

Member Governments

Town of Carrboro
Town of Chapel Hill
County of Chatham
City of Durham
County of Durham
County of Orange
NC Department of
Transportation
Town of Hillsborough

**DURHAM – CHAPEL HILL-CARRBORO
METROPOLITAN PLANNING ORGANIZATION
TECHNICAL COORDINATING COMMITTEE (TCC)**

AGENDA

**August 22, 2012
9:00 am**

**City Council Committee Room
2nd floor Durham City Hall**

- 1. Roll Call**
- 2. Adjustments to the Agenda**
- 3. Public Comments**

ACTION ITEMS

**4. Approval of July 25, 2012 TCC Meeting Minutes
Attachment 4**

A copy of the July 25, 2012 minutes is enclosed as Attachment 4.

TCC Action: Approve minutes of the July 25, 2012 TCC meeting.

- 5. 2040 Metropolitan Transportation Plan (MTP), Comprehensive Transportation Plan (CTP)
No Attachments
Andy Henry, LPA Staff
Yanping Zhang, LPA Staff**

At their August 2012 meeting, the TAC approved the release of the Alternatives Analysis for the MTP and CTP. The LPA plans to release the Alternatives Analysis on August 17, 2012, and prepare several items to be presented to the TAC at their September meeting, including:

- A comparison of the Alternatives;
- Details on rail ridership;
- An analysis of Southwest Durham Drive (see item #7 on today's agenda)
- Overview of plan for public and agency outreach and input.

The TAC will conduct a public hearing at their September meeting.

TCC Action: Recommend that TAC conduct public hearing and identify additional Alternatives related items to be presented to TAC.

6. MPO Collector Street Plan (CSP)**No Attachments****Andy Henry, LPA Staff**

At their August 2012 meeting, the TAC approved the release of the MPO Collector Street Plan. The LPA plans to release this plan on August 17, 2012. Within the next two months, there are several action items relating to the Collector Street Plan:

- Local planners review proposed collector streets and suggest changes; and,
- Local planners have discussion within their government to identify any changes in their development review process or ordinance that might be needed to accommodate the CSP, and any changes in the CSP needed to work with local ordinance and processes.

TCC Action: Request that MTP/CTP subcommittee work on the MPO Collector Street Plan.

7. Southwest Durham Drive**Attachment 7, 7A****Andy Henry, LPA Staff**

Many citizens expressed opposition to the proposed extension of Southwest Durham Drive between Meadowmont Lane and Farrington Road during the development of the Southwest Durham/Southeast Chapel Hill Collector Street Plan (2006) and during the regional rail studies (2011). In anticipation of a need for more detailed information on the proposed Southwest Durham Drive, the LPA completed a short traffic analysis that includes:

- Peak hour traffic assignments on the key road segments by various alternatives (i.e., with and without Southwest Durham Drive in the transportation network); and,
- Level of service maps (volume divided by capacity, or V/C) for each alternative.

The LPA will present and discuss this traffic analysis, and ask for TCC comments and suggestions. Attachment 7 is a presentation. Attachment 7A is a traffic assignment table.

TCC Action: Receive presentation, provide comments, and recommend presentation to TAC at their September meeting.

8. Public Involvement Policy**Attachment 8, 8A, 8B****Ellen Beckmann, LPA Staff****Felix Nwoko, LPA Staff**

The one corrective action from the 2011 MPO Certification Review was for the MPO to update our Public Involvement Policy to include a robust Environmental Justice section. The Environmental Justice section should include how the MPO will outreach to non-English speaking populations and conduct a four-factor analysis for the Limited English Proficiency (LEP) population. Attachment 8 is a memo on this item.

The MPO is required to comply with Title VI of the Civil Rights Act of 1964. In July, the TAC Chair signed a policy statement regarding Title VI (Attachment 8A). This policy statement is a standard statement required by the State for all MPOs. The update of the Public Involvement Policy will document our compliance with Title VI (Attachment 8B).

The TCC should recommend that the TAC release the Public Involvement Policy for a minimum 45-day public comment period. A public hearing will be scheduled for the October TAC meeting, and approval by the TAC will be requested in November.

TCC Action: Recommend that the TAC release the Public Involvement Policy for a 45-day public comment period and schedule a public hearing for October.

9. FY 2012-2018 TIP Amendment #5

Attachment 9, 9A

Ellen Beckmann, LPA Staff

Amendment #5 to the FY 2012-2018 TIP is necessary to match recent amendments to the STIP and to reflect delayed schedules for two STPDA-funded transit projects. Attachment 9 is a memo describing the amendment. Attachment 9A is the resolution and table with the amendment. Administrative modifications are also included in the amendment for information.

TCC Action: Recommend that the TAC adopt the Resolution to Modify the 2012-2018 Transportation Improvement Program for the Durham-Chapel Hill-Carrboro Urban Area Amendment #5.

10. City of Durham – STPDA Funding Request – U-4716B Sidewalk on Church Street

No Attachment

Ellen Beckmann, LPA Staff

The City of Durham has received a draft Municipal Agreement for the U-4716B the Hopson Road/Church Street extension/Railroad realignment project in south Durham. NCDOT has proposed the appropriate language for the City cost share for sidewalks. The language allows the City to choose the funding path we want after the agreement is executed, either splitting the costs 50 percent NCDOT, 50 percent City or splitting the costs 80 percent STPDA, 20 percent City. The City requests that the MPO allocate \$36,000 STP-DA (\$9,000 City of Durham) for the sidewalk costs for U-4716B.

LPA staff recommends approval of this funding as it will reduce the City's cost for the sidewalks. This is a regional-scale NCDOT-managed TIP project, and the requested amount is relatively low compared to the MPO's STPDA balance and annual allocation.

TCC Action: Recommend that the TAC allocate \$36,000 of STPDA in FY 2013 for sidewalks associated with U-4716B.

11. FY 2011-2012 Unified Planning Work Program – Amendment #6 (Section 5307 only)

Attachment 11

Maricia Brown, LPA Staff

The DCHC MPO prepared its FY2011-12 Unified Planning Work Program (UPWP) that details and guides the urban area transportation planning activities, which is based on federal regulations. Funding for the UPWP is provided on an annual basis by the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA). During the year, as schedules of funding changes and funding needs shift the MPO prepares amendments to the current UPWP. This amendment serves to request a reallocation of the Section 5307 funds for

Chapel Hill Transit (CHT). Attachment 11 is a resolution & financial tables that details the requested reallocation.

TCC Action: Recommend approval of the resolution and supporting documents for the FY 2012 UPWP Amendment #6.

REPORTS FROM STAFF:

12. Reports from Staff

Attachment 12

Felix Nwoko, LPA Staff

TCC Action: Receive Report from staff

13. Report from the Chair

No attachment

Mark Ahrendsen, TCC Chair

TCC Action: Receive Report from TCC Chair

14. NCDOT Report

Attachment 14

Wally Bowman, Division 5 – NCDOT

Mike Mills, Division 7 – NCDOT

Julie Bollinger, Transportation Planning Branch – NCDOT

David Bender, Public Transportation Division – NCDOT

Kelly Becker, Traffic Operations – NCDOT

INFORMATIONAL ITEMS:

15. NCDOT Statewide Comprehensive Pedestrian and Bicycle Plan

Please visit www.walkbikenc.com to provide input for this plan.

Adjourn

Next meeting: September 26, 2012

42 **Adjustments to the Agenda**

43 There were no adjustments to the agenda.

44 **Public Comments**

45 There were no public comments.

46 **ACTION ITEMS:**

47 **Approval of May 23, 2012 TCC Meeting Minutes (Attachment 4)**

48 A motion was made by John Hodges-Copple and seconded by David Bonk to approve the
49 May 23, 2012 TCC Meeting Minutes. The motion carried unanimously.

50 **EB-4707 Old Durham-Chapel Hill Road (Attachment 5)**

51 Dale McKeel provided an introduction and update for the EB-4707 Old Durham-Chapel Hill
52 Road project, along with the attachment.

53 The cost estimate was much higher than originally thought. The City of Durham is requesting
54 additional funding to proceed with the Durham portion of the project. Durham has the local match.
55 David Bonk stated the Chapel Hill Town Council asked staff to look at changes in design or other
56 funding sources. It needs to be made clear at the next TAC meeting that this is a step, not the entire
57 project. It will still allow Chapel Hill to look at options and Mark Ahrendsen concurred.

58 Jeff Brubaker stated if the TCSP grant is received how it would affect the STPDA funding in
59 regards to this project. Mr. McKeel stated he believes we would be able to reallocate the STPDA
60 funding to other projects. Mr. Brubaker asked when the obligation would occur and Mr. McKeel
61 stated probably 2013.

62 Ellen Beckmann stated Mike Stanley at NCDOT has assured her we can over-obligate the
63 funding.

64 John Hodges-Copple has a concern over the increase in costs to the project. Are we tracking
65 the costs of other projects? Mr. McKeel stated we need to work more closely with NCDOT on the

66 costs. Jeff Brubaker stated we need to look at cost estimates in future Call for Projects. Andy Henry
67 stated we use the same cost estimate methodology as NCDOT.

68 Jeff Brubaker stated we need a presentation to the TCC and TAC on MAP-21. We also need
69 to ensure that we expect to receive the same STPDA.

70 A motion was made by David Bonk and seconded by Scott Whiteman to recommend TAC
71 approve an allocation up to \$2.8 million STP-DA for the Old Durham-Chapel Hill Road project to allow
72 the Durham portion of the project to move forward with utility relocation and purchase ROW. The
73 motion carried unanimously.

74 **2040 Metropolitan Transportation Plan (MTP), Comprehensive Transportation Plan (CTP) and MPO**
75 **Collector Street Plan (CSP) (Attachments 6, 6A, 6B, 6C and 6D)**

76
77 Andy Henry provided an introduction and update on the 2040 Metropolitan Transportation
78 Plan (MTP), Comprehensive Transportation Plan (CTP) and MPO Collector Street Plan (CSP), along
79 with the attachments.

80 Andy Henry stated the goal is to present a preferred option to the TAC at their October
81 meeting. We need comments as soon as possible from the local jurisdictions. Mark Ahrendsen
82 stated the preferred option may not be one of the alternatives that were considered.

83 Ellen Beckmann asked if Chatham County has a Collector Street Plan and Melissa Guilbeau
84 stated they do not but they may look into it.

85 After extensive discussion, a motion was made by David Bonk and seconded by Ellen
86 Beckmann to recommend the TAC release the Alternatives Analysis and MPO Collector Street Plan.
87 The motion carried unanimously.

88 **Strategic Highway Corridors Revisions (Attachments 7, 7A, and 7B)**

89 Ellen Beckmann provided an introduction for the Strategic Highway Corridors Revisions,
90 along with the attachments.

91 Scott Walston provided a PowerPoint Presentation. Mr. Walston suggested that the MPO
92 initiate a study for the Northern Durham Parkway and US 70. The NC Board of Transportation will
93 not approve a Comprehensive Transportation Plan that is inconsistent with the Strategic Highway
94 Corridors Plan. Joey Hopkins stated that NCDOT will be initiating a Feasibility Study for US 70 from
95 Lynn Road to Aviation Parkway.

96 Andy Henry stated that we want to adopt the CTP in December. Mark Ahrendsen stated that
97 the MPO could adopt the CTP before the Board of Transportation, and that the MPO has pointed out
98 this error in the Strategic Highway Corridors for many years.

99 Scott Walston said that the Orange Board of Commissioners agreed to have NC 86 be an
100 expressway. Craig Benedict stated that they understood that this may be more than fifty years out.

101 Mark Ahrendsen stated that the MPO will continue to work on developing the CTP and that a
102 request to change the Strategic Highway Corridors Plan may result from this process.

103 **MPO Boundary and Organization (Attachments 8, 8A, 8B, 8C, 8D, 8E, and 8F)**

104 Ellen Beckmann provided an update on the MPO Boundary and Organization, along with the
105 attachments.

106 Craig Benedict stated there are still concerns with Orange County and the Burlington-Graham
107 MPO. Orange County is working to reschedule the meeting with BGMPO. Staff is continuing to try to
108 resolve the issues. Mr. Benedict stated they met with Mebane to discuss the boundary. Mr.
109 Benedict stated that Mebane wants to be in one planning jurisdiction. There was extensive
110 discussion regarding Orange County and the BGMPO.

111 Ellen Beckmann stated that we should hear from Butner on their decision whether or not to
112 join a MPO soon. Melissa Guilbeau stated that Chatham County might consider adjustments to the
113 boundary. Andy Henry stated that he did not think that we should pursue expansion to Roxboro and
114 Person County.

115 Ellen Beckmann stated MOU revisions will be needed. Mr. Benedict stated the MOU defines
116 the MPO's responsibilities. They want the MOU to define the role of the MPO in the Implementation
117 Agreement.

118 Jonathan Parker stated MAP-21 requires transit operators to be represented on the MPO.
119 Ms. Beckmann stated we need to discuss creating a memorandum of agreement for parties that are
120 not members of the MPO.

121 **Triangle Regional Transit Program – New Starts Application and Implementation Agreement**
122 **Updates (Attachment 9)**

123
124 Jonathan Parker provided an introduction and update on the Triangle Regional Transit
125 Program – New Starts Application and Implementation Agreement, along with the attachment.

126 David King stated that Jonathan Parker will be leaving Triangle Transit and will be working for
127 the Washington Metropolitan Transit Authority.

128 David Bonk stated we need to make sure the TAC understands there will be differences in
129 things Triangle Transit produces versus things the TCC produces; particularly as it relates to land use
130 around stations and/or ridership estimates. Mr. Parker stated that FTA has their own set of rules on
131 modeling. There will be differences. We need to document differences.

132 Mark Ahrendsen asked what happens if the 2040 Plan gets ahead of the New Starts
133 application. Mr. Parker stated it depends on the timing of when we submit because we are required
134 to use the adopted plan. David King stated we are best off using the latest data since we are growing
135 faster than the rest of the nation.

136 Mark Ahrendsen stated we will be meeting to discuss the Implementation Agreement soon
137 as we hope to bring back a report to the TAC.

138 **Watch For Me NC (Attachment 10)**

139 Dale McKeel provided an introduction and update for the Watch For Me NC pedestrian
140 safety campaign.

141

REPORTS FROM STAFF:

142 **Reports from Staff (Attachment 11)**

143 The Reports from Staff is attached for review.

144 Jill Stark provided a brief introduction for MAP-21. Send questions to Jill Stark at FHWA.

145 They will be preparing information/fact sheets. MAP-21 has significant changes to planning.

146 **Report from the Chair (No attachment)**

147 There was no Report from the Chair.

148 **NCDOT Report (Attachment 13)**

149 Joey Hopkins, Division 5, stated the BOSS started July 16, 2012 and has been used every day
150 in the PM peak and is successful. They will be discussing the next steps. Mr. Hopkins provided an
151 update on projects.

152 Mike Mills, Division 7, provided an update on projects. David Bonk asked about the Weaver
153 Dairy Road sidewalks and Mr. Mills will get an update and respond to Mr. Bonk.

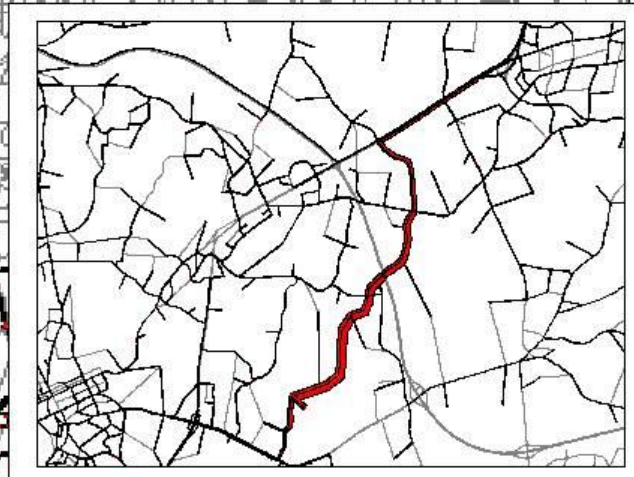
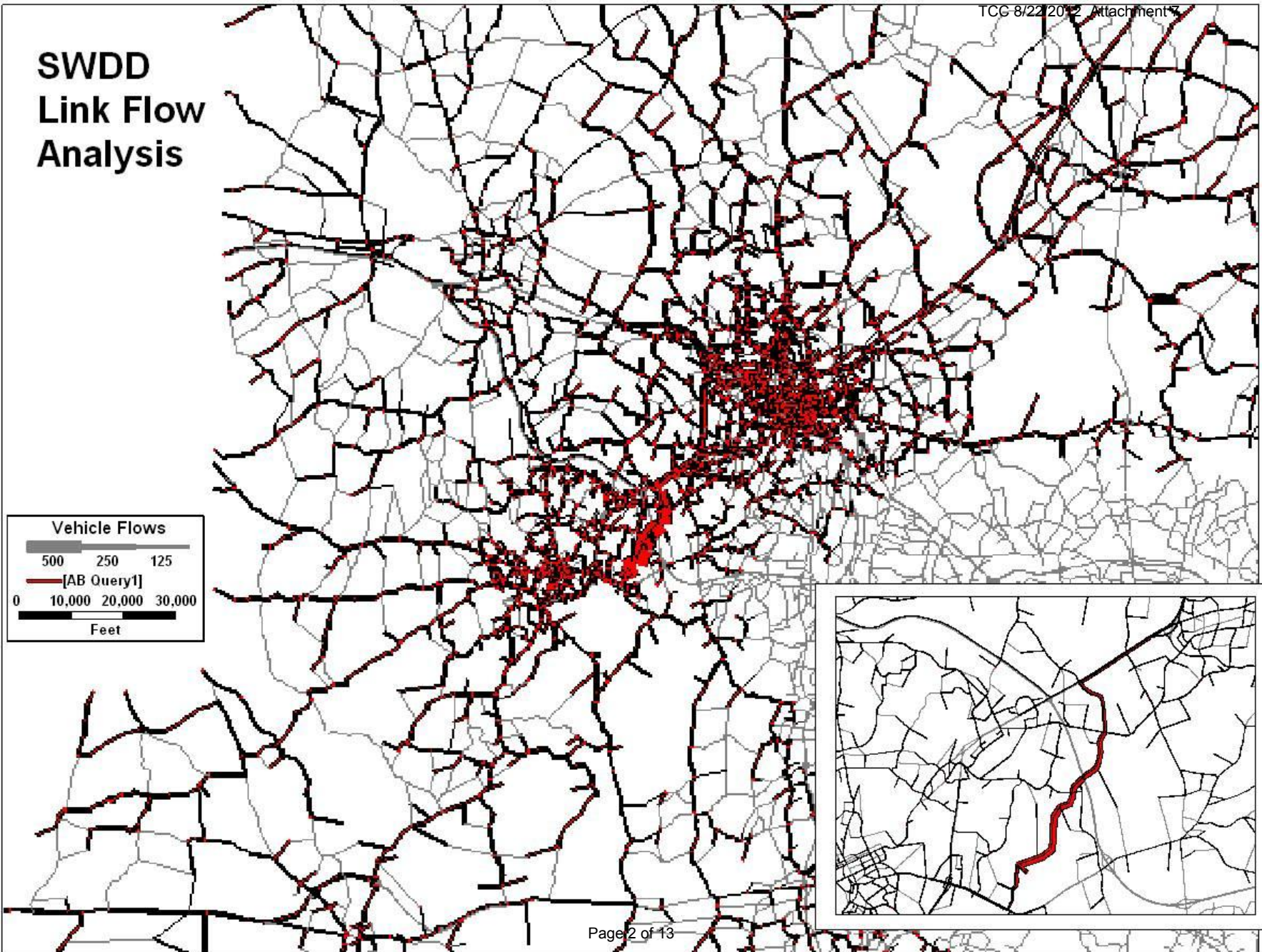
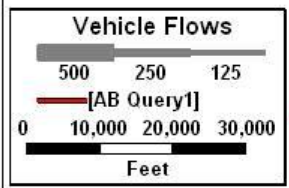
154 **Adjournment**

155 There being no further business before the Technical Coordinating Committee, the meeting
156 adjourned at 12:03 p.m.

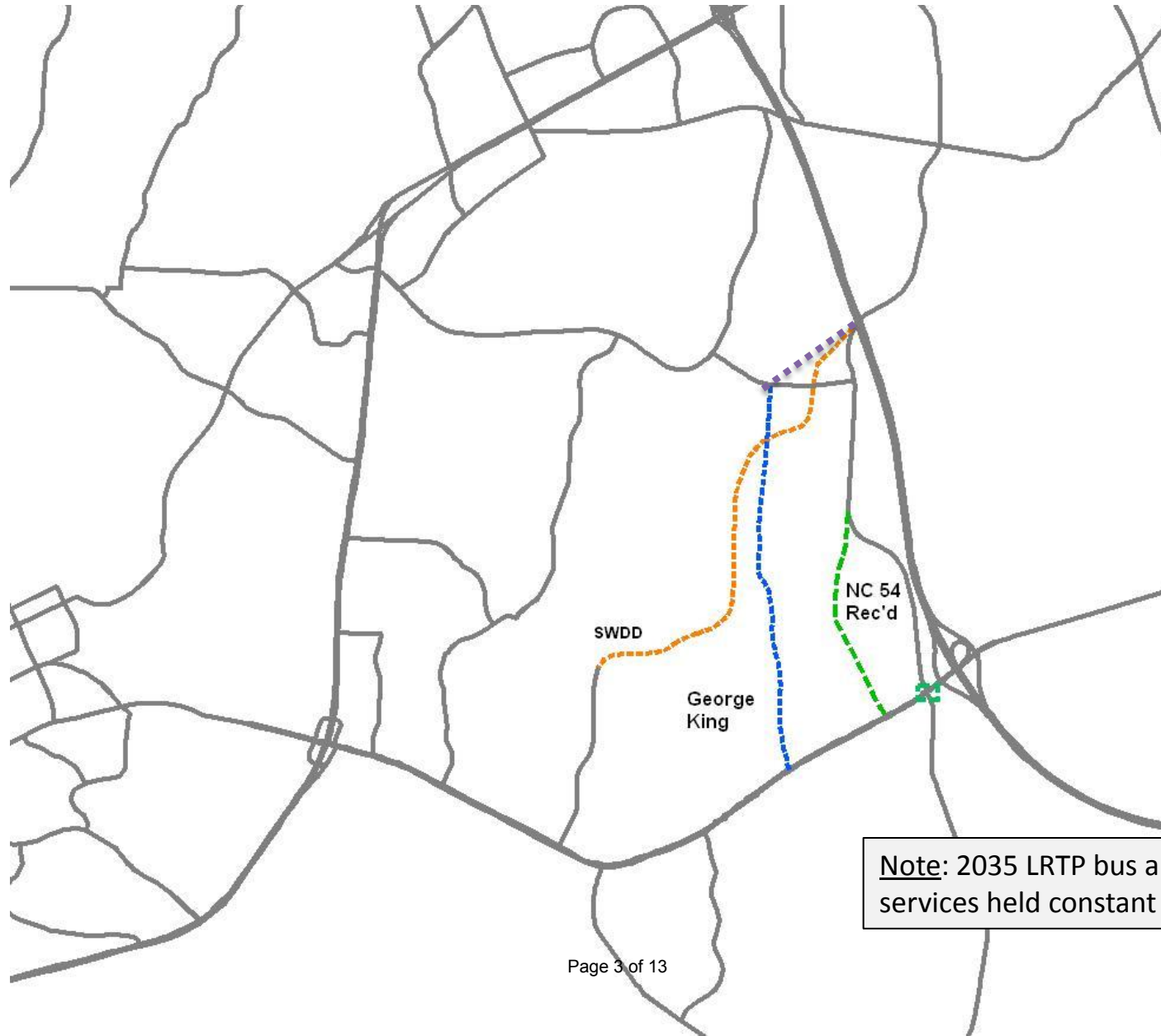
Southwest Durham Drive

Alternatives Analysis

SWDD Link Flow Analysis

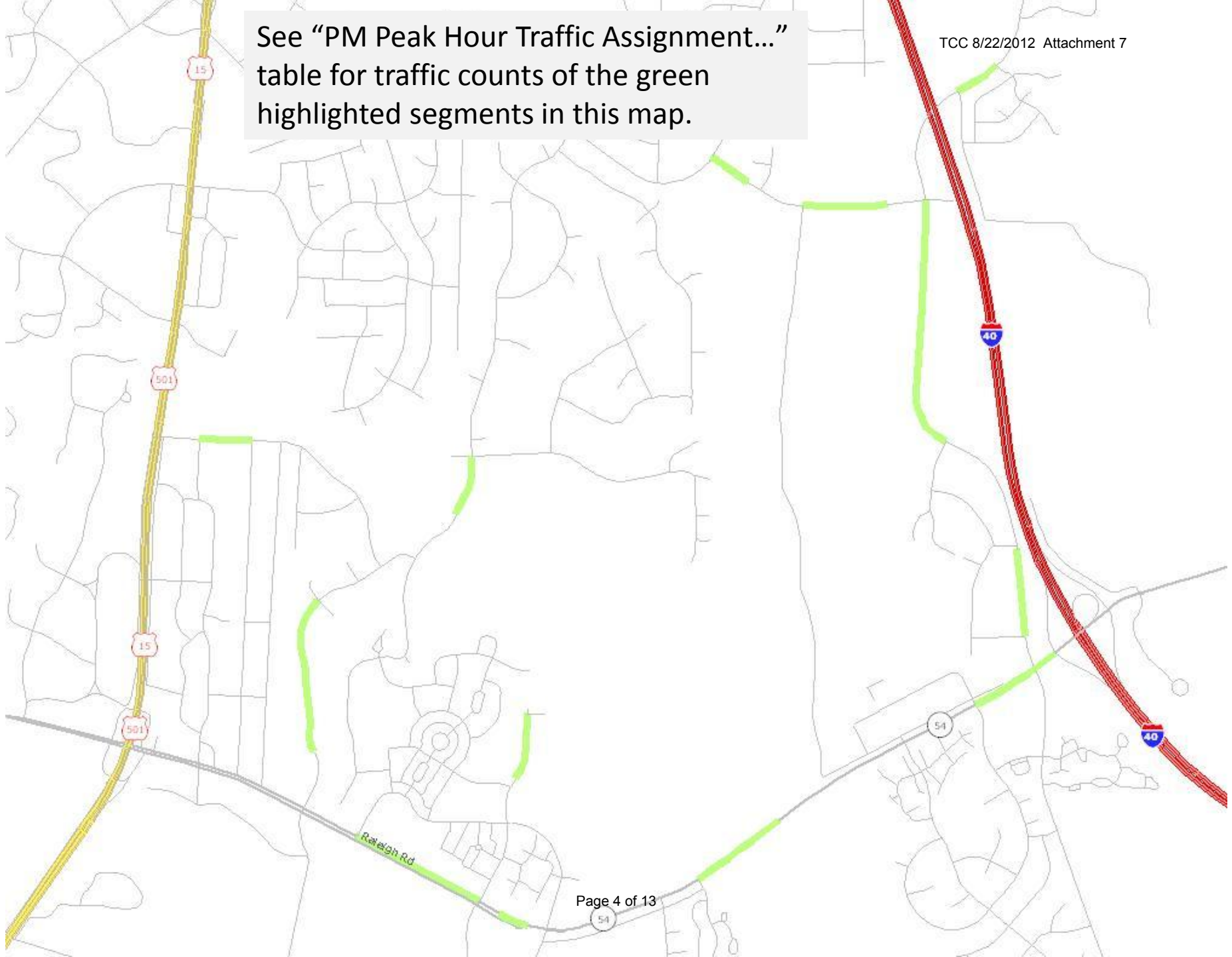


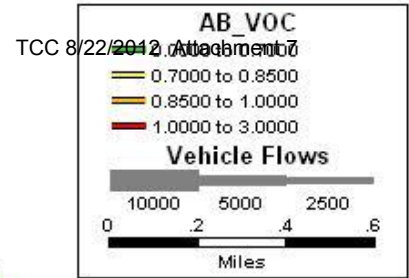
Alternatives Evaluated



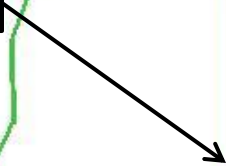
Note: 2035 LRTP bus and rail transit services held constant for all alternatives

See "PM Peak Hour Traffic Assignment..." table for traffic counts of the green highlighted segments in this map.



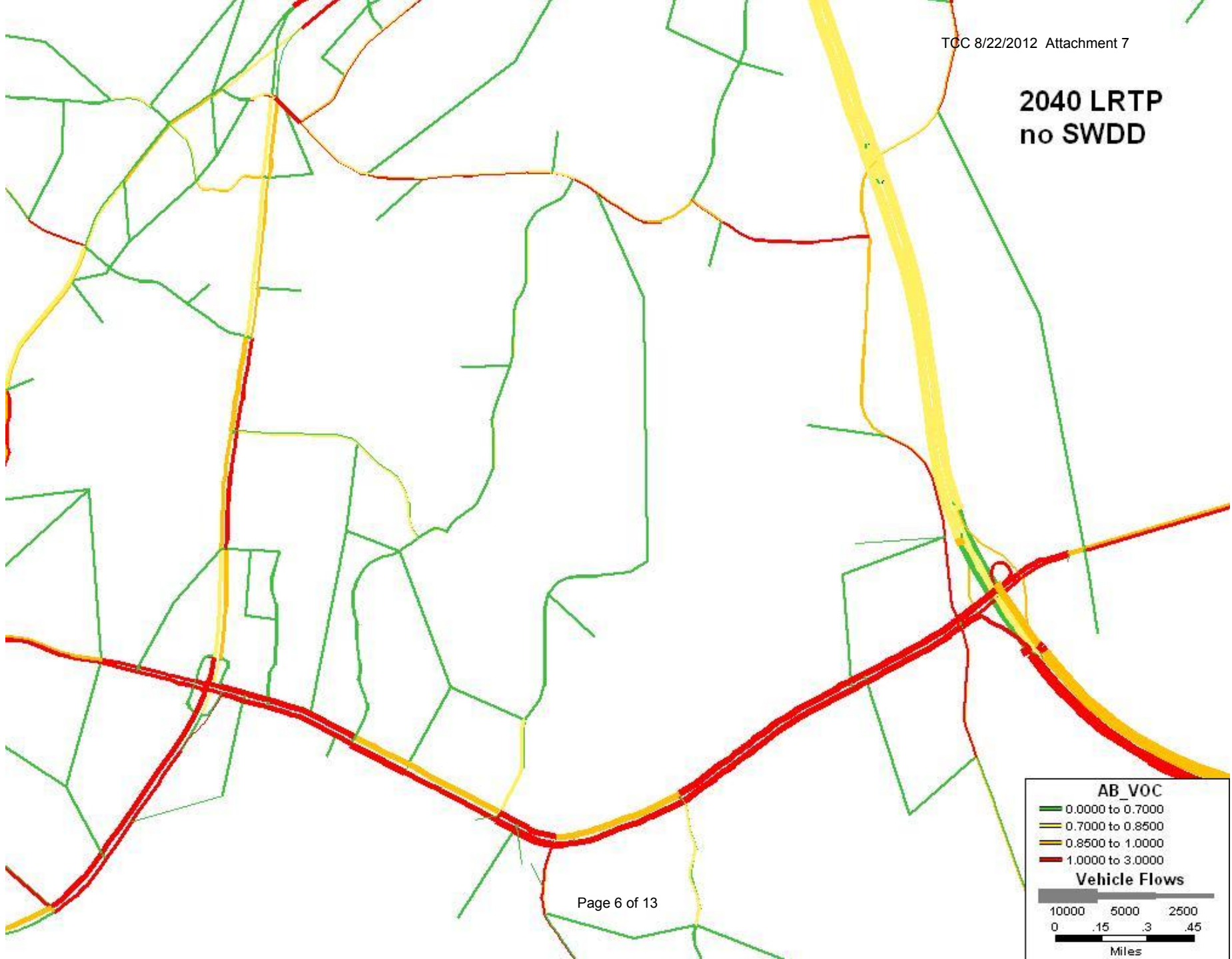


Note: This is a "centroid connector and can ignored for purposes of this study.

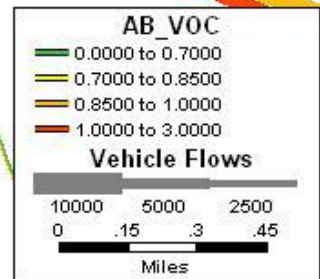
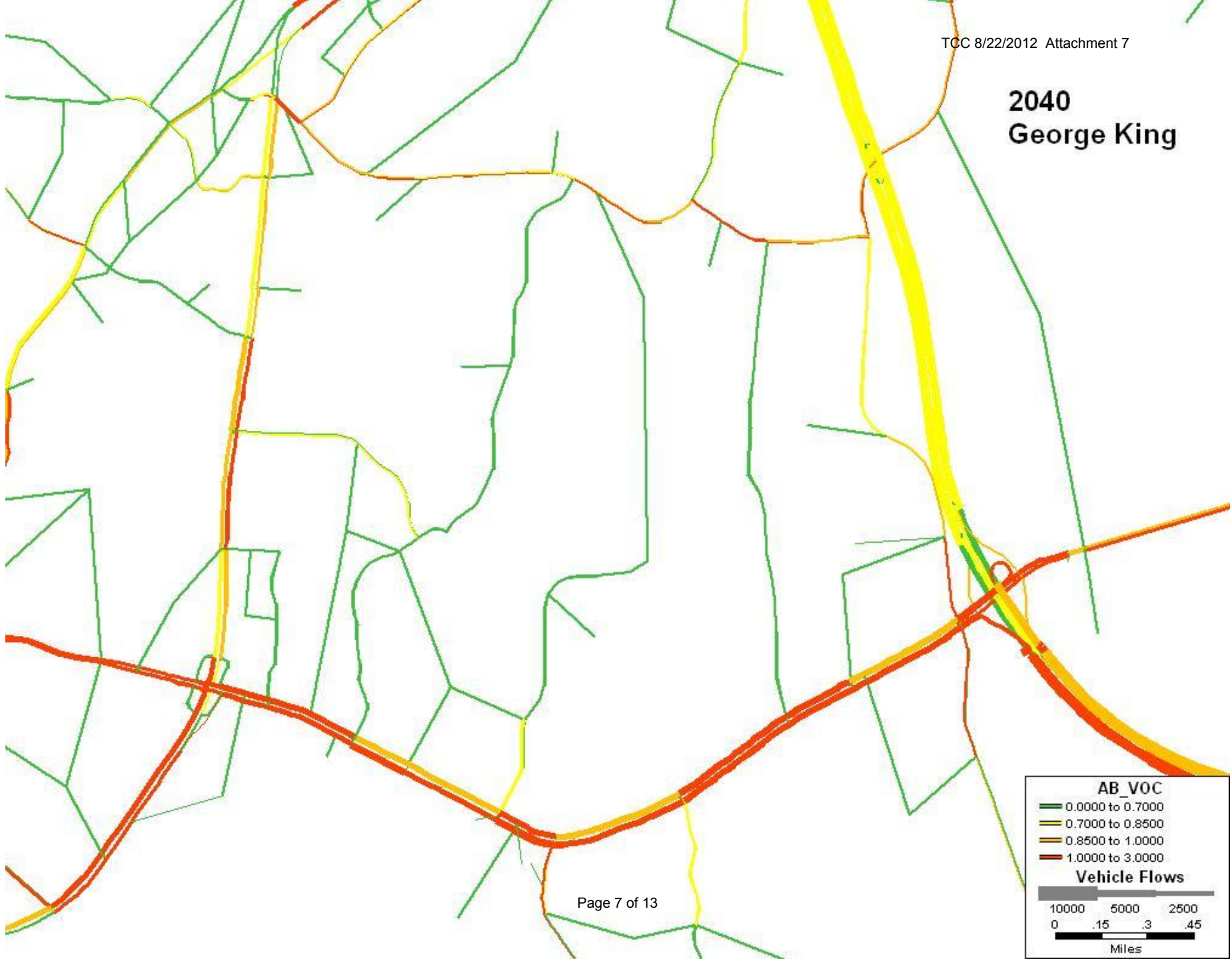


**2040 LRTP
Baseline**

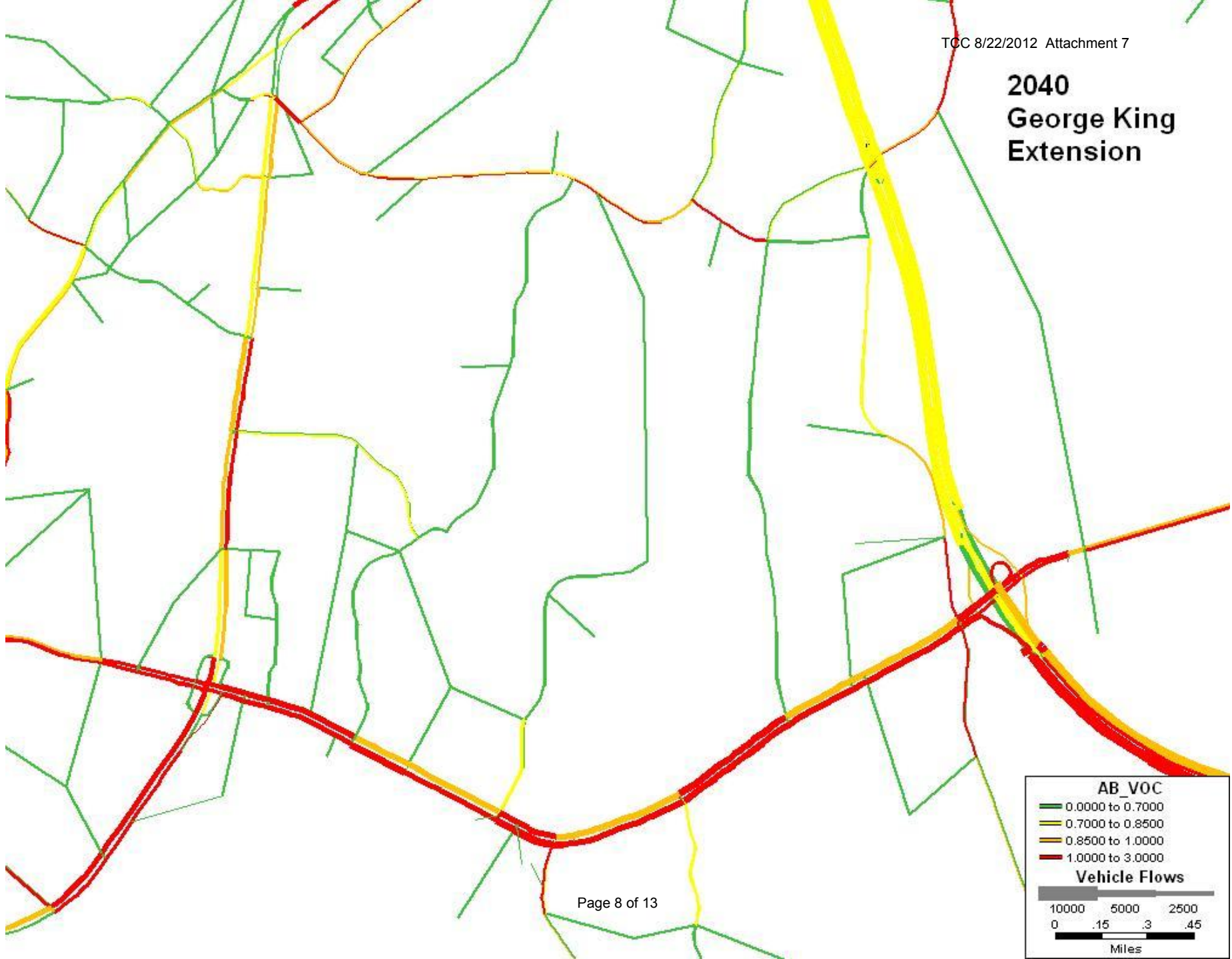
2040 LRTP no SWDD



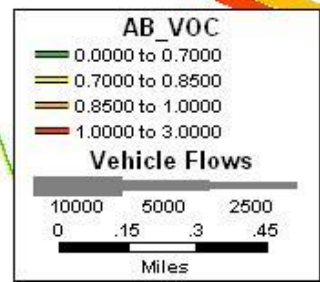
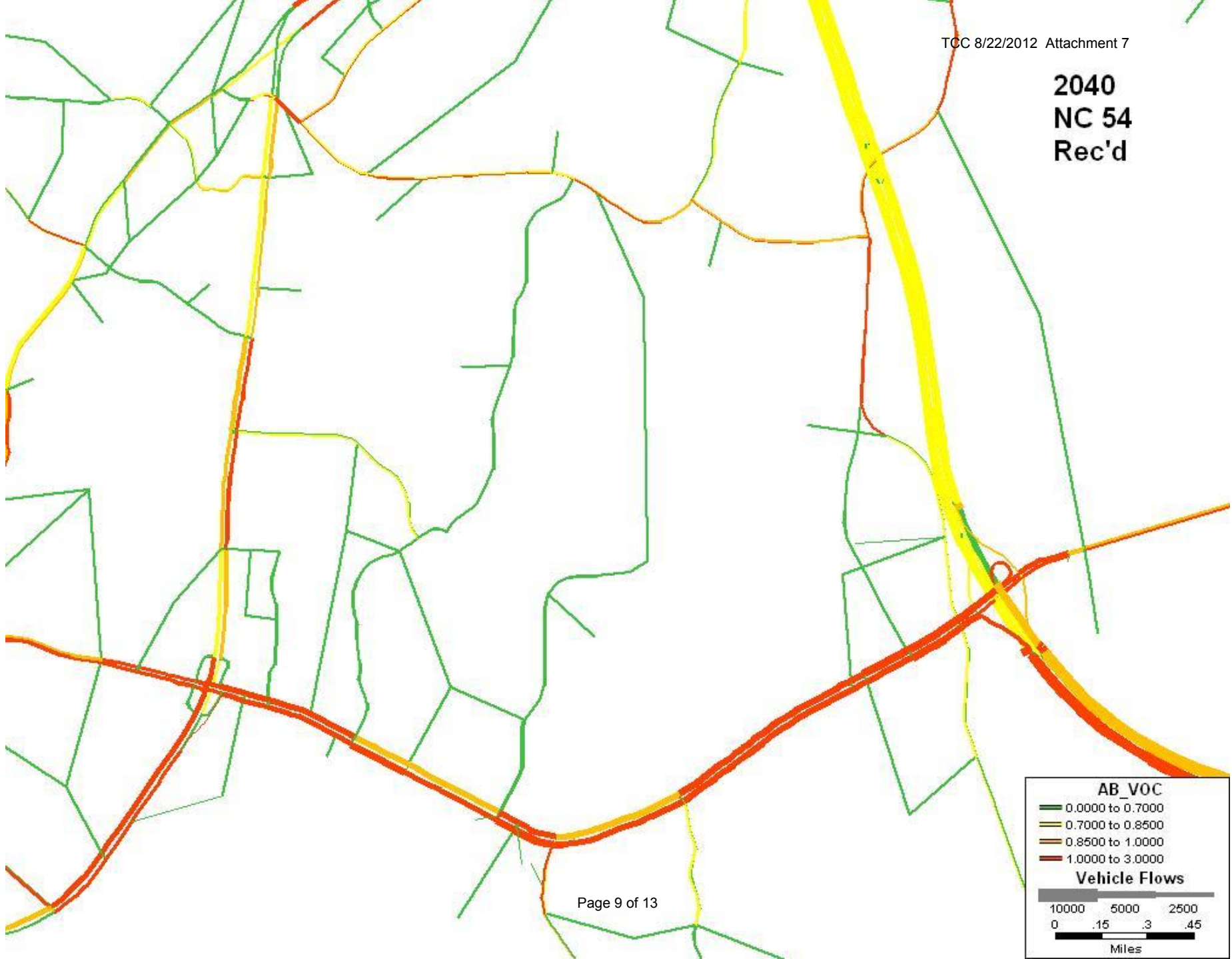
2040 George King



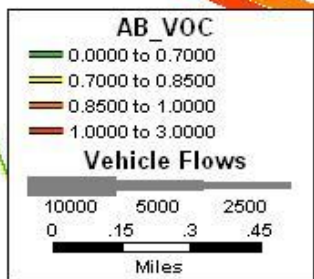
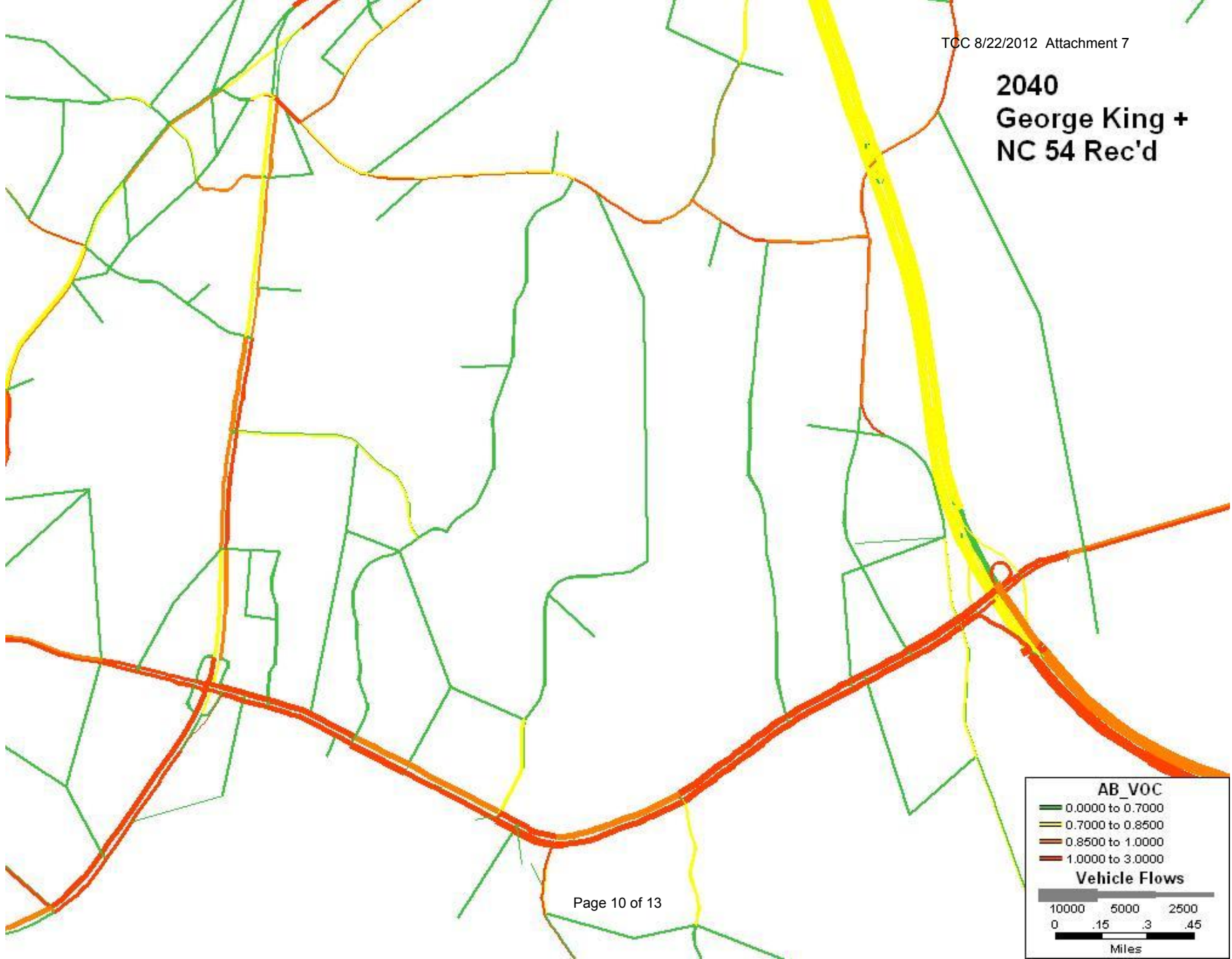
2040 George King Extension



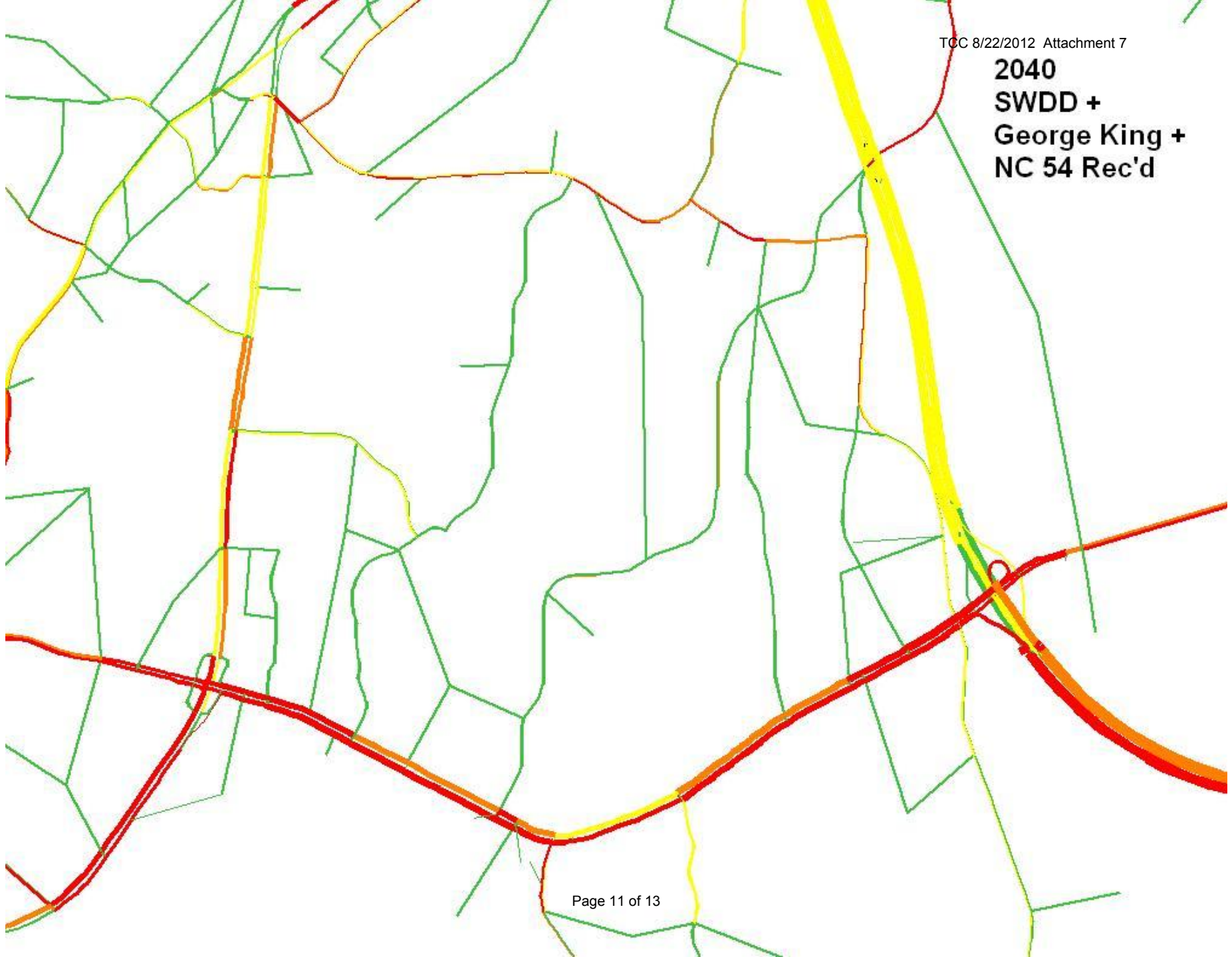
2040 NC 54 Rec'd



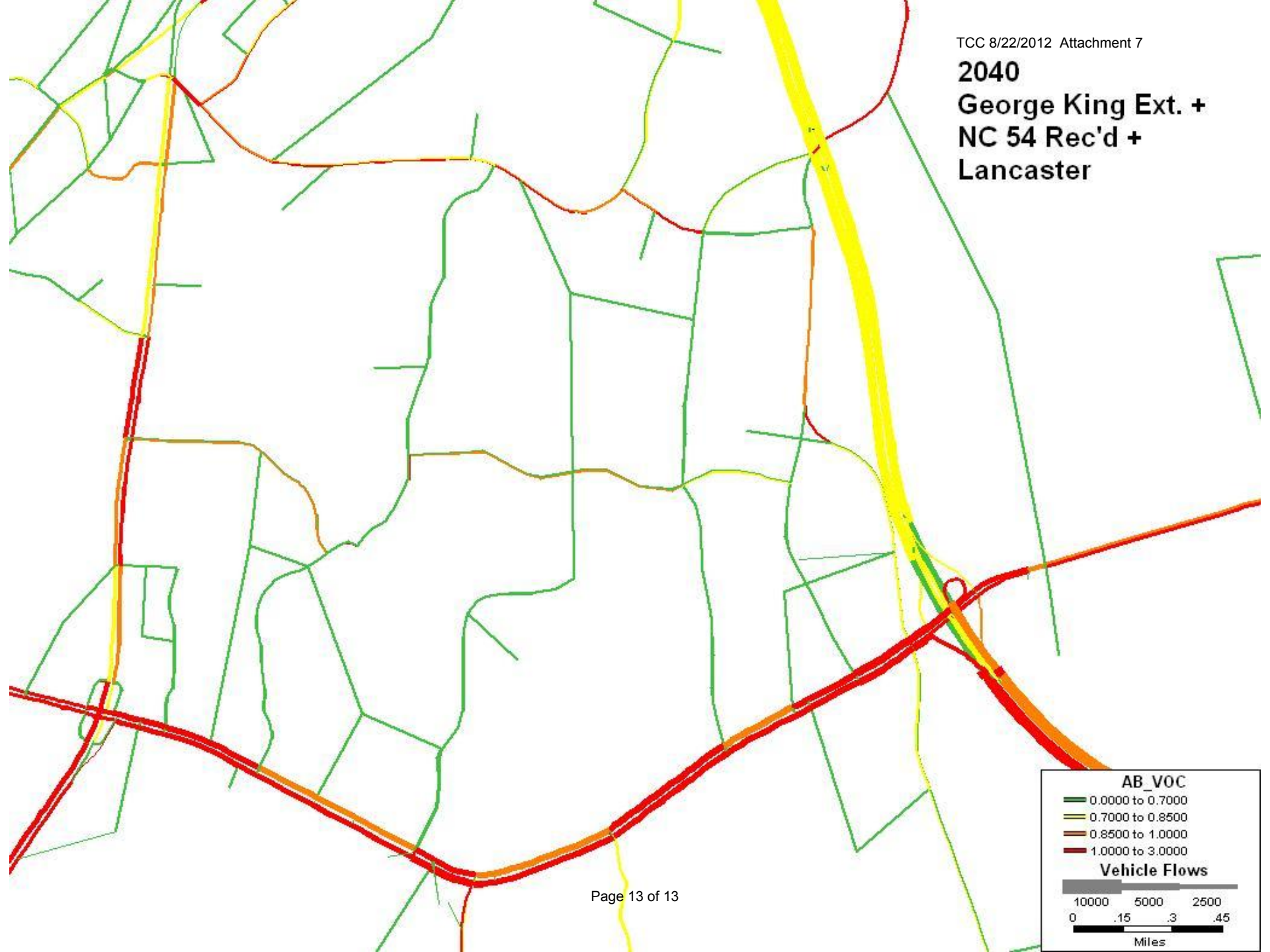
2040 George King + NC 54 Rec'd



**2040
SWDD +
George King +
NC 54 Rec'd**



2040 George King Ext. + NC 54 Rec'd + Lancaster



Alternative	PM Peak Hour Traffic Assignment for Key Segment by Alternative																		
	SWDD	NC 54					Farrington			Ephesus Church		Pinehurst Drive	Burning Tree	Cleland	Meadowmont Lane	Geo King	Geo King Ext	Farrington Extension	Lancaster
		E of Farrington	W of Farrington	at creek crossing	E of Meadowmont	W of Meadowmont	E of I-40	SW of I-40	near NC 54	E of Geo King	W of Geo King								
2040 LRTP with SWDD	1,500	10,605	8,129	8,275	9,182	8,090	2,062	1,353	2,001	1,763	1,639	367	252	821	2,299	-	-	-	-
2040 LRTP no SWDD	-	10,703	8,457	8,895	9,831	7,854	1,603	1,608	1,992	1,922	1,831	614	362	732	1,940	-	-	-	-
2040 LRTP no SWDD; George King added	-	10,612	8,196	9,094	9,864	7,681	1,653	1,367	1,933	1,906	1,962	523	205	730	1,938	909	-	-	-
2040 LRTP no SWDD; George King Ext	-	10,560	8,045	9,158	9,901	7,706	1,922	1,433	1,978	1,079	2,049	534	215	764	1,939	963	1,551	-	-
2040 LRTP no SWDD; NC 54 Rec'd	-	10,000	10,000	8,835	9,776	7,788	1,826	1,920	1,003	1,836	1,741	598	324	693	1,940	-	-	1,223	-
2040 LRTP no SWDD; NC 54 Rec'd and George King	-	9,903	9,903	9,027	9,799	7,611	1,851	1,724	975	1,820	1,871	525	169	704	1,939	834	-	1,174	-
2040 LRTP with SWDD; NC 54 Rec'd and George King	1,472	9,881	9,881	8,373	8,955	7,919	2,283	1,594	996	1,521	1,787	365	182	756	2,258	450	-	1,126	-
2040 LRTP with GeoKing Ext, NC 54 Rec'd, and Lancaster	-	10,087	10,087	8,880	9,554	7,394	2,161	1,608	1,023	839	1,777	999	85	982	1,940	1,008	1,377	1,387	841
Alternative	Percent Change in PM Peak Hour Traffic Assignment LRTP with SWDD and Alternative																		
	SWDD	NC 54					Farrington			Ephesus Church		Pinehurst Drive	Burning Tree	Cleland	Meadowmont Lane	Geo King	Geo King Ext	Farrington Extension	Lancaster
		E of Farrington	W of Farrington	at creek crossing	E of Meadowmont	W of Meadowmont	E of I-40	SW of I-40	near NC 54	E of Geo King	W of Geo King								
2040 LRTP with SWDD	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
2040 LRTP no SWDD	NA	1%	4%	7%	7%	-3%	-22%	19%	0%	9%	12%	67%	44%	-11%	-16%	NA	NA	NA	NA
2040 LRTP no SWDD; George King added	NA	0%	1%	10%	7%	-5%	-20%	1%	-3%	8%	20%	42%	-19%	-11%	-16%	NA	NA	NA	NA
2040 LRTP no SWDD; George King Ext	NA	0%	-1%	11%	8%	-5%	-7%	6%	-1%	-39%	25%	45%	-15%	-7%	-16%	NA	NA	NA	NA
2040 LRTP no SWDD; NC 54 Rec'd	NA	-6%	23%	7%	6%	-4%	-11%	42%	-50%	4%	6%	63%	28%	-15%	-16%	NA	NA	NA	NA
2040 LRTP no SWDD; NC 54 Rec'd and George King	NA	-7%	22%	9%	7%	-6%	-10%	27%	-51%	3%	14%	43%	-33%	-14%	-16%	NA	NA	NA	NA
2040 LRTP with SWDD; NC 54 Rec'd and George King	-1.9%	-7%	22%	1%	-2%	-2%	11%	18%	-50%	-14%	9%	-1%	-28%	-8%	-2%	NA	NA	NA	NA
2040 LRTP with GeoKing Ext, NC 54 Rec'd, and Lancaster	NA	-5%	24%	7%	4%	-9%	5%	19%	-49%	-52%	8%	172%	-66%	20%	-16%	NA	NA	NA	NA

MEMORANDUM

TO: Technical Coordinating Committee (TCC)

FROM: Lead Planning Agency

DATE: August 22, 2012

RE: MPO Public Involvement Policy

The one corrective action from the 2011 DCHC MPO Certification Review was for the MPO to update our Public Involvement Policy (PIP) to include a robust Environmental Justice section. The Environmental Justice section should include how the MPO will outreach to non-English speaking populations and conduct a four-factor analysis for the Limited English Proficiency (LEP) population.

The MPO is required to comply with Title VI of the Civil Rights Act of 1964. In July, the TAC Chair signed a policy statement regarding Title VI (Attachment 7A). This policy statement is a standard statement required by the State for all MPOs. The update of the PIP will document our compliance with Title VI.

Attachment 7B is a revised PIP that includes a section on Title VI and includes the proposed LEP Plan as an appendix. The proposed updates are focused on addressing the corrective action from the certification review. A few additional minor changes are included such as changing references to the LRTP to say the MTP and references to the MTIP to say the TIP.

In reviewing the PIP, LPA Staff noted that additional changes may be desired to improve the document and our public outreach practices. In anticipation of forthcoming guidance from the USDOT on MAP-21 and the likelihood that the MPO may need to soon update the PIP again to comply with this guidance, LPA Staff recommend addressing other areas of the document at a later time.

Areas that may be necessary to address at a later time include:

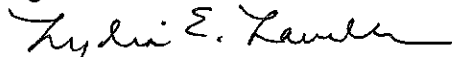
- Page 1: The PIP says that the MPO will hold a public hearing every three years to seek input and feedback on the MPO's public involvement efforts.
- Page 1 (and throughout): The PIP references consistency with the requirements of SAFETEA-LU
- Page 1-2: Objectives section could be strengthened with the addition of specific strategies or targets that measure our achievement of the objectives. This would allow us to better evaluate the effectiveness of our public outreach.

- Page 5 -6: The PIP says that we will always use legal notices in local newspapers. The MPO should evaluate the effectiveness of this advertising.
- Page 5: The PIP says that we will maintain separate mailing lists for EJ/LEP, MTP/CTP, TIP, and UPWP, among others. The MPO should evaluate the efficiency of maintaining some of these separate mailing lists.
- Page 9: The PIP includes review procedures for the PIP including documentation of effectiveness of the policy.
- Page 11: Objectives section for the MTP could be strengthened with the addition of specific strategies or targets.
- Page 12: May need to evaluate the effectiveness of the MTP Public Involvement Process.
- Page 19: Air quality conformity determination has its own procedure separate from the MTP.

The TCC should recommend that the TAC release the Public Involvement Policy for a minimum 45-day public comment period. A public hearing will be scheduled for the October TAC meeting, and approval by the TAC will be requested in November.

Title VI Policy Statement

It is the policy of the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO) to ensure that no person shall, on the ground of race, color, sex, age, national origin, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, and any other related non-discrimination Civil Rights laws and authorities.



Lydia Lavelle.
Chair, DCHC MPO TAC

7/16/12

Date



Felix Nwoko, Transportation Planning Manager
DCHC MPO Administrator

7/16/2012

Date

For more information contact:

Felix Nwoko, Transportation Planning Manager/MPO Administrator
The Lead Planning Agency, City of Durham, Department of Transportation
101 City Hall Plaza
Durham, NC 27701
919-560-4366
Felix.nwoko@durhamnc.gov

Título VI Declaración de Póliza

Es póliza del Departamento de Transporte de Carolina del Norte garantiza que ninguna persona, por motivos de raza, color, sexo, edad, origen nacional, o discapacidad, sea excluido de participar en, o sean negado los beneficios de, o ser sujeto de otra manera a discriminación bajo cualquier programa o actividad a lo dispuesto en el Título VI del Acta de Derechos Civiles de 1964, la Ley de Restauración de Derechos Civiles de 1987, y cualquier otra relacionada con la no discriminación, derecho civil y las autoridades.

Lydia E. Lavelle

Lydia Lavelle.
Presidenta, DCHC MPO TAC

7/16/12

Fecha

Felix Nwoko

Félix Nwoko. Manager de Transportación y Planeamiento
DCHC MPO Administrator

7/16/2012

Fecha

Para más información contacte:

Felix Nwoko, Transportation Manager/MPO Administrator
The Lead Planning Agency, City of Durham, Department of Transportation
101 City Hall Plaza
Durham, NC 27701
919-560-4366
Felix.nwoko@durhamnc.gov

Standard DCHC MPO Title VI Assurances

The Durham-Chapel Hill-Carrboro Metropolitan Planning Organization -DCHCMPO (hereinafter referred to as the "Recipient") HEREBY AGREES THAT as a condition to receiving any Federal financial assistance from the North Carolina Department of Transportation and the US Department of Transportation it will comply with the Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d-42 (hereinafter referred to as the Act), and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation. Effectuation of Title VI of the Civil Rights Act of 1964 (hereinafter referred to as the Regulations) and other pertinent directives, to the end that in accordance with the Act, Regulations, and other pertinent directives, no person in the United States shall, on the grounds of race, color, sex, age, national origin or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Recipient receives Federal financial assistance from the Department of Transportation, including the Federal Highway Administration, and HEREBY GIVES ASSURANCE THAT it will promptly take any measures necessary to effectuate this agreement. This assurance is required by subsection 21.7(a) (1) of the Regulations.

More specifically and without limiting the above general assurance, the Recipient hereby gives the following specific assurances with respect to its Federal-Aid Highway Program:

1. That the Recipient agrees that each "program" and each "facility" as defined in subsections 21.23 (b) and 21.23 (e) of the Regulations, will be (with regard to a "program") conducted, or will be (with regard to a "facility") operated in compliance with all requirements imposed by, or pursuant to, the Regulations.
2. That the Recipient shall insert the following notification in all solicitations for bids for work or material subject to the Regulations made in connection with the Federal-Aid Highway Program and, in adapted form in all proposals for negotiated agreements:

The DCHC MPO in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

3. That the Recipient shall insert the clauses of Appendix A of this assurance in every contract subject to the Act and the Regulations.
4. That the Recipient shall insert the clauses of Appendix B of this assurance, as a covenant running with the land, in any deed from the United States effecting a transfer of real property, structures, or improvements thereon, or interest therein.
5. That where the Recipient receives Federal financial assistance to construct a facility, or part of a facility, the assurance shall extend to the entire facility and facilities operated in connection therewith.

6. That where the Recipient receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the assurance shall extend to rights to space on, over or under such property.
7. That the Recipient shall include the appropriate clauses set forth in Appendix C of this assurance, as a covenant running with land, in any future deeds, leases, permits, licenses, and similar agreements entered into by the Recipient with other parties: (a) for the subsequent transfer of real property acquired or improved under the Federal-Aid Highway Program; and (b) for the construction or use of or access to space on, over or under real property acquired, or improved under the Federal-Aid Highway program.
8. That this assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property or interest therein or structures or improvements thereon, in which case the assurance obligates the Recipient or any transferee for the longer of the following periods: (a) the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or (b) the period during which the Recipient retains ownership or possession of the property.
9. The Recipient shall provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom he delegates specific authority to give reasonable guarantee that it, other recipients, subgrantees, contractors, subcontractors, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Act, the Regulations and this assurance.
10. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Act, the Regulations, and this assurance.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the Recipient under the Federal-Aid Highway Program and is binding on it, other recipients, subgrantees, contractors, subcontractors, transferees, successors in interest and other participants in the Federal-Aid Highway Program. The person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Recipient.

Lydia E. Lavelle

Lydia Lavelle.
Chair, DCHC MPO TAC

7/16/12

Date

Felix Nwoko, PhD.
Transportation Planning Manager/Administrator, DCHC MPO

Felix Nwoko 7/16/2012

Signature and Date

Appendices A, B and C must be included with all contracts for services

APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

(1) **Compliance with Regulations:** The contractor shall comply with the Regulations relative to nondiscrimination in Federally-assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

(2) **Nondiscrimination:** The Contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, age, sex, color, disability, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

(3) **Solicitations for Subcontractors, Including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Regulations relative to nondiscrimination on grounds of race, color, or national origin.

(4) **Information and Reports:** The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by **DCHC MPO**, the North Carolina Department of Transportation or the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information the contractor shall so certify to **DCHC MPO**, the North Carolina Department of Transportation, or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.

(5) **Sanctions for Noncompliance:** In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the **DCHC MPO** and/or the North Carolina Department of Transportation shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:

- (a) withholding of payments to the contractor under the contract until the contractor complies, and/or
- (b) cancellation, termination or suspension of the contract, in whole or in part.

(6) **Incorporation of Provisions:** The contractor shall include the provisions of paragraph (1) through (6) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto.

The contractor shall take such action with respect to any subcontract or procurement as the **DCHC MPO**, North Carolina Department of Transportation or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for non-compliance: Provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the **DCHC MPO** to enter into such litigation to protect the interests of the **DCHC MPO**, and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

APPENDIX B

The following clauses shall be included in any and all deeds effecting or recording the transfer of real property, structures or improvements thereon, or interest therein from the United States.

(GRANTING CLAUSE)

NOW, THEREFORE, the Department of Transportation, as authorized by law, and upon the condition that the NCDOT will accept title to the lands and maintain the project constructed thereon, in accordance with Title 23, United States Code, the Regulations for the Administration of Federal-Aid for Highways and the policies and procedures prescribed by Federal Highway Administration of the Department of Transportation and, also in accordance with and in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation (hereinafter referred to as the Regulations) pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S.C. 2000d to 2000d-4), does hereby remise, release, quitclaim and convey unto the state of North Carolina all the right, title and interest of the Department of Transportation in and to said lands described in Exhibit "A" attached hereto and made a part hereof.

(HABENDUM CLAUSE)

TO HAVE AND TO HOLD said lands and interests therein unto state of North Carolina and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and shall be binding on the state of North Carolina, its successors and assigns.

The state of North Carolina, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person shall on the grounds of race, age, sex, color, disability, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part on over or under such lands hereby conveyed [,] [and]* (2) that the state of North Carolina shall use the lands and interests in lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended [,] and (3) that in the event of breach of any of the above-mentioned nondiscrimination conditions, the Department shall have a right to re-enter said lands and facilities on said land, and the above described land and facilities shall thereon revert to and vest in and become the absolute property of the Department of Transportation and its assigns as such interest existed prior to this instruction.

APPENDIX C

The following clauses shall be included in all deeds, licenses, leases, permits or similar instruments entered into by the North Carolina Department of Transportation pursuant to the provisions of Assurance 6(a).

The (grantee, licensee, lessee, permittee, etc., as appropriate) for himself, his heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree [in the case of deeds and leases add "as a covenant running with the land"] that in the event facilities are constructed, maintained, or otherwise operated on the said property described in this (deed, license, lease, permit, etc.) for a purpose for which a Department of Transportation program or activity is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

That in the event of breach of any of the above nondiscrimination covenants, the STATE shall have the right to terminate the {license, lease, permit, etc.} and to re-enter and repossess said land and the facilities thereon, and hold the same as if said [licenses, lease, permit, etc.] had never been made or issued.

That in the event of breach of any of the above nondiscrimination covenants, the STATE shall have the right to re-enter said lands and facilities thereon, and the above described lands and facilities shall thereupon revert to and vest in and become the absolute property of the STATE and its assigns.

The following shall be included in all deeds, licenses, leases, permits, or similar agreements entered into by the North Carolina Department of Transportation pursuant to the provisions of Assurance 6(b).

The (grantee, licensee, lessee, permittee, etc., as appropriate) for himself, his personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds, and leases add "as a covenant running with the land") that (1) no person on the ground of race, sex, age, color, disability, or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over or under such land and the furnishing of services thereon, no person on the ground of race, sex, age, color, disability, or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (grantee, licensee, lessee, permittee, etc.) shall use the premises in compliance with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964), and as said Regulations may be amended.

That in the event of breach of any of the above nondiscrimination covenants, *DCHC MPO AGENCY* shall have the right to terminate the [license, lease, permit, etc.] and to re-enter and repossess said land and the facilities thereon, and hold the same as if said [license, lease, permit, etc.] had never been made or issued.

That in the event of breach of any of the above nondiscrimination covenants, the *DCHC MPO AGENCY* shall have the right to re-enter said land and facilities thereon, and the above described lands and facilities shall thereupon revert to and vest in and become the absolute property of the *DCHC MPO AGENCY* and its assigns.

Appendices A, B and C must be included with all of our contracts for services

Appendices D and E are to be used as often as possible in subcommittee, citizen committees, and any "publicly" open committee or workgroup the MPO sets up.

Information voluntarily give will be compared with "study or work area" demographics to determine whether sufficient representation is being sought/utilized.

If sufficient representation of Minority/Low-Income/or Title VI protected classes is not being met, the MPO is required to make additional outreach in an attempt to provide membership invitations on committees etc to Title VI classes etc.

APPENDIX D

DCHC MPO'S TITLE VI NOTICE TO PUBLIC

U.S. Department of Justice regulations, 28 Code of Federal Regulations, Section 42.405, Public Dissemination of Title VI Information, require recipients of Federal financial assistance to publish or broadcast program information in the news media. Advertisements must state that the program is an equal opportunity program and/or indicate that Federal law prohibits discrimination. Additionally, reasonable steps shall be taken to publish information in languages understood by the population eligible to be served or likely to be directly affected by transportation projects.

The DCHC MPO hereby gives public notice that it's the policy of the MPO to assure full compliance with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, Executive Order 12898 *Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations*, Executive Order 13166 *Improving Access to Services for Persons with Limited English Proficiency*, and related nondiscrimination statutes and regulations in all programs and services. It is the MPO's policy that no person in the United States shall, on the grounds of race, color, sex, age, income status, national origin, or disabilities be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program, activities, or services for which DCHC MPO receives Federal financial assistance.

Any person who believes they have been mistreated by an unlawful discriminatory practice under Title VI has a right to file a formal complaint with the MPO. Any such complaint must be in writing or in person with NDCHC MPO, **Attn: Civil Rights, Title VI, City of Durham, Transportation Dept., 101 City Hall Plaza, Durham, NC 27701**, within one hundred eighty (180) days following the date of the alleged discrimination occurrence. Title VI Discrimination Complaint forms may be obtained from the Office of Civil Rights at no cost by calling **919-560-4366**, toll free **800-xxx-xxxx**, or via internet at www.dchcmopo.org

NCDOT'S TÍTULO VI NOTICIA PUBLICA

El Departamento de Justicia de regulaciones de EU, Código 28 de Regulaciones Federales, Sección 42.405, Difusión Pública del Título VI de la información, exige que el beneficiario de la ayuda financiera del gobierno federal publique o difunda la información del programa a los medios de comunicación. Los anuncios deben indicar que el programa es un programa de igualdad de oportunidades y / o indicar que la ley federal prohíbe la discriminación. Además, deben tomarse pasos razonables para publicar la información en los idiomas de la población a la cual servirán, o que puedan ser directamente afectadas por los proyectos de transporte.

El Departamento de Transporte de Carolina del Norte notifica públicamente que es póliza del Departamento asegurar el pleno cumplimiento del Título VI del Acta de Derechos Civiles de 1964, la Ley de Restauración de Derechos Civiles de 1987, la Orden Ejecutiva 12898 Dirección Federal de Acciones para la Justicia Ambiental en Poblaciones minoritarias y poblaciones de bajos ingresos, la Orden Ejecutiva 13166 Mejorar el acceso a los Servicios para Personas con Inglés Limitado, y de los estatutos y reglamentos relacionados con la no discriminación en todos los programas y servicios. El Departamento está comprometido a ofrecer oportunidades de participación significativa en sus programas, servicios y actividades a las minorías, poblaciones de bajos recursos y personas que no dominan bien el idioma Inglés. Además, reconocemos la necesidad de evaluar el potencial de impactos a estos grupos a través del proceso de toma de decisiones, así como la obligación de evitar, minimizar y mitigar impactos adversos en los que son desproporcionadamente altos. Es política del Departamento que ninguna persona en los Estados Unidos, por motivos de raza, color, sexo, edad, nivel de ingresos, origen nacional o discapacidad sea excluido de la participación en, sea negado los beneficios de, o sea de otra manera sujeto a discriminación bajo cualquier programa, actividades o servicios para los que NCDOT recibe asistencia financiera federal.

Cualquier persona que crea haber sido maltratada por una práctica discriminatoria ilegal en virtud del Título VI tiene derecho a presentar una queja formal con NCDOT. Cualquier queja debe ser por escrito o en persona con NCDOT, **Office of Civil Rights, Title VI Section, 1511 Mail Service Center, Raleigh, NC 27699**, dentro de los ciento ochenta (180) días siguientes a la fecha en que ocurrió la supuesta discriminación. Los formatos de quejas por discriminación del Título VI

pueden obtenerse en la Oficina de Derechos Civiles sin costo alguno o llamando al **919-508-1830**, llamada sin costo al **800-522-0453**, o a través de Internet en www.ncdot.org/business/ocr/.

APPENDIX E

TITLE VI VOLUNTARY PUBLIC INVOLVEMENT FORM

Completing this form is **completely** voluntary. You are not required to provide the information requested in order to participate in this meeting.

Meeting Type:	Date:
Location:	
TIP No.:	
Project Description:	

In accordance with Title VI of the Civil Rights Act of 1964 and related authorities, the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO) assures that no person(s) shall be excluded from participation in, denied the benefits of, or subjected to discrimination under any of the NCDOT's programs, policies, or activities, based on their race, color, national origin, disability, age, income, or gender.

Completing this form helps meet our data collection and public involvement obligations under Title VI and NEPA, and will improve how we serve the public. Please place the completed form in the designated box on the sign-in table, hand it to a NCDOT official or mail it to the DCHC MPO, Civil Rights, Title VI Section at City of Durham, Transportation, 101 City Hall Plaza, Durham, NC 27701.

All forms will remain on file at the DCHC MPO as part of the public record.

Zip Code: _____	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female
Street Name: (i.e. Main Street) _____	Age: <input type="checkbox"/> Less than 18 <input type="checkbox"/> 45-64 <input type="checkbox"/> 18-29 <input type="checkbox"/> 65 and older <input type="checkbox"/> 30-44
Total Household Income: <input type="checkbox"/> Less than \$12,000 <input type="checkbox"/> \$47,000 – \$69,999 <input type="checkbox"/> \$12,000 – \$19,999 <input type="checkbox"/> \$70,000 – \$93,999 <input type="checkbox"/> \$20,000 – \$30,999 <input type="checkbox"/> \$94,000 – \$117,999 <input type="checkbox"/> \$31,000 – \$46,999 <input type="checkbox"/> \$118,000 or greater	Disabled: <input type="checkbox"/> Yes <input type="checkbox"/> No
Race/Ethnicity: <input type="checkbox"/> White <input type="checkbox"/> Black/African American <input type="checkbox"/> Asian <input type="checkbox"/> American Indian/Alaskan Native <input type="checkbox"/> Native Hawaiian/Pacific Islander <input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Other (please specify): _____	National Origin: (if born outside the U.S.) <input type="checkbox"/> Mexican <input type="checkbox"/> Central American: _____ <input type="checkbox"/> South American: _____ <input type="checkbox"/> Puerto Rican <input type="checkbox"/> Chinese <input type="checkbox"/> Vietnamese <input type="checkbox"/> Korean <input type="checkbox"/> Other (please specify): _____

For more information regarding Title VI or this request, please contact the NCDOT Title VI Section at (919) 508-1808 or toll free at 1-800-522-0453, or by email at slipscomb@ncdot.gov.

Thank you for your participation!

TÍTULO VI ENCUESTA DE PARTICIPACIÓN PÚBLICA

El llenado de este formato es completamente voluntario. Usted no está obligado a proporcionar la información solicitada con el fin de participar en esta reunión.

Tipo de Reunión:	Fecha:
Lugar de la Reunión:	
TIP No.:	
Descripción del Proyecto:	

De conformidad con el Título VI del Acta de Derechos Civiles de 1964 y otras disposiciones de derechos civiles de la ley Federal estatutaria, el Departamento de Transporte de Carolina del Norte (NCDOT por sus siglas en inglés) asegura que ninguna persona(s) afectada por sus programas, pólizas o actividades, quedarán excluidos de su participación en, negado los beneficios de, o sometidos a la discriminación por motivos de raza, color, origen nacional, discapacidad, edad, ingresos o género.

Este formato ayuda a que el Departamento de Transporte del Estado (DOT) cumpla con sus obligaciones legales para la recopilación de datos y la participación del público en virtud del Título VI y NEPA. Por favor deposite el formato llenado en la casilla designada en la mesa de registro o envíe por correo a NCDOT Office of Civil Rights, Title VI Section at 1511 Mail Service Center, Raleigh, NC 27699-1511.

Los formatos completados serán guardados en los archivos de NCDOT como parte del registro público.

Código Postal: _____	Sexo: <input type="checkbox"/> Masculino <input type="checkbox"/> Femenino
Nombre de la Calle: (ej. Main Street) _____	Edad: <input type="checkbox"/> Menor de 18 <input type="checkbox"/> 45-64 <input type="checkbox"/> 18-29 <input type="checkbox"/> 65 o Mayor <input type="checkbox"/> 30-44
Ingreso Total del Hogar: <input type="checkbox"/> Menos de \$12,000 <input type="checkbox"/> \$47,000 – \$69,999 <input type="checkbox"/> \$12,000 – \$19,999 <input type="checkbox"/> \$70,000 – \$93,999 <input type="checkbox"/> \$20,000 – \$30,999 <input type="checkbox"/> \$94,000 – \$117,999 <input type="checkbox"/> \$31,000 – \$46,999 <input type="checkbox"/> \$118,000 o Mayor	Discapacidad: <input type="checkbox"/> Si <input type="checkbox"/> No
Raza/Etnicidad: <input type="checkbox"/> Blanco <input type="checkbox"/> Afro Americano <input type="checkbox"/> Asiático <input type="checkbox"/> Indio Americano/Nativo de Alaska <input type="checkbox"/> Nativo de Hawái/Isias del Pacífico <input type="checkbox"/> Hispano/Latino <input type="checkbox"/> Otra (por favor especifique): _____	Nacionalidad de Origen: (Si nació fuera de los EU) <input type="checkbox"/> Mexicano <input type="checkbox"/> Centro Americano: _____ <input type="checkbox"/> Sudamericano: _____ <input type="checkbox"/> Puertorriqueño <input type="checkbox"/> Chino <input type="checkbox"/> Vietnamita <input type="checkbox"/> Coreano <input type="checkbox"/> Otro (por favor especifique): _____

Para más información relacionada con el Título VI o este proceso, por favor contacte a NCDOT Sección Título VI al teléfono (919) 508-1808 o llame sin costo al 1-800-522-0453, o por correo electrónico slipscomb@ncdot.gov.

¡Gracias por su cooperación!

DISCRIMINATION COMPLAINT PROCESS

INTRODUCTION

The complaint procedures outlined herein apply to the MPO and other primary recipients and sub-recipients of Federal financial assistance. These procedures cover discrimination complaints filed under Title VI of the Civil Rights Act of 1964, Civil Rights Restoration Act of 1987, Section 504 of the Rehabilitation Act of 1973, and other nondiscrimination authorities relating to any program, services, or activities administered by the NCDOT and its sub-recipients, consultants, and contractors.

DCHC MPO will make every effort to obtain early resolution of complaints at the lowest level possible. Complaints of alleged discrimination will be investigated by the appropriate authority. The option of informal mediation meeting(s) between the affected parties and the OCR staff may be utilized for resolution. Upon completion of each investigation, the OCR staff will inform every complainant of all avenues of appeal.

PURPOSE

The purpose of the discrimination complaint procedures is to describe the process used by the MPO for processing complaints under Title VI of the Civil Rights Act of 1964, related statutes and authorities.

FILING OF COMPLAINTS

1. **Applicability** – The complaint procedures apply to the beneficiaries of the MPO's programs, activities, and services, including but not limited to the public, contractors, subcontractors, consultants, and other sub-recipients of federal and state funds.
2. **Eligibility** – Any person or class of persons who believes that he/she has been subjected to discrimination or retaliation prohibited by any of the Civil Rights authorities, based upon race, color, sex, age, national origin, or disability may file a written complaint with DCHC MPO's Civil Rights Office. The law prohibits intimidation or retaliation of any sort. The complaint may be filed by the affected individual or a representative and must be in writing.
3. **Time Limits and Filing Options** – A complaint must be filed no later than 180 calendar days after the following:
 - The date of the alleged act of discrimination; or
 - The date when the person(s) became aware of the alleged discrimination; or
 - Where there has been a continuing course of conduct, the date on which that conduct was discontinued or the latest instance of the conduct.

Title VI complaints may be submitted to the following entities:

- **DCHC MPO, Attn:** Civil Rights, Title VI/EO Contract Compliance, The Lead Planning Agency, City of Durham Transportation, 101 City Hall Plaza, Durham, NC 27701; 919-560-4366 or toll free 800-xxx-xxxx
- **US Department of Transportation**, Departmental Office of Civil Rights, External Civil Rights Programs Division, 1200 New Jersey Avenue, SE, Washington, DC 20590; 202-366-4070
 - Federal Highway Administration**, Office of Civil Rights, 1200 New Jersey Avenue, SE, 8th Floor, E81-314, Washington, DC 20590, 202-366-0693 / 366-0752
 - Federal Highway Administration**, North Carolina Division Office, 310 New Bern Avenue, Suite 410, Raleigh, NC 27601, 919-747-7010

Federal Transit Administration, Office of Civil Rights, ATTN: Title VI Program Coordinator, East Bldg. 5th Floor – TCR, 1200 New Jersey Avenue, SE, Washington, DC 20590

Federal Aviation Administration, Office of Civil Rights, 800 Independence Avenue, SW, Washington, DC 20591, 202-267-3258

- **US Department of Justice**, Special Litigation Section, Civil Rights Division, 950 Pennsylvania Avenue, NW, Washington, DC 20530, 202-514-6255 or toll free 877-218-5228

4. **Format for Complaints** – Complaints shall be in **writing** and **signed** by the complainant(s) or a representative and include the complainant's name, address, and telephone number. Complaints received by fax or e-mail will be acknowledged and processed. Allegations received by telephone will be reduced to writing and provided to the complainant for confirmation or revision before processing (see "Complaint Form" in Appendix G). Complaints will be accepted in other languages including Braille.
5. **Complaint Basis** – Allegations must be based on issues involving race, color, national origin, sex, age, or disability. The term "basis" refers to the complainant's membership in a protected group category.

Protected Categories	Definition	Examples
Race	An individual belonging to one of the accepted racial groups; or the perception, based usually on physical characteristics that a person is a member of a racial group	Black/African American, Hispanic/Latino, Asian, American Indian/Alaska Native, Native Hawaiian/Pacific Islander, White
Color	Color of skin, including shade of skin within a racial group	Black, White, light brown, dark brown, etc.
National Origin	Place of birth. Citizenship is not a factor. Discrimination based on language or a person's accent is also covered by national origin.	Mexican, Cuban, Japanese, Vietnamese, Chinese
Sex	Gender	Women and Men
Age	Persons of any age	21 year old person
Disability	Physical or mental impairment, permanent or temporary, or perceived.	Blind, alcoholic, para-amputee, epileptic, diabetic, arthritic

INTERNAL COMPLAINT PROCESS

1. **Initial Contact** – As resources, OCR will provide complainants with an explanation of the filing options, information concerning the discrimination complaint process and a Title VI Discrimination Complaint Form.
2. **The Complaint Review Process**
 - a. The Title VI Section will review complaints upon receipt to ensure that relevant information is provided, the complaint is timely, and satisfies jurisdictional requirements.
 - b. All complaints shall be investigated unless:
 - The complaint is withdrawn;
 - The complainant fails to provide required information in a timely manner;
 - The complaint is not filed timely; and
 - Any issues that do not involve discrimination, or are not based on a protected basis will be directed to the appropriate entity. Under no circumstances will complainants be discouraged from filing a complaint.
 - c. The Title VI Section will investigate all complaints filed against DCHC MPO's contractors, subcontractors, consultants, and other sub-recipients.
 - d. Complaints filed against the DCHC MPO will be forwarded to the appropriate federal agency for processing and investigation.

- e. Upon determination that the complaint warrants an investigation, the complainant is sent a certified letter acknowledging receipt of the complaint within 10 days of receipt of the complaint. The name of the investigator is provided as well as the complainant's rights under Title VI and related statutes.
- f. The respondent is notified by certified mail that he/she has been named in a complaint and is provided with his/her rights under Title VI and related statutes. The letter identifies the investigator's name and informs the respondent that he/she will be contacted for an interview.
- g. A letter is sent to the Division Engineer when the complainant(s) or respondent(s) are located in a division office. If the parties are located in Headquarters, the manager will be informed that a complaint was filed; the letter will list the names of the parties involved, the basis of the complaint, and the assigned investigator.

INVESTIGATION

1. Investigative Plan

The investigator shall prepare an investigative plan that includes, but is not limited to the following:

- Complainant(s) name and address;
- Respondent(s) name and address;
- Applicable law(s);
- Basis for the complaint;
- Allegations, events or circumstances that caused the person to believe that he/she has been discriminated against;
- Appropriate information needed to address the issue;
- Name of persons to be interviewed and issues of which they have first-hand knowledge;
- Questions for the complainant, respondent, and witness(es);
- Evidence to be obtained during the investigation; and
- Remedy sought by the complainant.

2. Conducting the Investigation

- The investigation will address only those issues relevant to the allegations in the complaint.
- Confidentiality will be maintained to the fullest extent possible.
- Interviews will be conducted to obtain the facts and evidence regarding the allegations in the complaint. The investigator will ask questions to elicit information about aspects of the case that the witness can provide firsthand information.
- Interviews are taped/recorded with the interviewee's consent.
- A chronological contact sheet is maintained in the case file throughout the investigation.
- The investigation working papers are completed, cross-referenced and indexed.
- The interviewee may have representation of his/her choice at the interview.

3. Informal Resolution

The Alternative Dispute Resolution (ADR) process is offered as an alternative for resolving Title VI complaints. During the investigative process, the investigator will make every effort to assist the parties with reaching a voluntary, negotiated resolution. During the initial interviews with the complainant and respondent, the investigator will request information regarding specifically requested relief and settlement opportunities. The attempts to resolve complaints using ADR are required by the Alternative Dispute Resolution Act of 1998.

4. Investigation Reporting Process

- Within 60 days of conducting the investigation, the investigator will prepare an investigative report and submit the report and supporting documentation to the Title VI Manager for review. The investigative report should include recommended decisions.

- The investigative report should outline the following complaint details: Date of written complaint, contract number, contractor and/or subcontractor name, and the complaint basis (race, color, national origin, etc).
- The Title VI Manager will review the file and investigative report. Subsequent to the review, the Title VI Manager will submit the investigative reports, investigative files, and recommended decisions to the Director of OCR.
- Upon the Director's approval, the investigative report and recommended decisions shall be forwarded to FHWA for a final agency decision.

RECORDS

All records and investigative working files will be maintained in a confidential area within the OCR. Records are kept for four years internally, and then archived for a period of ten years at the State Records Center.

PROCESO DE QUEJAS POR DISCRIMINACIÓN

INTRODUCCIÓN

Los procedimientos de quejas presentadas en este documento se aplican a NCDOT y otros destinatarios principales y los sub-receptores que reciben ayuda Federal. Estos procedimientos se aplicarán a las quejas por discriminación presentadas en virtud del Título VI del Acta de Derechos Civiles de 1964, Ley de Restauración de Derechos Civiles de 1987, la Sección 504 del Acta de Rehabilitación de 1973, y autoridades de la no discriminación en relación con cualquier otras actividades, programas, o servicios administrados por el NCDOT y sus sub-receptores, consultores y contratistas.

NCDOT hará todo lo posible para obtener pronta resolución de las quejas en el nivel más bajo posible de administración. Denuncias de presunta discriminación serán investigadas por las autoridades competentes. La opción de reunión(es) de mediación informal entre las partes afectadas y el personal de OCR pueden ser utilizados para su resolución. Al término de cada investigación, el personal de la OCR informará a cada demandante todas las vías de recursos.

PROPÓSITO

El propósito de los procedimientos de denuncia por discriminación es describir el proceso utilizado por el NCDOT para tramitar las quejas en virtud del Título VI del Acta de Derechos Civiles de 1964, relacionados con los estatutos y las autoridades.

PRESENTACIÓN DE QUEJAS

1. **Aplicación** – Los procedimientos de queja aplican a los beneficiarios de los programas del NCDOT, actividades y servicios, incluyendo pero no limitando a la opinión pública, contratistas, subcontratistas, consultores y otros sub-receptores de fondos federales y estatales.
2. **Eligibilidad** – Cualquier persona o grupo de personas que crea haber sido objeto de discriminación o represalia prohibida por alguna de las autoridades de Derechos Civiles, basada en la raza, color, sexo, edad, origen nacional o discapacidad, puede presentar una queja por escrito a la Oficina de Derechos Civiles de NCDOT. La ley prohíbe la intimidación o represalias de todo tipo. La denuncia podrá ser presentada por la persona afectada o un representante y debe ser por escrito.
3. **Plazos y opciones de presentación** – La queja debe ser presentada a más tardar 180 días naturales después de lo siguiente:
 - La fecha del supuesto acto de discriminación; o
 - La fecha en que la persona(s) se dió cuenta de la supuesta discriminación; o
 - Cuando ha sido un curso continuo de conducta, la fecha en que dicho comportamiento se interrumpió o en el último ejemplo de dicha conducta.

Título VI las quejas podrán presentarse a las siguientes entidades:

- **North Carolina Department of Transportation**, Office of Civil Rights, Title VI/EO Contract Compliance Section, 1511 Mail Service Center, Raleigh, NC 27699-1511; 919-508-1830 or toll free 800-522-0453
- **US Department of Transportation**, Departmental Office of Civil Rights, External Civil Rights Programs Division, 1200 New Jersey Avenue, SE, Washington, DC 20590; 202-366-4070
 - Federal Highway Administration**, Office of Civil Rights, 1200 New Jersey Avenue, SE, 8th Floor, E81-314, Washington, DC 20590, 202-366-0693 / 366-0752
 - Federal Highway Administration**, North Carolina Division Office, 310 New Bern Avenue, Suite 410, Raleigh, NC 27601, 919-747-7010
 - Federal Transit Administration**, Office of Civil Rights, ATTN: Title VI Program Coordinator, East Bldg. 5th Floor – TCR, 1200 New Jersey Avenue, SE, Washington, DC 20590
 - Federal Aviation Administration**, Office of Civil Rights, 800 Independence Avenue, SW, Washington, DC 20591, 202-267-3258
- **US Department of Justice**, Special Litigation Section, Civil Rights Division, 950 Pennsylvania Avenue, NW, Washington, DC 20530, 202-514-6255 or toll free 877-218-5228

4. **Formato de Quejas** – Las denuncias deberán ser **por escrito y firmadas** por el denunciante (s) o un representante, e incluir el nombre del autor, dirección y número de teléfono. Las denuncias recibidas por fax o correo electrónico serán confirmadas y procesadas. Las denuncias recibidas por teléfono serán transcritas y proporcionadas al denunciante para la confirmación o su revisión antes de ser procesadas. (Se consulte Appendix G). Quejas serán aceptadas en otros lenguajes, incluyendo Braille.
5. **Fundamento de la Queja**– Las denuncias deberán basarse en cuestiones relacionadas con la raza, color, origen nacional, sexo, edad o discapacidad. El término "fundamento" se refiere a la pertenencia del autor de la queja en una categoría del grupo protegido.

Grupo Protegido	Definición	Ejemplos
Raza	Un individuo perteneciente a uno de los grupos raciales aceptados; o la percepción, basada generalmente en las características físicas de que una persona es miembro de un grupo racial.	Afro Americano, Hispano/Latino, Asiático, Indio Americano/Nativo de Alaska, Nativo de Hawaii/Islas del Pacífico, Blanco.
Color	Color de piel, incluyendo tono de piel dentro de un grupo racial.	Negro, blanco, moreno claro, moreno oscuro, etc.
Origen Nacional	Lugar de Nacimiento. La ciudadanía no es un factor. La discriminación basada en el idioma o acento de una persona también está cubierta por el origen nacional.	Mexicanos, cubanos, japoneses, vietnamitas, chinos.
Sexo	Género.	Mujer y hombre.
Edad	Personas de cualquier edad.	Personas de 21 años
Discapacidad	Disabilidad física o mental, permanente o temporal, o percibida.	Ciego, alcohólico, para-amputado, epilépticos, diabéticos, artríticos

Durham-Chapel Hill-Carrboro Metropolitan Planning Organization
DISCRIMINATION COMPLAINT FORM

APPENDIX G

Last Name:		First Name:		<input type="checkbox"/> Male
				<input type="checkbox"/> Female
Mailing Address:		City	State	Zip
Home Telephone:	Work Telephone:	E-mail Address		
Identify the Category of Discrimination:				
<input type="checkbox"/> RACE	<input type="checkbox"/> COLOR	<input type="checkbox"/> NATIONAL ORIGIN	<input type="checkbox"/> AGE	
<input type="checkbox"/> RELIGION	<input type="checkbox"/> DISABILITY	<input type="checkbox"/> SEX/GENDER		
Identify the Race of the Complainant				
<input type="checkbox"/> Black	<input type="checkbox"/> White	<input type="checkbox"/> Hispanic	<input type="checkbox"/> Asian American	
<input type="checkbox"/> American Indian	<input type="checkbox"/> Alaskan Native	<input type="checkbox"/> Pacific Islander	<input type="checkbox"/> Other _____	
Date and place of alleged discriminatory action(s). Please include earliest date of discrimination and most recent date of discrimination.				
Names of individuals responsible for the discriminatory action(s):				
How were you discriminated against? Describe the nature of the action, decision, or conditions of the alleged discrimination. Explain as clearly as possible what happened and why you believe your protected status (basis) was a factor in the discrimination. Include how other persons were treated differently from you. (Attach additional page(s), if necessary).				
The law prohibits intimidation or retaliation against anyone because he/she has either taken action, or participated in action, to secure rights protected by these laws. If you feel that you have been retaliated against, separate from the discrimination alleged above, please explain the circumstances below. Explain what action you took which you believe was the cause for the alleged retaliation				
Names of persons (witnesses, fellow employees, supervisors, or others) whom we may contact for additional information to support or clarify your complaint: (Attached additional page(s), if necessary).				
	Name	Address	Telephone	
1.				
2.				
3.				
4.				

DISCRIMINATION COMPLAINT FORM

Page 2

Have you filed, or intend to file, a complaint regarding the matter raised with any of the following? If yes, please provide the filing dates. Check all that apply.

- US Equal Employment Opportunity Commission _____
- Federal Highway Administration _____
- US Department of Transportation _____
- Federal or State Court _____
- Other _____

Have you discussed the complaint with any NCDOT representative? If yes, provide the name, position, and date of discussion.

Please provide any additional information that you believe would assist with an investigation.

Briefly explain what remedy, or action, are you seeking for the alleged discrimination.

****WE CANNOT ACCEPT AN UNSIGNED COMPLAINT. PLEASE SIGN AND DATE THE COMPLAINT FORM BELOW.**

COMPLAINANT'S SIGNATURE

DATE

MAIL COMPLAINT FORM TO:

Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO)
 ATTN: CIVIL RIGHTS TITLE VI /EO CONTRACT COMPLIANCE
 CITY OF DURHAM, TRANSPORTATION
 101 City Hall Plaza
 Durham, NC 27701

or call
 919-560-4366 or 800-xxx-xxxx

FOR OFFICE USE ONLY

Date Complaint Received: _____

Processed by: _____

Case #: _____

Referred to: FHWA Date Referred: _____



North Carolina Department of Transportation
FORMATO DE QUEJAS POR DISCRIMINACIÓN

Apellido:		Nombre:		<input type="checkbox"/> Hombre
				<input type="checkbox"/> Mujer
Dirección:		Ciudad	Estado	Código Postal
Teléfono de Casa:	Teléfono de Trabajo:	Dirección de correo electrónico		
Identificar la categoría de la Discriminación:				
<input type="checkbox"/> RAZA	<input type="checkbox"/> COLOR	<input type="checkbox"/> ORIGEN NACIONAL	<input type="checkbox"/> EDAD	
<input type="checkbox"/> RELIGIÓN	<input type="checkbox"/> DISCAPACIDAD	<input type="checkbox"/> SEXO/GÉNERO		
Identificar la Raza del Demandante				
<input type="checkbox"/> Afro Americano	<input type="checkbox"/> Blanco	<input type="checkbox"/> Hispano	<input type="checkbox"/> Asiático Americano	
<input type="checkbox"/> Indio Americano	<input type="checkbox"/> Nativo de Alaska	<input type="checkbox"/> Islas del Pacífico	<input type="checkbox"/> Otra _____	
Fecha y lugar de la acción discriminatoria alegada(s). Por favor, incluya la fecha más antigua de la discriminación y la fecha más reciente de la discriminación.				
Nombre de las personas responsables de la acción discriminatoria (s):				
¿Cómo fué discriminado? Describir la naturaleza de la acción, decisión, o condiciones de la supuesta discriminación. Explicar lo más claramente posible lo que ocurrió y por qué usted cree que su condición de protección (fundamento) fué un factor en la discriminación. Incluya de qué manera otras personas fueron tratadas de manera diferente a usted. (Si es necesario adjunte página(s) adicional(es).)				
La ley prohíbe la intimidación o represalias contra cualquier persona porque él o ella han tomado medidas, o ha participado activamente, para garantizar los derechos protegidos por estas leyes. Si usted siente que ha sido víctima de represalias, además de la supuesta discriminación, por favor explique las circunstancias a continuación. Explique qué medidas tomó usted que cree que fueron la causa de las supuestas represalias.				
Nombre de las personas (testigos, compañeros de trabajo, supervisores, u otros) que podemos contactar para obtener información adicional y apoyar o aclarar su queja: (Adjuntar página(s) adicional(es), si es necesario). Nombre, Dirección y Teléfono				
1.				
2.				
3.				
4.				

FORMATO DE QUEJAS POR DISCRIMINACIÓN

Página 2

¿Ha presentado o tiene intenciones de presentar una queja con respecto a cualquiera de las siguientes cuestiones planteadas? En caso afirmativo, indique la fecha de presentación. Marque todas las que aplican.

- US Comisión de Igualdad de Oportunidades de empleo _____
- Administración de Carreteras Federales _____
- US Departamento de Transporte _____
- Corte Federal o Estatal _____
- Otros _____

¿Ha discutido la denuncia con algún representante de NCDOT? En caso afirmativo, indique el nombre, puesto, y fecha de la discusión.

Por favor proporcione cualquier información adicional que considere usted pueda ayudar a una investigación.

Explique brevemente qué remedio, o acción, está usted buscando debido a la supuesta discriminación.

**** NO PODEMOS ACEPTAR QUEJAS SIN FIRMAR. POR FAVOR INCLUYA SU FIRMA Y FECHA EN EL SIGUIENTE FORMATO.**

FIRMA DEL SOLICITANTE

FECHA

ENVÍE SU FORMATO DE QUEJA A:

NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
OFFICE OF CIVIL RIGHTS
TITLE VI/EO CONTRACT COMPLIANCE SECTION
1511 MAIL SERVICE CENTER
RALEIGH, NC 27699-1511

FOR OFFICE USE ONLY

Date Complaint Received: _____

Processed by: _____

Case #: _____

Referred to: FHWA Date Referred: _____



Durham-Chapel Hill-Carrboro Metropolitan Planning Organization

Member Governments:

**Town of Carrboro
Town of Chapel Hill
County of Chatham
City of Durham
County of Durham
Town of Hillsborough
N.C. Department of
Transportation
County of Orange**

Draft Public Involvement Policy

August 14, 2012

**City of Durham
Transportation Division
101 City Hall Plaza
Durham, NC 27701**

(919) 560-4366

DCHC MPO Public Involvement Policy
Page 1

Contents

I.	Introduction	2
II.	Purpose	2
III.	Objectives.....	2
IV.	General Policy Framework.....	3
V.	Policy Elements	8
VI.	Specific Requirements.....	8
VII.	Access to MPO Documents and Technical Information.....	8
VIII.	Title VI	9
IX.	Review Procedures/Reassessment of PIP	10

Sub-Policies

1.	Transportation Advisory Committee.....	11
2.	Transportation Plan	13
3.	Transportation Improvement Program	18
4.	Air Quality Conformity Determination	21
5.	Major Investment Studies.....	23
6.	Unified Planning Work Program.....	24
7.	Americans with Disabilities Act (ADA) Provisions	26

Appendix

Limited English Proficiency Plan

I. Introduction

The Durham-Chapel Hill-Carrboro Metropolitan Planning Organization's (DCHC MPO's) Public Involvement Policy is an umbrella policy, encompassing the plans and programs of the Urban Area's transportation planning process. Public involvement is an integral part of the DCHC MPO's planning efforts. The Public Involvement Policy is comprised of the public involvement programs for all the major planning activities, including the Transportation Plan, the Transportation Improvement Program (TIP), the Air Quality Conformity Determination, the Major Investment Study (MIS), the Unified Planning Work Program (UPWP), the MPO's provisions for the American with Disabilities Act (ADA), and on-going transportation planning (3C) process. The policy decision making body, the Transportation Advisory Committee (TAC), also has a standing public process as part of its monthly meetings. The planning activities mentioned above are, therefore, subject to the TAC's process for public involvement. The Policy also contains a review component to assess the value of the MPO programs on a triennial basis.

The DCHC MPO will seek public input through a menu of techniques, including public notices, comment periods, workshops, charrettes, public hearings, newsletters, surveys, media relations and input from committees and commissions that are appointed by local member governments. The techniques employed will vary, depending on the specific planning task. The MPO will hold a forty-five (45) day public comment period for amendments to the Policy and will hold a public hearing every three years to seek input and feedback on the MPO's public involvement efforts. The DCHC MPO's Public Involvement Policy will be consistent with the requirements of the Safe, Accountable, and Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU), the National Environmental Policy Act (NEPA) and the FTA/FHWA Guidance and Proposed Rule Making (NRM) on Public Participation.

II. Purpose

The purpose of the DCHC MPO Public Involvement Policy is to create an open decision making process whereby citizens have the opportunity to be involved in all stages of the transportation planning process. This Policy is designed to ensure that transportation decisions will reflect public priorities.

III. Objectives

1. Bring a broad cross-section of the public into the public policy and transportation planning decision-making process.

DCHC MPO Public Involvement Policy
Page 3

2. Maintain public involvement from the early stages of the planning process through detailed project development.
3. Use different combinations of public involvement techniques to meet the diverse needs of the general public.
4. Determine the public's knowledge of the metropolitan transportation system and the public's values and attitudes concerning transportation.
5. Educate citizens and elected officials in order to increase general understanding of transportation issues.
6. Make technical and other information available to the public using the MPO web site and other electronically accessible formats and means as practicable.
7. Employ visualization techniques to MPO metropolitan transportation plans, TIPs and other project planning activities.
8. Consult with federal and State agencies responsible for land management, natural resources, environmental protection, conservation, historic preservation and economic development in the development of metropolitan transportation plans TIPs and project planning.
9. Establish a channel for an effective feedback process.
10. Evaluate the public involvement process and procedures to assess their success at meeting requirements specified in the SAFETEA-LU, NEPA and the Interim FTA/FHWA Guidance on Public Participation.

IV. General Policy Framework

It is the policy of the Durham-Chapel Hill-Carrboro Metropolitan Planning Organizations (DCHC MPO) to have a proactive public involvement process that provides complete information, timely public notice, and full public access to DCHC MPO activities at all key stages in the decision making process. It is also DCHC-MPO policy to involve the public early in the planning process, and to actively seek out the involvement of communities most affected by particular plans or projects. Furthermore, it is a goal of the PIP that the MPO's TIP, UPWP and transportation plans and programs, be developed in a manner that assures that the public, and affected communities in particular, are afforded ample opportunity to participate in the development of such plans.

Page 4 Public Involvement Policy

IV.A Activities Subject to Public Involvement

DCHC MPO shall provide early and continuing public involvement opportunities throughout the transportation planning and programming process.

IV.A.1. Planning Activities: Special emphasis shall be given to engage the public in planning studies that form the basis for later programming decisions. Planning activities include corridor studies and special regional studies, environmental assessment studies, development of the DCHC MPO Metropolitan Transportation Plan (MTP) and Comprehensive Transportation Plan (CTP). The MPO shall make every effort to involve the affected community through methods such as local direct mailing, transportation related committees of local jurisdictions, public information meetings, and newsletters.

IV.A.2. Programming Activities: Opportunities for the public to participate shall also be provided through the project selection, programming, NEPA Process and project development phases. These activities include the development of the Regional Priority List and the Transportation Improvement Program (TIP), and the adoption or amendment of the Regional Priority List and TIP.

IV.B Definition of Public and Stakeholders

The DCHC-MPO shall make an effort to inform and engage both the general public and stakeholders as appropriate.

IV.B.1. General Program: As part of its general planning and programming process, the DCHC MPO will try to involve the following: citizens, member municipalities, affected public agencies, representatives of neighborhood groups, public and private providers of transportation, and other parties who express an interest in the process.

IV.B.2. Special Studies: For special studies that the DCHC MPO conducts, it shall make an effort to identify and involve persons and groups that might be affected by potential changes to the particular transportation service or facility under review. Examples include the following; abutting property owners, neighborhood associations, environmental groups, appropriate federal, State and local agencies responsible for land-use, environmental and economic development, and businesses within the study area.

IV.B.3. Outreach to Special Groups: The DCHC MPO shall also make a special effort to seek out and consider the needs of groups or communities traditionally not well-served by existing transportation systems. These include,

DCHC MPO Public Involvement Policy
Page 5

but are not limited to low-income households and minority households. To assure adequate participation of these groups, the MPO shall use tools such as advisory boards (whose members shall be either low-income or minority individuals, or represent low-income or minority groups), target mailing list, workshops, and public notices in minority or low-income targeted media outlets.

The MPO's efforts in this regard shall be consistent with the Environmental Justice Executive Order (EO 12898) dated February 11, 1994, and other related guidance from the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA).

The MPO shall also make a special effort to seek out and consider the needs of individuals or communities with Limited English Proficiency. The DCHC-MPO efforts in this regard shall be consistent with the signed Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency," dated August 11, 2000, and other related guidance from the FHWA and FTA.

Federal regulations define Persons with Limited English Proficiency as individuals with a primary or home language other than English who must, due to limited fluency in English, communicate in that primary or home language if the individuals are to have an equal opportunity to participate effectively in or benefit from any aid, service or benefit in federally-funded programs and activities.

IV.C. Adequate Time for Public Comment

The MPO shall allow reasonable time for public review and comment at key decision points. These include, but are not limited to, action on the Metropolitan Transportation Plan (MTP), Unified Planning Work Program (UPWP) and the Transportation Improvement Program (TIP). Minimum notification periods shall be as follows:

- Amendments to DCHC-MPO's Public Involvement Policy – 45 days
- Adoption of the TIP & major TIP amendments – 21 days
- Adoption of the TIP Regional Priority List & major amendments – 21 days
- Adoption of the MTP/CTP & major amendments – 42 days
- Adoption of the Air Quality Conformity Determination – 30 days
- Adoption of the UPWP & major amendments – 21 days
- Policy Board (TAC) & Technical Committee (TCC) meetings – 7 days

IV.D. Method of Notifying the Public

Page 6 Public Involvement Policy

The MPO shall use appropriate methods to notify the public of its activities and of opportunities for public involvement. Determination of which methods to use must be done for each individual transportation planning program or study. However, the minimum requirements are listed below:

- Legal notices in local newspapers
- MPO web site
- Mailing lists
- Targeted mailings to neighborhood and advocacy groups
- Press Releases
- Periodic MPO newsletters

IV.D.1. Schedule of Meetings: For regularly scheduled meetings (Transportation Advisory Committee - TAC and the Technical Coordinating Committee -TCC), the annual schedule of meetings shall be filed with the City of Durham (the Lead Planning Agency) clerk's office and each town clerk's office at the beginning of each calendar year.

IV.D.2. Meeting Notices: A notice of each TCC and TAC meeting shall be filed with every town clerk's office. A notice for MPO public involvement meetings or workshops shall be advertised in local newspapers. The notice for public meetings/workshop shall include a statement, in Spanish, that translator services may be requested in advance. The notice shall also include a statement that sign language services may be requested in advance.

IV.D.3. TAC & TCC Meetings Public Comment: Every TCC and TAC meeting agenda by DCHC MPO will include an opportunity for public comment.

IV.D.4. Mailing Lists: DCHC MPO shall maintain a master mailing list for public involvement/outreach activities. The mailing list shall include broad representation of MPO member jurisdictions, multi-modal transportation groups, environmental justice communities, neighborhood groups, local and State agencies responsible for environmental protection, conservation, land use management, natural resources, historic preservation, etc. The following separate lists shall be maintained: TAC, TCC, EJ/LEP, special projects, bicycle and pedestrian advocacy, MTP/CTP, TIP, sub-area projects and UPWP. Notices of meetings shall be sent to all persons on the corresponding mailing list. Anyone may request that his or her name be added to a particular mailing list by indicating the particular list and providing either an email address or a regular mail address.

IV.D.5. DCHC MPO web site: DCHC MPO shall maintain a calendar of meetings and activities on its web site. The MPO also shall make

DCHC MPO Public Involvement Policy
Page 7

technical and other information available to the public using the MPO web site and other electronically accessible formats and means as practicable. The web site shall also include copies of appropriate reports, plans, maps and visualization information pertaining to MPO planning activities and programs.

IV.D.6. Visualization Techniques: DCHC MPO shall employ visualization techniques in disseminating information relating to MPO metropolitan transportation plans, TIPs and other planning programs. The goal of the MPO visualization policy is to help the public and decision makers visualize and interact with transportation plans and projects, alternatives, large data sets and land-use information more effectively. Visualization techniques will vary, and could range from GIS displays, mappings and land-use/transportation scenario planning tools to information technology, such as three-dimensional digital models, web-based information systems, transportation and urban simulation, and Internet communications.

IV.D.7. Legal Notices in Newspapers: Anytime the MPO initiates a formal public comment period, notice of the opportunity to comment shall be posted in a legal ad in the area's major daily newspaper, and other local, minority, or alternative language newspapers, as appropriate.

IV.D.8. Interested Parties: DCHC MPO shall mail meeting notices to persons who have expressed a special interest in DCHC MPO's overall transportation program, or specific studies. The MPO shall add persons who have expressed such an interest to the appropriate DCHC MPO mailing list.

IV.D.9. Additional Methods: The DCHC MPO shall give consideration to alternative methods of involving the public that are appropriate to the project. Such methods may include, but are not limited to newsletters, transportation related committees of MPO member jurisdictions, advertising in minority and alternative language newspapers, distributing information through public libraries and community groups (especially those serving EJ and LEP communities, the elderly and persons with disabilities), using local government cable access stations, using open house format meetings, involving focus groups for specially selected topics, preparing press releases, and holding events at special locations.

IV.E. Documentation of Public Comment & Response:

DCHC MPO shall document public comments received during the course of public input process. The MPO shall also document how it responded to public comments.

IV.E.1. Comments Received: Documentation of comments may be accomplished in a manner appropriate to the project and the nature of the comments. Documentation may consist of meeting minutes, a file of letters, or a special memo that summarizes the comments. A written summary of comments and responses shall be prepared to provide the feedback to the public.

IV.E.2. Response to Comments: DCHC MPO shall provide a descriptive summary of how it responded to significant public comments during the development of a plan or document such as the MTP/CTP, air quality conformity, Regional Priority List and TIP. The summary may be produced as a separate report or included as a short section in the final plan or document.

V. Policy Elements

The DCHC MPO's Public Involvement Policy is comprised of a number of sub-policies. All planning programs and activities are required to go through the Transportation Advisory Committee's public process. In addition, the MPO has initiated public involvement programs for the Transportation Plan, the Transportation Improvement Program (TIP), the Air Quality Conformity Determination, the Major Investment Study (MIS), the Unified Planning Work Program (UPWP) and the MPO's provisions for American with Disabilities Act (ADA). The final component of the Public Involvement Policy is the policy review element designed to ensure that the programs are meeting their goals.

VI. Specific Requirements

The Durham-Chapel Hill-Carrboro MPO's Public Involvement Policy is designed to be consistent with the requirements of SAFETEA-LU, NEPA and the Interim FTA/FHWA Guidance of Public Participation. These requirements are included in the appendix of this document.

VII. Access to MPO Documents and Technical Information.

DCHC MPO shall provide reasonable public access to technical and policy information used in the development of the Metropolitan Transportation Plan (MTP), the Transportation Improvement Program (TIP), and related studies, plans, and programs.

VIII. Title VI

Title VI of the Civil Rights Act of 1964 and the 1994 President's Executive Order on Environmental Justice #12898 state that no person or group shall be excluded from participation in, or denied the benefits of, any program or activity utilizing federal funds.

The Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO) is required to identify any disproportionately high and adverse health or environmental effects of its programs on minority and low-income populations. The DCHC MPO is also charged with evaluating the MPO plans and programs for environmental justice (EJ) sensitivity, including expanding their outreach efforts to low-income, minority, and other disadvantaged populations, as part of the United States Department of Transportation's certification requirements. The MPO's environmental justice initiatives accomplish this by involving the potentially affected public in developing transportation projects that fit harmoniously within their communities.

It is the policy of the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO) to ensure that no person shall, on the ground of race, color, sex, age, national origin, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, and any other related non-discrimination Civil Rights laws and authorities.

A copy of the DCHC MPO's Civil Rights Title VI Compliance Report, Policy Statement and Assurances can be found at the DCHC MPO website, specifically at the following link: <http://www.dhcmmpo.org/Title VI> or call (919) 560-4366.

VIII.A Limited English Proficiency (LEP) Plan

The DCHC MPO's Limited English Proficiency (LEP) Plan identifies the Limited English Proficient populations in our service area and provides guidelines for MPO staff to help ensure that information and services are accessible to LEP persons. A copy of the DCHC MPO's Limited English Proficiency Plan is in an appendix to this document and can be found at the DCHC MPO website, specifically at the following link: <http://www.dhcmmpo.org/LEP> or call (919) 560-4366.

IX. Review Procedures/Reassessment of PIP

The Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (MPO) Public Involvement Policy will be reviewed and evaluated on a triennial basis to ensure that the objectives of the plan are being met and that the process provides full and open access to all. A forty-five (45) day public comment period and a public meeting will be held during the triennial review to solicit input on the Public Involvement Policy. A summary highlighting the results of the evaluation review will be prepared. The summary will document the effectiveness of the various public involvement mechanisms and will respond to public comments received. The public comments and the MPO's response will be included in the appendix of the updated Public Involvement Policy.

The MPO will also solicit comments on the effectiveness of the Public Involvement Policy through outreach programs to seek out and consider the needs of those traditionally under-served by existing transportation systems, including environmental justice (low-income & minority), elderly and LEP households.

1. Transportation Advisory Committee

Transportation Advisory Committee (TAC) - The Transportation Advisory Committee is the policy and decision-making body for the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization. The TAC is comprised of elected and appointed officials from the City of Durham, the Town of Chapel Hill, the Town of Carrboro, the Town of Hillsborough, Durham County, Orange County, Chatham County and the North Carolina Department of Transportation. The TAC also has advisory (non-voting) members from the Triangle Transit Authority, the Federal Highway Administration and the Research Triangle Foundation of North Carolina. The TAC is responsible for providing opportunities for citizen participation in the transportation planning process.

Regular Public Involvement Opportunities

The TAC holds regular monthly meetings on the 2nd Wednesday of every month. These meetings are open to members of the public and, upon request, anyone can be placed on the TAC mailing list. At the beginning of each regular meeting, the TAC provides time to receive public comments as a set part of its agenda.

Public Involvement for Specific Planning Items

For particular planning issues (i.e. plan development & updates, studies, amendments to planning documents, etc.), the TAC will open a public comment period (3-6 weeks depending on the item) and hold a public hearing. The notice for the public comment period and the public hearing are advertised in the major daily newspapers, and other local, minority, or alternative language newspapers, as appropriate, as well as on the public service announcement on Time Warner Cable. Local member jurisdictions are advised to publicize the public comment period/hearing in their local media, as well. The notices will include an announcement that states that persons with disabilities will be accommodated. Special provisions will be made if notified 48 hours in advance (i.e. having available large print documents, audio material, someone proficient in sign language, a translator or other provisions as requested). Both written and oral comments received are compiled by the planning staff and reviewed by the TAC.

Response to Public Comment

The TAC acknowledges public comments in two ways. The TAC may incorporate public comments and the MPO's response, as an appendix, into the specific planning document. Or, depending on the number of comments, the TAC may instruct the planning staff to respond directly by letter. Acknowledging public comments is a

Page 12 Public Involvement Policy

way to let the public know that its comments are being addressed and are part of the public involvement feedback process.

DCHC MPO Public Involvement Policy
Page 13

2. Transportation Plan

Preamble

The Transportation Plan public review and participation process is designed to provide early and adequate opportunities for citizens and public officials (including elected officials) to be involved in the Durham-Chapel Hill-Carrboro (DCHC) Transportation Plan development. This public participation program is designed to involve all parties in the early stages of plan development and the subsequent update process. It is also designed to provide gradual progression from the general information (vision setting and formulation of goals, objectives and policies) pertaining to the plan to very specific information regarding alternatives and plan selection. Each public forum or input technique will use information collected at previous "forums" in order to build progression concluding with the adoption of the Transportation Plan.

The entire process will be implemented for a plan update, which commonly involves an evaluation of most highway, transit and non-motorized transportation modes, and therefore requires several years to complete. An appropriate subset of the public involvement elements will be implemented for major and minor revisions, which commonly involve an evaluation of only several projects, and therefore require a process that is much less complex.

Purpose of Public Involvement Process

The purpose of the public involvement policy is to develop and implement strategies to inform and involve citizens in all stages of the development and update of the Transportation Plan.

Mission of the Public Participation Process

Public ownership of the Transportation Plan: the goal of the program is to ensure that policy decisions (at key decision points) will reflect the values, needs, and priorities of those affected by the decisions (i.e. the general public).

Objectives

1. Encourage citizens to take a proactive role in the development of Transportation Plan.
2. Bring a broad cross-section of members of the public into the public policy and transportation planning decision making process.

Page 14 Public Involvement Policy

3. Educate the public and elected officials in order to increase public understanding of both the options and the constraints of transportation alternatives.
4. Determine the public's knowledge of metropolitan transportation system and public values and attitudes concerning transportation.
5. Determine public concerns/perceived impacts of elements of the Transportation Plan.
6. Determine which elements of the Transportation Plan would support or diminish the citizens' desired lifestyle.
7. Establish a channel for an effective feedback process.

Elements of the Public Involvement Procedure

The Public Involvement Process for the Transportation Plan consists of a series of innovative public participation techniques, including: transportation related committees of MPO jurisdictions, public service announcements, a newsletter, public meetings, surveys, and the mass media. These techniques will be employed at various stages of the development of a plan update, and as appropriate for major or minor revisions.

Public Involvement Process

1. The Durham-Chapel Hill-Carrboro (DCHC) Metropolitan Planning Organization will provide opportunity for early and meaningful public involvement in the development and update of the Transportation Plan. The MPO shall develop a public involvement plan for the development and update of metropolitan transportation plans.
2. Proactive participation techniques will be employed to involve citizens and provide full access to information and technical data. The technique will generally include, but not be limited to: public meetings/hearings; surveys; focus groups; newsletters; public service announcements; charrette; transportation related committees, and mass media.
3. Information dissemination, notification of meeting, publication of proposed plans will be integral elements of the public involvement process.
4. The DCHC MPO will initiate the Transportation Plan update process as required by the Safe, Accountable, Flexible, and Efficient Transportation Equity Act: A Legacy for Users (SAFETEAU-LU), the Clean Air Act

DCHC MPO Public Involvement Policy
Page 15

Amendments (CAA) and subsequent federal regulations. Elements of the Transportation Plan, and/or amendments will meet all current Federal Highway Administration (FHWA), Federal Transit Administration (FTA), Environmental Protection Agency (EPA), and the North Carolina Department of Transportation (NCDOT) requirements.

5. A draft work program and schedule for the Transportation Plan update process will be developed by the TCC and made available for public review. The work program will detail the strategy for the Transportation Plan update process including work elements and a tentative schedule.
6. Copies of the draft work program and schedule will be distributed to the member jurisdictions, citizen groups and agencies, and will also be placed in the local libraries. Notification of the draft Transportation Plan work program will be provided in a major daily newspaper, and other local, minority, or alternative language newspapers, as appropriate.

The notification will inform the public of the availability of the draft work plan for review and comment, where to send written comments, and addresses and phone numbers of contact persons. The notices also will include an announcement that states that persons with disabilities will be accommodated. Special provisions will be made if notified 48 hours in advance (i.e. having available large print documents, audio material, someone proficient in sign language, a translator, or other provisions, as requested). Additionally, the notice will inform the public that copies of the draft Transportation Plan work program are available for review at local libraries, and offices of member agencies.

7. The public comment period will be for a minimum six-week (42-day) public comment period, effective from the date of the public notice publication. Written comments will be received during the comment period and will be directed to the Lead Planning Agency (LPA). The Lead Planning Agency's contact person, phone number and e-mail address will be included in the public notice.
8. Public meeting(s)/workshops will be held to: formulate a vision for the Transportation Plan development; provide the public background information on the metropolitan transportation system and other issues as well as the proposed framework of the Transportation Plan update process; and receive citizen input.
9. Public meetings (forums) designed to solicit public comment will be held at various locations around the metropolitan area to encourage the greatest public participation. Public meetings will be held at a location which is

Page 16 Public Involvement Policy

accessible to persons with disabilities and which is located on a transit route.

10. The TCC will assemble all comments and forward comments to the Transportation Advisory Committee (TAC). The TAC may choose to hold a public hearing before adopting the strategy and work program for the Transportation Plan. Comments regarding the draft strategy will be considered and addressed in adopting the final program.
11. Any significant revision and amendment to the Transportation Plan work program will be subject to the public review process as outlined above.
12. The public participation component of the Transportation Plan will generally follow the same citizen input and review as outlined in aforementioned PIP Policy Framework. Public input will be solicited to review and comment on any major Transportation Plan amendment proposal as well as analyses conducted as part of the amendment request. Adequate opportunity will be provided for public involvement in the amendment of the Transportation Plan, and any significant revisions to the Transportation Plan will also be subject to public comment period as described in # 7 of this policy.
13. The DCHC MPO will consult with federal and State agencies responsible for land management, natural resources, environmental protection, conservation, historic preservation and economic development in the development of metropolitan transportation plans and LRTP air quality conformity determination.
14. The DCHC MPO will employ visualization techniques in disseminating information relating MPO metropolitan transportation plans. Visualization tools is intended to aid the public and decision makers visualize and interact with transportation plans and projects, alternatives, large data sets and land-use information more effectively. Visualization techniques will vary, and could range from GIS displays, mappings and land-use/transportation scenario planning tools to information technology, such as three-dimensional digital models, web-based information systems, transportation and urban simulation, and Internet communications.
15. The DCHC MPO will make technical and other information available to the public using the MPO web site and other electronically accessible formats and means as practicable. The web site shall also include copies of appropriate reports, plans, maps and visualization information pertaining to the MTP.
16. The DCHC MPO will endeavor to involve the public at key decision points of the Transportation Plan development. Decision points are those stages where

DCHC MPO Public Involvement Policy
Page 17

the TAC will be required to endorse or take action on particular work elements. These include, but are not limited to:

- Formulation of vision, goals and objectives;
 - Policy development;
 - Review and approval of socio-economic and demographic projections;
 - Review of land use information and scenarios;
 - Review of modeling process;
 - Review and determination of transportation deficiencies;
 - Identification of transportation (facility) needs;
 - Evaluation of alternatives and selection of preferred option; and,
 - Plan recommendation and adoption;
17. The process for developing, updating, and amending the Transportation Plan will generally follow the sequence described above.

3. Transportation Improvement Program

Overview

The Transportation Improvement Program (TIP) is the document that describes the funding and scheduling of transportation improvement projects (highway, bicycle, pedestrian, and transit capital and operating assistance) using State and federal funds. The TIP serves as the project selection document for transportation projects and, therefore, is the implementation mechanism by which the objectives of the Transportation Plan are reached. The Safe, Accountable, and Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) and preceding legislation, TEA-21 and ISTEA mandate an opportunity for public review of the TIP. The following is the proposed public involvement procedure for the Durham-Chapel Hill-Carrboro Transportation Improvement Program.

Introduction

The Durham-Chapel Hill-Carrboro (DCHC) Metropolitan Planning Organization (MPO) will prepare a Transportation Improvement Program, which is consistent with the requirements of the Safe, Accountable, Flexible, Efficient Transportation Equity Act: a Legacy for Users (SAFETEA-LU), and any implementing federal regulations. The TIP will be developed based on: 1) revenue estimates provided by the North Carolina Department of Transportation (NCDOT); and, 2) the DCHC MPO Regional Priority List. The public input element of the Transportation Improvement Program is presented as follows:

Public Involvement Process

1. The DCHC Technical Coordinating Committee (TCC) will develop a draft Regional Priority List from the Local Project Priorities of the MPO jurisdictions.
2. The Regional Priority List will be published for a minimum three-week (21-day) public comment period and the notice will be published by the Lead Planning Agency (LPA) in a major daily newspaper, and other local, minority, or alternative language newspapers, as appropriate.

The notices for the public comment period and the public hearing will include an announcement that states that persons with disabilities will be accommodated. Special provisions will be made if notified 48 hours in advance (i.e. having available large print documents, audio material, someone proficient in sign language, a translator or other provisions as requested). The Regional Priority List will be on file in the City of Durham Department of Transportation, Town of Chapel Hill Planning

DCHC MPO Public Involvement Policy
Page 19

Department, Town of Carrboro Planning Department, Town of Hillsborough Planning Department, Counties of Durham, Orange, Chatham Planning Departments, the Triangle Transit Authority and the county public libraries for public review and comment.

3. The Transportation Advisory Committee (TAC) will hold a public hearing on the draft Regional Priority List. The public hearing will be held at a location which is accessible to persons with disabilities and which is located on a transit route. The TAC will approve a final Regional Priority List after considering the public comments received.
4. The DCHC MPO Technical Coordinating Committee will develop a draft TIP from the approved Regional Priority List and from revenue estimates provided by the North Carolina Department of Transportation. The TCC will forward the draft TIP to the Transportation Advisory Committee. The Transportation Advisory Committee will publish the draft TIP for public review and comment.
5. Copies of a draft TIP will be distributed to TAC members and the transportation related committees of MPO member jurisdictions. Each jurisdiction will also have copies available for public review. The draft TIP will follow the same notification procedures as outlined above for the Regional Priority List.
6. The public comments will be assembled and presented to the Durham-Chapel Hill Carrboro TAC. The TAC will hold a public hearing on the draft TIP. The public hearing will be held at a location which is accessible to persons with disabilities and which is located on a transit route. Public comments will be addressed and considered in the adoption of the TIP.
7. The DCHC MPO, being a maintenance area for air quality will provide additional opportunity for public comment on the revision of the draft TIP (if the final TIP is significantly different and/or raises new material issues).
8. The process for updating and approving the Transportation Improvement Program will follow the sequence and procedure as described in the aforementioned PIP framework.
9. Amendments to TIP will be available for public review and comment, if they make a substantial change to the TIP. A substantial change is classified as the addition or deletion of a project with an implementation cost exceeding \$1 million. Public comment on project additions or

deletions of less than \$1 million may be sought at the discretion of the TAC by majority vote. As long as a project's description, scope or expected environmental impact have not materially changed, the TAC may approve changes to project funding without a separate public meeting.

10. Written public comments and their responses will be published as an appendix to the final TIP.

4. Air Quality Conformity Determination

Introduction

The Durham-Chapel Hill-Carrboro (DCHC) Metropolitan Planning Organization (MPO) is required to make a conformity determination on its Transportation Plan. The Transportation Improvement Program is a subset of the Transportation Plan and is therefore covered by the conformity analysis.

Public Involvement Procedure for the Air Quality Determination

1. The DCHC MPO in conjunction and cooperation with the air quality inter-agency partners will prepare an air quality conformity analysis for the Durham-Chapel Hill-Carrboro metropolitan planning area boundary. The DCHC Technical Coordinating Committee will provide comments to the Air Quality Inter-Agency Partners during the interagency comment period.
2. The DCHC Technical Coordinating Committee will receive the final draft Conformity Report, review it, and forward it to the Transportation Advisory Committee (TAC). The Transportation Advisory Committee will then publish the draft Conformity Report for public review and comment.
3. Copies of a draft Conformity Report will be distributed to TAC members. Each jurisdiction will also have copies available for public review. Notices regarding the draft Air Quality Conformity Report will be advertised by the Lead Planning Agency in a major daily newspaper, and other local, minority, or alternative language newspapers, as appropriate.

Notices may also be published in member jurisdictions' local newspapers by the member agencies' staff. The notice will inform the public that a draft Conformity Report has been published by the DCHC MPO and that copies are available for public review and comment at local MPO jurisdictions and the county libraries. The notices will include an announcement that states that persons with disabilities will be accommodated. Special provisions will be made if notified 48 hours in advance (i.e. having available large print documents, audio material, someone proficient in sign language, a translator or other provisions as requested).

4. The public review period will be for a minimum one-month (30-day) period, effective from the date of public notice publication. Written comment will be received during the public review period, and will be

directed to the LPA. The Lead Agency's contact person, phone number and e-mail will be included in the public notice.

5. The public comments will be assembled and presented to the Durham-Chapel Hill Carrboro TAC. The TAC will hold a public hearing on the draft Air Quality Conformity Report. The public hearing will be held at a location which is accessible to persons with disabilities and which is located on a transit route. Public comments will be addressed and considered in the Air Quality Conformity Determination.
6. The DCHC MPO, being a maintenance area will provide additional opportunity for public comment on any revisions to the draft Conformity Report (if the final Conformity Report is significantly different than the one which was made available for public comment by the MPO, and raises new material issues, which interested parties could not reasonably have foreseen for the public review notifications).
7. The Air Quality Determination is valid for four years, unless changes are made to the Transportation Plan (or TIP) which would have an impact on the air quality analysis. If such changes are made, a new analysis and public involvement procedure needs to be conducted as outlined above.
8. The process for updating and approving the MTP Air Quality Conformity Determination shall generally follow the principles as described in the PIP Framework of this document.

5. Major Investment Studies

Introduction

The major investment study (MIS) supports decisions on significant federally-funded transportation investments along a corridor or subarea level of the metropolitan area. The MIS identifies all reasonable strategies for the study area in order to meet its transportation demands and relieve any transportation problems. It is a detailed analysis designed to provide local decision makers with more comprehensive corridor level technical analysis early in the transportation planning process. Although an MIS is no longer required by SAFETEA-LU (MIS was required by TEA-21), federal regulations encourage the integration of an MIS with the MPO planning process.

Public Involvement Process

The scope of a major investment study for the Durham-Chapel Hill-Carrboro will be determined on a project-by-project basis. Therefore, the MPO will choose the appropriate public involvement initiatives to meet the goals of the MIS. The public involvement techniques that may be used are public informational meetings, newsletters, media relations and the formation of an advisory committee.

These techniques will be used through the development and approval of the MIS. The MIS will also be subject to the public procedures of the Transportation Advisory Committee and will be consistent with the MPO's ADA provisions.

6. Unified Planning Work Program

Introduction

The Safe, Accountable, and Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) requires that each Metropolitan Planning Organization (MPO) prepare an annual work program known as the Unified Planning Work Program (UPWP). The UPWP must identify the MPO planning tasks to be undertaken with the use of federal transportation funds, including highway and transit.

Purpose

The purpose of public involvement in the UPWP process is to keep the public apprised of and to receive input on the planning activities to be undertaken by the Metropolitan Planning Organization.

Public Involvement Process

1. The Distribution Formula for FTA Section 5307 funds for the appropriate federal fiscal year is submitted to the Transportation Advisory Committee (TAC) for approval. The TAC meetings are open to the public and comments on the Distribution Formula may be received at this time.
2. The Lead Planning Agency distributes FHWA Section 104(f) planning funds based on the TAC-approved formula.
3. The local jurisdictions will prepare a list of tasks and funding for the federal fiscal year according to the approved Distribution Formula. These lists are submitted to the Lead Planning Agency for compilation into a draft Unified Planning Work Program.
4. The draft Unified Planning Work Program is reviewed by the Technical Coordinating Committee (TCC). The TCC meetings are open to the public. The TCC then endorses a draft UPWP and forwards the document to the TAC for release for a minimum 21-day comment period.
5. The draft UPWP is then reviewed by the TAC. The TAC releases a draft UPWP for a 21-day comment period. The draft is sent to the NCDOT Public Transportation Division for comments.
6. The final UPWP comes back again to the TAC for approval. Upon TAC approval, the UPWP is then forwarded on to the State and FHWA/FTA.

DCHC MPO Public Involvement Policy
Page 25

7. The process for updating and approving the annual UPWP shall generally follow the principles as described in the PIP Framework of this document.

7. Americans with Disabilities Act (ADA) Provisions

Durham-Chapel Hill-Carrboro Metropolitan Planning Organization

- All notices for planning activities of the Metropolitan Planning Organization will include an announcement that states that persons with disabilities will be accommodated. Special provisions will be made if notified 48 hours in advance (i.e. having available large print documents, audio material, someone proficient in sign language, a translator or other provisions requested).
- Notices for the public comment period and the public hearing will be advertised in the area's major daily newspaper, and other local, minority, or alternative language newspapers, as appropriate, as well as on the public service announcement on Time Warner Cable. Local member jurisdictions are advised to publicize the public comment period/hearing in their local media as well. Public meetings will be held in locations accessible to persons with disabilities and will be located near or on a transit route.

The Durham Area Transit Authority (DATA)

- There is a Durham Area Transit Authority (DATA) Access Advisory Committee for Durham which serves as an ongoing mechanism for public participation. The Committee is composed of paratransit users, persons with disabilities who are not paratransit users and representatives from agencies and employers who work with disabled persons.
- Committee meetings are held bi-monthly and are advertised by notices on paratransit vehicles, in the City Calendar, and notices sent to Radio Reading Services.
- The written notices are printed in large (15 point) font.
- For policy changes, public forums and public hearings are held. Announcements are advertised through public notices in local newspapers, public service announcements on local radio and television stations, the Radio Reading Service and large print notices posted in the paratransit vehicles.
- DATA has updated its Paratransit Plan and is in compliance with the ADA requirements. Copies of the Paratransit Plan are available in large print and on audio cassette.

DCHC MPO Public Involvement Policy
Page 27

Chapel Hill Transit

- The Chapel Hill and Carrboro Transportation Boards serve as an ongoing mechanism for public participation.
- For policy changes, the Transportation Boards hold public hearings. Notices are published in the local newspapers.
- Chapel Hill Transit has updated its Paratransit Plan and is in compliance with the ADA requirements. Copies of the Paratransit Plan are available in large print and on audio cassette.

Durham-Chapel Hill-Carrboro Metropolitan Planning Organization

LIMITED ENGLISH PROFICIENCY PLAN- LEP

Overview	2
1 Background	2
2 Executive Order 13166.....	2
3 Summary of DCHC MPO LEP Plan & Factor Analysis	3
FACTOR 1: Number or proportion of LEP persons eligible to be served or likely to encounter in the eligible DCHC MPO programs, activities, or services.....	15
FACTOR 2: Frequency with which LEP individuals come in contact with DCHCMPO programs, activities, or services.	19
FACTOR 3: Nature and importance of the program, activity or service provided by the DCHCMPO to the LEP population.	19
FACTOR 4: Resources available to the DCHCMPO and Overall Costs to Provide LEP Assistance.....	20
4 DCHC MPO Transit Operators LEP Initiatives	20
4.1 Transit Regional Call Centers and LEP Outreach/Awareness.....	21
4.2 Interpretation and translation Services	22
4.2.1 Bus Operators:	23
4.2.2 Paratransit Operators:	23
4.2.3 Transit Security Police Unit	23
5 Meeting the LEP Requirements	23
5.1 Providing notice to LEP persons	23
5.2 Proposed Ongoing LEP Services include:	24
5.3 MPO staff training.....	25
5.4 Outreach Techniques.....	25
6 Language Assistance Measures & LEP Strategies.....	25
7 Monitoring and updating the LEP plan	26
8 Website	27
9 Assessment of Resource Availability for Ongoing LEP Implementation	27
10 Dissemination of the MPO LEP plan.....	27
DCHC MPO discrimination complaint procedure.....	29
Appendices.....	33

Overview

A Limited English Proficient person is one who does not speak English as their primary language and who has a limited ability to read, speak, write, or understand English. The Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO) Limited English Proficiency (LEP) Plan is part of a comprehensive effort to provide language assistance for LEP persons seeking meaningful access to DCHC MPO plans, programs, and activities as required by Executive Order 13166.

The plan details procedures on how to identify a person who may need language assistance, the ways in which assistance may be provided, and guidelines to notify LEP persons that assistance is available. In developing this LEP Plan, the DCHC MPO staff conducted a US Department of Transportation (USDOT) Four-Factor LEP analysis, which considered the following:

1. The number or proportion of LEP persons eligible to be served or likely to be encountered by DCHC MPO programs, activities, or services;
2. The frequency with which LEP individuals come in contact with DCHC MPO programs, activities, or services;
3. The nature and importance of the program, activity or service provided by the DCHCMPO to the LEP population; and
4. The resources available to the DCHC MPO and overall cost to provide LEP assistance.

For more information about this plan, please contact the DCHCMPO at (919) 560-4366 or comments@dchcmpo.org.

1 Background

A Limited English Proficiency person is one who does not speak English as their primary language and who has a limited ability to read, speak, write, or understand English. The purpose of this Limited English Proficiency Plan is to outline the responsibilities of the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO) in regards to Limited English Proficient (LEP) persons and establish a process for providing assistance to LEP persons for DCHC MPO programs, activities, and services pursuant to Title VI of the Civil Rights Act of 1964 and Executive Order 13166.

Title VI of the Civil Rights Act of 1964

"No person in the United States shall, on the ground of race, color, or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance."

2 Executive Order 13166

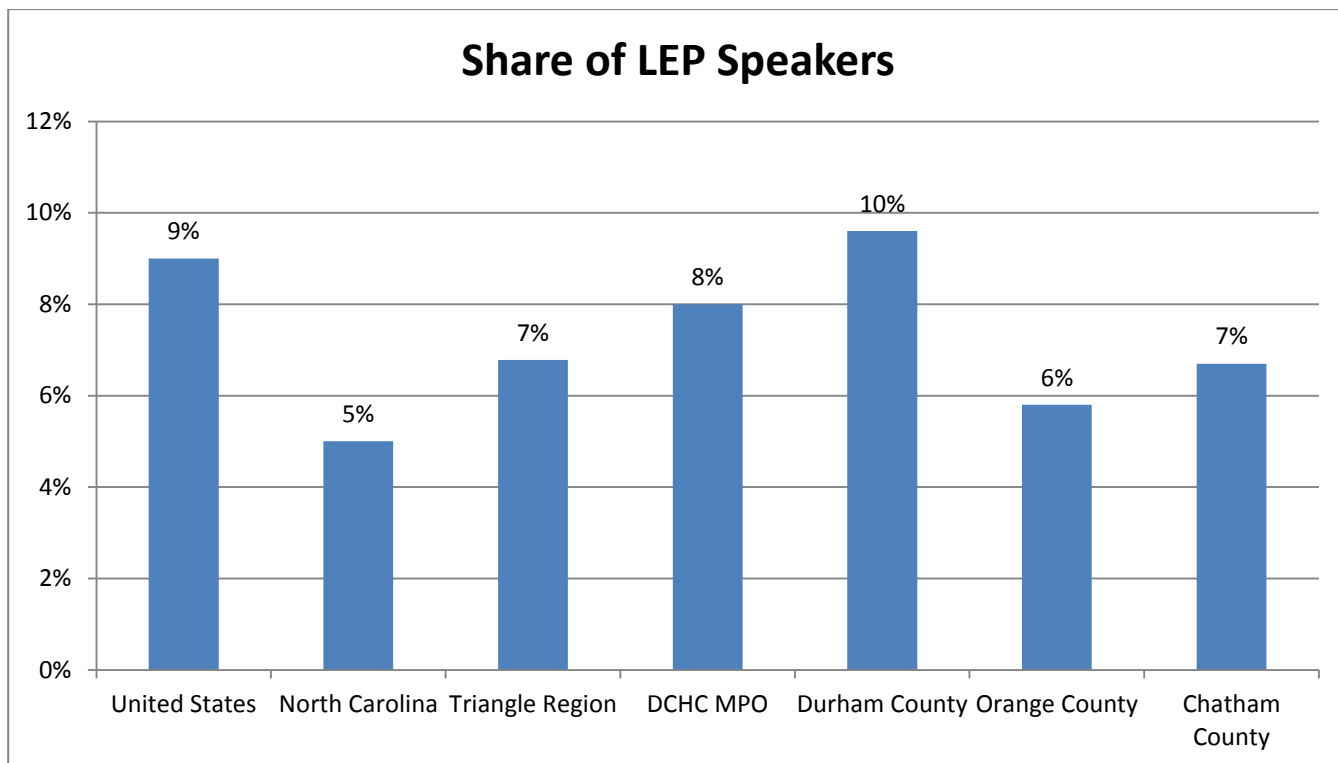
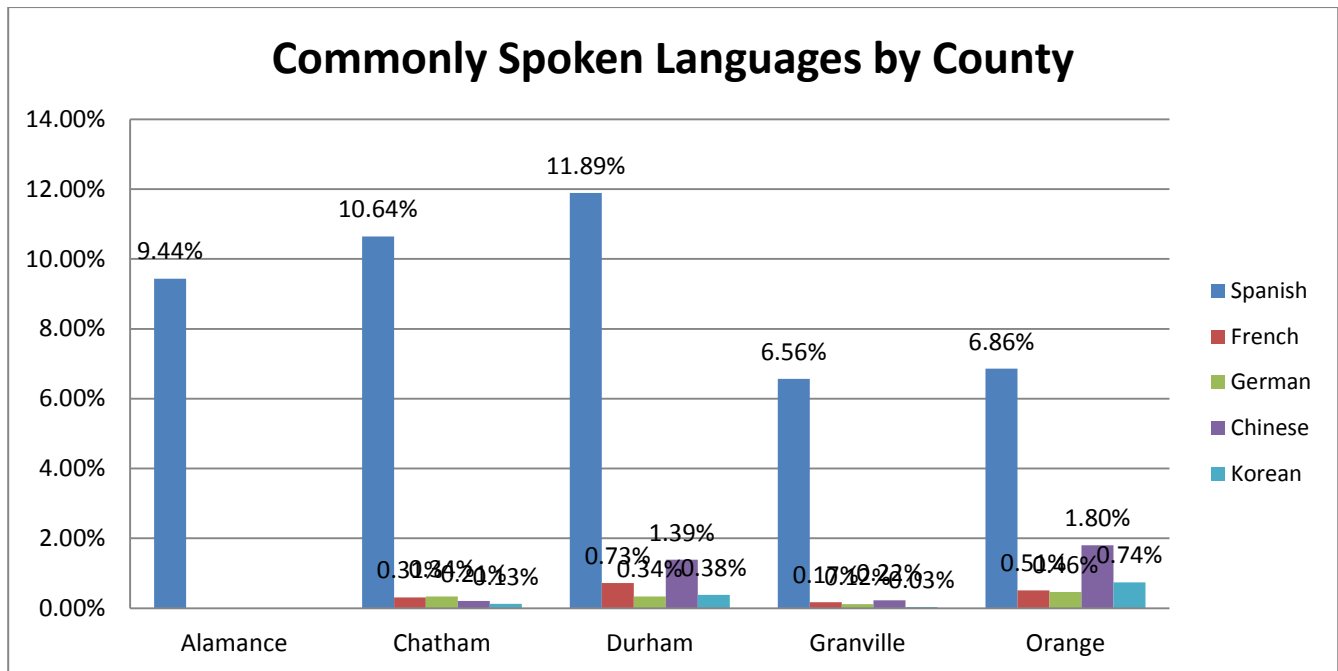
Different treatment based upon a person's inability to speak, read, write, or understand English may be a type of national origin discrimination. Executive Order 13166 *"Improving Access to Services for Persons With Limited English Proficiency,"* directs each Federal agency that is subject to the requirements of Title VI of the Civil Rights Act of 1964 to publish guidance for its respective recipients and sub-recipients clarifying that obligation. The U.S. Department of Transportation (USDOT) published policy guidance on December 14, 2005 to clarify the responsibilities of recipients of Federal financial assistance from the USDOT.

3 Summary of DCHC MPO LEP Plan & Factor Analysis

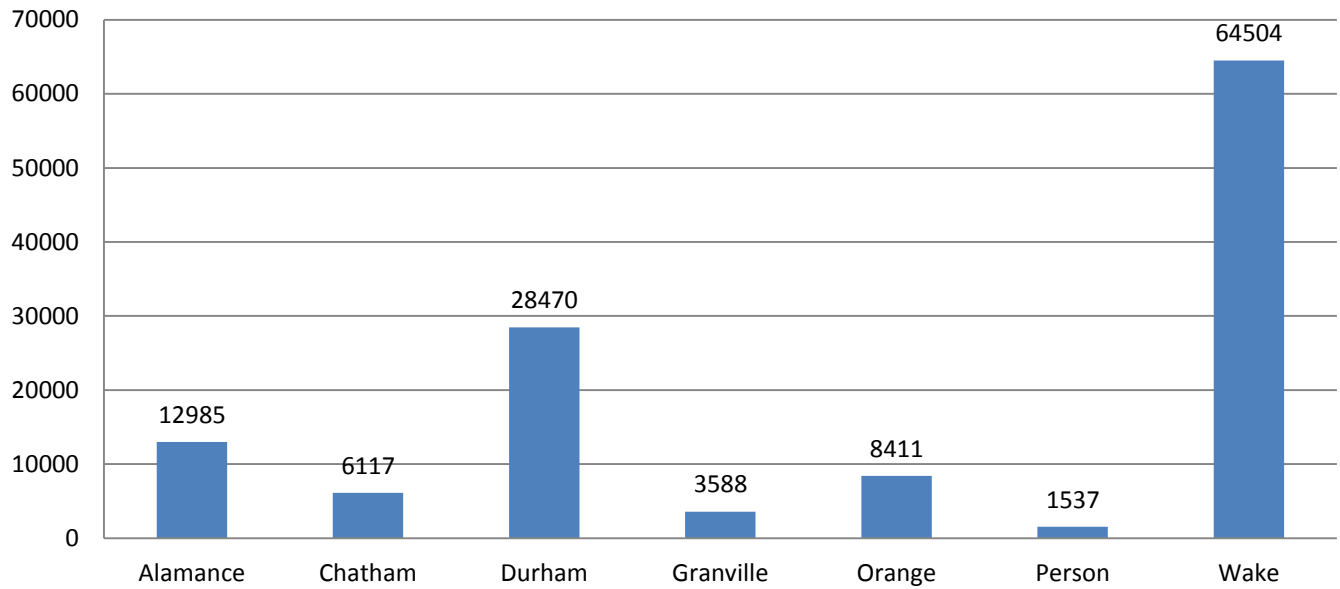
DCHC MPO has developed this Limited English Proficiency Plan (LEP) to provide language assistance for LEP persons seeking meaningful access to DCHCMPO programs as required by Executive Order 13166 and USDOT's policy guidance. Essentially, the MPO's Limited English Proficiency Plan (LEP) is intended to help identify reasonable steps to provide language assistance for LEP persons seeking meaningful access to the transit system's services as required by Executive Order 13166. **A Limited English Proficiency person is one who does not speak English as their primary language and who has a limited ability to read, speak, write, or understand English.** This plan details procedures on how to identify a person who may need language assistance, the ways in which assistance may be provided, and guidelines to notify LEP persons that assistance is available. In developing the DCHC MPO LEP Plan, the DCHC MPO staff undertook a USDOT Four-Factor LEP analysis, which considers the following:

1. The number or proportion of LEP persons eligible to be served or likely to be encountered by DCHCMPO programs, activities, or services.
2. The frequency with which LEP individuals come in contact with DCHCMPO programs, activities, or services;
3. The nature and importance of the program, activity or service provided by the DCHCMPO to the LEP population; and
4. The resources available to the DCHCMPO and overall cost to provide LEP assistance.

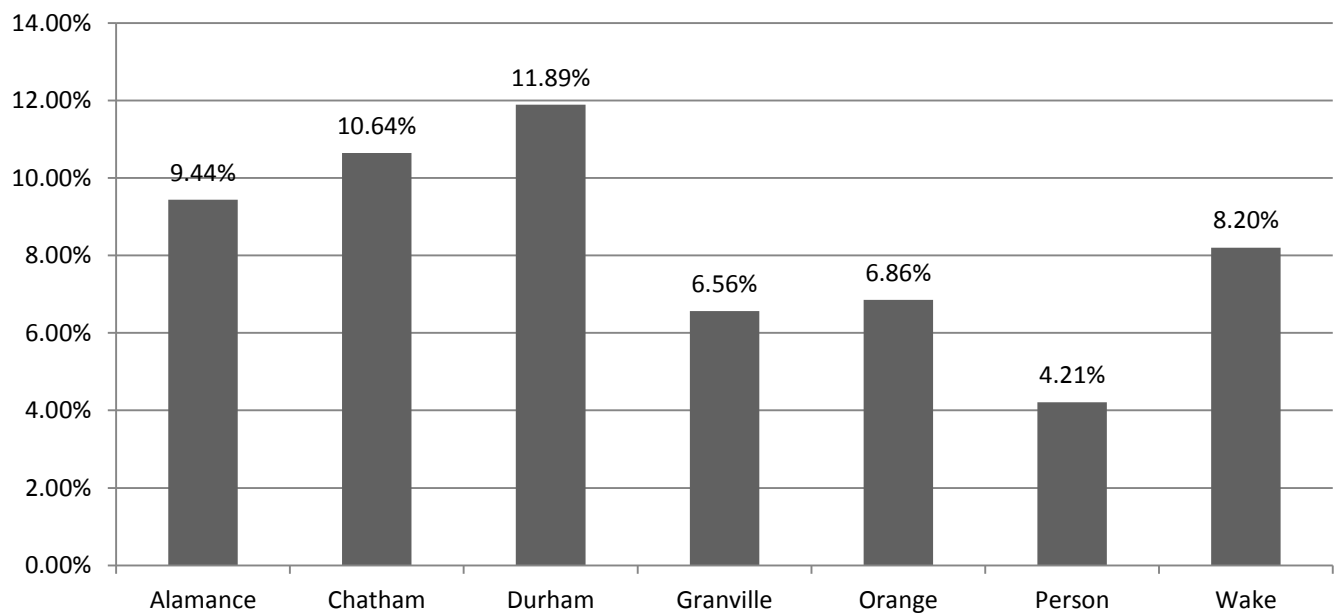
Demographic Profile of LEP Population

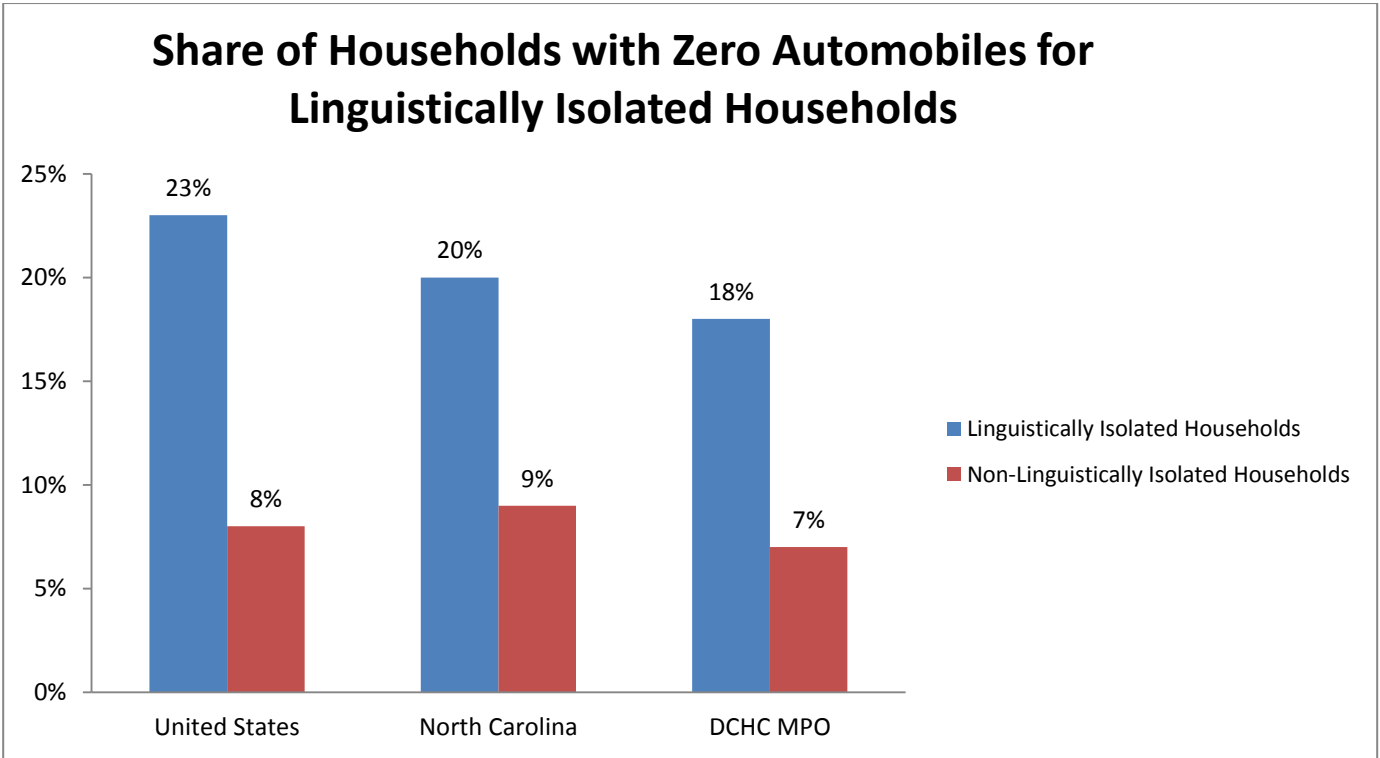
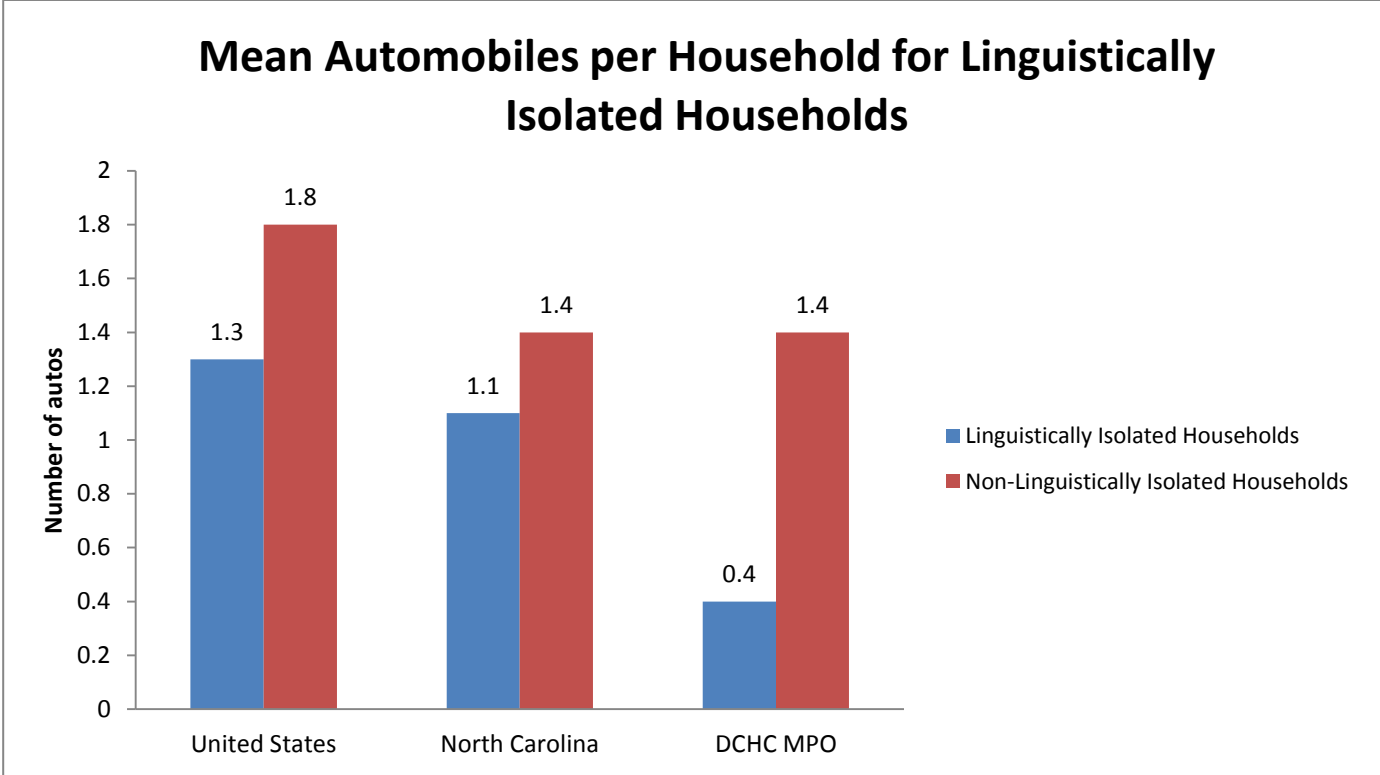


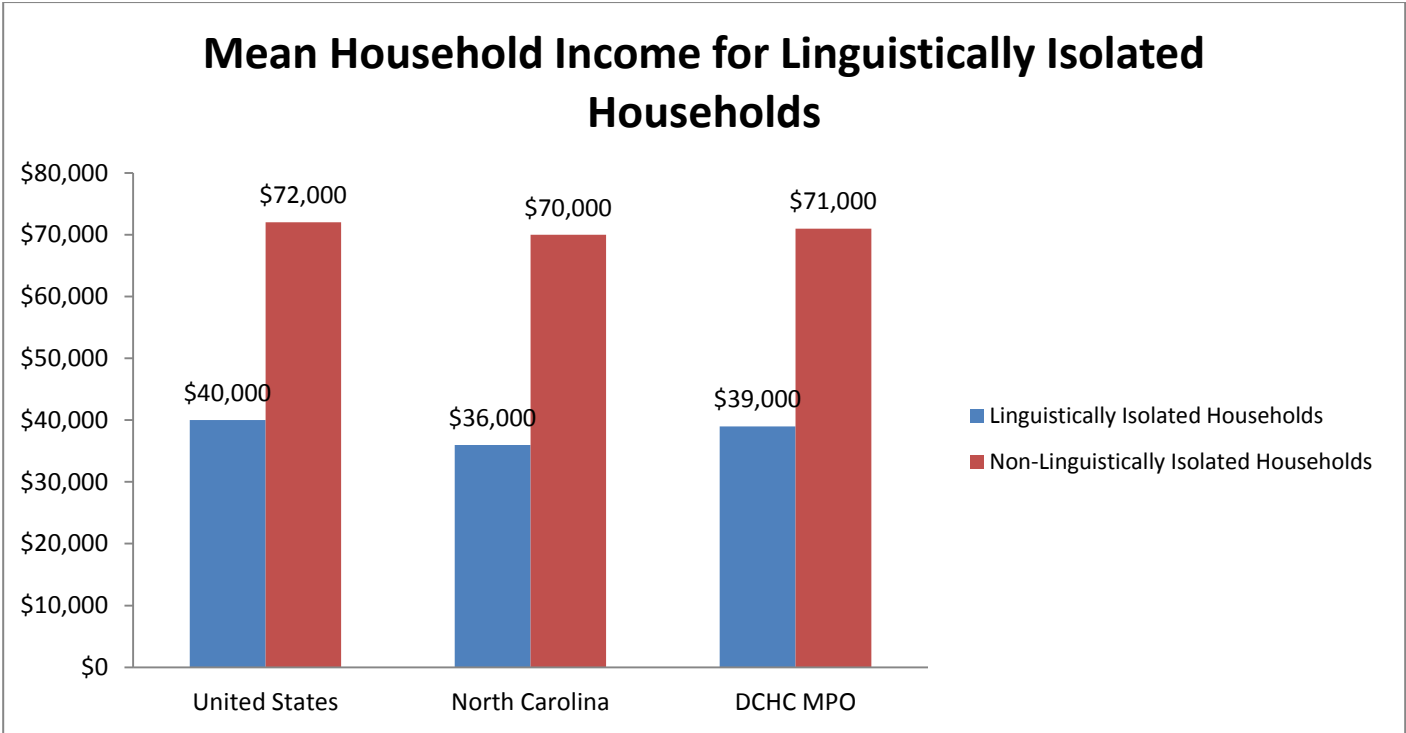
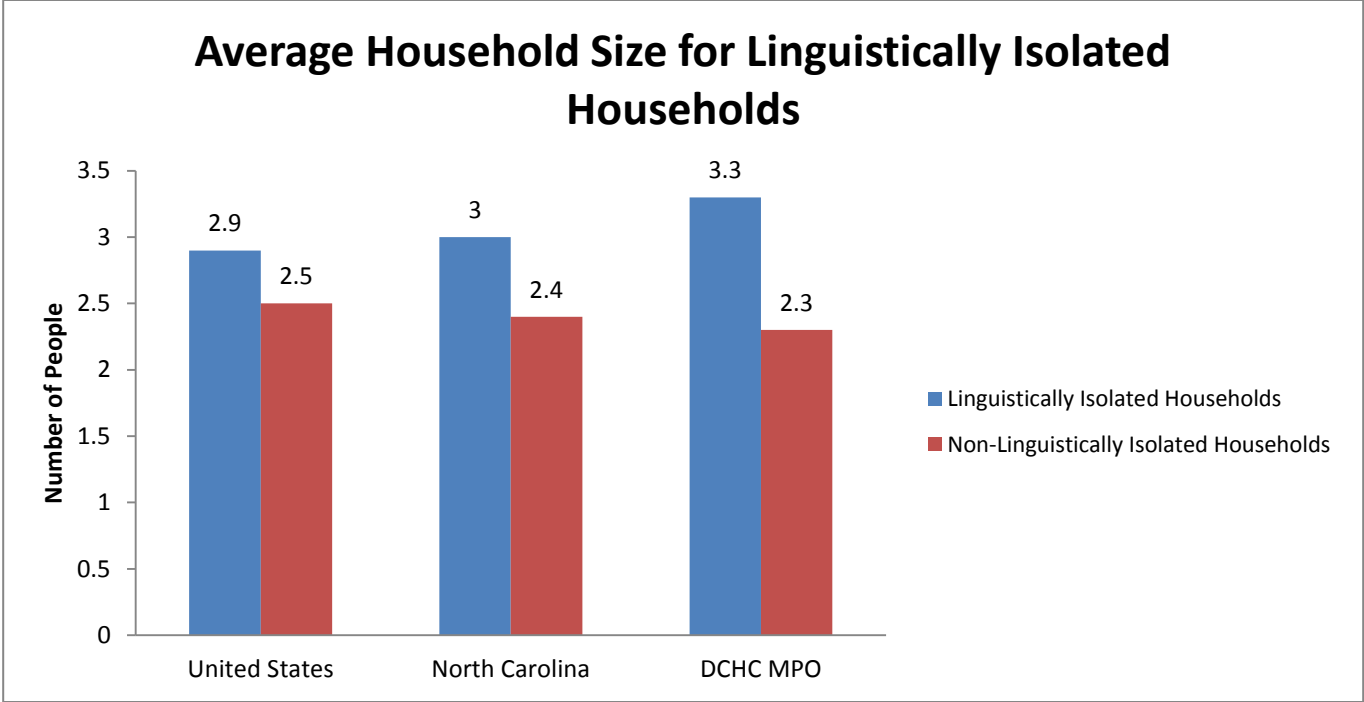
Number of People who Speak Spanish at Home, by County



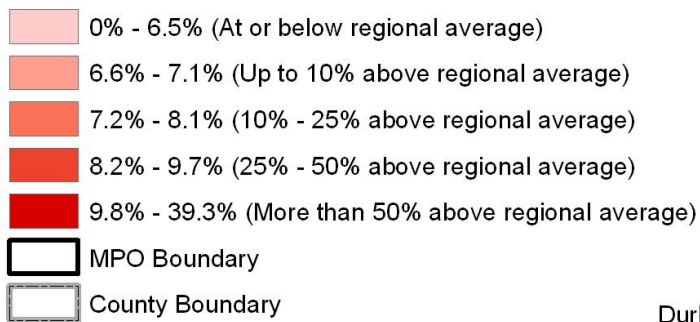
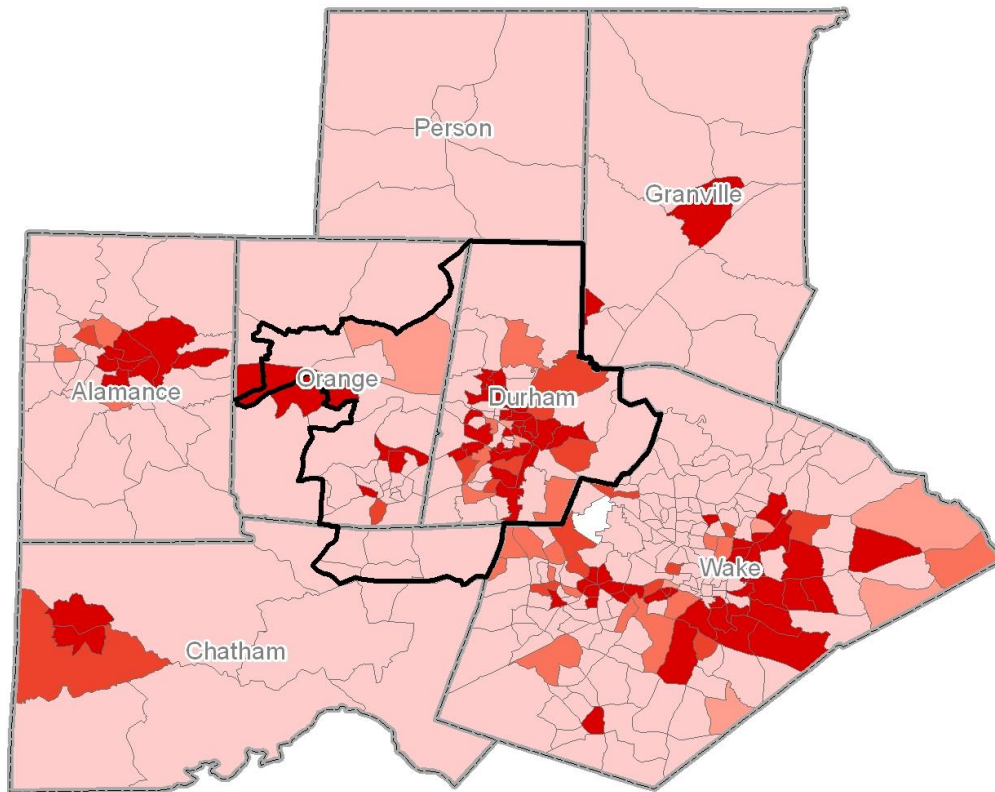
Percent of Population that Speaks Spanish at Home, by County





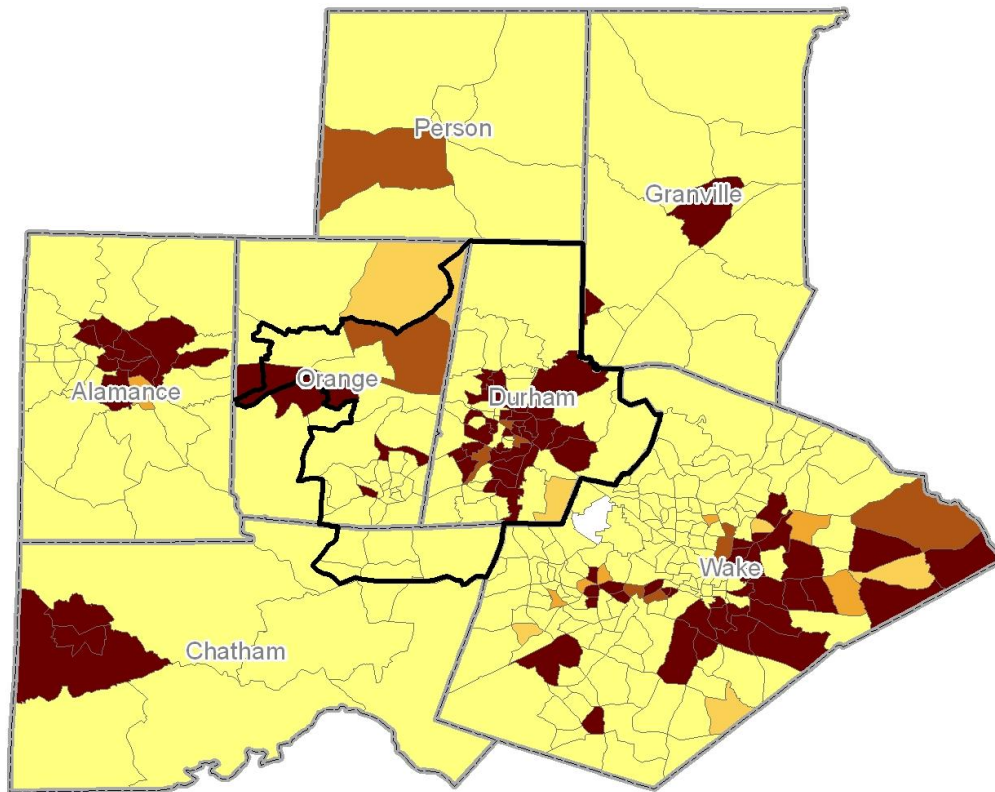


Percent of Census Tract Population with Limited English Proficiency



Durham Chapel Hill Carrboro MPO

Percent of Total Population that Speaks Spanish and has Limited English Proficiency

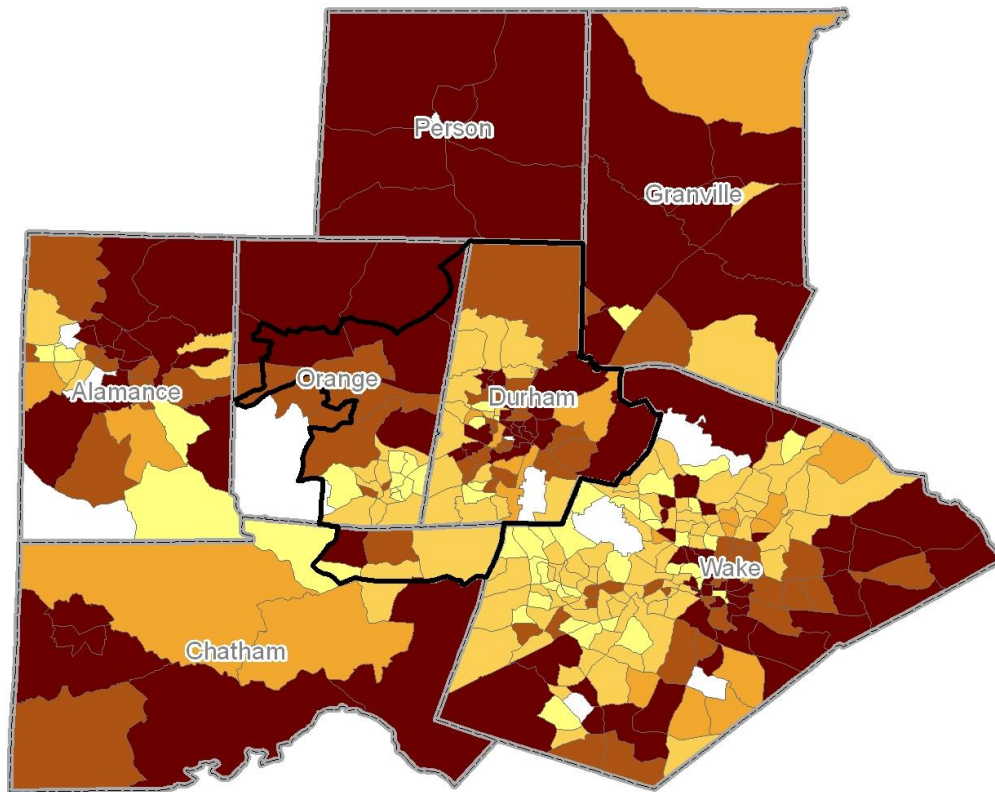


- 0% - 4.6% (At or below regional average)
- 4.7% - 5.1% (Up to 10% above regional average)
- 5.2% - 5.8% (10% - 25% above regional average)
- 5.9% - 6.9% (25% - 50% above regional average)
- 7% - 37.1% (More than 50% above regional average)

- MPO Boundary
- County Boundary

Durham Chapel Hill Carrboro MPO

Percent of LEP Population that Speaks Spanish

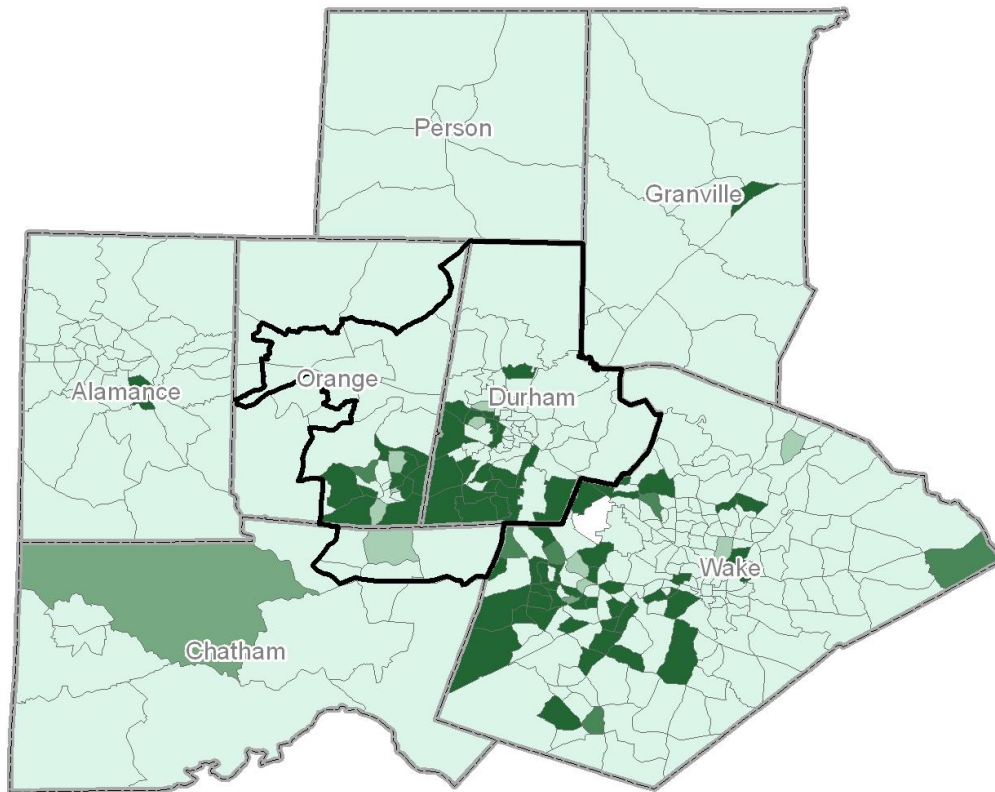


- 0% - 14.2% (At or below regional average)
- 14.3% - 67.5% (Up to 10% above regional average)
- 67.6% - 76.7% (10% - 25% above regional average)
- 76.8% - 92% (25% - 50% above regional average)
- 92.1% - 100% (More than 50% above regional average)

- MPO Boundary
- County Boundary

Durham Chapel Hill Carrboro MPO

Percent of Total Population that Speaks Chinese and has Limited English Proficiency

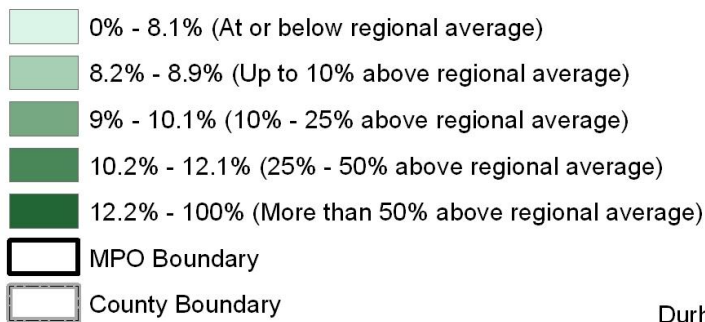
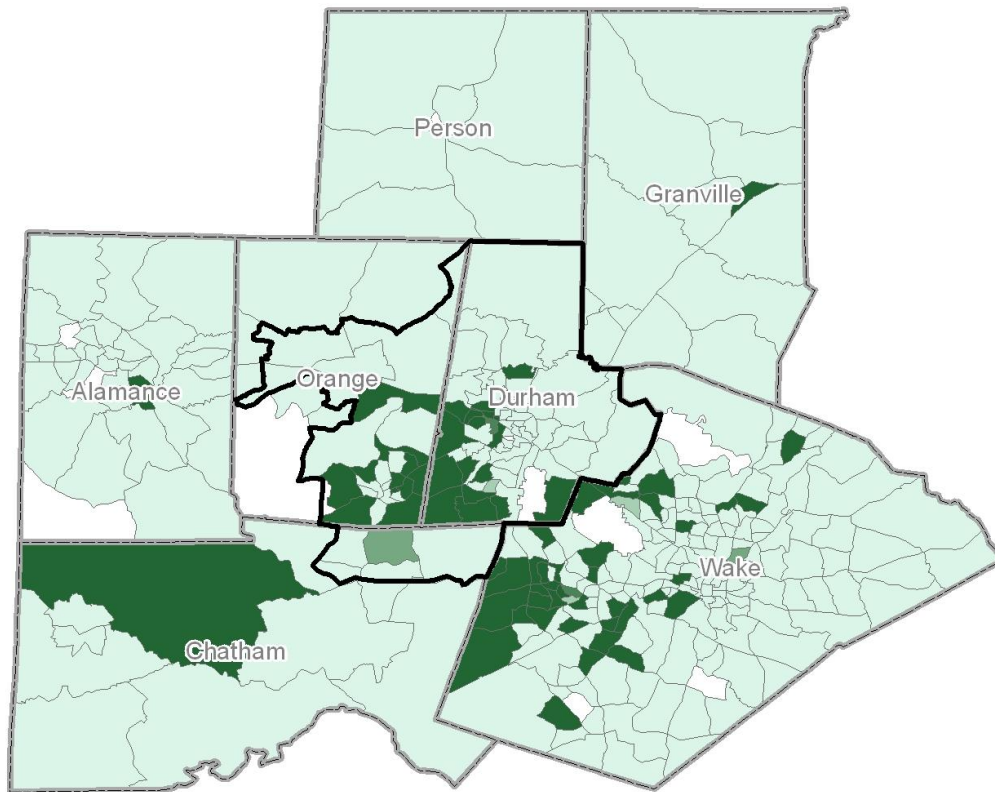


- 0% - 0.41% (At or below regional average)
- 0.42% - 0.45% (Up to 10% above regional average)
- 0.46% - 0.51% (10% - 25% above regional average)
- 0.52% - 0.61% (25% - 50% above regional average)
- 0.62% - 7.72% (More than 50% above regional average)

- MPO Boundary
- County Boundary

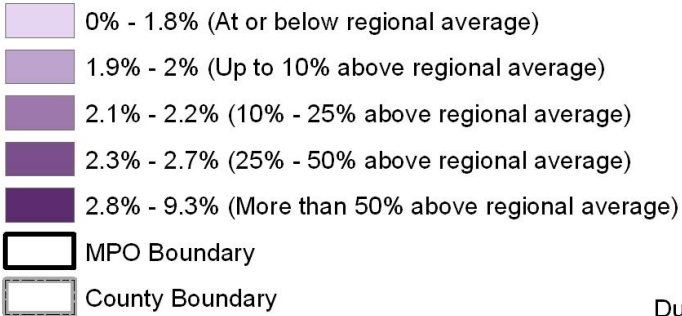
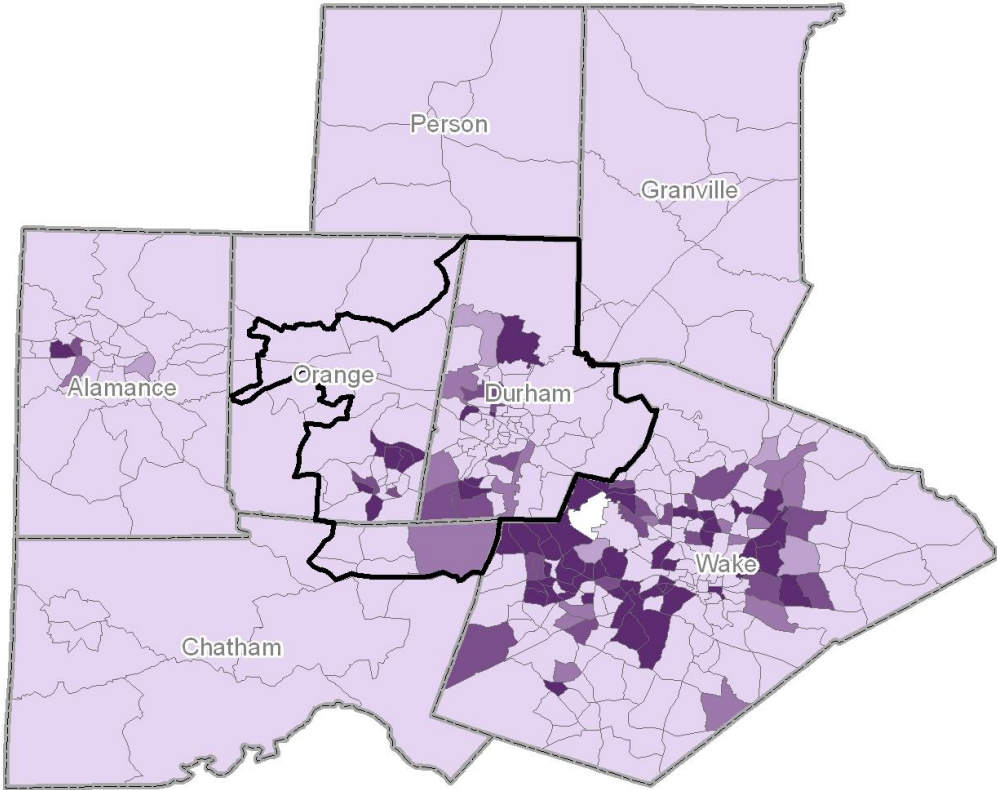
Durham Chapel Hill Carrboro MPO

Percent of LEP Population that Speaks Chinese



Durham Chapel Hill Carrboro MPO

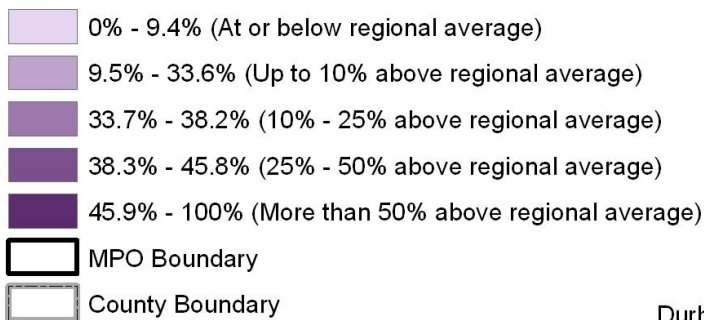
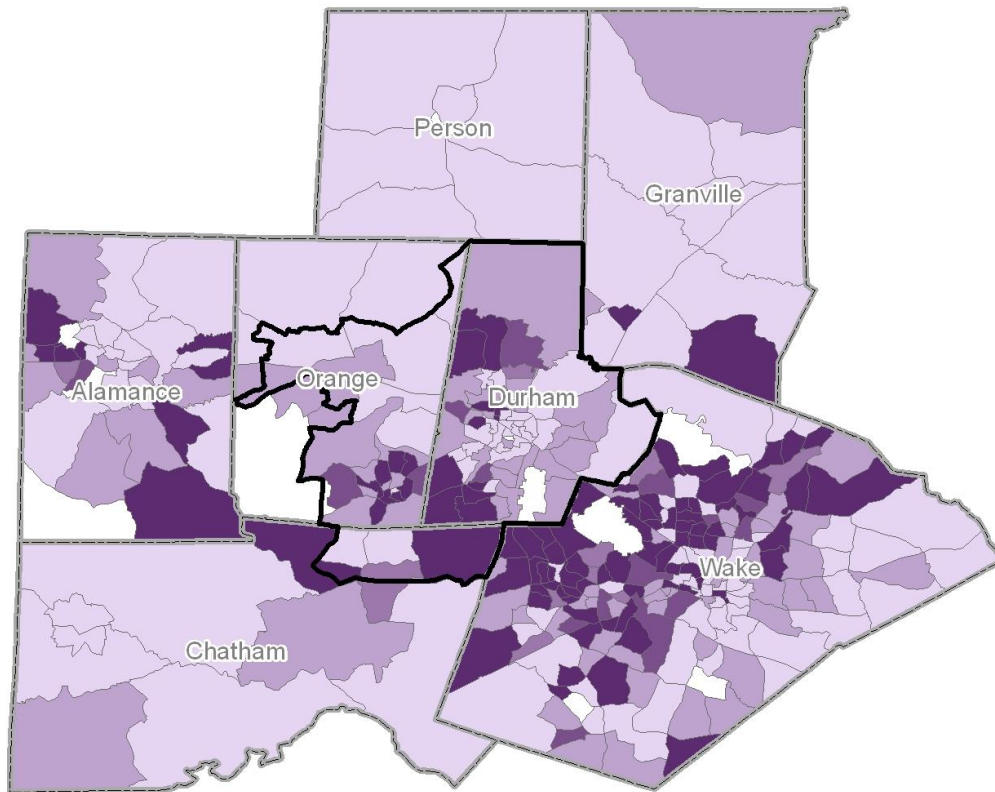
Percent of Total Population that Speaks Other Languages* and has Limited English Proficiency



* "Other languages" refers to any language other than English, Spanish, or Chinese.

Durham Chapel Hill Carrboro MPO

Percent of LEP Population that Speaks Other Languages*



* "Other languages" refers to any language other than English, Spanish, or Chinese.

Durham Chapel Hill Carrboro MPO

FACTOR 1: Number or proportion of LEP persons eligible to be served or likely to encounter in the eligible DCHC MPO programs, activities, or services.

In order to determine the number of LEP persons, the DCHC MPO collected analyzed various data from the US Census Bureau. This data was used to evaluate whether certain language groups met the Safe Harbor clause of the LEP guidance, whether a language LEP group exceeds 5% of the regional population, or have a minimum threshold of 1000 LEP persons in a certain language.

Using the US 2010 CENSUS and American Community Survey (ACS) 2005-2009, the LEP population was ascertained. Based on the population 5 years and older, 0.81% of the DCHC MPO (3 counties, Durham, Orange and Chatham) population is deemed an LEP person, i.e. persons with limited English proficiency. The largest language subpopulation within the LEP population was that of Spanish, which constitutes about 86% of the LEP population. The remaining LEP population that did not speak English well or Spanish, were not significant and very miniscule therefore collapse as "other". The MPO examined the 2010 U.S. Census Bureau's profile for the Counties within the DCHC MPO. Tables 1a, 1b and Figures 1 to 5 show the number/percent of persons with regard to their English language skills for the DCHC planning area.

Figures showing the LEP data tabulation and visual display (mapping by census tract) are illustrated in the accompanying appendices.

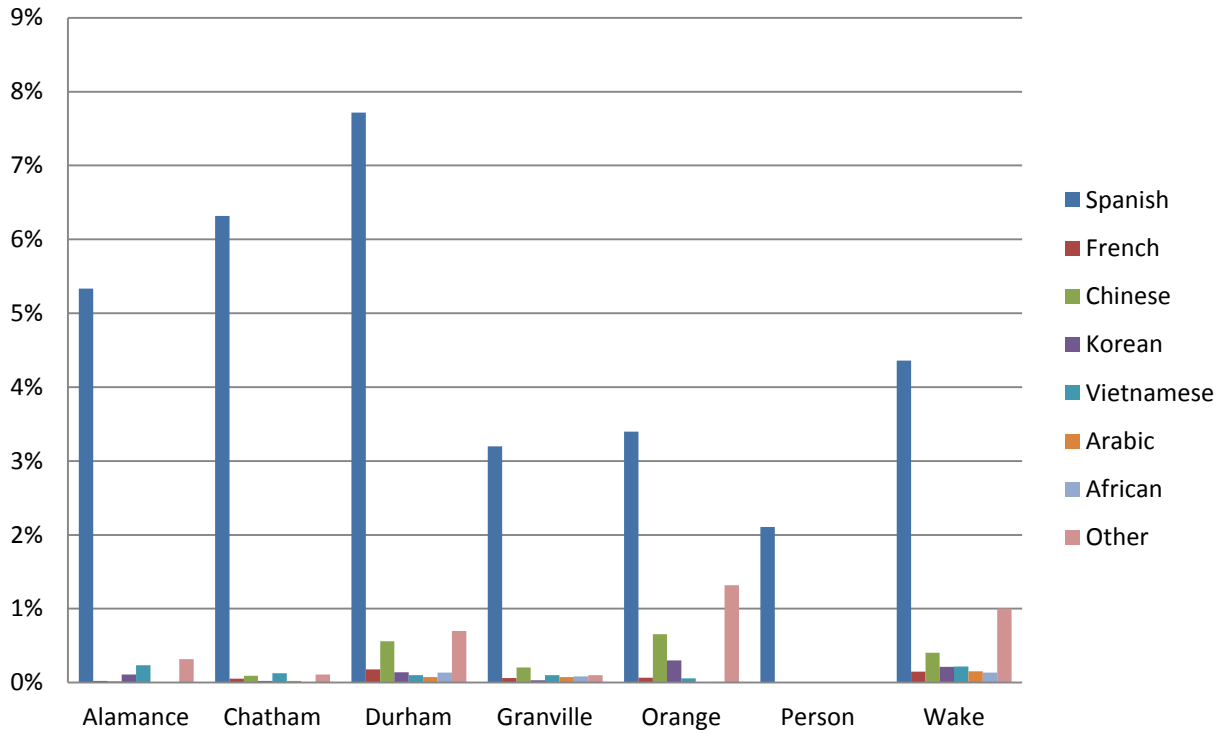
Limited English Proficiency Population by County

County	Total Pop	Total LEP	Spanish	French	Chinese	Korean	Vietnamese	Arabic	African	Other
Alamance	137600	8304	7338	32	26	148	324	0	0	436
Chatham	57464	3872	3629	30	52	13	74	12	0	62
Durham	239459	22993	18483	432	1340	333	236	177	320	1672
Granville	54675	2108	1749	33	113	17	55	42	45	54
Orange	122668	7125	4168	80	806	368	69	4	14	1616
Person	36524	769	769	0	0	0	0	0	0	0
Wake	786528	52168	34299	1173	3168	1681	1723	1186	1073	7865

Limited English Proficiency by Language, as % of total Population

County	Spanish	French	Chinese	Korean	Vietnamese	Arabic	African	Other
Alamance	5.33%	0.02%	0.02%	0.11%	0.24%	0.00%	0.00%	0.32%
Chatham	6.32%	0.05%	0.09%	0.02%	0.13%	0.02%	0.00%	0.11%
Durham	7.72%	0.18%	0.56%	0.14%	0.10%	0.07%	0.13%	0.70%
Granville	3.20%	0.06%	0.21%	0.03%	0.10%	0.08%	0.08%	0.10%
Orange	3.40%	0.07%	0.66%	0.30%	0.06%	0.00%	0.01%	1.32%
Person	2.11%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Wake	4.36%	0.15%	0.40%	0.21%	0.22%	0.15%	0.14%	1.00%

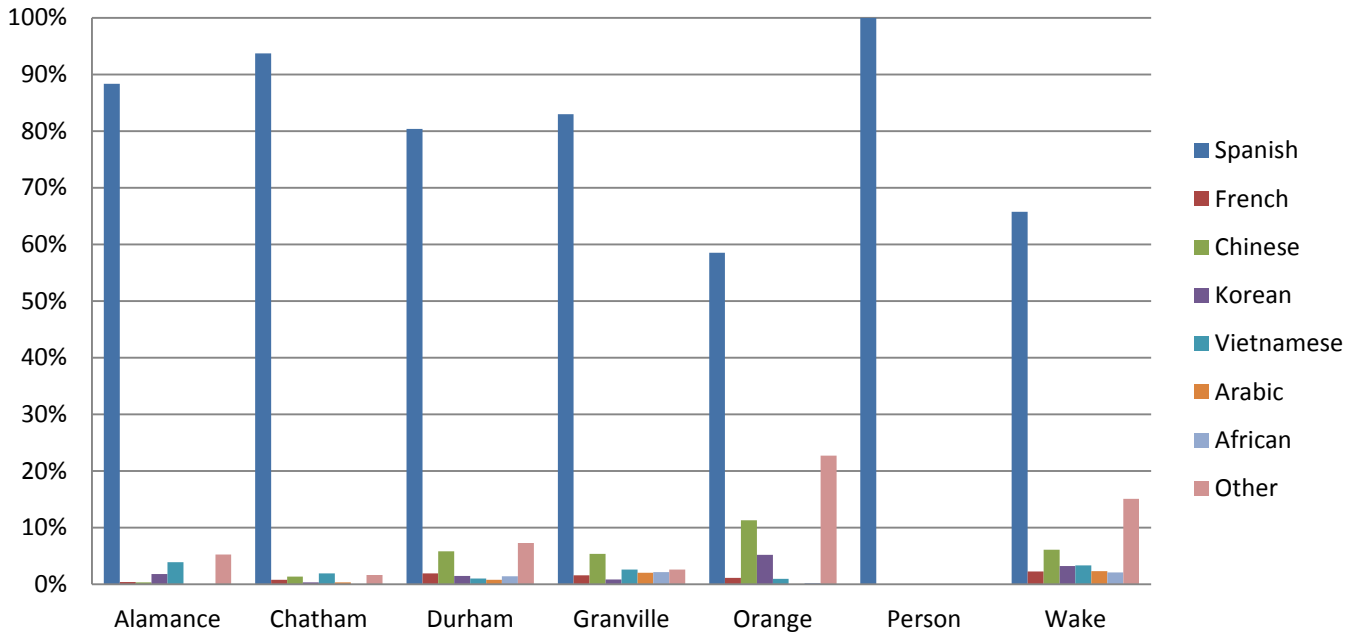
Limited English Proficiency, as % of Total Population



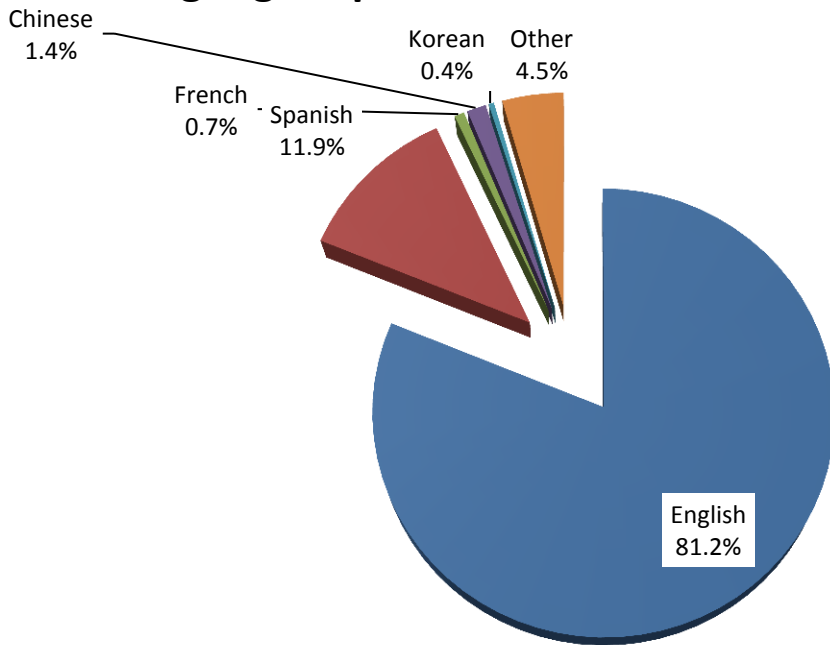
Limited English Proficiency by Language, as % of LEP Population

County	Spanish	French	Chinese	Korean	Vietnamese	Arabic	African	Other
Alamance	88.37%	0.39%	0.31%	1.78%	3.90%	0.00%	0.00%	5.25%
Chatham	93.72%	0.77%	1.34%	0.34%	1.91%	0.31%	0.00%	1.60%
Durham	80.39%	1.88%	5.83%	1.45%	1.03%	0.77%	1.39%	7.27%
Granville	82.97%	1.57%	5.36%	0.81%	2.61%	1.99%	2.13%	2.56%
Orange	58.50%	1.12%	11.31%	5.16%	0.97%	0.06%	0.20%	22.68%
Person	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Wake	65.75%	2.25%	6.07%	3.22%	3.30%	2.27%	2.06%	15.08%

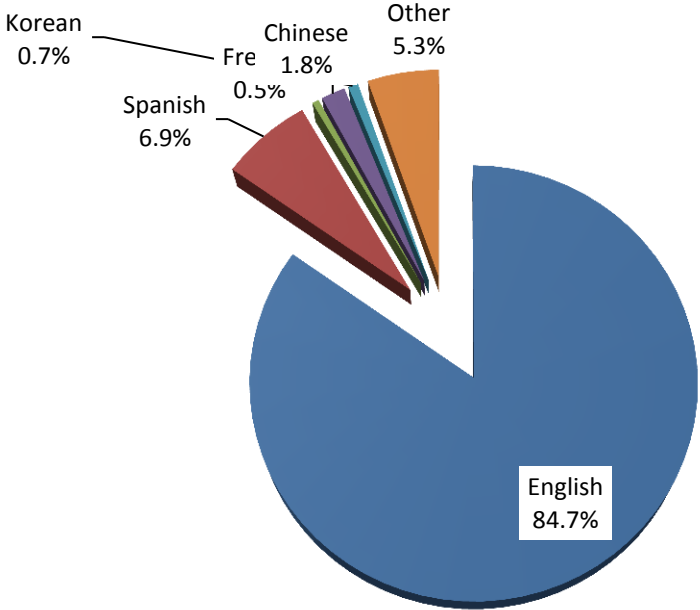
Limited English Proficiency, as % of Total Limited English Proficiency Population



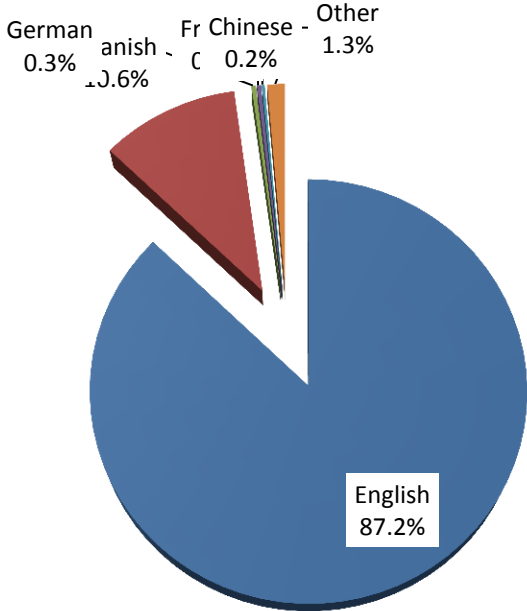
Languages Spoken at Home in Durham County



Languages Spoken at Home in Orange County



Languages Spoken at Home in Chatham County



FACTOR 2: Frequency with which LEP individuals come in contact with DCHCMPO programs, activities, or services.

The DCHC MPO assesses the frequency at which staff has or could possibly have contact with LEP persons. This includes documenting phone inquiries and surveying public meeting attendees. No previous LEP requests have been received thus far. Documentation of LEP requests will be done annually upon implementation of the LEP plan. MPO transit operators also provide outreach to the Spanish population. Arrangements are made to provide translation when requested.

FACTOR 3: Nature and importance of the program, activity or service provided by the DCHCMPO to the LEP population.

The MPO ensures that all segments of the population, including LEP persons, have been involved, or have the opportunity to become involved, in the transportation planning process. The impact of proposed transportation investments on underserved and underrepresented population groups is part of the evaluation process for use of federal funds in three major areas: 1) an annual unified planning work program, 2) a seven-year transportation improvement program, 3) a long-range transportation plan covering 20+ years.

Inclusive public participation is a priority and other MPO plans studies and programs as well. The impacts of transportation improvements resulting from these planning activities do have an impact on all residents. Understanding and involvement are encouraged throughout the process. The MPO is concerned with input from all stakeholders, and every effort is made to make the planning process as inclusive as possible. Progress towards project planning and construction under the responsibility of NCDOT is coordinated with the MPO. NCDOT has its own policies to ensure that LEP individuals participate in the project planning.

To assess the nature and importance of the programs, activities, and services provided by DCHCMPO to LEP and general community, the DCHCMPO conducted an internal and external review:

Internal Review

Internally, DCHCMPO staff evaluated programs and services based on the DCHCMPO's function as the regional entity responsible for transportation planning in the DCHC MPO planning area, the potential public interest, and the impact upon the quality of life of the public by DCHC MPO functions. Per evaluation of DCHC MPO programs, documents, and services, it was determined the following documents could be seen as vital documents:

- Metropolitan Transportation Plan
- Transportation Improvement Plan
- Unified Planning Work Program
- Public Participation Plan

Based on this evaluation and the language assessment in Factor 1 of the Four Factor analysis, the staff will seek partner organizations proficient in Spanish to provide information about DCHCMPO plans and programs. Translation and/or interpretation services, for Spanish and other languages, will be considered upon request and in coordination with partner agencies in the region. Furthermore, public meeting notices

would be classified as vital documents requiring translation services. To facilitate the translation process for public meeting notices, the staff will prepare a template for the selected primary LEP language.

If any notice or document bears a direct impact toward a localized population that meets or exceeds the LEP Safe Harbor clause, then the notice or document will be considered for translation as described previously, to include translating notices and key information contained within vital documents.

External Review

Externally, a public outreach effort within the identified language communities will be conducted. Community groups that work with the Spanish populations will be contacted for their input. In this outreach, the DCHC MPO staff will provide community groups a synopsis of what the primary purpose and functions of the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization and ask what key issues, programs, services, are and activities they perceive are critical. These will be noted in the transportation planning process and sent forward to the appropriate agency and/or locality as applicable.

FACTOR 4: Resources available to the DCHCMPO and Overall Costs to Provide LEP Assistance

Given the size of the LEP population in the MPO's planning boundary and financial constraints, full translation of all transportation plan documents, except for vital documents (a document that contains information critical to obtaining federal funds or benefits), is not appropriate at this time. However, continued growth of our area and its Spanish-speaking population makes offering Spanish translation, in many areas, a good community investment; therefore, the MPO will make efforts to collaborate with state and local agencies to provide language translation and interpretation services were impractical within the scope of funding available.

The MPO will use a "seven business day" notification statement in order to be most accommodating to the public. If the seven-day notice becomes impractical to meet LEP assistance requests, this LEP plan standard will be changed.

4 DCHC MPO Transit Operators LEP Initiatives

MPO transit operators are constantly looking for ways to improve communication and enhanced contact and accessibility with LEP patrons. Over the past several years, transit officials organized a public work sessions dedicated to LEP patrons who use their systems. Overall, an average 20 people mostly Spanish speaking attended. Others were from French Speaking SE Asia and Africa. The purpose of the meetings was to provide the patrons the opportunity to understand the transit system operations and also afford them insight into the language and outreach needs of the group.

Key Ideas from these meetings are summarized as follows:

- The importance of communicating with these groups through their children, most of whom speak both native languages and English.
- Incorporating images into our communications for those who prefer not to read whether it is in English or Spanish.
- Attending major festivals and events with space or booth to attract visitors - can have games

and/or giveaways.

- Using the radio to leverage communications. The radio stations are highly listened to while some are at home or on the jobs. We can work with the DJs to promote educational opportunity for public transit. The community looks up to the DJs.
- The introduction of the transit user advocates or ambassadors program as well as introduction of the Citizens meetings to afford riders the opportunity to provide input to various service initiatives that may impact LEP communities.

Other initiatives for improving communication with and accessibility for LEP residents are summarized below:

- A staff appearance on local Radio talk shows and community television, whose guest periodically include Spanish leaders in the community to discuss transit access issues.
- Appearance of City Staff on Spanish radio, providing project information in Spanish to listeners;
- An information booth with bilingual staff and project information at various communities and municipal events/festivals;
- Spanish advertisements published in local Spanish papers to announce all project public meetings.

4.1 Transit Regional Call Centers and LEP Outreach/Awareness

Transit operators in the Triangle Region teamed up and established a regional consolidated call center for Triangle residents to access transit service information from a single source. This center has been in operation for the past 5 years and is currently operated by the Triangle Transit. It has several customer service attendants who take live calls and answer patrons questions related to transit services in the Triangle Region. Over the past 5 years calls have more than quadruple. An increasing number of these calls now come from riders with Limited English Proficiency or LEP group. To assist this group the center constantly has a bilingual (English & Hispanic) call takers to assist the largest LEP population in the triangle –Spanish speaking population. Over the past 3 years non-English speaking calls have averaged 1% of all calls received, making it imperative for the service to acknowledge the importance of this population group. In the past two years there have been 185 calls originating from non-English speakers of mostly Spanish origin.

In addition to the live or voice response system transit operators and the Call Center periodically administers surveys asking patrons to indicate if there was other languages that needed to be covered. So far, French has been the only language that has been requested. Since the request came from a single source the individual was directed to a French-Speaking staff for direct assistance.

Quarter	Calls Received	Calls Answered	Calls Abandoned	Total % Calls Answered	Estimated Total LEP Calls
7/1/10 - 9/30/10	108,662	104,751	3,911	96.4%	109
10/1/10 - 12/31/10	124,500	117,166	7,334	94.1%	125
1/1/11 - 3/31/11	118,347	110,303	8,044	93.2%	118
4/1/11 - 6/30/11	116,413	110,769	5,644	95.2%	117
TOTAL	467,922	442,989	24,933	94.7%	469
FY10 Total	370,898	362,437	8,461	97.7%	371
% Change	26.2%	22.2%	194.0%	-3.1%	21%

Regional Call
Center FY2011

**Phone Call Distribution by
Individual Transit Systems**

Agency	% of Calls*	Estimated Calls in FY11**
CAT	65.2%	303,892
DATA	13.9%	64,787
Triangle Transit	12.9%	60,126
Cary Transit	3.0%	13,983
Chapel Hill Transit	4.9%	22,839

*Based on a sample of over 70,000 phone calls received in 2011.

Customer Feedback Totals

Agency	Complaints	Commendations	Totals	LEP Estimates
CAT	628	29	657	3.0
DATA	424	19	443	4.0
Triangle Transit	393	45	438	4.0
Cary Transit	19	1	20	0.2
Chapel Hill Transit	101	6	107	0.1
Regional Call Center	27	14	41	0.3

4.2 Interpretation and Translation Services

Latino media outlets and television and radio stations; La Conexion, Que Pasa, Univison, Telefutera, La

Ley and EL Centro help provide translation and interpretation services to various MPO agencies and transit operators. These media outlets are typically used to resolve public safety needs, to assist with general interpretation and translation, to provide court-certified interpreters, to communicate with the audibly impaired, or to provide language proficiency testing for public safety personnel. Further, DCHC MPO member agencies use the aforementioned Latino media sources below to offer interpretation and translation services, mostly in Spanish free of Charge to the City.

4.2.1 Bus Operators:

Currently, no official data is kept by bus drivers on interaction with LEP passengers. However, there are a number of current fixed route bus operators and Customer Service Representatives who are bilingual and who are constantly called upon to assist in the interpretation of various services to our Hispanic patrons as well as the dissemination of information to the same group.

4.2.2 Paratransit Operators:

The paratransit operators use mostly the services of the County Social services which has translator resources for Hispanic community. The Department also works with Churches and with the Latino community organizations within the metropolitan area. Brochures, announcements and news about our paratransit program programs relating to our services are sent to this organization for dissemination of in the inbound calls coming through the our scheduler voice response system are sometimes sent to Spanish speaking customer service staffers. In very rare case do the paratransit system utilize Spanish speaking driver to provide assistance or by request this is because 99 percent of the paratransit (demand responsive) clients are English speaking patrons. In very rare occasions when a non-English Speaking client ask for a service our in-house Spanish speaking staff is able to offer that assistance.

4.2.3 Transit Security Police Unit

Transit police officers have interpreters available via the above mentioned services, and there are transit officers with fluent multilingual capabilities in Spanish. Generally, officers are taught limited Spanish phrases in BLET. Very few cases involving LEP patrons are reencountered especially in areas such as drugs, guns, robbery and fighting that demand immediate arrest, very few LEP encounters are recoded.

5 Meeting the LEP Requirements

Engaging the diverse population within the MPO boundaries is important. DCHCMPO is committed to providing quality services to all citizens, including the LEP population we serve. Spanish has been identified as, by far, the most dominant language spoken by LEP individuals in this MPO service area. All language access activities detail below will be coordinated in collaboration with the MPO board and staff.

5.1 Providing notice to LEP persons

The USDOT LEP guidance indicates that once an agency has decided, based on the four factors, to provide language services, it is important that the recipient notify LEP persons of service is available free of charge in languages LEP persons would understand. Examples of methods of notification include:

1. Stating in outreach documents that language services are available
2. Signage that free language assistance is available with advance notice
3. Working with community-based organizations and other stakeholders to inform LEP individuals of the MPO services and the availability of language assistance
4. Providing information as to the availability of translation services (free of charge) when advertising for public hearings or MPO related workshops.

Other reasonable steps will depend on:

- The number and proportion of LEP persons potentially served by the program or activity and the variety of languages spoken in the service area.
- The frequency with which LEP individuals are affected by the program or activity.
- The importance of the effect of the program on LEP individuals.
- The resources available to the recipient and the urgency of the situation.
- The level of services provided to fully English proficient people.
- Whether LEP persons are being excluded from services or provided a lower level of services.
- Whether the recipient has adequate justification for restrictions, if any, on special language services or on speaking languages other than English.

DCHCMPO intends to take reasonable steps to make available interpreter services, free of charge, and to include, at a minimum, Spanish translators upon request of at least seven business days prior to MPO board and committee meetings, workshops, forums, or events. The MPO is defining an interpreter as a person who translates spoken language as opposed to a translator who translates written language and transfer the meaning of written text from one language into another. The MPO transit operators currently have interpretation and translation services as described in the transit section of this report. The Lead Planning Agencies will coordinate interpretation and translation efforts with transit operators.

5.2 Proposed Ongoing LEP Services include:

- Coordination with the appropriate MPO agencies to provide an interpreter for phone and/or walk-in customers.
- Coordination with Que Pasa newspaper to translate small documents - up to two pages.
- Coordination with the Gov. Morehead School to convert small documents - up to three pages - to Braille provided there is a seven day advance notice.
- Coordination with partner agencies and special needs organizations to meet requested needs.
- Creation of a list of inside and outside sources that can provide competent oral and written translation services
- Analysis of the cost of these services, if any
- Identification of potential budget and personnel limitations pertaining to these services
- When an interpreter is needed, either in person or on the telephone, we first determine which language is required. If a translator for the required language is not available or a formal

interpretation is required staff shall consider using one of the following translation service companies

5.3 MPO staff training

Appropriate DCHCMPO (LPA) staff will be provided access to the LEP Plan and will be offered training on procedures and services available. Training topics will include:

- Understanding Title VI of the Civil Rights Act of 1964 and LEP responsibilities.
- LEP program responsibilities and obligations.
- Language assistance services offered.
- Use of LEP Language Assistance Cards ("*I Speak Cards*").
- Documentation of language assistance requests.

Such training will be developed to ensure that staff is fully aware of LEP policies and procedures and are effectively able to work in person and/or by telephone with LEP individuals. Other MPO agencies' staff will be provided with the LEP plan and will be educated on procedures and services available. An information brochure will be prepared and will establish meaningful access to information and services for LEP individuals and employees in public contact positions, especially those who will serve as translators for interpreters.

Signs will be posted that language assistance is available in public areas such as at DCHCMPO reception, conference room waiting areas, and the DCHCMPO website.

5.4 Outreach Techniques

- If DCHCMPO staff knows that they will be presenting a topic in a geographic location with a known concentration of LEP persons, DCHCMPO staff will make a concerted effort to have meeting notices, fliers, advertisements, or agendas printed in the alternative language. MPO staff will coordinate with local community groups to have someone available who can help interpret information at the meeting.
- When running a general public meeting notice in a geographic location that could be of potential importance to LEP persons or if staff will be hosting a meeting or a workshop, DCHCMPO staff will, to the extent possible, insert the following clause: "An interpreter will be available" in the predominant language. DCHCMPO staff will seek to coordinate with local community groups to have someone available who can help interpret information at the meeting.
- Include an LEP assistance statement when running general public meeting notices:

6 Language Assistance Measures & LEP Strategies

When an interpreter is needed, in person or on the telephone, DCHCMPO staff will first determine what language is required. DCHCMPO staff will provide the service if available. If not available, the request will be directed to the LEP Coordinator, who will check the MPO *LEP Employee Guide* to see what languages are offered. If the required is not available, the LEP coordinator will seek to address the request from the on-call. The following DCHCMPO documents will be available in Spanish:

- DCHCMPO LEP brochure.
- Nondiscrimination Complaint Form.
- Citizens Guide (Provides an overview of transportation planning processes).
- Additional translation and/or interpretation services will be considered upon request and in coordination with partner agencies in the region.

LEP Strategies for DCHCMPO Agencies

Agency	Telephone Services	Printed Material	In-Person Assistance	Media Ads	Web Info	Translation	Bus Divers' Assistance	Citizen Advisory Committee
DCHC MPO - LPA	*	*	*	*	*	*		*
DATA	*	*	*	*	*	*	*	
Triangle Transit	*	*	*	*	*	*	*	
Chapel Hill Transit	*	*	*	*	*	*	*	
Chapel Hill	*	*				*		
Carrboro	*	*				*		
Durham City	*	*	*			*		
Durham County	*	*				*		
Hillsborough	*	*				*		
Chatham County	*	*				*		
Orange County	*	*				*		
Call Center	*							

7 Monitoring and updating the LEP plan

This plan is designed to be flexible and is one that can be easily updated. At a minimum, the MPO will update the LEP plan on a bi-annual basis. Each update should examine all plan components, such as:

- How many LEP persons were encountered?
- Were their needs met?
- What is the current LEP population of the MPO area by County?
- Has there been a change to the type of languages where translation services are needed?
- Have the MPO's available resources, such as technology, staff, and financial costs, changed?
- Has the MPO fulfilled the goals of the LEP plan?
- Were any complaints received?

The DCHCMPO will follow the Title VI Program monitoring and reporting schedule for the LEP Plan, which includes bi-annual reports to NCDOT and FHWA. Reports will address the following questions:

- How many LEP persons were encountered?
- What is the current LEP population in DCHC metropolitan area?
- Has there been a change in the languages where translation services are needed?
- Is there still a need for continued language assistance for previously identified DCHCMPO programs?
- Are there other programs that should be included?
- Have DCHCMPO available resources, such as technology, staff, and financial costs changed?

8 Website

The Lead Planning Agency and the MPO transit operators have websites for public outreach and information dissemination. The information is essentially in English. However bus maps and route schedules are provide and posted at the sites in both English and Spanish, the predominantly leading language that most of our non English speaking patrons use. The MPO is in the process of updating the MPO website to include a Spanish page.

DCHCMPO staff will post the LEP Plan on its website at <http://www.dchcmo.org>. Any person with Internet access will be able to view the plan. Copies of the LEP Plan will also be provided to the DCHCMPO member jurisdictions and interested parties upon request.

9. Assessment of Resource Availability for Ongoing LEP Implementation

The DCHCMPO assessment for available resources will be an ongoing activity. Initially, volunteer staff translators and interpreters will be identified. The Lead Planning Agency (LPA) staff will conduct outreach to identify volunteer interpreters, civic groups, and community organizations to further coordinate language assistance services.

The following sections provide more details about how DCHCMPO staff will provide assistance for persons of Limited English Proficiency, train staff, distribute LEP information to the public, and monitor the LEP plan.

- Examine records of requests for language assistance from past meetings and events to anticipate the possible need for assistance at upcoming meetings;
- Set up a sign-in sheet table at DCHCMPO-sponsored events, have a staff member greet and briefly speak to attendees to informally gauge the attendee's ability to speak and understand English;
- Have the Census Bureau's "*I Speak Cards*" at workshop or conference sign-in sheet table. While staff may not be able to provide translation assistance at this meeting, the cards are an excellent tool to identify language needs for future meetings;
- Assistance in the DCHCMPO reception area;

10 Dissemination of the MPO LEP plan

The LEP plan will be posted on the MPO website at www.dchcmo.org. Any person, including social service, nonprofit, and other community partners with Internet access, will be able to access the plan. For those without personal Internet service, County libraries offer free Internet access. Copies of the LEP plan will be provided to each member jurisdiction's personnel department, NCDOT, FHWA, FTA, and any person or

agency requesting a copy. Each MPO sub recipient will be provided a copy and will be educated on the importance of providing language assistance.

Any questions or comments regarding this plan should be directed to the MPO staff:

Felix Nwoko, PhD, Transportation Planning Manager

DCHCMPO

101 City Hall Plaza

Durham, NC 27701

(919) 560-4366 Telephone

(919) 560-4561 Facsimile

felix.nwoko@durhamnc.gov E-mail

DCHC MPO discrimination complaint procedure

Title VI of the civil rights act of 1964 as of today prohibits discrimination on the basis of race, color, national origin in programs and activities receiving federal financial assistance. As a sub recipient of NCDOT, the capillary MPO has in place the following discrimination complaint procedures:

1. Any person who believes that he or she or any specific class of persons has been subjected to discrimination or retaliation prohibited by title VI of the Civil Rights Act of 1964 as amended and related statutes may file a written complaint. All written complaints received by the capillary MPO shall be referred immediately by that MPO's title VI specialists will notify the complainant in writing of the final decision reached, including the proposed disposition of the matter. The notification will advise the complainant of his/her right to file a formal complaint with the NCDOT, EEO, if they are dissatisfied with the final decision rendered by the MPO. The MPO Title VI coordinator will also provide NCDOT Title VI coordinator with a copy of this decision and summary of findings.
2. The MPO title VI specialists will maintain a log of all verbal or written complaints received. The log will include the following information:
 - a. Name of complainant
 - b. Name of alleged discriminating official
 - c. Basis of complaint: i.e. , race, color, national origin, sex, age, disability, religion, familial status, or retaliation.
 - d. Date verbal or not written complaint was received by the MPO
 - e. Did the MPO Title VI coordinator notify the NCDOT, Title VI Coordinator as appropriate of the verbal or written complaints.
 - f. Explanation of the actions the MPO has taken or has proposed to take to resolve the allegations raised in the complaint.

Title VI of the Civil Rights Act of 1964, as amended, prohibits discrimination on the basis of race, color, or national origin. Subsequent laws and Presidential Executive Orders added handicap, sex, age, income status and limited English proficiency to the criteria for which discrimination is prohibited, in programs and activities receiving federal financial assistance. As a sub-recipient of federal assistance, the DCHCMPO has adopted a Discrimination Complaint Procedure as part of its Nondiscrimination Plan to comply with Title VI and associated statutes.

1. Any person who believes that he or she, individually, as a member of any specific class, or in connection with any disadvantaged business enterprise, has been subjected to discrimination prohibited by Title VI of the Civil Rights Act of 1964, as amended, or any nondiscrimination authority, may file a complaint with the DCHCMPO. A complaint may also be filed by a representative on behalf of such a person. All complaints will be referred to the DCHCMPO Title VI Coordinator for review and action.
2. In order to have the complaint considered under this procedure, the complainant must file the complaint no later than 180 days after:
 - a. The date of the alleged act of discrimination; or
 - b. Where there has been a continuing course of conduct, the date on which that conduct was discontinued

In case, the recipient or his/her designee may extend the time for filing or waive the time limit in the interest of justice, specifying in writing the reason for so doing.

1. Complaints shall be in writing and shall be signed by the complainant and/or the complainant's representative. Complaints should set forth as fully as possible the facts and circumstances surrounding the claimed discrimination. In the event that a person makes a verbal complaint of discrimination to an officer or employee of the recipient, the person shall be interviewed by the Title VI Coordinator. If necessary, the Title VI Coordinator will assist the person in putting the complaint in writing and submit the written version of the complaint to the person for signature. The complaint shall then be handled in the usual manner.
2. Within 10 days, the DCHCMPO Title VI Coordinator will in acknowledge receipt of the allegation in writing, inform the complainant of action taken or proposed action to process the allegation, advise the respondent of their rights under Title VI and related statutes, and advise the complainant of other avenues of redress available, such as the North Carolina Department of Transportation (NCDOT) and the Federal Highway Administration (FHWA).
3. Within 10 days, a letter will be sent to the NCDOT, Civil Rights Division, and a copy to the FHWA Raleigh Division Office. This letter will list the names of the parties involved, the basis of the complaint, and the assigned investigator.
4. In the case of a complaint against the DCHCMPO, NCDOT Civil Right investigator will prepare a final investigative report and send it to the complainant, respondent (DCHCMPO person listed), the DCHCMPO Title VI Coordinator, and FHWA Raleigh office.

5. Within 60 days, the DCHCMPO Title VI Coordinator will conduct and complete an investigation of the allegation and based on the information obtained, will render a recommendation for action in a report of findings to the Executive Director of the recipient of federal assistance. The complaint should be resolved by informal means whenever possible. Such informal attempts and their results will be summarized in the report of findings.
6. Within 90 days of receipt of the complaint, the DCHCMPO Title VI Coordinator will notify the complainant in writing of the final decision reached, including the proposed disposition of the matter. The notification will advise the complainant of his/her appeal rights with NCDOT or the Federal Highway Administration (FHWA), if they are dissatisfied with the final decision rendered by the DCHCMPO. The DCHCMPO's Title VI Coordinator will also provide the NCDOT Civil Rights Office with a copy of the determination and report findings.
7. In the case a nondiscrimination complaint that was originated at the DCHCMPO is turned over to and investigated by VDOT, FHWA or another agency, the DCHCMPO Title VI Coordinator will monitor the investigation and notify the complainant of updates, in accordance with applicable regulations and NCDOT policies and procedures.
8. In accordance with federal law, the DCHCMPO will require that applicants of federal assistance notify the DCHCMPO of any law suits filed against the applicant or sub-recipients of federal assistance or alleging discrimination; and a statement as to whether the applicant has been found in noncompliance with any relevant civil rights requirements.
9. The DCHCMPO will submit Title VI accomplishment reports to the NCDOT, Civil Rights Office, in compliance with NCDOT's established processes.
10. The DCHCMPO will collect demographic data on staff, committees, and program areas in accordance with 23 CFR, 49 CFR and NCDOT's established procedures and guidelines.
11. Pursuant to the North Carolina Public Records Act, the DCHCMPO will retain Discrimination Complaint Forms and a log of all complaints filed with or investigated by the DCHCMPO.
12. Records of complaints and related data will be made available by request in accordance with the USDOT and North Carolina Freedom of Information Act.

Please provide the following information, necessary in order to process your complaint. Assistance is available upon request. Complete this form and mail or deliver to: DCHC MPO, The lead Planning City of Durham, Transportation, 101 City Hall Plaza, Durham, NC 27701.

If the complaint is against the DCHCMPO, you may complete this form and mail or deliver to: NCDOT

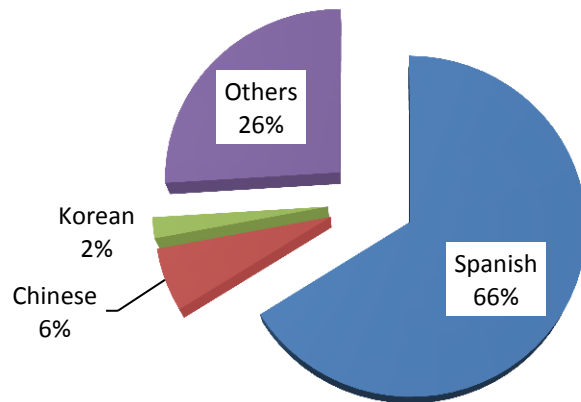
NCDOT
Civil Rights Manager,
Address1700
Raleigh, NC 27xxx.

For any questions, you can reach our office Monday-Friday from 8:00am to 4:30pm at (919) 560-4366, or you can email the DCHCMPO Title VI Coordinator at TitleVI-Coordinator@dchcmppo.org.

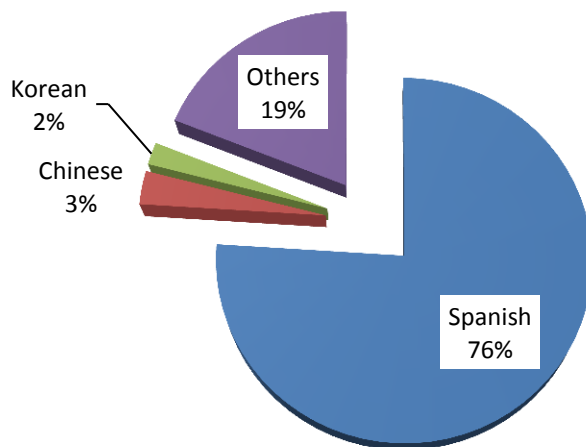
Appendices

Appendix 1:

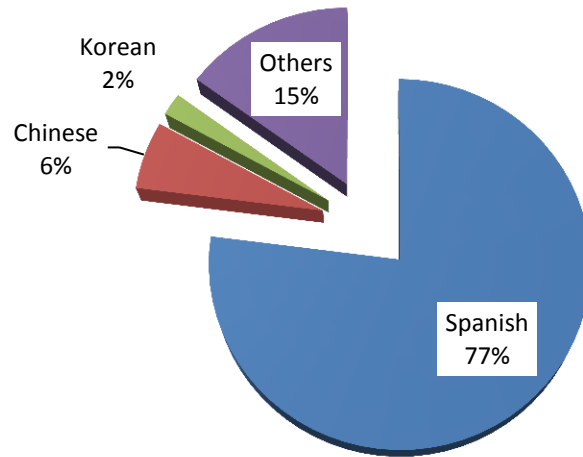
LEP Speakers in United States by Language Spoken at Home



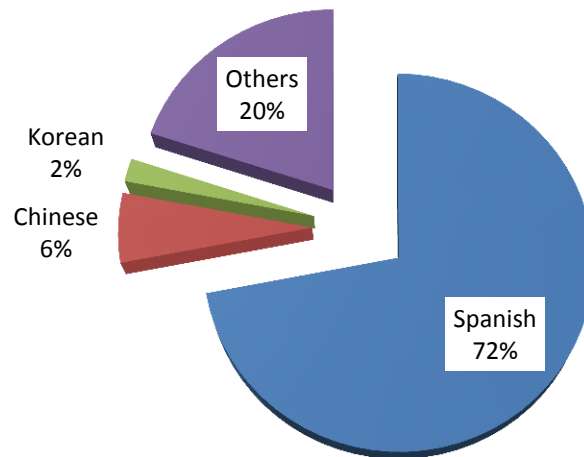
LEP Speakers in North Carolina by Language Spoken at Home



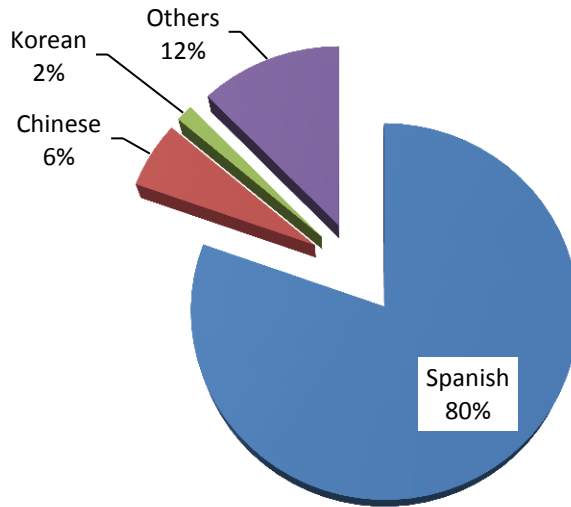
LEP Speakers in DCHC MPO Region by Language Spoken at Home



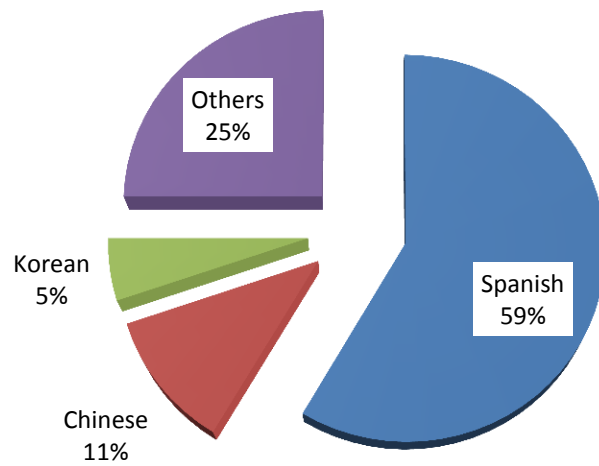
LEP Speakers in Triangle Region by Language Spoken at Home



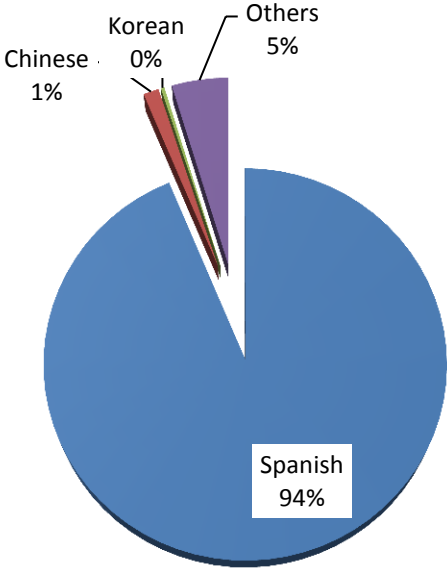
LEP Speakers in Durham County by Language Spoken at Home



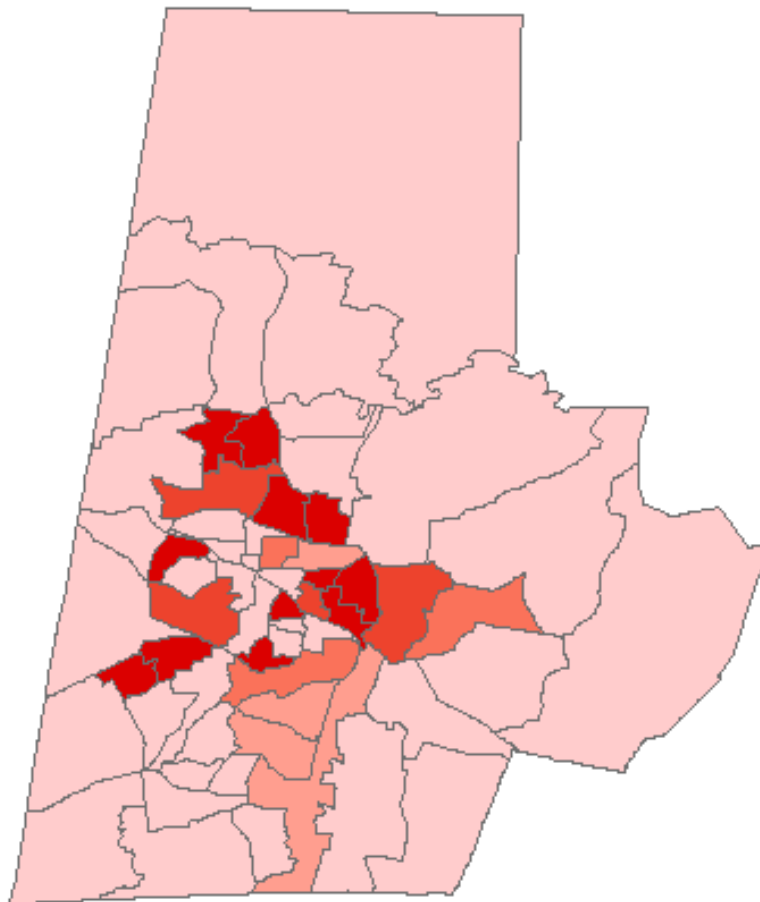
LEP Speakers in Orange County by Language Spoken at Home



LEP Speakers in Chatham County by Language Spoken at Home



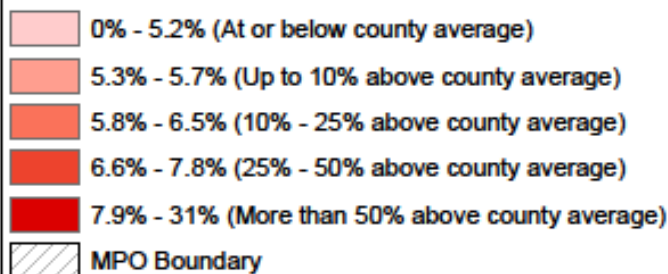
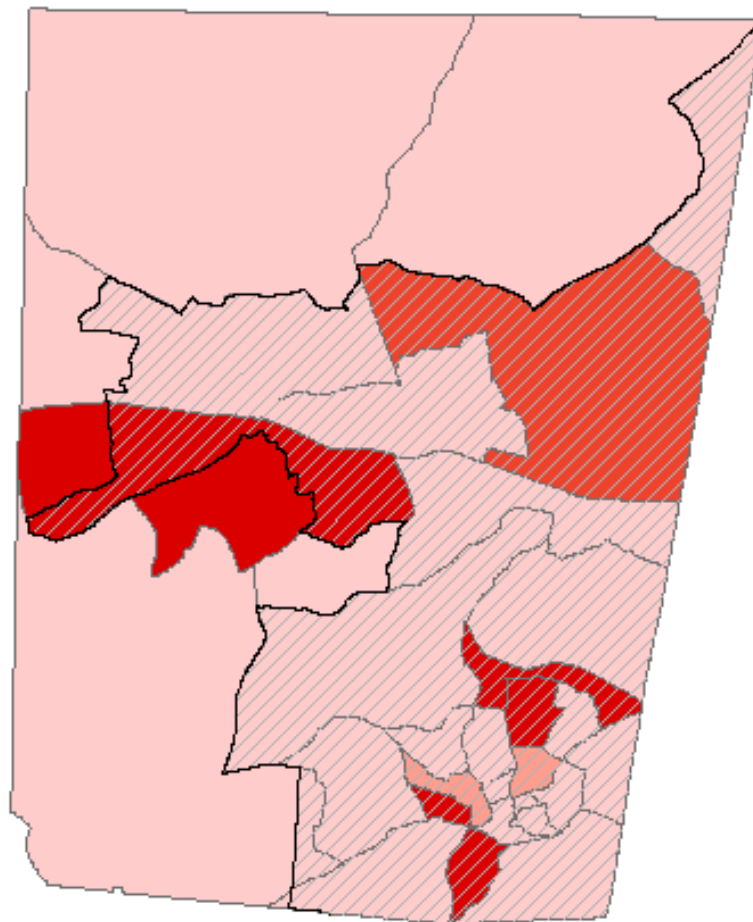
Percent of Census Tract Population with Limited English Proficiency in Durham County



- 0% - 9.5% (At or below county average)
- 9.6% - 10.4% (Up to 10% above county average)
- 10.5% - 11.8% (10% - 25% above county average)
- 11.9% - 14.2% (25% - 50% above county average)
- 14.3% - 35.9% (More than 50% above county average)

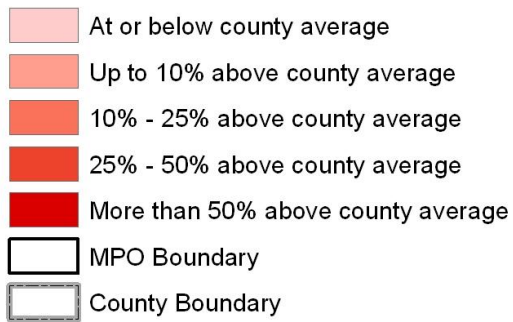
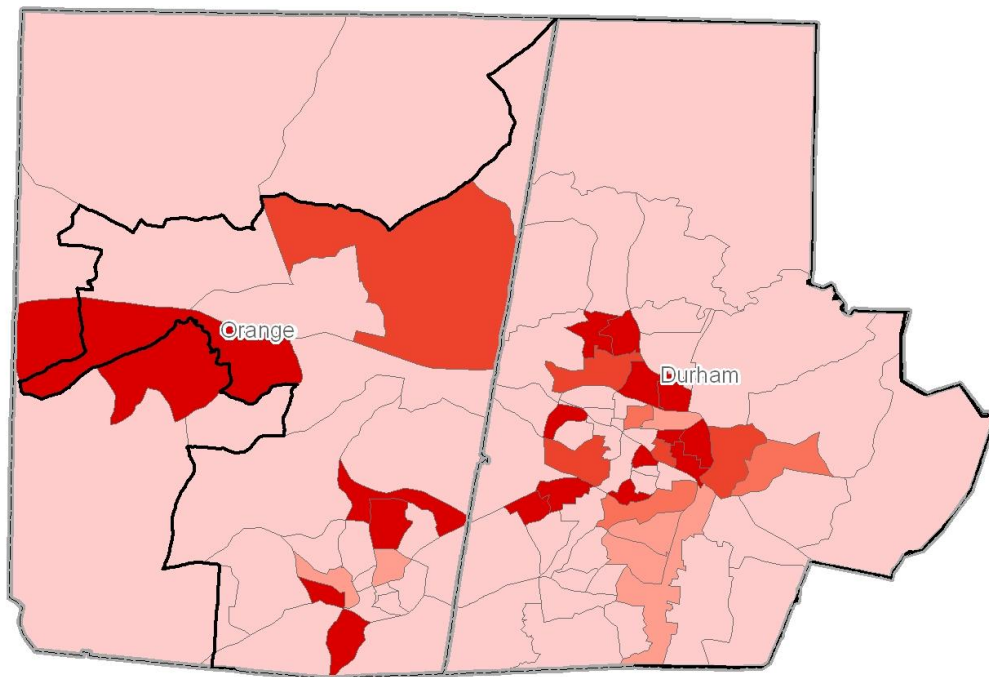
Durham Chapel Hill Carrboro MPO

Percent of Census Tract Population with Limited English Proficiency in Orange County



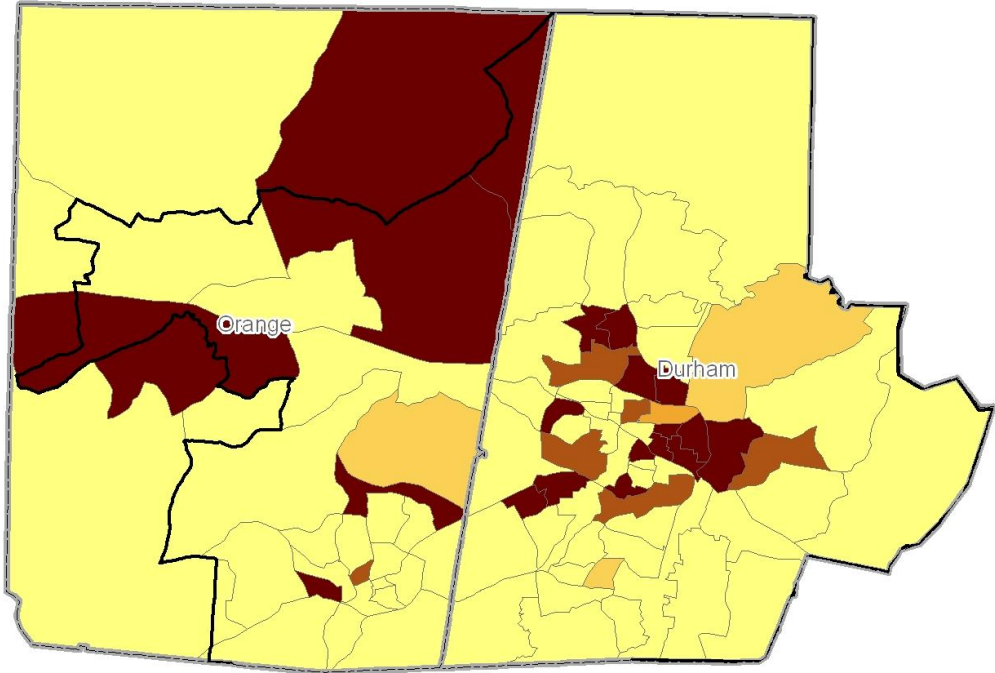
Durham Chapel Hill Carrboro MPO








Percent of Census Tract Population with Limited English Proficiency in Durham and Orange Counties



Durham Chapel Hill Carrboro MPO

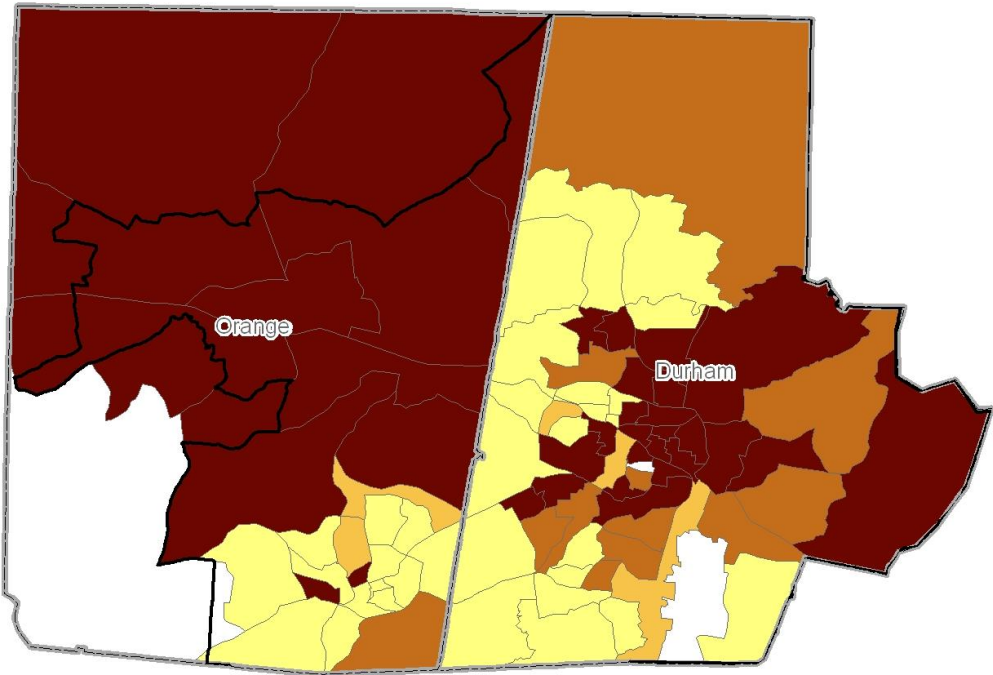
Percent of Total Population that speaks Spanish and has Limited English Proficiency in Durham and Orange Counties









-  At or below county average
-  Up to 10% above county average
-  10% - 25% above county average
-  25% - 50% above county average
-  More than 50% above county average
-  MPO Boundary
-  County Boundary

Durham Chapel Hill Carrboro MPO

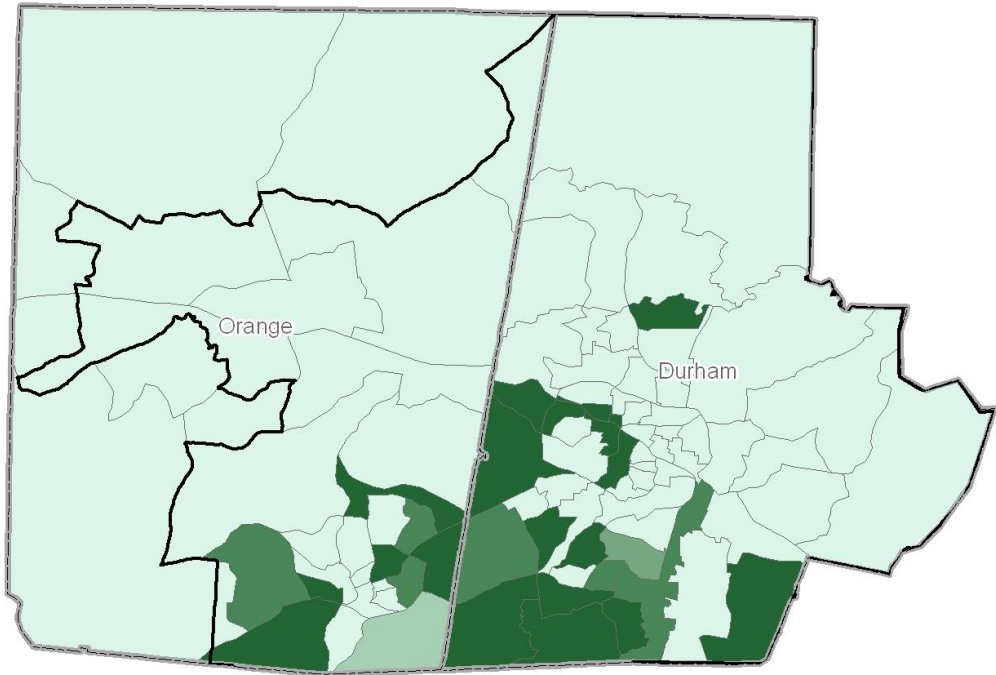
Percent of LEP Population that Speaks Spanish in Durham and Orange Counties



-  At or below county average
-  Up to 10% above county average
-  10% - 25% above county average
-  More than 25% above county average
-  MPO Boundary
-  County Boundary

Durham Chapel Hill Carrboro MPO

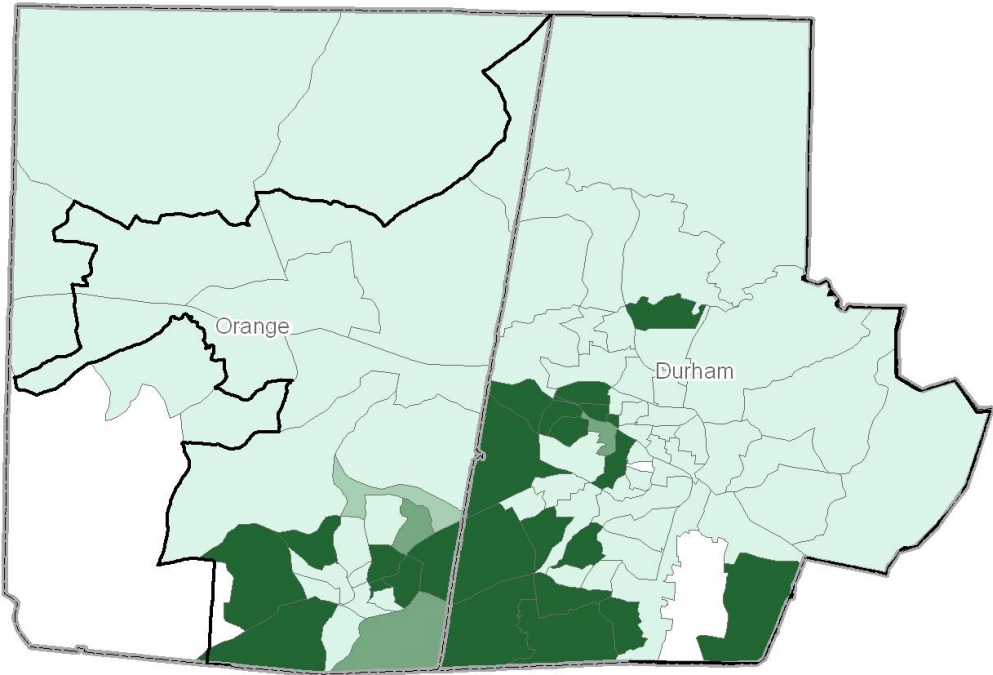
Percent of Total Population that speaks Chinese and has Limited English Proficiency in Durham and Orange Counties



- At or below county average
- Up to 10% above county average
- 10% - 25% above county average
- 25% - 50% above county average
- More than 50% above county average
- MPO Boundary
- County Boundary

Durham Chapel Hill Carrboro MPO

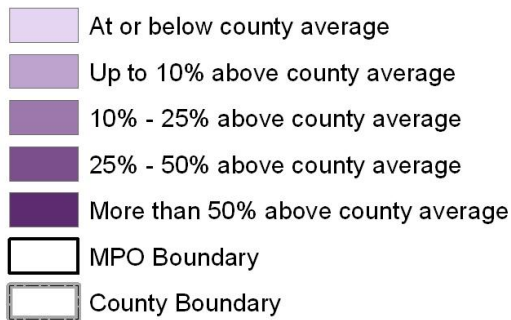
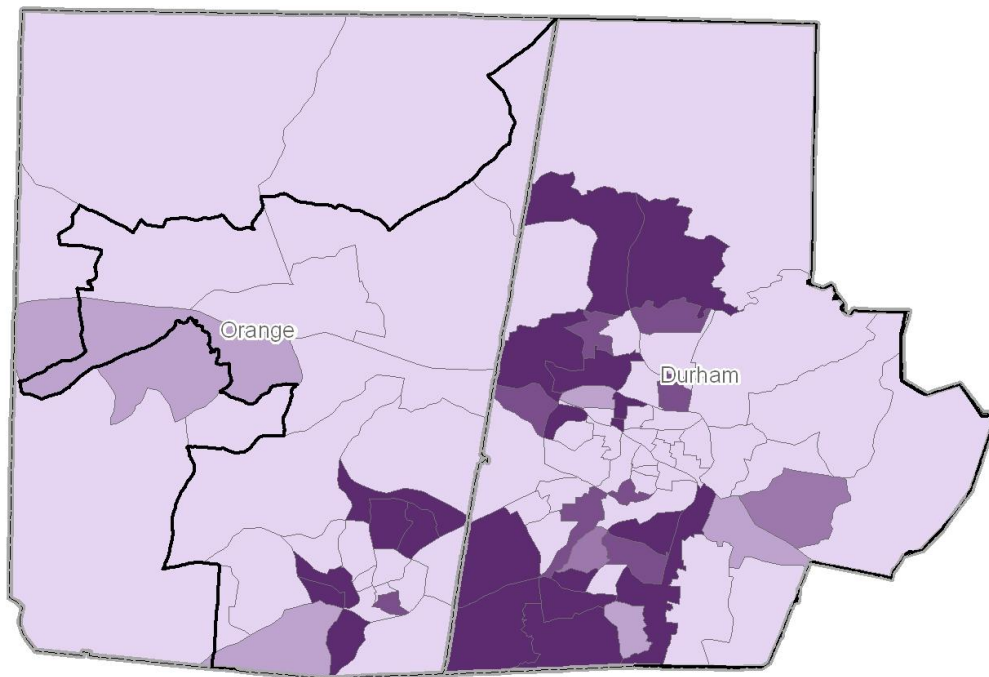
Percent of LEP Population that Speaks Chinese in Durham and Orange Counties



- 0% - 17.8% (At or below county average)
- 17.9% - 19.6% (Up to 10% above county average)
- 19.7% - 22.3% (10% - 25% above county average)
- 22.4% - 26.8% (25% - 50% above county average)
- 26.9% - 100% (More than 50% above county average)
- MPO Boundary
- County Boundary

Durham Chapel Hill Carrboro MPO

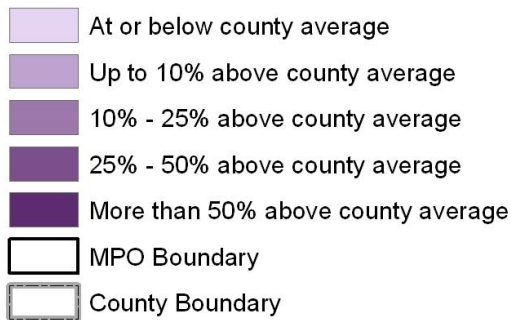
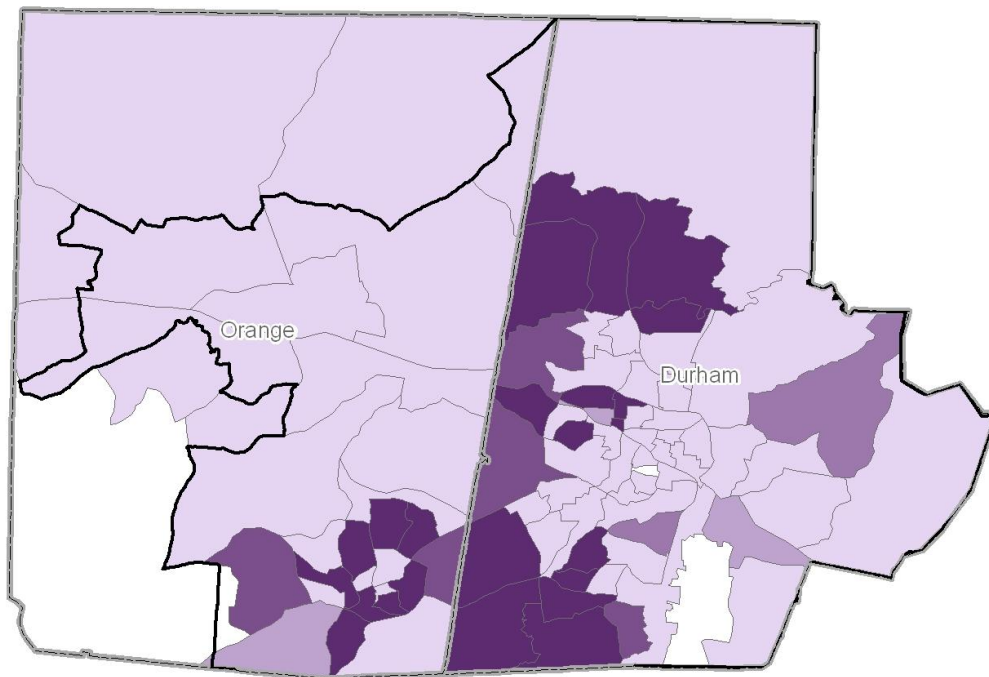
Percent of Total Population that speaks Other Languages* and has Limited English Proficiency in Durham and Orange Counties



* "Other languages" refers to any language other than English, Spanish, or Chinese.

Durham Chapel Hill Carrboro MPO

Percent of LEP Population that Speaks Other Languages* in Durham and Orange Counties



* "Other languages" refers to any language other than English, Spanish, or Chinese.

Durham Chapel Hill Carrboro MPO

MEMORANDUM

To: Transportation Advisory Committee
DCHC MPO

From: DCHC MPO Lead Planning Agency

Date: September 12, 2012

Subject: **MTIP Amendment #5 – STIP Amendments and Modifications**

FY 2012-2018 MTIP Amendment #5 is needed to match recent amendments and modifications to the STIP.

Amendments and Modifications Necessary to Match the STIP

In May, June, July, and August, the State Board of Transportation adopted several amendments and modifications for the STIP. Amendment #5 reflects these changes.

The amendments approved in May were shared with the TCC and TAC as informational items since MPO staff believed that they were only administrative modifications not requiring formal MPO approval. However, two of the projects on this handout were modifications to the STIP that meet the federal criteria to be considered amendments. As such, the MPO must formally adopt the amendments.

An “amendment” can be an addition (a new project), deletion (an existing project no longer funded/needed), or modification (a change to an existing project) of the STIP that meets certain criteria. An “administrative modification” is a change to an existing project that is small or does not significantly diminish the ability to achieve the original project intent.

Amendments

Y-5500 is a statewide project for traffic separation study implementation and closures at railroad crossings. Z-5400 is statewide project for highway-rail grade crossing safety improvements. These projects could be anywhere in the state and may or may not have components in the DCHC MPO. M-0452 is a statewide project for tolling/financial feasibility studies. This is a placeholder for NC Turnpike Authority studies that could be anywhere in the state. There are no known studies in the DCHC MPO.

U-5516 is a new project to improve the US 501/Latta Road/Infinity Road intersection in northern Durham. This is a Mobility Fund project that also includes City of Durham local funding. NCDOT will commence work on the environmental review and design of the project after the STIP and TIP amendments have been approved.

U-5517 is a new project to construct a slip ramp from Farrington Road to I-40 eastbound at NC 54. This is a Mobility Fund project that was initially proposed in the MPO’s NC 54/I-40 Corridor Study. NCDOT

will commence work on the environmental review and design of the project after the STIP and TIP amendments have been approved.

U-4716B modifies the schedule for the Hopson Road grade crossing and railroad improvements in southern Durham County. The schedule has been adjusted a couple of times based on the Keystone developer's schedule and NCDOT and the NCTA's acquisition of right-of-way for the project and the Triangle Parkway.

Administrative Modifications

P-4405 is a Division 7 project for private railroad crossing safety improvements. NCDOT is looking at private railroad crossings from Raleigh to Charlotte to determine ways to close the unprotected crossing and provide alternate access to property owners. There are several potential projects that are in various stages from concept to final plan design.

I-4743 is an administrative modification that would accelerate the schedule for I-85 widening from US 70 to Red Mill Road. U-4722 is an administrative modification that would accelerate the schedule for the US 501 widening from Duke Street to Goodwin Road. The acceleration of these two projects reflects the Urban Loop schedule released last year based on NCDOT's prioritization process. Although these projects are several years out, NCDOT decided to update the STIP to reflect the Urban Loop schedule for all projects at the same time.

Amendments and Modifications Necessary to Due to Delay of STPDA Projects

DATA and CHT both have STPDA funded transit projects that have been delayed past the schedules in the TIP. TT-5109 is a CHT project to install transit signal prioritization on NC 86. This project was formerly called U-5119, but has been converted to a transit project as the funds will be flexed to FTA. The MPO has approved \$452,000 of STPDA funding for this project in FY 2012. CHT has requested that it be moved to FY 2013. CHT has submitted to the MPO a schedule for the project that would begin in October 2012 and conclude by June 2013. This is an administrative modification.

TG-4738 is a DATA project for routine capital expenses including passenger amenities. The MPO approved \$86,274 federal STPDA for this project. It was programmed in the FY 2009-2015 TIP for FY 2009. The MPO requested the flex of funds for this project on November 18, 2008. Since then, DATA did not proceed with the grant for these funds. Flexed funds must be entered into a grant within three years. As a result, these funds may lapse on September 30, 2012. DATA would like to have access to the funding, and now needs the funds to be shown in the current 12-18 TIP. The amendment would add these funds to the current TIP. These are not new STPDA funds for DATA. The NCDOT BOT would be able to approve the STIP amendment on October 4, 2013. DATA is working with FTA to determine if this approval date is acceptable to prevent the lapsing of funds.

The MPO has several other STPDA projects programmed for FY 2012. As we are nearing the end of the federal fiscal year, LPA staff would like to provide an update to the TAC on the status of these projects and identify which projects have been delayed beyond their program year. Additional TIP/STPDA database amendments may be needed to reflect the current status of these projects. LPA Staff will bring forward a list of delayed projects next month.

TCC Action: That the TAC adopt the Resolution to Modify the 2012-2018 Transportation Improvement Program for the Durham-Chapel Hill-Carrboro Urban Area Amendment #5.

**RESOLUTION TO MODIFY THE
2012-2018 TRANSPORTATION IMPROVEMENT PROGRAM
FOR THE DURHAM-CHAPEL HILL-CARRBORO URBAN AREA**

**AMENDMENT #5
September 12, 2012**

A motion was made by TAC Member _____ and seconded by TAC Member _____ for the adoption of the following resolution, and upon being put to a vote, was duly adopted.

WHEREAS, the Metropolitan Transportation Improvement Program (MTIP) is a staged multiple year listing of all federally funded transportation projects scheduled for implementation within the Durham-Chapel Hill-Carrboro Urban Area which have been selected from a priority list of projects; and

WHEREAS, the document provides the mechanism for official endorsement of the program of projects by the Transportation Advisory Committee (TAC); and

WHEREAS, the inclusion of the TIP in the transportation planning process was first mandated by regulations issued jointly by the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) and no project within the planning area will be approved for funding by these federal agencies unless it appears in the officially adopted TIP; and

WHEREAS, the procedures for developing the MTIP have been modified in accordance with certain provisions of the SAFETEA-LU Federal Transportation Act and guidance provided by the State; and

WHEREAS, projects listed in the MTIP are also included in the State TIP (STIP) and balanced against anticipated revenues as identified in the STIP; and

WHEREAS, the North Carolina Department of Transportation and the Transportation Advisory Committee have determined it to be in the best interest of the Urban Area to amend the FY 2012-2018 Metropolitan Transportation Improvement Program as described in the attached sheet; and

WHEREAS, there has been no change in the MTIP project schedule or project design concept and scope with regard to the air quality conformity finding made by the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization Transportation Advisory Committee on September 14, 2011; and

WHEREAS, the DCHC MPO certifies that this MTIP amendment is consistent with the intent of the DCHC MPO 2035 LRTP; and

BE IT THEREFORE RESOLVED that the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization Transportation Advisory Committee hereby amends the FY 2012-2018 Metropolitan Transportation Improvement Program of the Durham-Chapel Hill-Carrboro Urban Area, as approved by the TAC on September 14, 2011, and as described in the “Attachment to Resolution for Amendment #5 to DCHC 2012-2018 MTIP” provided here on this, the 12th day of September, 2012.

Lydia E. Lavelle, TAC Chair

Durham County, North Carolina

I certify that Lydia E. Lavelle personally appeared before me this day acknowledging to me that she signed the forgoing document.

Date: September 12, 2012

Frederick Brian Rhodes, Notary Public
My commission expires: May 10, 2015

Attachment to Resolution for Amendment #5 to DCHC 2012-2018 MTIP

Amendments

* Y-5500 STATEWIDE	VARIOUS, TRAFFIC SEPARATION STUDY IMPLEMENTATION AND CLOSURES. <u>ADD RIGHT OF WAY AND CONSTRUCTION IN FY 13 NOT PREVIOUSLY PROGRAMMED.</u>	RIGHT-OF-WAY CONSTRUCTION	FY 2012 - FY 2013 - FY 2012 - FY 2013 -	\$150,000 (RR) \$500,000 (RR) \$250,000 (RR) \$2,500,000 (RR)	
				\$3,400,000	

* Z-5400 STATEWIDE	VARIOUS, HIGHWAY-RAIL GRADE CROSSING SAFETY IMPROVEMENTS. <u>ADD RIGHT OF WAY AND CONSTRUCTION IN FY 13 NOT PREVIOUSLY PROGRAMMED.</u>	RIGHT OF WAY CONSTRUCTION	FY 2013 - FY 2012 - FY 2013 -	\$500,000 (RR) \$12,309,000 (RR) \$3,000,000 (RR)	
				\$15,809,000	

STATEWIDE

* M-0452 STATEWIDE	VARIOUS, TOLLING/FINANCIAL FEASIBILITY STUDIES. <u>ADD PRELIMINARY ENGINEERING IN FY 12, 13, 14, 15, AND 16 NOT PREVIOUSLY PROGRAMMED.</u>	ENGINEERING	FY 2012 - FY 2013 - FY 2014 - FY 2015 - FY 2016 -	\$200,000 (S) \$200,000 (S) \$200,000 (S) \$200,000 (S) \$200,000 (S)	
				\$1,000,000	

DIVISION 5

* U-5516 DURHAM	US 501 (ROXBORO ROAD), SR 1448 (LATTA ROAD) / SR 1639 (INFINITY ROAD) INTERSECTION. ADD LANES THROUGH INTERSECTION. <u>MOBILITY FUND PROJECT.</u>	RIGHT-OF-WAY CONSTRUCTION	FY 2013 - FY 2014 -	\$2,000,000 (C) \$2,100,000 (MOB)	
				\$4,100,000	

* U-5517 DURHAM	NC 54, SR 1110 (FARRINGTON ROAD) TO I-40 EASTBOUND ENTRANCE RAMP. CONSTRUCT SLIP RAMP. <u>MOBILITY FUND PROJECT.</u>	RIGHT-OF-WAY CONSTRUCTION	FY 2014 - FY 2014 -	\$300,000 (MOB) \$1,300,000 (MOB)	
				\$1,600,000	

* U-4716B DURHAM	SR 1980 (CHURCH STREET), NORFOLK SOUTHERN RAILROAD / NC RAILROAD TO SR 1978 (HOPSON ROAD) REALIGN AND CLOSE CROSSING 734 748M OF THE NORFOLK SOUTHERN-NORTH CAROLINA RAILROAD <u>ACCELERATE CONSTRUCTION FROM POST YEAR TO FY 13 IN ACCORDANCE WITH CONSULTANT SCHEDULE</u>	RIGHT-OF-WAY CONSTRUCTION	FY 2012 - FY 2013 -	\$634,000 (O) \$1,700,000 (STHSR)	
				\$2,334,000	

Add Funding:

Durham Area Transit Authority	TG-4738	Routine Capital - Bus stop shelters, benches, shop equip., spare parts, engines, service vehicles, etc.			FY 2012
			STPDA US	C	\$ 86,274
			STPDA L	C	\$ 21,569

Administrative Modifications

DIVISION 7

* P-4405	VARIOUS, PRIVATE CROSSING SAFETY INITIATIVE TO	ENGINEERING	FY 2012 -	\$934,000	(STHSR)
CABARRUS	CLOSE OR ENHANCE PROTECTION AT RAILROAD		FY 2012 -	\$500,000	(O)
ROWAN	CROSSINGS BETWEEN RALEIGH AND CHARLOTTE.		FY 2013 -	\$700,000	(STHSR)
ALAMANCE	<u>ADD RIGHT OF WAY IN FY 12 NOT PREVIOUSLY</u>		FY 2013 -	\$200,000	(O)
DAVIDSON	<u>PROGRAMMED.</u>		FY 2014 -	\$100,000	(STHSR)
DURHAM			FY 2015 -	\$64,000	(STHSR)
WAKE		RIGHT-OF-WAY	FY 2012 -	\$1,250,000	(STHSR)
MECKLENBURG			FY 2013 -	\$1,250,000	(STHSR)
GUILFORD			FY 2014 -	\$750,000	(STHSR)
ORANGE			FY 2015 -	\$712,000	(STHSR)
			FY 2016 -	\$474,000	(STHSR)
		CONSTRUCTION	FY 2014 -	\$3,000,000	(STHSR)
			FY 2014 -	\$881,000	(O)
			FY 2015 -	\$3,000,000	(STHSR)
			FY 2015 -	\$881,000	(O)
			FY 2016 -	\$3,000,000	(STHSR)
			FY 2016 -	\$880,000	(O)
			FY 2017 -	<u>\$941,000</u>	(STHSR)
				\$19,517,000	

DIVISION 5

I-4743	I-85 / US 15, US 70 TO SR 1632 (RED MILL ROAD) IN	UTILITIES	FY 2020 -	\$500,000	(T)
DURHAM	DURHAM. WIDEN TO SIX LANES.	RIGHT-OF-WAY	FY 2020 -	\$10,150,000	(T)
	<u>ACCELERATE RIGHT OF WAY FROM POST YEAR TO</u>	UTILITIES	FY 2021 -	\$500,000	(T)
	<u>FY 20 TO MATCH REVISED URBAN LOOP SCHEDULE</u>	RIGHT-OF-WAY	FY 2021 -	\$10,150,000	(T)
	<u>BASED ON USE OF GARVEE REVENUE BONDS.</u>	CONSTRUCTION	POST YR.	<u>\$81,200,000</u>	(T)
				\$102,500,000	

DIVISION 5

U-4722	US 501 (ROXBORO ROAD), US 501 BYPASS (DUKE	UTILITIES	FY 2020 -	\$900,000	(T)
DURHAM	STREET) TO SR 1640 (GOODWIN ROAD) IN DURHAM.	RIGHT-OF-WAY	FY 2020 -	\$4,450,000	(T)
	WIDEN TO SIX LANES WITH MEDIAN.	UTILITIES	FY 2021 -	\$900,000	(T)
	<u>ACCELERATE RIGHT OF WAY FROM POST YEAR TO</u>	RIGHT-OF-WAY	FY 2021 -	\$4,450,000	(T)
	<u>FY 20 TO MATCH REVISED URBAN LOOP SCHEDULE.</u>	CONSTRUCTION	POST YR.	<u>\$17,800,000</u>	(T)
				\$28,500,000	

Change from a U to a TT Project, Delay Project:

Chapel Hill Transit	TT-5119	Bus Rapid Transit Operational Improvements in Chapel Hill			FY 2013
			STPDA US	C	\$ 452,000
			STPDA L	C	\$ 113,000

RESOLUTION

TO APPROVE AMENDMENT #6 TO THE FY 2011-2012 UNIFIED PLANNING WORK PROGRAM OF THE DURHAM-CHAPEL HILL-CARRBORO METROPOLITAN PLANNING ORGANIZATION (DCHC MPO)

September 12, 2012

A motion was made by TAC Member _____, and seconded by TAC Member _____ for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, A comprehensive and continuing transportation planning program must be carried out cooperatively in order to ensure that funds for transportation planning projects are effectively allocated to the DCHC MPO; and

WHEREAS, The Durham-Chapel Hill-Carrboro MPO requests an amendment to the 2011-2012 UPWP as outlined on the attached tables; and

WHEREAS, Members of the Transportation Advisory Committee agree that the Unified Planning Work Program amendment effectively advances transportation planning for 2011-2012.

Now, therefore, be it resolved that the Transportation Advisory Committee hereby endorses Amendment #5 of the Durham-Chapel Hill-Carrboro Urban Area Unified Planning Work Program for the FY 2011-2012 as described in the attached sheets.

I, Lydia E. Lavelle, TAC Chair, do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the Durham-Chapel Hill- Carrboro Urban Area Transportation Advisory Committee, duly held on the _____ day of _____, 2012.

Lydia E. Lavelle, TAC Chair

Durham County, North Carolina

I certify that Lydia E. Lavelle personally appeared before me on this day acknowledging to me she signed the foregoing document.

Date: September 12, 2012

Frederick Brian Rhodes, Notary Public
My commission expires: May 10, 2015

**Durham-Chapel Hill-Carrboro Urban Area
FY 2011-2012 Unified Planning Work Program
Funding Distribution by Agency Funding Sources**

Figures After
Amendment #4
TCC 8/22/2012 Attachment 11

Chapel Hill Transit

	Task Description	Section 5303			Section 5307			FTA - Task Funding Summary			
		Highway/Transit			Transit			Local	NCDOT	Federal	Total
		Local 10%	NCDOT 10%	FTA 80%	Local 10%	NCDOT 10%	FTA 80%				
II A	Surveillance of Change										
	1 Traffic Volume Counts	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	2 Vehicle Miles of Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	3 Street System Changes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	4 Traffic Accidents	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	5 Transit System Data	\$500	\$500	\$4,000	\$6,000	\$6,000	\$48,000	\$6,500	\$6,500	\$52,000	\$65,000
	6 Dwelling Unit, Pop. & Emp. Change	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	7 Air Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	8 Vehicle Occupancy Rates	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	9 Travel Time Studies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	10 Mapping	\$3,000	\$3,000	\$24,000	\$0	\$0	\$0	\$3,000	\$3,000	\$24,000	\$30,000
	11 Central Area Parking Inventory	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	12 Bike & Ped. Facilities Inventory	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	13 Bike & Ped. Counts	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
II B	Long Range Transp. Plan										
	1 Collection of Base Year Data	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	2 Collection of Network Data	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	3 Travel Model Updates	\$300	\$300	\$2,400	\$0	\$0	\$0	\$300	\$300	\$2,400	\$3,000
	4 Travel Surveys	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	5 Forecast of Data to Horizon year	\$1,000	\$1,000	\$8,000	\$0	\$0	\$0	\$1,000	\$1,000	\$8,000	\$10,000
	6 Community Goals & Objectives	\$500	\$500	\$4,000	\$0	\$0	\$0	\$500	\$500	\$4,000	\$5,000
	7 Forecast of Future Travel Patterns	\$300	\$300	\$2,400	\$0	\$0	\$0	\$300	\$300	\$2,400	\$3,000
	8 Capacity Deficiency Analysis	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	9 Highway Element of th LRTP	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	10 Transit Element of the LRTP	\$1,000	\$1,000	\$8,000	\$0	\$0	\$0	\$1,000	\$1,000	\$8,000	\$10,000
	11 Bicycle & Ped. Element of the LRTP	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	12 Airport/Air Travel Element of LRTP	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	13 Collector Street Element of LRTP	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	14 Rail, Water or other mode of LRTP	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	15 Freight Movement/Mobility Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	16 Financial Planning	\$300	\$300	\$2,400	\$2,000	\$2,000	\$16,000	\$2,300	\$2,300	\$18,400	\$23,000
	17 Congestion Management Strategies	\$500	\$500	\$4,000	\$0	\$0	\$0	\$500	\$500	\$4,000	\$5,000
	18 Air Qual. Planning/Conformity Anal.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
II C	Short Range Transit Planning										
	1 Short Range Transit Planning	\$0	\$0	\$0	\$5,000	\$5,000	\$40,000	\$5,000	\$5,000	\$40,000	\$50,000
III-A	Planning Work Program	\$200	\$200	\$1,600	\$1,000	\$1,000	\$8,000	\$1,200	\$1,200	\$9,600	\$12,000
III-B	Transp. Improvement Plan	\$300	\$300	\$2,400	\$1,800	\$1,800	\$14,400	\$2,100	\$2,100	\$16,800	\$21,000
III-C	Cvl Rgts. Cmp./Otr .Reg. Reqs.										
	1 Title VI	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	2 Environmental Justice	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	3 Minority Business Enterprise	\$0	\$0	\$0	\$500	\$500	\$4,000	\$500	\$500	\$4,000	\$5,000
	4 Planning for the Elderly & Disabled	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	5 Safety/Drug Control Planning	\$0	\$0	\$0	\$2,000	\$2,000	\$16,000	\$2,000	\$2,000	\$16,000	\$20,000
	6 Public Involvement	\$0	\$0	\$0	\$1,000	\$1,000	\$8,000	\$1,000	\$1,000	\$8,000	\$10,000
	7 Private Sector Participation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
III-D	Incidental Plng./Project Dev.										
	1 Transportation Enhancement Plng.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	2 Enviro. Analysis & Pre-TIP Plng.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	3 Special Studies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	4 Regional or Statewide Planning	\$2,000	\$2,000	\$16,000	\$1,825	\$1,825	\$14,600	\$3,825	\$3,825	\$30,600	\$38,250
III E	Management & Operations										
	1 Management & Operations	\$3,550	\$3,550	\$28,397	\$19,500	\$19,500	\$156,000	\$23,050	\$23,050	\$184,397	\$230,496
	Totals	\$13,450	\$13,450	\$107,597	\$40,625	\$40,625	\$325,000	\$54,075	\$54,075	\$432,597	\$540,746

**Durham-Chapel Hill-Carrboro Urban Area
FY 2011-2012 Unified Planning Work Program
Funding Distribution by Agency Funding Sources**

Amendment #6 Changes
TCC 8/22/2012 Attachment 11

Chapel Hill Transit

	Task Description	Section 5303			Section 5307			FTA - Task Funding Summary			
		Highway/Transit			Transit			Local	NCDOT	Federal	Total
		Local 10%	NCDOT 10%	FTA 80%	Local 10%	NCDOT 10%	FTA 80%				
II A	Surveillance of Change										
	1 Traffic Volume Counts				\$0	\$0	\$0	\$0	\$0	\$0	\$0
	2 Vehicle Miles of Travel				\$0	\$0	\$0	\$0	\$0	\$0	\$0
	3 Street System Changes				\$0	\$0	\$0	\$0	\$0	\$0	\$0
	4 Traffic Accidents				\$0	\$0	\$0	\$0	\$0	\$0	\$0
	5 Transit System Data				\$3,752	\$3,752	\$30,014	\$3,752	\$3,752	\$30,014	\$37,517
	6 Dwelling Unit, Pop. & Emp. Change				\$0	\$0	\$0	\$0	\$0	\$0	\$0
	7 Air Travel				\$0	\$0	\$0	\$0	\$0	\$0	\$0
	8 Vehicle Occupancy Rates				\$0	\$0	\$0	\$0	\$0	\$0	\$0
	9 Travel Time Studies				\$0	\$0	\$0	\$0	\$0	\$0	\$0
	10 Mapping				\$0	\$0	\$0	\$0	\$0	\$0	\$0
	11 Central Area Parking Inventory				\$0	\$0	\$0	\$0	\$0	\$0	\$0
	12 Bike & Ped. Facilities Inventory				\$0	\$0	\$0	\$0	\$0	\$0	\$0
	13 Bike & Ped. Counts				\$0	\$0	\$0	\$0	\$0	\$0	\$0
II B	Long Range Transp. Plan										
	1 Collection of Base Year Data				\$0	\$0	\$0	\$0	\$0	\$0	\$0
	2 Collection of Network Data				\$0	\$0	\$0	\$0	\$0	\$0	\$0
	3 Travel Model Updates				\$0	\$0	\$0	\$0	\$0	\$0	\$0
	4 Travel Surveys				\$0	\$0	\$0	\$0	\$0	\$0	\$0
	5 Forecast of Data to Horizon year				\$0	\$0	\$0	\$0	\$0	\$0	\$0
	6 Community Goals & Objectives				\$0	\$0	\$0	\$0	\$0	\$0	\$0
	7 Forecast of Future Travel Patterns				\$0	\$0	\$0	\$0	\$0	\$0	\$0
	8 Capacity Deficiency Analysis				\$0	\$0	\$0	\$0	\$0	\$0	\$0
	9 Highway Element of th LRTP				\$0	\$0	\$0	\$0	\$0	\$0	\$0
	10 Transit Element of the LRTP				\$0	\$0	\$0	\$0	\$0	\$0	\$0
	11 Bicycle & Ped. Element of the LRTP				\$0	\$0	\$0	\$0	\$0	\$0	\$0
	12 Airport/Air Travel Element of LRTP				\$0	\$0	\$0	\$0	\$0	\$0	\$0
	13 Collector Street Element of LRTP				\$0	\$0	\$0	\$0	\$0	\$0	\$0
	14 Rail, Water or other mode of LRTP				\$0	\$0	\$0	\$0	\$0	\$0	\$0
	15 Freight Movement/Mobility Planning				\$0	\$0	\$0	\$0	\$0	\$0	\$0
	16 Financial Planning				\$2,000	\$2,000	\$16,000	\$2,000	\$2,000	\$16,000	\$20,000
	17 Congestion Management Strategies				\$0	\$0	\$0	\$0	\$0	\$0	\$0
	18 Air Qual. Planning/Conformity Anal.				\$0	\$0	\$0	\$0	\$0	\$0	\$0
II C	Short Range Transit Planning										
	1 Short Range Transit Planning				(\$3,458)	(\$3,458)	(\$27,667)	(\$3,458)	(\$3,458)	(\$27,667)	(\$34,584)
III-A	Planning Work Program				(\$1,000)	(\$1,000)	(\$8,000)	(\$1,000)	(\$1,000)	(\$8,000)	(\$10,000)
III-B	Transp. Improvement Plan				(\$1,800)	(\$1,800)	(\$14,400)	(\$1,800)	(\$1,800)	(\$14,400)	(\$18,000)
III-C	Cvl Rgts. Cmp./Otr .Reg. Reqs.										
	1 Title VI				\$0	\$0	\$0	\$0	\$0	\$0	\$0
	2 Environmental Justice				\$0	\$0	\$0	\$0	\$0	\$0	\$0
	3 Minority Business Enterprise				(\$478)	(\$478)	(\$3,826)	(\$478)	(\$478)	(\$3,826)	(\$4,782)
	4 Planning for the Elderly & Disabled				\$0	\$0	\$0	\$0	\$0	\$0	\$0
	5 Safety/Drug Control Planning				(\$1,663)	(\$1,663)	(\$13,307)	(\$1,663)	(\$1,663)	(\$13,307)	(\$16,634)
	6 Public Involvement				(\$270)	(\$270)	(\$2,162)	(\$270)	(\$270)	(\$2,162)	(\$2,703)
	7 Private Sector Participation				\$0	\$0	\$0	\$0	\$0	\$0	\$0
III-D	Incidental Plng./Project Dev.										
	1 Transportation Enhancement Plng.				\$0	\$0	\$0	\$0	\$0	\$0	\$0
	2 Enviro. Analysis & Pre-TIP Plng.				\$0	\$0	\$0	\$0	\$0	\$0	\$0
	3 Special Studies				\$0	\$0	\$0	\$0	\$0	\$0	\$0
	4 Regional or Statewide Planning				(\$470)	(\$470)	(\$3,757)	(\$470)	(\$470)	(\$3,757)	(\$4,696)
III E	Management & Operations										
	1 Management & Operations				\$3,388	\$3,388	\$27,106	\$3,388	\$3,388	\$27,106	\$33,882
	Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**Durham-Chapel Hill-Carrboro Urban Area
FY 2011-2012 Unified Planning Work Program
Funding Distribution by Agency Funding Sources**

Figures After
Amendment #6
TCC 8/22/2012 Attachment 11

Chapel Hill Transit

	Task Description	Section 5303			Section 5307			FTA - Task Funding Summary			
		Highway/Transit			Transit			Local	NCDOT	Federal	Total
		Local 10%	NCDOT 10%	FTA 80%	Local 10%	NCDOT 10%	FTA 80%				
II A	Surveillance of Change										
	1 Traffic Volume Counts	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	2 Vehicle Miles of Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	3 Street System Changes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	4 Traffic Accidents	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	5 Transit System Data	\$500	\$500	\$4,000	\$9,752	\$9,752	\$78,014	\$10,252	\$10,252	\$82,014	\$102,517
	6 Dwelling Unit, Pop. & Emp. Change	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	7 Air Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	8 Vehicle Occupancy Rates	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	9 Travel Time Studies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	10 Mapping	\$3,000	\$3,000	\$24,000	\$0	\$0	\$0	\$3,000	\$3,000	\$24,000	\$30,000
	11 Central Area Parking Inventory	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	12 Bike & Ped. Facilities Inventory	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	13 Bike & Ped. Counts	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
II B	Long Range Transp. Plan										
	1 Collection of Base Year Data	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	2 Collection of Network Data	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	3 Travel Model Updates	\$300	\$300	\$2,400	\$0	\$0	\$0	\$300	\$300	\$2,400	\$3,000
	4 Travel Surveys	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	5 Forecast of Data to Horizon year	\$1,000	\$1,000	\$8,000	\$0	\$0	\$0	\$1,000	\$1,000	\$8,000	\$10,000
	6 Community Goals & Objectives	\$500	\$500	\$4,000	\$0	\$0	\$0	\$500	\$500	\$4,000	\$5,000
	7 Forecast of Future Travel Patterns	\$300	\$300	\$2,400	\$0	\$0	\$0	\$300	\$300	\$2,400	\$3,000
	8 Capacity Deficiency Analysis	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	9 Highway Element of th LRTP	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	10 Transit Element of the LRTP	\$1,000	\$1,000	\$8,000	\$0	\$0	\$0	\$1,000	\$1,000	\$8,000	\$10,000
	11 Bicycle & Ped. Element of the LRTP	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	12 Airport/Air Travel Element of LRTP	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	13 Collector Street Element of LRTP	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	14 Rail, Water or other mode of LRTP	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	15 Freight Movement/Mobility Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	16 Financial Planning	\$300	\$300	\$2,400	\$4,000	\$4,000	\$32,000	\$4,300	\$4,300	\$34,400	\$43,000
	17 Congestion Management Strategies	\$500	\$500	\$4,000	\$0	\$0	\$0	\$500	\$500	\$4,000	\$5,000
	18 Air Qual. Planning/Conformity Anal.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
II C	Short Range Transit Planning										
	1 Short Range Transit Planning	\$0	\$0	\$0	\$1,542	\$1,542	\$12,333	\$1,542	\$1,542	\$12,333	\$15,416
III-A	Planning Work Program	\$200	\$200	\$1,600	\$0	\$0	\$0	\$200	\$200	\$1,600	\$2,000
III-B	Transp. Improvement Plan	\$300	\$300	\$2,400	\$0	\$0	\$0	\$300	\$300	\$2,400	\$3,000
III-C	Cvl Rgts. Cmp./Otr .Reg. Reqs.										
	1 Title VI	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	2 Environmental Justice	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	3 Minority Business Enterprise	\$0	\$0	\$0	\$22	\$22	\$174	\$22	\$22	\$174	\$218
	4 Planning for the Elderly & Disabled	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	5 Safety/Drug Control Planning	\$0	\$0	\$0	\$337	\$337	\$2,693	\$337	\$337	\$2,693	\$3,366
	6 Public Involvement	\$0	\$0	\$0	\$730	\$730	\$5,838	\$730	\$730	\$5,838	\$7,297
	7 Private Sector Participation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
III-D	Incidental Png./Project Dev.										
	1 Transportation Enhancement Png.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	2 Enviro. Analysis & Pre-TIP Png.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	3 Special Studies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	4 Regional or Statewide Planning	\$2,000	\$2,000	\$16,000	\$1,355	\$1,355	\$10,843	\$3,355	\$3,355	\$26,843	\$33,554
III E	Management & Operations										
	1 Management & Operations	\$3,550	\$3,550	\$28,397	\$22,888	\$22,888	\$183,106	\$26,438	\$26,438	\$211,502	\$264,378
	Totals	\$13,450	\$13,450	\$107,597	\$40,625	\$40,625	\$325,000	\$54,075	\$54,075	\$432,597	\$540,746

CHAPEL HILL TRANSIT (CHT) FTA TASK NARRATIVE TABLE FY2011-2012 (FY 2012) UPWP

- 1. MPO Durham-Chapel Hill-Carrboro (DCHC)
- 2. FTA Code **442400**
- 3. Task Code **II A 5**
- 4. Title **Transit System Data**

5. Task Objective **Preparation and analysis of transit ridership revenue and expense data by route. Collect and analyze ridership data, prepare ridership reports and APC sampling statistics to assess future options.**

6. Tangible Product Expected **Chapel Hill Data Book update**

7. Expected Completion / Date of Products **Jun-12**

8. Previous Work **2010 Databook Update**

9. Prior FTA Funds (\$ amount/Funding Year) **Sec 5303 \$10,000 FY11/STP-DA \$50,000 FY11**

10. Relationship **Supports implementation of 2035 LRTP**

11. Agency **Chapel Hill Transit**

				Totals By Funding Source (100%)
12. HPR - Highway	NCDOT	20%	\$0	
13. HPR - Highway	FHWA	80%	\$0	\$0 HPR
14. Section 104 (f) PL	Local	20%	\$0	
15. Section 104 (f) PL	FHWA	80%	\$0	\$0 PL
16. Section 5303	Local	10%	\$500	
17. Section 5303	NCDOT	10%	\$500	
18. Section 5303	FTA	80%	\$4,000	\$5,000 5303
19. Section 5307 (planning)	Local	10%	\$9,752	
20. Section 5307 (planning)	NCDOT	10%	\$9,752	
21. Section 5307 (planning)	FTA	80%	\$78,014	\$97,517 5307
22. Additional Funds	Local	100%	\$0	\$0 Misc.

**CHAPEL HILL TRANSIT (CHT)
FTA TASK NARRATIVE TABLE
FY2011-2012 (FY 2012) UPWP**

4. Title	<i>Mapping</i>		
5. Task Objective	To maintain and prepare maps of the Chapel Hill transit		
6. Tangible Product Expected	Transit, bicycle and pedestrian network maps		
7. Expected Completion / Date of Products	Ongoing		
8. Previous Work			
9. Prior FTA Funds (\$ amount/Funding Year)	Sec 5303 20000 FY11		
10. Relationship	Supports implemenation of 2035 LRTP and development		
11. Agency	Chapel Hill Planning/ Transit		
			Totals By Funding Source (100%)
12. HPR - Highway	NCDOT	20%	\$0
13. HPR - Highway	FHWA	80%	\$0
			\$0 HPR
14. Section 104 (f) PL	Local	20%	\$0
15. Section 104 (f) PL	FHWA	80%	\$0
			\$0 PL
16. Section 5303	Local	10%	\$3,000
17. Section 5303	NCDOT	10%	\$3,000
18. Section 5303	FTA	80%	\$24,000
			\$30,000 5303
19. Section 5307 (planning)	Local	10%	\$0
20. Section 5307 (planning)	NCDOT	10%	\$0
21. Section 5307 (planning)	FTA	80%	\$0
			\$0 5307
22. Additional Funds	Local	100%	\$0
			\$0 Misc.

CHAPEL HILL TRANSIT (CHT) FTA TASK NARRATIVE TABLE FY2011-2012 (FY 2012) UPWP

1.	MPO	Durham-Chapel Hill-Carrboro (DCHC)		
2.	FTA Code	442301		
3.	Task Code	II-B-3		
4.	Title	<i>Travel Model Updates</i>		
5.	Task Objective	To provide input to the enhancement of the Triangle		
6.	Tangible Product Expected	Update TRM		
7.	Expected Completion / Date of Products	Dec-11		
8.	Previous Work			
9.	Prior FTA Funds (\$ amount/Funding Year)	\$0		
10.	Relationship	Supports development of 2040 LRTP		
11.	Agency	Chapel Hill Planning/Transit		
		Totals By Funding Source (100%)		
12.	HPR - Highway	NCDOT	20%	\$0
13.	HPR - Highway	FHWA	80%	\$0
				\$0 HPR
14.	Section 104 (f) PL	Local	20%	\$0
15.	Section 104 (f) PL	FHWA	80%	\$0
				\$0 PL
16.	Section 5303	Local	10%	\$300
17.	Section 5303	NCDOT	10%	\$300
18.	Section 5303	FTA	80%	\$2,400
				\$3,000 5303
19.	Section 5307 (planning)	Local	10%	\$0
20.	Section 5307 (planning)	NCDOT	10%	\$0
21.	Section 5307 (planning)	FTA	80%	\$0
				\$0 5307
22.	Additional Funds	Local	100%	\$0
				\$0 Misc.

CHAPEL HILL TRANSIT (CHT) FTA TASK NARRATIVE TABLE FY2011-2012 (FY 2012) UPWP

1.	MPO	Durham-Chapel Hill-Carrboro (DCHC)		
2.	FTA Code	442301		
3.	Task Code	II-B-5		
4.	Title	<i>Forecast of Data to Horizon year</i>		
5.	Task Objective	To prepare 2040 projections of housing and employment		
6.	Tangible Product Expected	Revised 2040 socio economic projections		
7.	Expected Completion / Date of Products	December, 2011		
8.	Previous Work			
9.	Prior FTA Funds (\$ amount/Funding Year)	\$0		
10.	Relationship	Supports development of 2040 LRTP		
11.	Agency	Chapel Hill Transit (CHT)		
		Totals By Funding Source (100%)		
12.	HPR - Highway	NCDOT	20%	\$0
13.	HPR - Highway	FHWA	80%	\$0
				\$0 HPR
14.	Section 104 (f) PL	Local	20%	\$0
15.	Section 104 (f) PL	FHWA	80%	\$0
				\$0 PL
16.	Section 5303	Local	10%	\$1,000
17.	Section 5303	NCDOT	10%	\$1,000
18.	Section 5303	FTA	80%	\$8,000
				\$10,000 5303
19.	Section 5307 (planning)	Local	10%	\$0
20.	Section 5307 (planning)	NCDOT	10%	\$0
21.	Section 5307 (planning)	FTA	80%	\$0
				\$0 5307
22.	Additional Funds	Local	100%	\$0
				\$0 Misc.

CHAPEL HILL TRANSIT (CHT) FTA TASK NARRATIVE TABLE FY2011-2012 (FY 2012) UPWP

1.	MPO	Durham-Chapel Hill-Carrboro (DCHC)		
2.	FTA Code	442301		
3.	Task Code	II B 6		
4.	Title	<i>Community Goals and Objectives</i>		
5.	Task Objective	To coordinate the development of MPO community goals		
6.	Tangible Product Expected	2040 MPO Community Goals and Objectives		
7.	Expected Completion / Date of Products	Dec-11		
8.	Previous Work			
9.	Prior FTA Funds (\$ amount/Funding Year)	\$0		
10.	Relationship	Supports development of 2040 LRTP		
11.	Agency	Chapel Hill Planning/Transit		
		Totals By Funding Source (100%)		
12.	HPR - Highway	NCDOT	20%	\$0
13.	HPR - Highway	FHWA	80%	\$0
				\$0 HPR
14.	Section 104 (f) PL	Local	20%	\$0
15.	Section 104 (f) PL	FHWA	80%	\$0
				\$0 PL
16.	Section 5303	Local	10%	\$500
17.	Section 5303	NCDOT	10%	\$500
18.	Section 5303	FTA	80%	\$4,000
				\$5,000 5303
19.	Section 5307 (planning)	Local	10%	\$0
20.	Section 5307 (planning)	NCDOT	10%	\$0
21.	Section 5307 (planning)	FTA	80%	\$0
				\$0 5307
22.	Additional Funds	Local	100%	\$0
				\$0 Misc.

CHAPEL HILL TRANSIT (CHT) FTA TASK NARRATIVE TABLE FY2011-2012 (FY 2012) UPWP

1.	MPO	Durham-Chapel Hill-Carrboro (DCHC)		
2.	FTA Code	442301		
3.	Task Code	II-B-7		
4.	Title	Forecast Future Travel Patterns		
5.	Task Objective	To review information from TRM and other sources to		
		Regional travel demand estimates		
6.	Tangible Product Expected			
7.	Expected Completion / Date of Products	Jun-11		
8.	Previous Work			
9.	Prior FTA Funds (\$ amount/Funding Year)	Sec 5303 5000 FY11		
10.	Relationship	Supports development of 2040 LRTP		
11.	Agency	Chapel Hill Planning/Transit		
		Totals By Funding Source (100%)		
12.	HPR - Highway	NCDOT	20%	\$0
13.	HPR - Highway	FHWA	80%	\$0
				\$0 HPR
14.	Section 104 (f) PL	Local	20%	\$0
15.	Section 104 (f) PL	FHWA	80%	\$0
				\$0 PL
16.	Section 5303	Local	10%	\$300
17.	Section 5303	NCDOT	10%	\$300
18.	Section 5303	FTA	80%	\$2,400
				\$3,000 5303
19.	Section 5307 (planning)	Local	10%	\$0
20.	Section 5307 (planning)	NCDOT	10%	\$0
21.	Section 5307 (planning)	FTA	80%	\$0
				\$0 5307
22.	Additional Funds	Local	100%	\$0
				\$0 Misc.

CHAPEL HILL TRANSIT (CHT) FTA TASK NARRATIVE TABLE FY2011-2012 (FY 2012) UPWP

- 1. MPO Durham-Chapel Hill-Carrboro (DCHC)
- 2. FTA Code **442301**
- 3. Task Code **II B 10**
- 4. Title ***Transit Element of LRTP***
- 5. Task Objective **To prepare the transit element of the 2040 MPO LRTP**

- 6. Tangible Product Expected **2040 LRTP**
- 7. Expected Completion / Date of Products **Jun-11**
- 8. Previous Work
- 9. Prior FTA Funds (\$ amount/Funding Year) **Sec 5303 - 5,000 FY2011**
- 10. Relationship **Supports development of 2040 LRTP**

11. Agency	Chapel Hill Transit (CHT)				Totals By Funding Source (100%)
12. HPR - Highway	NCDOT	20%	\$0		
13. HPR - Highway	FHWA	80%	\$0		\$0 HPR
14. Section 104 (f) PL	Local	20%	\$0		
15. Section 104 (f) PL	FHWA	80%	\$0		\$0 PL
16. Section 5303	Local	10%	\$1,000		
17. Section 5303	NCDOT	10%	\$1,000		
18. Section 5303	FTA	80%	\$8,000		\$10,000 5303
19. Section 5307 (planning)	Local	10%	\$0		
20. Section 5307 (planning)	NCDOT	10%	\$0		
21. Section 5307 (planning)	FTA	80%	\$0		\$0 5307
22. Additional Funds	Local	100%	\$0		\$0 Misc.

CHAPEL HILL TRANSIT (CHT) FTA TASK NARRATIVE TABLE FY2011-2012 (FY 2012) UPWP

1. MPO Durham-Chapel Hill-Carrboro (DCHC)
 2. FTA Code **442301**
 3. Task Code **II B 16**
 4. Title **Financial Planning**

5. Task Objective **To provide input to the development of the 2040 LRTP financial plan. Staff preparation of partner's packets, the 2012-2013 operating budget and federal and State grant project development.**

6. Tangible Product Expected **2040 LRTP**

7. Expected Completion / Date of Products **Jun-12**

8. Previous Work **Annual operating budget preparation.**

9. Prior FTA Funds (\$ amount/Funding Year) **\$0**

10. Relationship **Supports implemenation of 2035 LRTP and 2040 LRTP.**

11. Agency Chapel Hill Transit (CHT)

				Totals By Funding Source (100%)
12. HPR - Highway	NCDOT	20%	\$0	
13. HPR - Highway	FHWA	80%	\$0	\$0 HPR
14. Section 104 (f) PL	Local	20%	\$0	
15. Section 104 (f) PL	FHWA	80%	\$0	\$0 PL
16. Section 5303	Local	10%	\$300	
17. Section 5303	NCDOT	10%	\$300	
18. Section 5303	FTA	80%	\$2,400	\$3,000 5303
19. Section 5307 (planning)	Local	10%	\$4,000	
20. Section 5307 (planning)	NCDOT	10%	\$4,000	
21. Section 5307 (planning)	FTA	80%	\$32,000	\$40,000 5307
22. Additional Funds	Local	100%	\$0	\$0 Misc.

CHAPEL HILL TRANSIT (CHT) FTA TASK NARRATIVE TABLE FY2011-2012 (FY 2012) UPWP

1.	MPO	Durham-Chapel Hill-Carrboro (DCHC)		
2.	FTA Code	442301		
3.	Task Code	II B 17		
4.	Title	<i>Congestion Management Strategies</i>		
5.	Task Objective	To prepare congestion management strategies and		
		TDM and TSM elements of the 2040 LRTP		
6.	Tangible Product Expected			
7.	Expected Completion / Date of Products	Jun-12		
8.	Previous Work			
9.	Prior FTA Funds (\$ amount/Funding Year)	PL 2,500 FY2011		
10.	Relationship	Supports development of 2040 LRTP		
11.	Agency	Chapel Hill Planning/Transit		
		Totals By Funding Source (100%)		
12.	HPR - Highway	NCDOT	20%	\$0
13.	HPR - Highway	FHWA	80%	\$0
				\$0 HPR
14.	Section 104 (f) PL	Local	20%	\$0
15.	Section 104 (f) PL	FHWA	80%	\$0
				\$0 PL
16.	Section 5303	Local	10%	\$500
17.	Section 5303	NCDOT	10%	\$500
18.	Section 5303	FTA	80%	\$4,000
				\$5,000 5303
19.	Section 5307 (planning)	Local	10%	\$0
20.	Section 5307 (planning)	NCDOT	10%	\$0
21.	Section 5307 (planning)	FTA	80%	\$0
				\$0 5307
22.	Additional Funds	Local	100%	\$0
				\$0 Misc.

CHAPEL HILL TRANSIT (CHT) FTA TASK NARRATIVE TABLE FY2011-2012 (FY 2012) UPWP

1.	MPO	Durham-Chapel Hill-Carrboro (DCHC)		
2.	FTA Code	442301		
3.	Task Code	II C		
4.	Title	Short Range Transit Plan		
5.	Task Objective	To develop a 5-7 year transit capital and service plan.		
		Short Range Transit Plan		
6.	Tangible Product Expected			
7.	Expected Completion / Date of Products	Jun-12		
8.	Previous Work	Comprehensive Operations Analysis		
9.	Prior FTA Funds (\$ amount/Funding Year)	STP-DA 72,800 FY2011		
10.	Relationship			
11.	Agency	Chapel Hill Planning/Transit		
		Totals By Funding Source (100%)		
12.	HPR - Highway	NCDOT	20%	\$0
13.	HPR - Highway	FHWA	80%	\$0
				----- \$0 HPR
14.	Section 104 (f) PL	Local	20%	\$0
15.	Section 104 (f) PL	FHWA	80%	\$0
				----- \$0 PL
16.	Section 5303	Local	10%	\$0
17.	Section 5303	NCDOT	10%	\$0
18.	Section 5303	FTA	80%	\$0
				----- \$0 5303
19.	Section 5307 (planning)	Local	10%	\$1,542
20.	Section 5307 (planning)	NCDOT	10%	\$1,542
21.	Section 5307 (planning)	FTA	80%	\$12,333
				----- \$15,416 5307
22.	Additional Funds	Local	100%	\$0
				----- \$0 Misc.

CHAPEL HILL TRANSIT (CHT) FTA TASK NARRATIVE TABLE FY2011-2012 (FY 2012) UPWP

4.	Title	<i>PWP</i>			
5.	Task Objective	To prepare the Chapel Hill element of the 2013 PWP			
6.	Tangible Product Expected	2013 PWP - 100% local funds used.			
7.	Expected Completion / Date of Products	Jun-12			
8.	Previous Work	Development of the 2012 UPWP			
9.	Prior FTA Funds (\$ amount/Funding Year)	PL - 1,000/Sec 5303 - 1,288/STP-DA 5,000			
10.	Relationship	Supports implementation of adopted LRTP			
11.	Agency	Chapel Hill Transit (CHT)			
					Totals By Funding Source (100%)
12.	HPR - Highway	NCDOT	20%	\$0	
13.	HPR - Highway	FHWA	80%	\$0	\$0 HPR
14.	Section 104 (f) PL	Local	20%	\$400	
15.	Section 104 (f) PL	FHWA	80%	\$1,600	\$2,000 PL
16.	Section 5303	Local	10%	\$200	
17.	Section 5303	NCDOT	10%	\$200	
18.	Section 5303	FTA	80%	\$1,600	\$2,000 5303
19.	Section 5307 (planning)	Local	10%	\$0	
20.	Section 5307 (planning)	NCDOT	10%	\$0	
21.	Section 5307 (planning)	FTA	80%	\$0	\$0 5307
22.	Additional Funds	Local	100%	\$10,000	\$10,000 Misc.

CHAPEL HILL TRANSIT (CHT) FTA TASK NARRATIVE TABLE FY2011-2012 (FY 2012) UPWP

3. Task Code **III B 1**
 4. Title **TIP**
 5. Task Objective **To monitor the adopted TIP and prepare information for the new TIP**

6. Tangible Product Expected **Updated TIP - 100% local funds.**

7. Expected Completion / Date of Products **Ongoing**

8. Previous Work **MTIP/STIP Amendments**

9. Prior FTA Funds (\$ amount/Funding Year) **PL - 1,000/Sec 5303 - 1,000/STP-DA 5,000 FY2011**

10. Relationship

11. Agency **Chapel Hill Transit (CHT)**

				Totals By Funding Source (100%)
12. HPR - Highway	NCDOT	20%	\$0	
13. HPR - Highway	FHWA	80%	\$0	\$0 HPR
14. Section 104 (f) PL	Local	20%	\$300	
15. Section 104 (f) PL	FHWA	80%	\$1,200	\$1,500 PL
16. Section 5303	Local	10%	\$0	
17. Section 5303	NCDOT	10%	\$0	\$3,000
18. Section 5303	FTA	80%	\$0	\$0 5303
19. Section 5307 (planning)	Local	10%	\$0	
20. Section 5307 (planning)	NCDOT	10%	\$0	
21. Section 5307 (planning)	FTA	80%	\$0	\$0 5307
22. Additional Funds	Local	100%	\$18,000	\$18,000 Misc.

CHAPEL HILL TRANSIT (CHT) FTA TASK NARRATIVE TABLE FY2011-2012 (FY 2012) UPWP

1. MPO Durham-Chapel Hill-Carrboro (DCHC)
 2. FTA Code **442700**
 3. Task Code **III C 3**
 4. Title **Minority Business Enterprise**

5. Task Objective **Reduced by amendment.**

6. Tangible Product Expected **Continued search for DBE/MBE/SBE participation.**

7. Expected Completion / Date of Products **Jun-12**

8. Previous Work **Development of DBE goal**

9. Prior FTA Funds (\$ amount/Funding Year) **STP-DA 5,000 FY2011**

10. Relationship

11. Agency Chapel Hill Transit (CHT)

				Totals By Funding Source (100%)
12. HPR - Highway	NCDOT	20%	\$0	
13. HPR - Highway	FHWA	80%	\$0	\$0 HPR
14. Section 104 (f) PL	Local	20%	\$0	
15. Section 104 (f) PL	FHWA	80%	\$0	\$0 PL
16. Section 5303	Local	10%	\$0	
17. Section 5303	NCDOT	10%	\$0	
18. Section 5303	FTA	80%	\$0	\$0 5303
19. Section 5307 (planning)	Local	10%	\$22	
20. Section 5307 (planning)	NCDOT	10%	\$22	
21. Section 5307 (planning)	FTA	80%	\$174	\$218 5307
22. Additional Funds	Local	100%	\$0	\$0 Misc.

**CHAPEL HILL TRANSIT (CHT)
FTA TASK NARRATIVE TABLE
FY2011-2012 (FY 2012) UPWP**

4. Title	<i>Safety/Drug Control Planning</i>			
5. Task Objective	To continue training of safety sensitive employees			
6. Tangible Product Expected	Increased safety			
7. Expected Completion / Date of Products	Jun-12			
8. Previous Work	Ongoing safety training and reporting - 83% local funds.			
9. Prior FTA Funds (\$ amount/Funding Year)	STP-DA 11,000 FY2011			
10. Relationship				
11. Agency	Chapel Hill Transit (CHT)			
				Totals By Funding Source (100%)
12. HPR - Highway	NCDOT	20%	\$0	
13. HPR - Highway	FHWA	80%	\$0	\$0 HPR
14. Section 104 (f) PL	Local	20%	\$0	
15. Section 104 (f) PL	FHWA	80%	\$0	\$0 PL
16. Section 5303	Local	10%	\$0	
17. Section 5303	NCDOT	10%	\$0	
18. Section 5303	FTA	80%	\$0	\$0 5303
19. Section 5307 (planning)	Local	10%	\$337	
20. Section 5307 (planning)	NCDOT	10%	\$337	
21. Section 5307 (planning)	FTA	80%	\$2,693	\$3,366 5307
22. Additional Funds	Local	100%	\$16,634	\$16,634 Misc.

CHAPEL HILL TRANSIT (CHT) FTA TASK NARRATIVE TABLE FY2011-2012 (FY 2012) UPWP

1.	MPO	Durham-Chapel Hill-Carrboro (DCHC)		
2.	FTA Code	442100		
3.	Task Code	III C 6		
4.	Title	<i>Public Involvement</i>		
5.	Task Objective	To conduct marketing strategies and continue working with the public for an open exchange of ideas and information.		
6.	Tangible Product Expected	Public forum meetings and mailings announcing various projects - 27% local funds used.		
7.	Expected Completion / Date of Products	Jun-12		
8.	Previous Work	Public Meetings		
9.	Prior FTA Funds (\$ amount/Funding Year)	STP-DA 12,000 FY2011		
10.	Relationship			
11.	Agency	Chapel Hill Transit (CHT)		
				Totals By Funding Source (100%)
12.	HPR - Highway	NCDOT	20%	\$0
13.	HPR - Highway	FHWA	80%	\$0
				\$0 HPR
14.	Section 104 (f) PL	Local	20%	\$0
15.	Section 104 (f) PL	FHWA	80%	\$0
				\$0 PL
16.	Section 5303	Local	10%	\$0
17.	Section 5303	NCDOT	10%	\$0
18.	Section 5303	FTA	80%	\$0
				\$0 5303
19.	Section 5307 (planning)	Local	10%	\$730
20.	Section 5307 (planning)	NCDOT	10%	\$730
21.	Section 5307 (planning)	FTA	80%	\$5,838
				\$7,297 5307
22.	Additional Funds	Local	100%	\$2,703
				\$2,703 Misc.

**CHAPEL HILL TRANSIT (CHT)
FTA TASK NARRATIVE TABLE
FY2011-2012 (FY 2012) UPWP**

7. Expected Completion / Date of Products **Jun-12**

8. Previous Work **On-going participation in regional and statewide planning - 23% local funds used.**

9. Prior FTA Funds (\$ amount/Funding Year) **PL 2,466/Sec 5303 5,000/STP-DA 40,000 FY2011**

10. Relationship **Supports DCHC-MPO activities**

11. Agency Chapel Hill Transit (CHT)

				Totals By Funding Source (100%)
12. HPR - Highway	NCDOT	20%	\$0	
13. HPR - Highway	FHWA	80%	\$0	----- \$0 HPR
14. Section 104 (f) PL	Local	20%	\$351	
15. Section 104 (f) PL	FHWA	80%	\$1,403	----- \$1,754 PL
16. Section 5303	Local	10%	\$2,000	
17. Section 5303	NCDOT	10%	\$2,000	
18. Section 5303	FTA	80%	\$16,000	----- \$20,000 5303
19. Section 5307 (planning)	Local	10%	\$1,355	
20. Section 5307 (planning)	NCDOT	10%	\$1,355	
21. Section 5307 (planning)	FTA	80%	\$10,843	----- \$13,554 5307
22. Additional Funds	Local	100%	\$4,696	----- \$4,696 Misc.

**CHAPEL HILL TRANSIT (CHT)
FTA TASK NARRATIVE TABLE
FY2011-2012 (FY 2012) UPWP**

3. Task Code	III E 1			
4. Title	Management and Operations			
5. Task Objective	To assist, support and facilitate a comprehensive transit			
6. Tangible Product Expected	Grants management and quarterly reporting.			
7. Expected Completion / Date of Products	Jun-12			
8. Previous Work	Same			
9. Prior FTA Funds (\$ amount/Funding Year)	PL - 3,726/Sec 5303 - 107,596/Sec 5307 - 88,024/STP-DA - 445,000 FY2011			
10. Relationship				
11. Agency	Chapel Hill Transit (CHT)			
				Totals By Funding Source (100%)
12. HPR - Highway	NCDOT	20%	\$0	
13. HPR - Highway	FHWA	80%	\$0	----- \$0 HPR
14. Section 104 (f) PL	Local	20%	\$3,000	
15. Section 104 (f) PL	FHWA	80%	\$12,000	----- \$15,000 PL
16. Section 5303	Local	10%	\$3,550	
17. Section 5303	NCDOT	10%	\$3,550	
18. Section 5303	FTA	80%	\$28,397	----- \$35,496 5303
19. Section 5307 (planning)	Local	10%	\$22,888	
20. Section 5307 (planning)	NCDOT	10%	\$22,888	
21. Section 5307 (planning)	FTA	80%	\$183,106	----- \$228,882 5307
22. Additional Funds	Local	100%	\$0	----- \$0 Misc.

MEMORANDUM

To: Transportation Advisory Committee (TAC)
DCHC MPO

From: DCHC MPO Lead Planning Agency

Date: August 8, 2012

Subject: **Lead Planning Agency (LPA) Staff Report**

This memorandum provides a summary status of tasks for projects in the FY 2012-2013 Unified Planning Work Program.

- Indicates that task is ongoing and not complete.
- ✓ Indicates that task is complete.

FY 2012- 2013 Unified Planning Work Program (UPWP) – Projects

2040 Long Range Transportation Plan LRTP

- ✓ LRTP Schedule/Timeline TAC Approval – August 2011
- ✓ Socio-economic and demographic data analysis completed
- ✓ LRTP Public Involvement plan – March/April/May 2012
- ✓ LRTP Goals and Objectives – March/April/May 2012
- ✓ Approval of LRTP Targets - March/April/May 2012
- ✓ Deficiency Analysis – June 2012
- ✓ Socio-economic Forecasts – June 2012
- ✓ Land use Scenario – August 2012
- Alternative Analysis – ongoing
- Draft LRTP Recommendation - September 2012
- Air Quality analysis and Conformity Adopted - October 2012 - February 2013
- Approval of LRTP and Conformity determination - April/May 2013
- Technical report and implementation

Comprehensive Transportation Plan (CTP)

- Draft CTP –Depends on NCDOT Schedule
- Public Input
- Recommended CTP
- Adopted CTP - December 2012
- Technical report and implementation

Regional Transit Studies New Start Analyses

- Submittal of New Start application for Durham-Orange Corridor

GIS/Data Integration and Automation

- ✓ Phase I completed. Internal review and implementation in progress
- ✓ Phase I deployment
- Phase 2 – underway

- Phase 2 Database development – ongoing

Land-use Model Development

- ✓ Multi-year project in progress
- ✓ Phase 1 completed
- ✓ Sensitivity analysis and testing in progress
- ✓ Data development in on-going
- Phase 2- Parcel level model for DCHC
 - ✓ Initial database – TBD
 - Initial model estimation – TBD
 - Initial calibration – TBD

MPO Parking Survey and Study

- Parking model specification
- Regional Coordination and planning
- Draft scope of services
- Request for Proposal notice
- Consultant selection
- Council contract approval
- Project commences

MPO Community Viz Scenarios Planning and Visualization

- ✓ Project kick- off in November 2010 – completed
- ✓ Data collection – completed
- ✓ Build Scenario Planning Tool
- ✓ Develop and approve Place Typology – Place Type Palette – completed
- ✓ Focus Group Meetings – completed
- ✓ Trend Forecasts
- ✓ Partnering Strategy
- ✓ Build Development Strategy
- ✓ Rationalize Scenarios
- Land use and Transportation MOEs
- Documentation/Protocol Report

MPO Congestion Management Process CMP

- ✓ CMP Procedure Plan approval – completed
- ✓ FHWA Approval of CMP procedure plan – August 2011
- ✓ CMP data requirement collection plan –Fall of 2011
- ✓ CMP Data collection and monitoring – ongoing
- ✓ CMP implementation – ongoing
- State- of Systems Report – December 2012
- Evaluation of effective of CMP projects and funded projects - ongoing

MPO Safety and Security Plan

- ✓ Action Plan and schedule to be completed in September 2011

MPO Freight Plan and Integration

- ✓ Action Plan and schedule completed in September 2011

Update of the MPO Public Involvement consistent with Federal Certification Review - Title VI/Environmental Justice (EJ)/Limited English Proficiency (LEP) Plan

- Draft recommended in September 2012
- Public Hearing October 2012
- Approval November 2012

MPO Climate Change (Sustainability Adaptation) Plan/ Update of Greenhouse Emissions Plan

- ✓ Action Plan and schedule completed in September 2011

Model Data Collection

Geo-coder Update

Contract Number: C201994	Route: NC-147
Physical Division: 5	County: Durham
Administrative Division: 15	TIP Number: U-4763B
Length: 4.2 miles	Federal Aid Number: TIFIA-540(2)
Resident Engineer: D. Brian Harrington, PE	RE Phone Number: (919)836-4873
Location Description: TRIANGLE PARKWAY FROM NC-540 IN WAKE CO TO I-40 IN DURHAM CO	
Type of Work: GRADING, DRAINAGE, PAVING, SIGNALS, TOLL FACILITIES & STRS.	
Contractor Name: S. T. WOOTEN CORPORATION	
Contract Amount: \$137,446,000.00	Cost Overrun/Underrun:
Availability Date: 9/19/2008	Letting Date: 8/5/2008
Completion Date: 7/1/2011	Work Began: 8/3/2009
Revised Completion Date:	Estimated Completion:
Last Estimate Thru:	Scheduled Progress:
Last Estimate Paid:	Actual Progress:

Contract Number: C202164	Route: SR-1959
Physical Division: 5	County: Durham
Administrative Division: 5	TIP Number: U-4011
Length: 0.767 miles	Federal Aid Number: STP-1959(3)
Resident Engineer: Mark W. Luther, PE	RE Phone Number: (919)220-4680
Location Description: SR-1959 (S MIAMI BLVD) FROM SOUTH OF SR-2112 (METHODIST ST) TO NORTH OF SR-1960 (BETHESDA AVE).	
Type of Work: GRADING, DRAINAGE, PAVING & SIGNALS.	
Contractor Name: TRIANGLE GRADING & PAVING, INC	
Contract Amount: \$4,666,751.41	Cost Overrun/Underrun: 6.21%
Availability Date: 6/27/2011	Letting Date: 5/17/2011
Completion Date: 7/13/2012	Work Began: 7/13/2011
Revised Completion Date:	Estimated Completion: 8/1/2012
Last Estimate Thru: 7/15/2012	Scheduled Progress: 100%
Last Estimate Paid: 7/23/2012	Actual Progress: 80.82%

Contract Number: C202340	Route: SR-1321
Physical Division: 5	County: Durham
Administrative Division: 5	TIP Number: U-3804
Length: 1.07 miles	Federal Aid Number: STM-0505(50)
Resident Engineer: Mark W. Luther, PE	RE Phone Number: (919)220-4680
Location Description: SR-1321 (HILLANDALE RD) FROM I-85 TO NORTH OF SR-1407 (CARVER AVE).	
Type of Work: GRADING, DRAINAGE, PAVING, AND SIGNAL.	
Contractor Name: REA CONTRACTING A DIVISION OF THE LANE CONSTRUCTION CORPORAT	
Contract Amount: \$4,222,625.78	Cost Overrun/Underrun: 20.61%
Availability Date: 8/30/2010	Letting Date: 7/20/2010
Completion Date: 6/15/2012	Work Began: 9/30/2010
Revised Completion Date: 7/1/2012	Estimated Completion: 9/14/2012
Last Estimate Thru: 7/7/2012	Scheduled Progress: 100%
Last Estimate Paid: 7/16/2012	Actual Progress: 76.33%

Contract Number: C202507	Route: I-540
Physical Division: 5	County: Durham
Administrative Division: 15	TIP Number: R-2635, U-4763B
Length: 18.8 miles	Federal Aid Number: TIFIA-540(2)
Resident Engineer: Jason R. Peterson, PE	RE Phone Number: (919)571-3000
Location Description: NC-540 FROM NC-55 NEAR APEX TO NC-54 NEAR RTP AND NC-147 FROM I-40 TO NC-540.	
Type of Work: DESIGN-BUILD LANDSCAPING.	
Contractor Name: SOUTHERN GARDEN, INC.	
Contract Amount: \$4,800,000.00	Cost Overrun/Underrun:
Availability Date: 8/15/2011	Letting Date: 4/21/2011
Completion Date: 7/1/2015	Work Began:
Revised Completion Date:	Estimated Completion:
Last Estimate Thru:	Scheduled Progress:
Last Estimate Paid:	Actual Progress:

Contract Number: C202538	Route: NC-55, NC-751, SR-1118 SR-1357, SR-1404, SR-1615 SR-1641, SR-1646, SR-1656 SR-1670, SR-1671, SR-1901 SR-1954, SR-1955, SR-1981 US-70
---------------------------------	---

Physical Division: 5 Administrative Division: 5 Length: 22.96 miles Resident Engineer: Cadmus Capehart, PE Location Description: 1 SECTION OF US-70, 1 SECTION OF NC-55, 1 SECTION OF NC-751 & 13 SECTIONS OF SECONDARY ROADS. Type of Work: MILLING, RESURFACING & SHOULDER RECONSTRUCTION. Contractor Name: TRIANGLE GRADING & PAVING, INC Contract Amount: \$4,474,348.51 Availability Date: 3/15/2010 Completion Date: 12/16/2010 Revised Completion Date: Last Estimate Thru: 6/22/2011 Last Estimate Paid: 7/7/2011	County: Durham TIP Number: Federal Aid Number: RE Phone Number: (919)840-0914 Estimated Completion: 3/30/2012 Scheduled Progress: 100% Actual Progress: 98.01%
Contract Number: C202610 Physical Division: 5 Administrative Division: 5 Length: 6.8 miles Resident Engineer: Cadmus Capehart, PE Location Description: NC-147 FROM NORTH OF SR-1322 (BROAD ST) TO NORTH OF SR-2028 (TW ALEXANDER BLVD). Type of Work: DIAMOND GRINDING, CONC PVT SLAB REMOVAL & SHOULDER RECONST. Contractor Name: FSC II LLC DBA FRED SMITH COMPANY Contract Amount: \$4,274,880.20 Availability Date: 3/15/2011 Completion Date: 11/1/2011 Revised Completion Date: Last Estimate Thru: 7/7/2012 Last Estimate Paid: 7/19/2012	Route: NC-147 County: Durham TIP Number: R-5164D Federal Aid Number: STM-0147(3) RE Phone Number: (919)840-0914 Estimated Completion: 7/30/2012 Scheduled Progress: 100% Actual Progress: 94.15%
Contract Number: C202620 Physical Division: 5 Administrative Division: 5 Length: 12.6 miles Resident Engineer: Cadmus Capehart, PE Location Description: I-85 FROM NORTH OF US-70 IN DURHAM COUNTY TO NORTH OF NC-56 IN GRANVILLE COUNTY. Type of Work: PAVEMENT REHABILITATION AND BRIDGE REPAIR OVERLAYS. Contractor Name: FSC II LLC DBA FRED SMITH COMPANY Contract Amount: \$8,098,211.15 Availability Date: 6/1/2011 Completion Date: 7/15/2012 Revised Completion Date: Last Estimate Thru: 7/15/2012 Last Estimate Paid: 7/19/2012	Route: I-85 County: Durham TIP Number: I-5145 Federal Aid Number: IMS-085-4(118)178 RE Phone Number: (919)840-0914 Estimated Completion: 7/30/2012 Scheduled Progress: 100% Actual Progress: 99.93%
Contract Number: C202875 Physical Division: 5 Administrative Division: 5 Length: 17.133 miles Resident Engineer: Cadmus Capehart, PE Location Description: I-540 FROM I-40 OVERPASS TO TRIANGLE TOWN BLVD, AND TRIANGLE TOWN BLVD FROM I-540 TO NEW ASPHALT PAVEMENT JOINT. Type of Work: MILLING, RESURFACING, SHOULDER RECONST, AND STR REHAB. Contractor Name: FSC II LLC DBA FRED SMITH COMPANY Contract Amount: \$8,384,157.45 Availability Date: 2/27/2012 Completion Date: 11/15/2012 Revised Completion Date: Last Estimate Thru: 7/22/2012 Last Estimate Paid: 7/26/2012	Route: I-540 County: Durham TIP Number: I-5307, I-5310 Federal Aid Number: IM-0540(23) RE Phone Number: (919)840-0914 Estimated Completion: 11/15/2012 Scheduled Progress: 65% Actual Progress: 63.56%
Contract Number: C202918 Physical Division: 5 Administrative Division: 5 Length: 6.09 miles Resident Engineer: Mark W. Luther, PE	Route: SR-1002, SR-1400, SR-1628 SR-1669, SR-1675 County: Durham TIP Number: Federal Aid Number: RE Phone Number: (919)220-4680

<p>Location Description: 5 SECTIONS OF SECONDARY ROADS. Type of Work: MILLING, RESURFACING & SHOULDER RECONSTRUCTION. Contractor Name: CAROLINA SUNROCK LLC Contract Amount: \$1,398,321.31 Cost Overrun/Underrun: 0.93% Availability Date: 4/2/2012 Letting Date: 1/17/2012 Completion Date: 6/29/2012 Work Began: 5/2/2012 Revised Completion Date: Estimated Completion: 7/13/2012 Last Estimate Thru: 6/30/2012 Scheduled Progress: 100% Last Estimate Paid: 7/12/2012 Actual Progress: 87.64%</p>	
<p>Contract Number: C202928 Route: NC-54, SR-1103, SR-1107 SR-1171, SR-1815, SR-1902 SR-1911, SR-1926, SR-1945 SR-1977 Physical Division: 5 County: Durham Administrative Division: 5 TIP Number: Length: 13.57 miles Federal Aid Number: Resident Engineer: Cadmus Capehart, PE RE Phone Number: (919)840-0914 Location Description: NC-54 FROM NC-55 TO WEST OF DAVIS DR AND 10 SECTIONS OF SECONDARY ROADS. Type of Work: WIDENING, MILLING, RESURFACING, AND SHOULDER RECONSTRUCTION. Contractor Name: CAROLINA SUNROCK LLC Contract Amount: \$3,634,988.89 Cost Overrun/Underrun: Availability Date: 3/12/2012 Letting Date: 1/17/2012 Completion Date: 11/9/2012 Work Began: Revised Completion Date: Estimated Completion: Last Estimate Thru: Scheduled Progress: Last Estimate Paid: Actual Progress:</p>	
<p>Contract Number: C202995 Route: - Physical Division: 5 County: Durham Administrative Division: 5 TIP Number: Length: 0 miles Federal Aid Number: Resident Engineer: Mark W. Luther, PE RE Phone Number: (919)220-4680 Location Description: BRG# 195 SR-1675, 16 US-15, 35 US-158, 43 SR-1103, 44 NC-96, 45 NC-56, 50 SR- 1127, 54 SR-1135, 57 SR-1192 & 193 SR-1671. Type of Work: BRIDGE PRESERVATION Contractor Name: TAYLOR & MURPHY CONSTRUCTION CO, INC Contract Amount: \$3,034,500.45 Cost Overrun/Underrun: Availability Date: Letting Date: 4/17/2012 Completion Date: Work Began: Revised Completion Date: Estimated Completion: Last Estimate Thru: Scheduled Progress: Last Estimate Paid: Actual Progress:</p>	
<p>Contract Number: DE00019 Route: NC-55 Physical Division: 5 County: Durham Administrative Division: 5 TIP Number: W-5110 Length: 0.225 miles Federal Aid Number: STP-0055(40) Resident Engineer: Mark W. Luther, PE RE Phone Number: (919)220-4680 Location Description: NC 55 (ALSTON AVE) AT EAST LAWSON STREET Type of Work: GRADING, PAVING, CURB AND GUTTER, SIDEWALK, SIGNALS, SIGNING Contractor Name: TRIANGLE GRADING & PAVING, INC Contract Amount: \$615,467.55 Cost Overrun/Underrun: 0.28% Availability Date: 5/1/2012 Letting Date: 3/28/2012 Completion Date: 8/1/2012 Work Began: 5/1/2012 Revised Completion Date: Estimated Completion: 8/1/2012 Last Estimate Thru: 6/30/2012 Scheduled Progress: 53% Last Estimate Paid: 7/10/2012 Actual Progress: 62.06%</p>	
<p>Contract Number: DE00030 Route: I-40 Physical Division: 5 County: Durham Administrative Division: 5 TIP Number: R-4049R Length: 0 miles Federal Aid Number: STP-000S(416) Resident Engineer: Cadmus Capehart, PE RE Phone Number: (919)840-0914 Location Description: I-40 AND I-85 Type of Work: Dynamic Message Sign Replacement Contractor Name: ALS OF NORTH CAROLINA, INC. Contract Amount: \$641,917.55 Cost Overrun/Underrun:</p>	

<p>Availability Date: 6/4/2012 Completion Date: 2/28/2013 Revised Completion Date: Last Estimate Thru: Last Estimate Paid:</p>	<p>Letting Date: 5/9/2012 Work Began: Estimated Completion: Scheduled Progress: Actual Progress:</p>
<p>Contract Number: DO00069 Physical Division: 5 Administrative Division: 5 Length: 0 miles Resident Engineer: Cadmus Capehart, PE Location Description: BRIDGES #12, 71, 137, 154, 156, AND 169 ON NC-147. Type of Work: BRIDGE PAINTING. Contractor Name: S & D INDUSTRIAL PAINTING, INC. Contract Amount: \$922,562.15 Availability Date: 7/11/2011 Completion Date: 11/7/2011 Revised Completion Date: 8/28/2012 Last Estimate Thru: Last Estimate Paid:</p>	<p>Route: NC-147 County: Durham TIP Number: BK-5102G Federal Aid Number: BRNHS-0147(4) RE Phone Number: (919)840-0914 Cost Overrun/Underrun: Letting Date: 8/19/2010 Work Began: 7/11/2011 Estimated Completion: Scheduled Progress: Actual Progress:</p>

ACTIVE NCDOT PROJECTS LOCATED IN DCHC MPO- ARRA

County	TIP/WBS #	Description	Let Date	Completion Date	Status	Cost	Comments
rev 8/1/12							
Orange	ER-5100 GE	Landscape planting on US 15-501 @ SR 1734 (Erwin Rd./Europa Dr.)	11/24/2009	4/30/2012	All work complete; final inspection held	\$65,000	ARRA
Orange	U-3306 34913.3.ST1 STM-1733 (16)	Grading, drainage, paving, signals, curb and gutter, and retaining wall on SR 1733 (Weaver Dairy Rd.) from NC 86 to Old Sterling Road	7/20/2010	6/15/2013	65%	\$13.4 million	ARRA
Orange	U-4704	Computerized Traffic Signal System for Chapel Hill-Carrboro	9/15/2009	Revised completion 9/30/12	95% complete	\$5.175 million	ARRA
NCDOT PROJECTS CURRENTLY IN 12 MONTH LETTING LIST							
County	TIP #	Description	Let Date	Completion Date	Status	Cost	Comments

ACTIVE NCDOT PROJECTS LOCATED IN DCHC MPO-NON ARRA

County	TIP/WBS #	Description	Let Date	Completion Date	Status	Cost	Comments
Orange	36945	Upgrade traffic signal with mast arm and install pedestrian signal heads on SR 1010 (Franklin St.) @ Mallette St.	11/4/2010	Fall 2012	Work delayed; numerous utilities interfere with boring under road; contractor has requested meeting to resolve; Town has submitted check for \$33,000	\$173,000.00	Small Construction/ Town of Chapel Hill
ALAMANCE/ ORANGE	17BP.7.P.2	Bridge Deck Preservation - BRIDGES 38, 41, 51, 52, 121, AND 293 IN ALAMANCE COUNTY; BRIDGE #6 on US 70 Bus.,#59 on NC 86, and #81, & #82 on I-85 in ORANGE COUNTY	5/15/2012	6/30/2013	Available 6/25/12	\$2.8 million	Bridge Preservation
Orange	C-4932 A	Construct a Transit Shelter at the Park and Ride Lot for DTCC in Hillsborough and install bike racks on Orange Public Transportation buses	5/17/2011	Fall 2012	Bike racks installed and reimbursed ; bus shelter installed; Field inspection 5/23/12 and punchlist sent to County 5/30/12	\$20,275	CMAQ
Orange	ER-2971 G 3607.3.09	Widen roadway, install curb and gutter and construct sidewalk along SR 1750 (Estes Drive) between Burlage Circle and SR 1010 (Franklin Street)		10/3/2012	MA with Town executed; plans & proposal received from Town; revisions made by NCDOT and incorporated by Town 6/29/12	\$200,000.00	Small Construction/ STP-Division Enhancement
Orange	ER-2971 G 3607.3.13	Construct sidewalks on SR 1900 (Mason Farm Road) from US 15/501 (Fordham Blvd.) to Highland Woods Road			M.A. with Town	\$30,000.00	Division Enhancement
Orange	SR-5000 S 40922.1.18 PE	Education, encouragement, evaluation, and neighborhood outreach for Carrboro Elementary School	N/A	N/A	Municipal Agreement with Town; program underway	\$12,865	Safe Routes to Schools

ACTIVE NCDOT PROJECTS LOCATED IN DCHC MPO-NON ARRA

Orange	SR-5001 AE	Construct 870 linear feet of 5' sidewalk on Elm Street from existing sidewalk near Weaver Street to Shelton Street in Carrboro	2/21/2012	120 days after Notice to Proceed	Const. =48% compl.; CEI proposal approved	\$300,000.00	SRTS
Orange	SR-5001 AR	Construct 320' of 5' sidewalk on Culbreth Road between Cobbleridge Rd. in Chapel Hill and Rossburn Rd. in Carrboro	4/12/2012	8/10/2012	Town rejected bids from 4/12/12; re-bid 5/31/12- Concurrence in Award pending Town resolution	\$55,000 SRTS/\$108,000 STPDA	SRTS/STP-DA
Orange	SS-4907 U 42205.2 42205.1 42171	Improve sight distance on SR 1710 by lowering the crest vertical curve on the westbound approach to the intersection of SR 1710 (Old NC 10) @ SR 1713 (Mt. Herman Church Road)	N/A	6/28/2012	FA construction complete	\$320,000	Spot Safety-State
Orange	SS -4907 V 42423.3 42423.1	Realign intersection of SR 1005 (Old Greensboro Rd.) @ SR 1951 (White Cross Rd.)	Let 12/20/12		Plans to R/W 7/2/12	\$198,000	Spot Safety-State
Orange	U-4726 DC	Wilson Park Multi-Use Path	6/7/2012	105 days from Notice to Proceed	Municipal Agreement with Town of Carrboro; CEI approved; Town rejected bids from 3/13/12; bid opening 6/7/12- req. for Concurrence in Award rec'd. 6/28/12	\$39,262.65 PE \$129,431.35 C	STPDA
Orange	U-4726 DD	Construct sidewalk on Rogers Road from Homestead Road to Meadowrun Ct.	5/1/2013		Municipal Agreement with Town of Carrboro; Design underway- need to coordinate with District for developer project at Purefoy Rd.	\$67,025 PE \$469,175 C	STPDA

ACTIVE NCDOT PROJECTS LOCATED IN DCHC MPO-NON ARRA

Orange	U-4726 DE	Construct Bolin Creek Multi-use Path from Homestead Road to Chapel Hill High School	1/1/2013		Municipal Agreement with Town of Carrboro for construction (replaces EL-4994) Design underway	\$59,000 PE	STPDA
Orange	U-4726 DF	Bicycle detection at Signalized Intersections	10/18/2012	FFY 2013	Municipal Agreement with Town of Carrboro	\$36,000	STP-DA
Orange	U-4726 IF	Design and install stairs from the sidewalk on the north side of Franklin St. to the Bolin Creek Trail	N/A	N/A	Supplemental agreement to remove construction; Town to pay for construction	\$20,000 PE	STPDA
Orange	U-4726 IG	Construct 10' wide greenway from existing Fan Branch Trail near Culbreth Rd. and US 15/501 to Phase I	7/24/2012		Municipal Agreement with Town of Chapel Hill; requested construction funds 5/25/12; Supplemental to add \$100,000 pending	\$1,310,000	STPDA
Orange	W-5207 E 45337.1.5 PE	Installation of a roundabout on SR 1734 (Erwin Rd.) and SR 1791 (Mt. Moriah Rd.) near Chapel Hill	Revised to 8/2012	12/31/2012- to be revised	Consultant design- R/W staking complete for acquisition	\$450,000	High Hazard Safety
NCDOT PROJECTS CURRENTLY IN 12 MONTH LETTING LIST							
County	TIP #	Location Description	Est. Let Date	Completion Date	Status	Cost	Comments
Durham/ Orange	EB-4707	Bicycle improvements(Bikeway and signals) on Durham/ Chapel Hill (SR 1838/SR 2220)from SR 1116 (Garrett Road) in Durham County to US 15-501 in Orange County				\$4.0 million	Delayed R/W to 8/12 and Construction to 9/13 to allow City to secure increased funding

ACTIVE NCDOT PROJECTS LOCATED IN DCHC MPO-NON ARRA

Orange	U-0624	Corridor upgrade on NC 86 (S. Columbia St.)including Bicycle lanes from SR 1906 (Purefoy Rd.) to SR 1902 (Manning Dr.)	10/16/2012			\$4.2 million	STP
Orange	U-2803	Widening of SR 1919 (Smith Level Road) from Rock Haven Road to Bridge# 88 over Morgan Creek	12/18/2012			\$3,7 million	
Orange	W-5318	GRADE, DRAIN, AND PAVE NC 86 FROM NC 57 TO CASWELL COUNTY LINE GEOMETRIC IMPROVEMENT, PAVED SHOULDERS AND RUMBLE STRIPS; Resurfacing	1/15/2013			\$4.75 million	Remove centerline rumble strpes per JMM