



Technical Committee Meeting Agenda

Wednesday, November 18, 2020

9:00 AM

Meeting to be held by teleconference

Watch on Facebook Live at <https://www.facebook.com/MPOforDCHC/>

Any member of the general public who wishes to make public comment should send an email to aaron.cain@durhamnc.gov and the comment will be read to the Board during the public comment portion of the meeting.

1. Roll Call
2. Adjustments to the Agenda
3. Public Comment

CONSENT AGENDA

4. **Approval of the October 28, 2020 TC Meeting Minutes**

[20-183](#)

A copy of the October 28, 2020 meeting minutes is attached..

TC Action: Approve the minutes of the October 28, 2020 TC meeting.

Attachments: [TC Minutes 2020-10-28 LPA2 -RJ Edit](#)

ACTION ITEMS

5. **TIP Amendment #3 (10 minutes)**
Anne Phillips, LPA Staff

[20-165](#)

Amendment #3 to the FY2020-2029 TIP consists of projects that have been amended in the STIP by NCDOT and projects that were affected by NCDOT's STIP reprogramming exercise. Projects amended by NCDOT in the STIP need to be amended in the MPO's TIP so that the TIP and STIP remain in concurrence.

DCHC MPO is also amending several locally administered projects to reflect more realistic project delivery schedules.

In accordance with conversations with NCDOT, three locally administered projects are being delayed to allow U-5823 Woodcroft Parkway Extension, which had a construction delay until FY 31 in the STIP reprogramming exercise, to move into construction in FY 25. These projects are Third Fork Creek Trail (EB-5837), Guess Road Sidewalks (EB-5834), and NC 55 Sidewalks (EB-5835).

MPO and City of Durham staff are proposing schedule delays for these three projects - instead of a delay of more than ten years to the Woodcroft Parkway Extension - so that the City of Durham does not lose design work that has already been completed on the Woodcroft Parkway Extension. The City of Durham is paying for the design of the Woodcroft Parkway Extension with local funds.

The Guess Road and NC 55 sidewalk projects are underfunded in the TIP, both with federal funds and the local match. These projects therefore would not have been able to move forward according to their schedule prior to this amendment. After further discussions with NCDOT, construction of the Third Ford Creek Trail will now only experience a minor delay of construction in FY 23 instead of FY 21 as currently programmed.

Although changes to the locally administered projects do not meet the MPO Public Involvements Policy's definition of a substantial amendment ("addition or deletion of a project with an implementation cost exceeding \$1 million"), the MPO Board may vote to hold a 21-day public comment period for this amendment.

TC Action: Recommend that the MPO Board approve TIP Amendment #3.

Board Action: Approve TIP Amendment #3.

Attachments: [2020-11-18 \(20-165\) Summary Sheet](#)
 [2020-11-18 \(20-165\) STIP Reprogrammed List](#)
 [2020-11-18 \(20-165\) FY2020-2029 TIP Amendment #3 Resolution](#)
 [2020-11-18 \(20-165\) Full Report](#)

6. **Comprehensive Transportation Plan (CTP) Amendment #2 (10 minutes)**

[20-177](#)

Andy Henry, LPA Staff

The DCHC MPO Board released Amendment #2, which deletes the Briggs Avenue Extension from the Comprehensive Transportation Plan (CTP), at their November meeting for a public comment period. The MPO notified the public about the opportunity to comment on Amendment #2 through the MPO Website, social media, a public affairs announcement, and the MPO mailing list. At this point, the MPO has not received any comments.

The cost to construct this roadway will be prohibitively high given that a bridge over the CSX rail line will be required. Also, the original intent of the roadway was to connect an existing and future industrial area, however, the future industrial area has developed into a residential neighborhood.

The attached amendment document provides details on the reasons for deleting the Briggs Avenue Extension, the exact changes to the CTP report and map, and public comment information.

The schedule includes:

- November 11 -- MPO Board releases CTP Amendment #2 for public comment period
- December 9 - DCHC MPO Board conducts public hearing and adopts amendment #2
- December 10 - Public comment period ends

It should be noted that based on the new provision NCGS 166A-19.24(e), the Durham City Attorney has advised the DCHC MPO that the Board can hold a public hearing and vote on the matter on the same day but must continue to receive public comments for at least 24 hours.

TC Action: Recommend that the MPO Board adopt Amendment #2 to the Comprehensive Transportation Plan (CTP).

Attachments: [2020-11-18 \(20-177\) CTP Amend#2 \(BriggsAvExt\)](#)

7. Draft FY2022 Unified Planning Work Program (5 minutes) [20-184](#)

Felix Nwoko, LPA Staff

The DCHC MPO is required by federal regulations to prepare an annual Unified Planning Work Program (UPWP) that details and guides the urban area transportation planning activities. Funding for the UPWP is provided by the Federal Highway Administration and the Federal Transit Administration. The UPWP must identify MPO planning tasks to be performed with the use of federal transportation funds. Attached is the draft FY2022 UPWP. Also attached are proposed FY22 new initiatives.

The proposed schedule for UPWP development is as follows: draft FY2022 UPWP to be reviewed by the Board and released for public comment at their December 2020 meeting. The MPO Board will be recommended to approve the plan on January 13, 2021.

TC Action: Recommend the Board release the Draft FY22 Unified Planning Work Program for public comment.

Attachments: [2020-11-18 \(20-184\) Draft UPWP](#)
 [2020-11-18 \(20-184\) OC New Initiative\(1\)](#)
 [2020-11-18 \(20-184\) Durham New Initiative\(1\)](#)

8. Draft Public Involvement Policy (PIP) and Limited English Proficiency [20-185](#)**Plan (LEP) (20 minutes)****Anne Phillips, LPA Staff**

DCHC MPO's last Public Involvement Policy (PIP) was adopted in 2012 as a corrective to the 2011 MPO Certification Review. This updated plan builds on the 2012 plan and will guide efforts to proactively engage the public to plan a multimodal transportation system that meets the region's economic, sustainability, and equity goals.

This plan covers the development and approval process for DCHC's major plans, programs, and studies. It guides how the public will be notified about programs, plans, and studies; opportunities available for the public to provide input; and the length of public input periods.

The PIP is consistent with the requirements of the Fixing America's Surface Transportation (FAST) Act and subsequent updates. It also contains a review component to assess the MPO's public input practices.

DCHC MPO's first Limited English Proficiency (LEP) Plan was adopted along with the PIP in 2012. A person with Limited English Proficiency is one who does not speak English as their primary language and who has a limited ability to read, speak, write, or understand English. The updated plan provides guidance on how the MPO will provide language assistance for people with limited English proficiency as required by Executive Order 13166 and United States Department of Transportation (USDOT) policy guidance. This plan provides guidance on:

- 1) How to identify people who may need language assistance
- 2) The types of assistance that DCHC can provide
- 3) How to notify people with LEP that language assistance is available

TC Action: Provide comments and recommend that the MPO Board Release the draft PIP and LEP for a 45-day public comment period.

Board Action: Provide comments and release the draft PIP and LEP for a 45-day public comment period.

Attachments: [2020-11-18 \(20-185\) DraftPIP](#)
 [2020-11-18 \(20-185\) DraftLEP](#)

9. Minutes Recording Document [20-110](#)**REPORTS FROM STAFF:**

10. Report from Staff [20-107](#)

Felix Nwoko, LPA Staff

TC Action: Receive report from Staff.**Attachments:** [2020-12-09 \(20-103\) LPA staff report](#)**11. Report from the Chair** [20-108](#)

Nishith Trivedi, TC Chair

TC Action: Receive report from the TC Chair.**12. NCDOT Reports** [20-109](#)

Joey Hopkins (David Keilson, Richard Hancock), Division 5 - NCDOT

Wright Archer (Pat Wilson, Stephen Robinson), Division 7 - NCDOT

Brandon Jones (Bryan Kluchar, Jen Britt), Division 8 - NCDOT

Julie Bogle, Transportation Planning Division - NCDOT

John Grant, Traffic Operations - NCDOT

TC Action: Receive reports from NCDOT.**Attachments:** [2020-11-18 \(20-109\) Division 7](#)[2020-11-18 \(20-109\) Division 8 Project List by County DCHC MPO November 2](#)**INFORMATIONAL ITEMS:****Adjourn****Next meeting: December 16, 9 a.m., Meeting to be held by teleconference.****Dates of Upcoming Transportation-Related Meetings: Joint DCHC-CAMPO Board Meeting - December 1, 2020, 9 a.m.. Meeting to be held by teleconference.**