Wilson), Division 7 - NCDOT****Brandon Jones (Bryan Kluchar, Jen Britt), Division 8 - NCDOT****Julie Bogle, Transportation Planning Division - NCDOT****John Grant, Traffic Operations - NCDOT****TC Action:** Receive reports from NCDOT.**Attachments:**[2020-04-29 \(20-109\) Division 5-NCDOT Report.pdf](#)[2020-04-29 \(20-109\) Division 5-NCDOT Report-Durham Project List - March 20.](#)[2020-04-29 \(20-109\) Division 7-DCHCMPO Mar. 2020.pdf](#)[2020-04-29 \(20-109\) Division 8-Project List DCHC MPO April 2020.xlsb.pdf](#)**INFORMATIONAL ITEMS:****NCDOT announces layoffs and construction delays****<https://www.newsobserver.com/news/local/article242155496.html>****Adjourn****Next meeting: May 27, 9 a.m., Committee Room****Dates of Upcoming Transportation-Related Meetings:****NCAMPO Conference July 22-24, 2020 Greenville, NC**